



Sarah Baartman

DISTRICT MUNICIPALITY

Province of the Eastern Cape

progress through development

INVITATION TO BID

BID NO. 51 /2025

REVIEWAL OF MUNICIPAL HEALTH BY-LAWS AND RATIONALIZATIONS OF FINES

Sarah Baartman District Municipality (SBDM) invites bids from suitably qualified service providers for the "Reviewal of Municipal health By-Laws and Rationalization of fines.

MANDATORY DOCUMENTS TO BE SUBMITTED FAILURE TO DO SO WILL LEAD TO BIDS BEING DEEMED TO BE NON-RESPONSIVE: Service provider must submit company registration (CK) documents and certified ID copies of directors / owners. Compulsory submission of fully completed and accurate MBD forms 4, 6.1, 8 and 9. A municipal statement of account for a period of three (3) months or a signed lease agreement must be submitted. Should the afore-mentioned not be available, an affidavit declaring that a bidder does not owe municipality services for more than 90 days.

Evaluation criteria are 80/20 preference points system, where 80 points will be used for price and 10 points will be allocated for locality, and 10 points will be allocated for B-BBEE status level of contribution. Prospective bidders must be registered on the Central Supplier Database (CSD). Failure to comply shall render the bid null and void. The original document collected from the Municipality must be submitted or, if documents are printed from the websites, the original, printed document must be submitted.

Bids must only be submitted to the bid documentation provided by the Municipality. Late, incomplete, facsimiled or e-mailed bids will not be accepted for consideration. The only or lowest bid received shall not necessarily be accepted. SBDM reserves the right not to accept part of or the full bid.

Bid documents with the necessary specifications will be available for free download on the e-tender portal (<https://etenders.treasury.gov.za>) or the Municipal website (<https://www.sarahbaartman.co.za>). Hard copies can be obtained from the Supply Chain Management Unit (4th Floor, 32 Govan Mbeki Avenue, Gqeberha, tel. (041) 508 7007 at a fee of R219.20 to cover printing costs.

Bidders that do not obtain a minimum score of 70% on functionality criteria will be excluded from further evaluation. Functionality will be assessed as follows:

CRITERIA	POINTS
Experience of the Company	40
Experience of Key Personnel	40
Methodology / Approach	20
TOTAL	100

Bids in a sealed envelope clearly marked "**BID NO. 51/2025: REVIEWAL OF MUNICIPAL HEALTH BY-LAWS AND RATIONALIZATIONS OF FINES**" must be placed in the **Bid Box, 4th Floor, 32 Govan Mbeki Avenue, Gqeberha, before 12h00 noon on Wednesday, 8 April 2026.** Thereafter the bids will be opened to public in Committee Room No. 1, 6th Floor, 32 Govan Mbeki Avenue, Gqeberha.

All technical enquiries to be directed to: Mr Tebogo G. Mokoena on (041) 508 7075, e-mail: fmokoena@sbdm.co.za and **SCM enquiries** to Ms K. Notshulwana on (041) 508 7007, e-mail: knotshulwana@sbdm.co.za

NOTICE 51 OF 2025 DATED 23 MARCH 2026

MS. U. DANIELS: MUNICIPAL MANAGER

SARAH BAARTMAN DISTRICT MUNICIPALITY, P O BOX 318, GQEBERHA 6000