

	Invitation to Tender KZN049 Manufacture, Test, Supply and Delivery of estimated quantities of Master Locks on an 'as and when' required basis for the Central East Cluster, KwaZulu Natal Operating Unit, for a period of 12 months.	Document Identifier	240-114238630	Rev	11	
		Effective Date	18 February 2022			
		Review Date	February 2027			

ESKOM HOLDINGS SOC LTD

INVITATION TO TENDER

FOR

The Manufacture, Test, Supply and Delivery of estimated quantities of Master Locks (Padlocks) on an 'as and when' required basis to the Central East Cluster, KwaZulu Natal Operating Unit, for a period of twelve (12) months.

Tender number	KZN049
Issue date	07 October 2022
Closing date and time	02 November 2022 at 10h00
Tender validity period	120 days from the closing date and time
Clarification meeting	<p>A non-compulsory clarification meeting with representatives of the <i>Employer</i> will take place as follows:</p> <p>Date: 20 October 2022 Time: 10h00 Venue: Online - Microsoft Teams</p> <p>Join on your computer, mobile app or room device Click here to join the meeting Meeting ID: 390 789 607 698 Passcode: nRtGuQ Download Teams Join on the web</p> <p>Or call in (audio only) +27 21 834 0825,,965196628# South Africa, Cape Town Phone Conference ID: 965 196 628# Find a local number Reset PIN Learn More Meeting options</p>
Tenders are to be delivered to the following address on the stipulated closing date and time:	Commercial Building The Tender Office 25 Valley View Road New Germany 3620

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Invitation to Tender

Eskom Holdings SOC Ltd (hereinafter "Eskom") invites you to submit a *tender* for **the Manufacture, Test, Supply and Delivery of estimated quantities of Master Locks (Padlocks) on an 'as and when' required basis for the Central East Cluster, KwaZulu Natal Operating Unit, for a period of twelve (12) months.**

The enquiry documents are supplied to you on the following basis:

- Free of charge

Eskom has delegated the responsibility for this tender to the Eskom *Representative* whose name and contact details are set out in the Tender Data. A submission of a tender by you in response to this [*Invitation*] will be deemed as your acceptance of the Eskom Standard Conditions of Tender (attached).

Queries relating to these Invitation documents may be addressed to the Eskom *Representative*.

Yours faithfully



Acting Procurement Manager (KZNOU 4829)

Thandi Xaba

Date: 07 October 2022

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The following documents listed hereunder are attached to this enquiry.

Number	Description	Annexure attached	Attached (Y/N/N/A)
6.1	*Acknowledgement form	Annexure A	Y
6.2	*Tenderer's particulars /Shareholders information	Annexure B and B1	Y
6.3	*Integrity Declaration Form – includes Tenderers authority to submit a tender	Annexure C	Y
6.4	SBD 1 - Invitation to Bid	Annexure D	Y
6.5	SBD 6.1- Preference Points Claim Form in terms of PPPFA 2017 regulations	Annexure E	Y
6.6	SBD 4 – Standard Bidding Document	Annexure F	Y
6.7	Supplier Declaration of Interest	Annexure G	Y
6.8	Reverse e-auction training acknowledgement form	Annexure H	Y
6.9	Supplier Development & Localisation (SDL&I) Undertaking	Annexure I	SDL & I Folder
6.10	Reverse e-auction process	<i>E-auction information pack</i>	(will be found in the Commercial folder on the Tender portals)

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1.2 The Tender Data makes several references to the **Eskom Standard Conditions of Tender** and in those instances, the clause numbers are referenced hereunder. If the **Eskom Standard Conditions of Tender** is not attached to the **Invitation to Tender** then the tenderers are required to download this from www.eskom.co.za. The "**Tender Data**" as detailed herein shall take precedence over the **Standard Conditions of Tender** in the event of any ambiguity or inconsistency between the two documents.

Clause Number from Standard Conditions of Tender	Tender Data																		
1.1 Parties	<p>The <i>Employer</i> is Eskom Holdings SOC Ltd</p> <p>The Eskom <i>Representative</i> is: Name: Thabile Sibiyath Tel: +2731 710 5396 E-mail: Sibiyath@eskom.co.za</p>																		
1.3 Enquiry documents	<p>The Invitation to tender number is: KZN049</p> <p>All relevant documentation for this Tender will be published on: 1. Eskom's Tender Bulletin 2. National Treasury e-Tender Portal</p> <p>It is the responsibility of the tendering party to ensure that all the required documentation is downloaded and completed.</p> <p>Tenderers are requested to submit the tender in the following format for ease of evaluations:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">SECTION</th> <th style="text-align: center;">ORIGINAL</th> <th style="text-align: center;">COPY</th> </tr> </thead> <tbody> <tr> <td>SECTION 1 – Commercial</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">✓</td> </tr> <tr> <td>SECTION 2 – Technical</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">✓</td> </tr> <tr> <td>SECTION 3 – SHE</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">✓</td> </tr> <tr> <td>SECTION 4 – Quality</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">✓</td> </tr> <tr> <td>SECTION 5 – SDL & I</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">✓</td> </tr> </tbody> </table>	SECTION	ORIGINAL	COPY	SECTION 1 – Commercial	✓	✓	SECTION 2 – Technical	✓	✓	SECTION 3 – SHE	✓	✓	SECTION 4 – Quality	✓	✓	SECTION 5 – SDL & I	✓	✓
SECTION	ORIGINAL	COPY																	
SECTION 1 – Commercial	✓	✓																	
SECTION 2 – Technical	✓	✓																	
SECTION 3 – SHE	✓	✓																	
SECTION 4 – Quality	✓	✓																	
SECTION 5 – SDL & I	✓	✓																	
1.4 Type of Invitation to Tender	<p>This invitation to tender is: 1. An open Invitation to tender</p>																		
1.6 Eskom's rights to accept or reject any tender	<p>The tender shall be for the whole of the contract.</p>																		

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<p>2.1 Eligible tenders</p>	<p>Submit a tender only if the tenderer (whether a single company or a structure similar to a Joint Venture) complies with the <i>eligibility criteria</i> stated in the Tender Data and the tenderer, or any of his principals, is not under any restriction to do business with Eskom/State Owned Companies.</p> <p>Tenderers are deemed ineligible to submit a tender if</p> <ul style="list-style-type: none"> • Tenderers have the nationality of a country on any international sanctions list. A tenderer shall be deemed to have the nationality of a country if the tenderer is a national or is constituted, incorporated, or registered and operates in conformity with the provisions of the laws of that country. This criterion shall also apply to the determination of the nationality of proposed subcontractors or suppliers for any part of the Contract including related services. • Tenderers submit more than one [tender] either individually or as a partner in a joint venture (JV) or consortium • [Tenders] submitted by a JV or consortium where the JV/consortium agreement does not explicitly state that the parties of the JV or consortium shall be jointly and severally liable for the execution of the Contract in accordance with the Contract terms. • A Tenderer must not have a conflict of interest. All Tenderers found to have a conflict of interest shall be disqualified. A Tenderer may be considered to have a conflict of interest with one or more parties in this [tendering] process, if : <ul style="list-style-type: none"> ○ (a)they have a controlling partner/majority shareholder in common; or ○ (b)they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the tender/proposal of another Tenderer, or influence the decisions of the Employer regarding this bidding process; • Tenders signed by non - authorized persons • Where the tenderers are not registered on National Treasury's Central Supplier Database (except Foreign Suppliers) • A tender that fails to meet any pre-qualifying criteria stipulated in the tender documents is an unacceptable tender (section 4 (2) of PPPFA Regulations • Any tenderer that is restricted by National Treasury • A tenderer that sub-contracts 100% Scope of Work. <p>Ineligible tenderers will be disqualified.</p>
<p>2.2 -2.5 Tender Closing</p>	<p>The deadline for Tender submission is:</p> <p>Date 02 November 2022 Time 10h00 Late Tenders will not be accepted</p>

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	<p>Tenders are to be submitted to the Eskom <i>tender box</i> at the following physical address:</p> <p>The Tender Office Commercial Building Eskom New Germany, 25 Valley View Road, New Germany, 3620</p> <p>If your document is too big to fit into the tender box, the documents can be submitted to an Eskom Tender Office Official at the Eskom Tender Office, during the following times:</p> <p>Monday – Friday: 07H30 – 16H00 prior to tender closing. No tender documents will be accepted after the stipulated tender closing date and time.</p>
2.9 Copy of original tender	<p>The tenderer must submit the tender as a complete original tender, plus one (1) identical hard copy of the original tender at tender submission deadline. Eskom may also require that one (1) additional complete soft copy of the original tender is required in electronic format.</p> <p>Where a Tenderer does not submit one (1) original tender plus one (1) copy of the original tender at tender submission deadline, the tenderer will be disqualified.</p>
2.13 Tender Validity Period	The tender validity period is 120 days.
2.16 Clarification meetings	<p>A non-compulsory clarification meeting with representatives of the <i>Employer</i> will take place as follows:</p> <p>Date: 20 October 2022 Time: 10h00 Venue: MS Teams</p> <p>Join on your computer, mobile app or room device Click here to join the meeting Meeting ID: 390 789 607 698 Passcode: nRtGuQ Download Teams Join on the web</p> <p>Or call in (audio only) +27 21 834 0825,,965196628# South Africa, Cape Town Phone Conference ID: 965 196 628# Find a local number Reset PIN Learn More Meeting options</p>

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	<p>Please note that a non-compulsory clarification meeting has been arranged; those suppliers who do not attend such a meeting will not be disqualified and may submit a tender.</p>
2.17 Clarification on enquiry documents	<p>The tenderer will notify the <i>Employer</i> of any clarifications required before the closing time for clarification queries, which is five (5) working days before the deadline for tender submission.</p> <p>All clarification and additional information sought during the tendering process must be submitted in writing to the Eskom Representative (Buyer) (sibiyath@eskom.co.za).</p> <p>Responses for the queries and clarification raised will be uploaded on the Eskom Tender Bulletin as well as the National Treasury Tender portals. Tenderers are therefore encouraged to continuously check the bulletins for the latest updates or addendums during the tender process.</p>
2.23 Alternative tenders	Alternative tenders are not allowed .
2.25 Conditions of contract	The conditions of contract will be the NEC 3 Supply Short Contract
3.4 Opening of tenders	Tenders will not be opened.
3.5 Prices to be read out	Prices will <i>not be read out</i> (reverse e-auction will be conducted)
3.9 Basic Compliance	<p>Basic compliance for this invitation to tender are:</p> <ul style="list-style-type: none"> ▪ Meet the eligibility criteria for a tenderer ▪ Submit a complete original tender to Eskom complete plus one (1) identical hard copy of the original tender at tender submission deadline ▪ Registration on the Central Supplier Database (CSD) ▪ Submission of the mandatory commercial tender returnables as at stipulated deadlines which include the following: <ul style="list-style-type: none"> ▪ Acknowledgement form – Annexure A ▪ Tenderer's Particulars Annexure B ▪ Integrity Declaration Form - Annexure C ▪ SBD 1 – Invitation to Bid - Annexure D ▪ SBD 4 – Standard Bidding Document - Annexure F ▪ Supplier Declaration of Interest - Annexure G ▪ Reverse e-auction Training Acknowledgement - Annexure H ▪ Signed NEC3 Supply Short Contract <p>Where there is failure on the part of the supplier to submit the returnables as listed below by stipulated deadline for purposes of evaluation and scoring, the tender submission will not be deemed non-responsive and disqualified exclusively for this reason, but will automatically score zero</p>

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	<p>on B-BBEE for purposes of scoring and ranking (if otherwise deemed to be responsive and acceptable in all other aspects).</p> <p>The following documents are a requirement and need to be submitted with the tender:</p> <ul style="list-style-type: none"> Valid copy of sworn affidavit in the case of EME's must be submitted (affidavit must be completed fully), or Valid copy of B-BBEE Certificate issued by CIPC (SANAS) for EME's. or Valid certified copy of the B-BBEE certificate issued by SANAS Accredited Verification Agency / Valid copy of sworn affidavit in the case of QSE's must be submitted, or Valid certified copy of the B-BBEE certificate issued by SANAS Accredited Verification Agency for Generic Entities must be submitted, For JV's only valid certified copy of B-BBEE Certificate issued by a SANAS Accredited Verification Agency will be accepted and the certificate should be in the name of the JV. 				
3.10 Mandatory tender returnables	A tenderer that does not submit mandatory documents/information in required in mandatory documents by the required deadlines as stipulated in the Tender Returnable section of the respective Invitation to Tender; will be deemed non-responsive.				
3.11 Pre-qualification criteria	Pre-qualification criteria are not applicable				
3.12 Designated materials and thresholds	Designated material thresholds is not applicable				
3.13 Functionality requirements	<p>Technical</p> <p>KZN OU Technical Evaluation criteria for Master Locks, Rev 7 is the document that details the technical strategy, method of evaluation and the evaluation criteria, which includes the enquiry returnable necessary to conduct the desktop evaluation and the product sample evaluation.</p> <p>The technical tender evaluation will be conducted in the following sequence:</p> <p><u>Level 1 - Technical Mandatory (Gatekeeper) Criteria and Returnable</u></p> <p>Submissions meeting all the Level 1 requirements will proceed to the Level 2 of the technical evaluation. Submissions failing to meet 100% of the Level 1 requirements will be deemed non-responsive; the submission will be disqualified and not evaluated further.</p> <p>The evaluation will be conducted per SAP number:</p> <table border="1"> <thead> <tr> <th>Criteria</th> <th>Returnable (Evidence)</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	Criteria	Returnable (Evidence)		
Criteria	Returnable (Evidence)				

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	<p>It is a requirement that keyway designs supplied in the padlocks:</p> <ul style="list-style-type: none"> • are currently in use in KZN OU, or, • are compatible with keys currently used in KZN OU, <p>therefore, not requiring the introduction of a different range of keys.</p>	<p>If the bid offers padlocks that will contain keyways currently in use in KZN OU, then the following returnable is applicable:</p> <p>For Tendering Manufacturers: Letter from the Keyway manufacturer/IP holder confirming that the keyway designs are in currently in widescale use in KZN OU, specifically stating the lock brands that have utilized the keyway for KZN OU padlocks. The letter must also confirm that the tendering manufacturer may source the keyways from the Keyway manufacturer/IP holder to fulfil the technical requirements of this order. Note: this returnable is still required if the Keyway manufacturer and padlock manufacturer are the same. If the bid proceeds to Level 3, the bidder will demonstrate the compatibility.</p> <p>For Tendering Suppliers: The supplier is to submit the same letter as stated above (to be sourced by the Supplier) ensuring that the details of the padlock Manufacturer contained in the letter are the same as the products offered by the tendering Supplier. Note: If the bid proceeds to Level 3, the bidder will demonstrate the compatibility.</p> <p>If the bid offers padlocks that will contain alternate keyways that are compatible with keys currently used in KZN OU, then the following returnable is applicable:</p> <p>For Tendering Manufacturers: Letter from the Padlock manufacturer and Keyway manufacturer (if different from the Padlock manufacturer) confirming that the keyway designs will be compatible with keys currently use in KZN OU. Note: this returnable is still required if the Keyway manufacturer and padlock manufacturer are the same. If the bid proceeds to Level 3, the bidder will demonstrate the compatibility.</p> <p>For Tendering Suppliers: The supplier is to submit the same letter as stated above (to be sourced by the Supplier) ensuring that the details of the OEM contained in the letter are the same as the products offered by the tendering Supplier. Note: If the bid proceeds to Level 3, the bidder will demonstrate the compatibility.</p> <p>Key and keyway compatibility will be tested in Level 3, and if found to deviate from the requirements stated in this mandatory criterion, the submission will be</p>
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		deemed non-compliant; the submission will be disqualified and will not proceed further.
	Completed and signed Technical A&B Schedule. Schedules will be considered incomplete if any criteria in Column B is returned blank or with non-technical responses such as "N/A", "TBD", "Will be submitted later" etc.	Fully completed Technical A&B Schedule, required per SAP number
	Completed and signed Deviation Schedule. If no deviations exist then none need to be listed, however the evidence of the Deviation Schedule must still be signed and submitted with a "nil" record.	Fully completed Deviation Schedule, required per SAP number
	Approved Manufacturer (OEM) Drawings, completed and signed, showing product codes, dimensions and markings.	Manufacturer (OEM) Drawings, required per SAP number
	Copies of the following type test reports, clearly showing the test facility, the standard against which the product was tested, and the product tested (i.e. OEM and product code): <ol style="list-style-type: none"> 1. Tension test 2. Locking test 3. Thickness test for plating (for steel laminate options only) 4. Adhesion test for plating (for steel laminate options only) 	Copy of each stated test, for any SAP number item in the following range: 40 MM Padlock, Steel Laminate 40 MM Padlock, Nylon Laminate See Annexure A for SAP number groupings in the range stated above. Range acceptance - A range is considered as follows: Locks of the same size (i.e. 40mm) and of the same material (i.e. Steel or Nylon) are in the same range, therefore tests from the range may be submitted where appropriate for the SAP numbers on tender.

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	5. Test for corrosion resistance (16h exposure)	
	6. Type tests were performed at a SANAS accredited facility.	Copy of type test report
	7. Letter of guarantee, signed by the manufacturer (and bidder if different entities) as per 3.1.1.2.5 b of 240-70500896 that the registered keyways shall remain unique for not less than 25 years from the date of final delivery AND that KZN OU will have a unique keyway 3.1.1.2.5 d of 240-70500896.	Letter of guarantee (a single letter per bid, not required per SAP number)
	8. Letter of undertaking, signed by the manufacturer (and bidder if different entities) as per 3.1.1.3 e of 240-70500896: The manufacturer shall undertake that key blanks for this profile will be distributed only with Eskom's written permission on a restricted and confidential basis to no person other than professional locksmiths who are members of the Locksmith Association of South Africa and whose credentials have been checked and found to be impeccable.	Letter of undertaking (a single letter per bid, not required per SAP number)

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KZN049**

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Level 2: Evaluation of Technical Functional (Scoring) Returnable

Submissions meeting the stipulated threshold stated in the Level 2 requirements will proceed to Level 3 of the technical evaluation. Submissions failing to meet the stipulated threshold stated in the Level 2 requirements will be deemed non-compliant; the submission will be disqualified and not evaluated further.

The evaluation will be conducted per SAP number. Therefore, evidence must be supplied per SAP number in the tender submission (unless the requirements specifically state that individual evidence can be applied across a range). All evidence must be clearly marked or labeled for it to be associated with the correct SAP number. Scores will be awarded where the evidence returned demonstrates compliance to the criteria. If the evidence demonstrates non-compliance, concessions will be considered at Eskom's discretion. If the non-compliance is not accepted, no scores will be awarded.

Each submission will start the evaluation with a score of 0 (zero) and scores will be accumulated during the evaluation.

The threshold is 80.00%.

Submissions failing to meet the threshold of 80.00% will be deemed non-compliant; the submission will be disqualified and not evaluated further. Submissions meeting the threshold of 80.00% will proceed to Level 3 of the technical evaluation.

Item	Criteria	Returnable (Evidence)	Score
1	Compliance to Eskom specific requirements as stated in 240-70500896. Where a deviation from the Eskom specification is offered in the B column of the Technical Schedule, the bidder is required to provide reasons for the deviation and a motivation for Eskom to accept the deviation in the Deviation Schedule. Concessions to allow deviations will be considered at Eskom's discretion.	Technical A B Schedule per SAP number	25% – fully compliant 20% – partially compliant, with concessions allowed 0% - non-compliant

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		Deviations that are deemed to potentially expose Eskom and Eskom personnel to any risk will not be accepted.		
	2	<p>Product dimensions are compliant with Eskom specific requirements as stated in 240-70500896. Deviations from the dimension requirements must also be reflected on the Technical A B Schedule. Therefore deviations will be considered as per the rules of criteria 1:</p> <p>Where a deviation from the Eskom specification is offered, it must be stated in the B column of the Technical Schedule, the bidder is required to provide reasons for the deviation and a motivation for Eskom to accept the deviation in the Deviation Schedule.</p> <p>Concessions to allow deviations will be considered at Eskom's discretion. Deviations that are deemed to potentially expose Eskom and Eskom personnel to any risk will not be accepted.</p>	<p>Manufacturer (OEM) Drawings per SAP number</p>	<p>25% – fully compliant</p> <p>20% – partially compliant, with concessions allowed</p> <p>0% - non-compliant</p>
	3	<p>ALL Type Tests have been conducted in accordance with SANS 1533 (and other normative references stated in SANS 1533). The following tests are required:</p> <ol style="list-style-type: none"> 1. Tension test 2. Locking test 3. Thickness test for plating (for steel laminate options only) 4. Adhesion test for plating (for steel laminate options only) 	<p>Copy of each stated test, for any SAP number item in the following range:</p> <p>40 MM Padlock, Steel Laminate 40 MM Padlock, Nylon Laminate</p> <p>See Annexure A for SAP number groupings in the range stated above.</p>	<p>25% - fully compliant</p> <p>0% - non-compliant</p>

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Invitation to Tender

KZN049

Manufacture, Test, Supply and Delivery of estimated quantities of Master Locks on an 'as and when' required basis for the Central East Cluster, KwaZulu Natal Operating Unit, for a period of 12 months.

Document Identifier

240-114238630

Rev

11

Effective Date

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Review Date

February 2027

		<p>5. Test for corrosion resistance (16h exposure – SANS 9227)</p>	<p>Range acceptance - A range is considered as follows: Locks of the same size (i.e. 40mm) and of the same material (i.e. Steel or Nylon) are in the same range, therefore tests from the range may be submitted where appropriate for the SAP numbers on tender.</p>	
	<p>4</p>	<p>ALL Type Tests demonstrate the product offered has complied with all requirements of SANS 1533 (and other normative references stated in SANS 1533).</p> <p>The following tests are required:</p> <ol style="list-style-type: none"> 1. Tension test 2. Locking test 3. Thickness test for plating (for steel laminate options only) 4. Adhesion test for plating (for steel laminate options only) 5. Test for corrosion resistance (16h exposure – SANS 9227) 	<p>Copy of each stated test, for any SAP number item in the following range: 40 MM Padlock, Steel Laminate 40 MM Padlock, Nylon Laminate</p> <p>See Annexure A for SAP number groupings in the range stated above.</p> <p>Range acceptance - A range is considered as follows: Locks of the same size (i.e. 40mm) and of the same material (i.e. Steel or Nylon) are in the same range, therefore tests from the range may be submitted where appropriate for the SAP numbers on tender.</p>	<p>25% - fully compliant</p> <p>0% - non-compliant</p>
	<p><u>Level 3: Evaluation of Product Samples</u></p> <p>Submissions meeting the stipulated thresholds stated in the Level 3 requirements shall be deemed technically compliant and will proceed further in the commercial evaluation. Submissions failing to meet the Level 3 requirements shall be deemed non-compliant; the submission shall be disqualified and will not proceed further.</p>			

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Submissions meeting the threshold of 100.00% will proceed further in the commercial evaluation.

No.	Criteria	Returnable (Evidence)	Score
1	Compliance of the sample to the measurable standards included in the Technical A&B Schedules and the manufacturer's drawings included in the submission. Deviations accepted in Level 2 will be accepted at the sample evaluation stage as well.	Product sample per SAP number (upon request by the Buyer)	50% – fully compliant 0% - non-compliant
2	Compatibility of keyway with keys currently in use in KZN OU, including cascading requirements where applicable.	Product sample per SAP number (upon request by the Buyer)	50% – fully compliant 0% - non-compliant

The detailed requirements and supporting documentation can be found in the TECHNICAL FOLDER on the tender portals.

3.15 Evaluation of price	Prices will be evaluated via the e-auction system. Prices will be evaluated as follows: <ul style="list-style-type: none"> • Inclusive of VAT • Making the specified correction for arithmetical errors • Excluding contingencies in any bill of quantities or activity schedule. Prices will be scored out of 80 or 90 points
3.17 Evaluation of B-BBEE	B-BBEE status will be scored out of 20 points in accordance with PPPFA. If a tenderer fails to submit proof of B-BBEE status level, the tenderer will not be disqualified, the tenderer will, however, be awarded 80 points for price and will score 0 points for B-BBEE level /status (out of 20)
3.18 Ranking of tenders	Suppliers will be ranked by applying the preferential point scoring based on the 80/20 PPPFA Point allocation system using the e-auction platform. Eskom will then add the score from Pricing and the B-BBEE level together and rank the suppliers from the highest to the lowest.

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3.20 Reverse e-auction	<p>Reverse e-auction is applicable</p> <p>Please note:- Reverse e-auction is an electronic price and preference point system (aligned to PPPFA) that aims to achieve the most competitive prices. Eskom reserves the right to utilize reverse e-auction in certain enquiries. Where reverse e-auction is utilized in a specific enquiry this will be indicated in the respective enquiry and the relevant reverse e-auction supporting documents will form part of the enquiry. The Tenderers will be required to submit a complete tender but without prices. Where a supplier includes prices in their tender; these prices will not be considered and will be disregarded.</p>
Contractual Requirements	<p>Contractual Requirements may include the following:</p> <ul style="list-style-type: none"> • SHEQ requirements; and • Financial statements; and • Supplier Development Localisation & Industrialization <p>Please Note: Contractual requirements are not evaluation criteria. They are required to be met and assessed after the evaluation and ranking of the tenders. Proof that the highest ranked tenderer is able to meet the contractual requirements, must be submitted prior to contract award.</p> <p>Failure to meet “Contractual Requirements “by the stipulated deadlines; may result in the tenderer being regarded as non-responsive and ineligible for contract award.</p> <p>The recommended supplier/suppliers still under consideration for this contract will be evaluated in terms of their contractual requirements. Should they not pass the initial evaluation, they will be advised of their shortcomings and have 10 working days in which to correct their shortcomings. Failure to correct the shortcomings within the stipulated time period will result in the supplier being deemed unacceptable in terms of their contractual requirements and will not be considered for the contract.</p>

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Please note:

Eskom reserves the right to negotiate with preferred bidders after a competitive bidding process or price quotations; should the tendered prices not be deemed market-related.

Main contractors/ suppliers are discouraged from subcontracting with their subsidiary companies as this may be interpreted as subcontracting with themselves and / or using their subsidiaries for fronting. Where a main contractor subcontracts with a subsidiary this must be declared in tender documents.

A report containing a list of potential sub-contractors may be drawn by accessing the following link: www.csd.gov.za

“proof of B-BBEE status level of contributor” means-

- (a) the B-BBEE status level certificate issued by an authorised body or person; or
- (b) a sworn affidavit as prescribed by the B-BBEE Codes of Good Practice; or
- (c) any other requirement prescribed in terms of the Broad-Based Black Economic Empowerment Act;

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1.3 TENDER RETURNABLES

The tenderer must submit the returnables set out hereunder as part of its tender. Returnables that are mandatory for evaluation will result in disqualification if not submitted at tender closing.

Reference	Returnables from supplier	Returnables mandatory for evaluation purposes and due at tender closing	Returnables mandatory for contract award and due prior to contract award
Basic Compliance	<ul style="list-style-type: none"> ▪ Submit one (1) original plus one (1) hard copy of the original tender at tender submission deadline ▪ Meet the eligibility criteria for a tenderer 	✓	
Central Supplier Database (CSD) Registration	CSD number MAAA.....	✓	
Annexure A	Acknowledgement Form	✓	
Annexure B	Tenderers Particulars	✓	
Annexure C	Integrity Pact Declaration form	✓	
Annexure D	SBD 1- Invitation to Bid	✓	
Annexure E	SBD 6.1- Preference Points Claim Form in terms of PPPFA 2017 regulations		✓
Annexure F	SBD 4 – Standard Bidding Document	✓	
Annexure G	Supplier Declaration of Interest	✓	
Annexure H	Reverse e-auction training acknowledgement form	✓	
Annexure I	Supplier Development & Localisation (SD&L) Undertaking		✓
Additional Documents required in event of JV:-	Letter of intent to form a JV/consortium	✓	
	Valid joint venture agreement confirming the rights and obligations of each of the joint venture partners and their profit-sharing ratios.	✓	

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	Written confirmation that the joint venture will operate as a single business entity (incorporated) for the duration of the contract (this may be included as an obligation within the JV agreement)	✓	
	“proof of B-BBEE status level of contributor” means:- (a) the B-BBEE status level certificate issued by an authorised body or person; or (b) a sworn affidavit as prescribed by the B-BBEE Codes of Good Practice; or (c) any other requirement prescribed in terms of the Broad-Based Black Economic Empowerment Act; (as may be applicable for the particular tendering entity)	✓	
	Details and confirmation of a single designated bank account in the name of the JV and independent of the individual JV partners, as set out in the joint venture agreement.	✓	
*“proof of B-BBEE status level of contributor” means:- (a) the B-BBEE status level certificate issued by an authorised body or person; or (b) a sworn affidavit as prescribed by the B-BBEE Codes of Good Practice; or (c) any other requirement prescribed in terms of the Broad-Based Black Economic Empowerment Act;	Failure on the part of the supplier to submit “proof of B-BBEE status level of contributor” for purposes of evaluation and scoring by the tender closing will not result in disqualification (if tenderer is otherwise deemed to be responsive/acceptable in all other aspects and it is not a pre-qualification criterion). The tenderer will, however, be scored zero on B-BBEE for purposes of PPPFA scoring and ranking.	✓	
Tax Clearance Certificates	A certified copy of a tax clearance certificate is still required by Foreign suppliers (with a footprint in South Africa- but who are not on CSD and have not provided a SARS pin number) and Local suppliers (who have not provided their SARS e-filing PIN number for verification by Eskom and/or their CSD profile / CSD number) .		✓

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	Foreign suppliers with no footprint in South Africa, must still complete the SBD1 document, however no proof of tax compliance is required.		
Compliance with Employment Equity Act	To the extent that the tenderer falls within the definition of a "designated Employer" as contemplated in the Employment Equity Act 55 of 1998, the tenderer is required to furnish the Employer with proof of compliance with the Employment Equity Act, including proof of submission of the Employment Equity report to the Department of Labour. (South African tenderers only)		✓
Shareholding - Annexure B1	Shareholding organogram and detailed breakdown (for each individual company/JV member) clearly identifying percentages owned by individual shareholders (full names & ID Numbers) and other entities (provide full legal/trading name and respective identifying registration/trust numbers)	✓	
NEC	NEC3 Supply Short Contract (signed)	✓	

DOCUMENTS REQUIRED UNDER CONTRACT REQUIREMENTS

Safety	<ul style="list-style-type: none"> ▪ Valid Letter of Good Standing - To be in line with the scope ▪ Acknowledgement of Eskom rules – signed (Annexure B). ▪ Health and Safety Plan consisting of Incident Management, SHE Communication, Emergency Management. ▪ Base line risk assessment including Driving ▪ SHE Policy <p>(refer SHE folder on the tender portal)</p>		✓
Quality	<ul style="list-style-type: none"> ▪ As per the attached Category 4 Quality Requirement – Appendix A ▪ Form A - to be completed and signed by the supplier ▪ Supplier Quality Management Specification (QM58) – to be read and understood ▪ Supplier QM Category 4 Method Statement Template <p>(refer SHE folder on the tender portal)</p>		✓

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Environmental	<table border="1"> <thead> <tr> <th>Ref</th> <th>KPI</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Pre-requisite Is the acknowledgement of Eskom's SHE rules and requirements form (Annexure B) signed and a copy thereof attached to this tender submissions by the tenderer?</td> </tr> <tr> <td>2</td> <td>All: Environmental (or SHE/SHEQ) policy signed by Company Owner/CEO/MD: Commitment to: (1) compliance to environmental compliance obligations; and (2) environmental duty of care</td> </tr> </tbody> </table> <p style="text-align: center;">OR</p> <table border="1"> <thead> <tr> <th>Ref</th> <th>KPI</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Annexure BIs the acknowledgement of Eskom's SHE rules and requirements form (Annexure B) signed and submitted by the tenderer?</td> </tr> <tr> <td>2</td> <td>ISO 14001 Environmental Management Standard certificate.</td> </tr> </tbody> </table> <p>(refer SHE folder on the tender portal)</p>	Ref	KPI	1	Pre-requisite Is the acknowledgement of Eskom's SHE rules and requirements form (Annexure B) signed and a copy thereof attached to this tender submissions by the tenderer?	2	All: Environmental (or SHE/SHEQ) policy signed by Company Owner/CEO/MD: Commitment to: (1) compliance to environmental compliance obligations; and (2) environmental duty of care	Ref	KPI	1	Annexure BIs the acknowledgement of Eskom's SHE rules and requirements form (Annexure B) signed and submitted by the tenderer?	2	ISO 14001 Environmental Management Standard certificate.		✓		
	Ref	KPI															
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2	ISO 14001 Environmental Management Standard certificate.																
SDL & I	<p>Skills Development Tenderers are required to propose against the following training initiatives:</p> <table border="1"> <thead> <tr> <th>Category</th> <th>Eskom Target</th> </tr> </thead> <tbody> <tr> <td>EB Driver Training</td> <td>1</td> </tr> <tr> <td>SAMTRAC training</td> <td>1</td> </tr> <tr> <td>Basic Fire Fighting Course</td> <td>1</td> </tr> <tr> <td>Total</td> <td>3</td> </tr> </tbody> </table> <p>All service providers will need to provide the above skills training during the duration of this contract.</p> <p><u>All Tenderers to sign the Suppliers Letter of Commitment to SDL&I Requirements</u></p> <p>Job Opportunities Tenderer to indicate number of Jobs to be created and/or retained from this contract.</p> <table border="1"> <thead> <tr> <th>Number of Jobs to be created</th> <th>Number of Jobs to be retained</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> </tbody> </table> <p>SDL&I Penalty and Performance Security</p>	Category	Eskom Target	EB Driver Training	1	SAMTRAC training	1	Basic Fire Fighting Course	1	Total	3	Number of Jobs to be created	Number of Jobs to be retained				
Category	Eskom Target																
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	<p><u>One of the following options will apply for SDL&I performance security:</u></p> <ul style="list-style-type: none"> ▪ For the duration of the contract, Eskom will retain 2.5% of every invoice (excluding VAT) as security for the fulfilment of all SDL&I Obligations. The retained amounts shall only be released to the Supplier upon fulfilment of all SDL&I obligations at the end of the contract. ▪ Alternatively the Supplier shall submit a bond equivalent to 2.5% of the Contract Value and shall only be released to the Contractor upon fulfilment of all SDL&I Obligations. <p>Reporting and Monitoring</p> <ul style="list-style-type: none"> ▪ The suppliers shall on a monthly/quarterly basis submit a report to Eskom in accordance with Data Collection Template on their compliance with the SDL&I obligations described above. ▪ Eskom shall review the SDL&I reports submitted by the suppliers within 60 (sixty) days of receipt of the reports and notify the suppliers in writing if their SDL&I obligations have not been met. ▪ Upon notification by Eskom that the suppliers have not met their SDL&I obligations, the suppliers shall be required to implement corrective measures to meet those SDL&I obligations before the commencement of the following report, failing which Retention clauses shall be invoked. ▪ Every contract shall be accompanied by the SDL&I Implementation Schedule which must be completed by the suppliers and returned to SDL&I representative for acceptance 28 days after contract award. <p><u>(refer SDL & I folder on the tender portal)</u></p>		
Due Diligence	Audited Financial Statements of the <i>tenderer</i> for the previous 18 months, or to the extent that such statements are not available, for the last year. Tenderers must note that in the case of a joint venture or special purpose vehicle (SPV) especially formed for this tender, audited financial statements for each participant in the JV / SPV is required. Start-up enterprises formed within the last 12 months are not		✓

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required to send in statements, but if successful with their tender will be required to send statements for the first year when once available.

DOCUMENTS REQUIRED UNDER FUNCTIONALITY/TECHINICAL CRITERIA

Technical (required for functionality scoring)

KZN OU Technical Evaluation criteria for Master Locks and Keys, Rev 7 is the document that details the technical strategy, method of evaluation and the evaluation criteria, which includes the enquiry returnable necessary to conduct the desktop evaluation and the product sample evaluation.

(refer Technical folder on the tender portal)

✓

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ANNEXURE A

ACKNOWLEDGEMENT FORM

We are in receipt of the Invitation to Tender from Eskom Holdings SOC Ltd and the following addenda issued by Eskom:

1. _____
2. _____
3. _____

We confirm that the documentation received by us is: ***(Indicate by ticking the box)***

Correct as stated in the Invitation to Tender Content List, and that each document is complete.

Or: Incorrect or incomplete for the following reasons:

Cataloguing Acknowledgement:

[Please select the relevant statement by ticking the appropriate box below]:

1. We agree to provide the cataloguing information as described in the *tender submission*.
2. We have already supplied Eskom with the cataloguing information pertaining to this enquiry in a previous contract/order [***insert previous invitation to tender/RFQ number***] _____
3. We do not intend to provide the cataloguing information for the required scope / specifications. for the reasons stated hereunder:

4. I confirm that I am a Distributor/Importer/Agent and my Principal, being the Original Equipment Manufacturer (OEM) is or is not in the position to supply cataloguing information for items. See attached letter from OEM confirming his position.

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Invitation to Tender No: _____

Name of company/JV: _____

Country of registration _____

Name of contact person: _____

Contact details of contact person:

Tel (landline) _____

Cell phone _____

e-mail address _____

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ANNEXURE B

TENDERER'S PARTICULARS

The *tenderer* must furnish the following particulars where applicable:

Indicate the type of tendering structure by marking with an 'X' (where applicable provide registration number):	
Individual tenderer	
Unincorporated Joint venture (registration number for each member of the JV)	
Incorporated JV	
Other	

Please complete the following:

Name of lead partner/member in case of JV	
CIPC Registration Number (for each individual company / JV member)	
VAT registration number (for each individual company / JV member)	
CIDB registration number (for each individual company/JV member if applicable), respective contractor grading designation for each individual company/JV member , and combined cidb contractor grading designation (for JVs)	
Shareholding information (for each individual company/JV member) clearly identifying percentages owned by individual shareholders (full names & ID Numbers) and other entity shareholders (provide full legal/trading name and respective identifying registration/trust numbers)	Include as separate tender returnable if required – Annexure B1
Contact person	
Telephone number	
E-mail address	
Postal address (also of each member in the case of a JV)	
Physical address (also of each member of the JV)	

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If subcontractors are to be used, indicate the following for the main sub-contractor(s). Add to the list of applicable.

Name of contractor	
CIPC Registration number	
VAT registration number	
CIDB Registration number (if applicable) and CIDB grade specified for the sub-contractor as may be stipulated in the Tender Data	
Shareholding organogram /breakdown (for each individual company/JV member) clearly identifying percentages owned by individual shareholders (full names& ID Numbers) and other entities (provide full legal/trading name and respective identifying registration/trust numbers)	
Proposed Scope of work to be done by sub-contractor	
Contact person	
Telephone number	
Fax number	
E-mail address	
Postal address	
Physical address	

1. If you are currently registered as a vendor with Eskom, please provide your Vendor registration number with Eskom. _____
2. If you are currently registered as a vendor on the Treasury Central Supplier Database(CSD) please provide your supplier registration number with Treasury _____

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3. Please note that it is mandatory for you to register on National Treasury's CSD, if you intend doing work with any State department or State owned entity/company.
4. You may register online at National Treasury website on www.treasury.gov.za
5. If you are registered on SARS Efiling system, please provide your pin number in order to verify your tax compliant status_____
6. If you are required to be tax compliant as per SBD 1, but are not registered on CSD (foreign suppliers) or have not provided your SARS Efiling pin, please confirm that you have attached/will send a copy of a current valid tax compliant certificate as a tender returnable (by contract award stage).

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

8. If sub-contracting is prescribed in the specific enquiry, you need to compete 8.1- 8.7

- 8.1 Confirm if you intend sub-contracting

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

- 8.2 What percentage will you be sub-contracting? _____%
- 8.3 To whom do you intend sub-contracting? _____
- 8.4 Is the said sub-contractor registered on CSD?

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

- 8.5 If yes to 8.4, please provide CSD number._____
- 8.4 Please confirm B-BBEE level of said sub-contractor_____

- 8.5 Which designated group does the sub-contractor belong to:-
 - a. Black people
 - b. Black people who are youth
 - c. Black people who are women
 - d. Black people with disabilities
 - e. Black people living in rural or underdeveloped areas or townships
 - f. Cooperatives which are 51% owned by Black people
 - g. Black people who are military veterans

If Eskom decides to apply the sub-contracting provision as specified in Regulation 4(c) all tenders above the prescribed maximum threshold for quotations must be advertised through an open competitive bidding process subject to potential

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tenderers meeting the 30% minimum subcontracting requirement to EMEs or QSEs that are 51% owned by the following enterprises:

8.6 Please confirm that you have attached your signed intent to sub-contract document.

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

8.7 Have you attached proof of sub-contractor's belonging to designated group

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

A. Single tenderers

I, the undersigned, _____ (Full names) hereby confirm that I am duly authorised to sign all documents in connection with this tender and any contract resulting from it, on behalf of _____ (insert the full legal name of the tenderer).

Signature: _____

Designation: _____

Date: _____

B. Joint Ventures

We, the undersigned, are submitting this tender in Joint Venture and hereby authorise Mr/Ms _____ (full names), an authorised signatory of _____, (insert the full legal name of the business entity serving as the lead partner) acting in the capacity of lead partner, to sign all documents in connection with the tender and any contract resulting from it on our behalf.

We attach to this Schedule a copy of the joint venture agreement which incorporates a statement that all partners are liable jointly and severally for the execution of the contract and that the lead partner is authorised to incur liabilities, receive instructions and payments and be responsible for the entire execution of the contract for and on behalf of any and all the partners.

Legal Name of Joint Venture Member	Full Name and Capacity of Authorised Signatory	Signature

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Annexure B1	DECLARATION OF SHAREHOLDING OR BENEFICIARIES	Tender Returnable
--------------------	---	--------------------------

Eskom prospective Suppliers are requested to declare the names of Shareholders in their Company. Kindly disclose all the names of individuals or/and companies that own shares in your organization.

Details of Disclosure

I, the undersigned _____ (Position) _____ hereby Declare that I am the authorized representative of my organisation _____ (name of Company or Trust). I further declare that the following people are Shareholders/Beneficiaries in _____ (Name of Company or Trust)

Name of the Company/Trust	Registration number of the Company/Trust	Names of all Shareholders	Number/Percentage of Shares

(Tick applicable box)

Are any of the shareholders or beneficiaries declared above employed by or close family members* to employees of Eskom Holdings SOC Limited and/or its subsidiaries?

Yes	No
-----	----

If yes, please provide details of position held in Eskom by Employee or relationship with Eskom Holding SOC Limited Employee and such shareholder/beneficiary's interest in your organization.

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SIGNATURE: _____

DATE: _____

DESIGNATION: _____

Close family member means: person related by birth or marriage or similar relationship, including domestic partnership, adoption or a guardian.

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ANNEXURE C

INTEGRITY DECLARATION FORM

1. DECLARATION OF INTEREST

I/We understand that any natural/legal person, including employees of the State and/or those related to an Eskom employee/director (as per the definition of "related" set out hereunder), may tender to Eskom. However, in view of possible allegations of favouritism (the practice of showing favour to, or giving preference to some person/group, to the detriment of, or at the expense of another that is entitled to equal treatment or an equal opportunity), should the resulting tender, or part thereof, be awarded to such natural/legal person, as described herein, it is required that the *tenderer/s* declare such interest/relationship where:-

- the *tenderer/s* employees/directors are also employees/contractors/consultants/ directors in the state or a state owned entity.
- the *tenderer/s* employees/directors are also employees/contractors/consultants/ directors of Eskom
- the *tenderer/s* employees/directors are also employees/contractors/consultants or directors in another entity together with Eskom employees/consultants/contractors/ directors
- the *legal person/s (including its employees/contractors/directors/members/ shareholders)* on whose behalf the tender documents are signed, is in some other way "related" to an Eskom employee/contractor/consultant/director involved in the tender evaluation/tender adjudication/tender negotiation. "Related" meaning that:-
 - an individual is related to another individual if they are married, or live together in a relationship similar to marriage;
 - or are separated by no more than two degrees of natural or adopted consanguinity or affinity;
 - an individual is related to a juristic person if the individual directly or indirectly controls the juristic person, as determined in accordance with the definition of "control" (as per Companies Act section 2(1)); and
- **a juristic person is "related" to another juristic person if :-**
 - (1) either of them directly/indirectly controls the other, or the business of the other, as determined in accordance with the definition of "control"(as per Companies Act section 2(1));
 - (2) either is a subsidiary of the other; or
 - (3) a person directly/indirectly controls each of them, or the business of each of them, as determined in accordance with the definition of "control"
- the *tenderer/s* and one or more of the *tenderers* in this tendering/RFP process have a controlling partner in common, or a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the tender/proposal of another tenderer, or influence the decisions of Eskom regarding this bidding process;

To give effect to the provisions above, please complete the table hereunder with all required information.

Full Name & Capacity/ Position within tenderer (e.g. employee/Director/member/ owner/shareholder)	Identity Number	Confirm and provide details (including employee number) if you are a State/State owned entity employee/contractor/ director.	Full Names & Capacity/Position of Eskom employee/ director/ consultant and details of the relationship or interest(marital/ familial/personal/ financial etc.)	To your knowledge is this person involved in the evaluation/ adjudication/ negotiation of tenders

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1. If any employee/director/member/shareholder/owner of tenderer/s is also currently employed by Eskom, state whether this has been declared and whether there is authorisation(Y/N) to undertake remunerative work outside public sector employment, and attach proof to this declaration. _____
2. Do the tenderer/s and other tenderer in this tendering/RFP process share a controlling partner or have any relationship with each other, directly or through common third parties? (Y/N) If Yes, attach proof to this declaration. _____

2. DECLARATION OF FAIR TENDERING PRACTICES

This serves as a declaration that when goods/services are being procured, all reasonable steps have been taken to address and/or prevent the exploitation of the procurement process and the use of any unfair tendering practices.

A **tender** will be disqualified if the *tenderer/s*, or any of its directors have:

- abused the institution's procurement process (e.g. bid rigging/collusion)
- committed fraud or any other improper conduct in relation to such system.

Please complete the declaration with an 'X' under YES or NO

Item	Question	Yes/No	No
1.1	<p>Is the <i>tenderer/s(or any of its directors/members/shareholders)</i> listed on National Treasury's Database of Restricted Suppliers as companies/persons prohibited from doing business with the public sector</p> <p><i>[Note: Companies/persons who are listed on the Database were informed in writing of this restriction by the Authority/Accounting Officer of the institution that imposed the restriction after the audi alteram partem rule was applied].</i></p> <p>The Database of Restricted Suppliers can be accessed on the National Treasury's website (www.treasury.gov.za).</p>		

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1.2	<p>Is the <i>tenderer/s (or any of its directors / members / shareholders)</i> listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combatting of Corrupt Activities Act (No 12 of 2004)</p> <p>The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za).</p>		
1.3	<p>Was the <i>tenderer/s (or any of its directors/members/shareholders)</i> convicted by a court of law (including a court outside South Africa) for fraud and/or corruption with respect to the procurement/tendering processes/procedures during the past five years?</p>		
1.3.1	Provide details.		
1.4	<p>Was the <i>tenderer/s(or any of its directors/members/shareholders)</i> prohibited from doing business with any International Financial Development/funding Agency or Lending Institution</p>		
1.5	<p>Is there any <i>history/record of the tenderer/s (or any of its directors/members/shareholders) failing to meet their contractual obligation with any SOC?</i></p>		

I, the undersigned, _____ hereby confirm that I am duly authorised to sign all documents in connection with this tender and any contract resulting from it on behalf of _____ (insert the full legal name of the tenderer)

I declare that I have read and understood the provisions of the Supplier Integrity Pact, that all information furnished herein is correct, that it is understood that the tenderer's tender/proposal may be rejected, and that Eskom will act against the tenderer should any aspect of this this declaration prove to be false.

Signature:	
Designation and capacity in which signing:	
Date:	

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Joint Ventures

I, the undersigned, _____ hereby confirm that acting in the capacity of lead partner, I am duly authorised to sign all documents in connection with the tender and any contract resulting from it on behalf of _____ (*insert the full legal name of the JV*).

I declare that I have read and understood the provisions of the Supplier Integrity Pact, that all information furnished herein is correct, that it is understood that the JV's tender/proposal may be rejected, and that Eskom will act against the JV should any aspect of this this declaration prove to be false.

Signature:	
Designation and capacity in which signing :	
Date:	

(A copy of the joint venture agreement which incorporates a statement that all partners are liable jointly and severally for the execution of the contract and that the lead partner is authorised to incur liabilities, receive instructions and payments and be responsible for the entire execution of the contract for and on behalf of any and all the partners is attached to the invitation to tender/Request for proposal).

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NNEXURE D

SBD 1

**PART A
INVITATION TO BID**

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)

BID NUMBER:		CLOSING DATE:		CLOSING TIME:	
DESCRIPTION					

THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).

BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)

SUPPLIER INFORMATION

NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
	TCS PIN:		OR	CSD No:	
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE [TICK APPLICABLE BOX]	<input type="checkbox"/> Yes		B-BBEE STATUS LEVEL SWORN AFFIDAVIT	<input type="checkbox"/> Yes	
	<input type="checkbox"/> No			<input type="checkbox"/> No	
IF YES, WHO WAS THE CERTIFICATE ISSUED BY?					
AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA) AND NAME THE APPLICABLE IN THE TICK BOX	<input type="checkbox"/>	AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA)			
	<input type="checkbox"/>	A VERIFICATION AGENCY ACCREDITED BY THE SOUTH AFRICAN ACCREDITATION SYSTEM (SANAS)			
	<input type="checkbox"/>	A REGISTERED AUDITOR			
		NAME:			

[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT(FOR EMEs& QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]

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ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ANSWER PART B:3 BELOW]
SIGNATURE OF BIDDER	DATE	
CAPACITY UNDER WHICH THIS BID IS SIGNED (Attach proof of authority to sign this bid; e.g. resolution of directors, etc.)			
TOTAL NUMBER OF ITEMS OFFERED		TOTAL BID PRICE (ALL INCLUSIVE)	
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:		TECHNICAL INFORMATION MAY BE DIRECTED TO:	
DEPARTMENT/ PUBLIC ENTITY		CONTACT PERSON	
CONTACT PERSON		TELEPHONE NUMBER	
TELEPHONE NUMBER		FACSIMILE NUMBER	
FACSIMILE NUMBER		E-MAIL ADDRESS	
E-MAIL ADDRESS			

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PART B TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:	
1.1.	BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2.	ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR ONLINE
1.3.	BIDDERS MUST REGISTER ON THE CENTRAL SUPPLIER DATABASE (CSD) TO UPLOAD MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS; AND BANKING INFORMATION FOR VERIFICATION PURPOSES). B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE MUST BE SUBMITTED TO BIDDING INSTITUTION.
1.4.	WHERE A BIDDER IS NOT REGISTERED ON THE CSD, MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS MAY NOT BE SUBMITTED WITH THE BID DOCUMENTATION. B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE MUST BE SUBMITTED TO BIDDING INSTITUTION.
1.5.	THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER LEGISLATION OR SPECIAL CONDITIONS OF CONTRACT.
2. TAX COMPLIANCE REQUIREMENTS	
2.1	BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2	BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3	APPLICATION FOR TAX COMPLIANCE STATUS (TCS) OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.
2.4	BIDDERS MAY ALSO SUBMIT A PRINTED TCS TOGETHER WITH THE BID.
2.5	IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE PROOF OF TCS / PIN / CSD NUMBER.
2.6	WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS	
3.1.	IS THE BIDDER A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? <input type="checkbox"/> YES <input type="checkbox"/> NO
3.2.	DOES THE BIDDER HAVE A BRANCH IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO
3.3.	DOES THE BIDDER HAVE A PERMANENT ESTABLISHMENT IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO
3.4.	DOES THE BIDDER HAVE ANY SOURCE OF INCOME IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN, IT IS NOT A REQUIREMENT TO OBTAIN A TAX COMPLIANCE STATUS / TAX COMPLIANCE SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.	

NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

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Annexure E

SBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2

- a) The value of this bid is estimated to **exceed/not exceed** R50 000 000 (all applicable taxes included) and therefore the preference point system shall be applicable; or
- b) Either the 80/20 or 90/10 preference point system will be applicable to this tender (*delete whichever is not applicable for this tender*).

1.3 Points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	
B-BBEE STATUS LEVEL OF CONTRIBUTOR	
Total points for Price and B-BBEE must not exceed	100

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor

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$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \quad \text{or} \quad P_s = 90 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

Ps = Points scored for price of bid under consideration

Pt = Price of bid under consideration

Pmin = Price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:-

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: =(maximum of 10 or 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE

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status level of contributor.

7. SUB-CONTRACTING

7.1 Will any portion of the contract be sub-contracted?

(Tick applicable box)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

7.1.1 If yes, indicate:

i) What percentage of the contract will be subcontracted.....

ii) The name of the sub-contractor

iii) The B-BEE status level of the subcontractor.....

iv) Whether the sub-contractor is an EME or QSE

(Tick applicable box)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

i) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations,2017:

Designated Group: An EME or QSE which is at least 51% owned by:	EME	QSE
	√	√
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		

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Any QSE		
---------	--	--

8. DECLARATION WITH REGARD TO COMPANY/FIRM

8.1 Name of Company/firm:.....

8.2 VAT registration Number:.....

8.3 Company registration number:.....

8.4 TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

[TICK APPLICABLE BOX]

8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....

8.6 COMPANY CLASSIFICATION

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

8.7 Total number of years the company/firm has been in business:.....

8.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as

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indicated in paragraph 1 of this form;

- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.

<p>WITNESSES</p> <p>1.</p> <p>2.</p>	<p>.....</p> <p>SIGNATURE(S) OF BIDDERS(S)</p> <p>DATE:</p> <p>ADDRESS</p> <p>.....</p> <p>.....</p>
--	--

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Annexure F

SBD 4

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state?
YES/NO

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

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2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....

3 DECLARATION

I, _____ the _____ undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

3.1 I have read and I understand the contents of this disclosure;

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- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

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I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....

Signature

Date

.....

Position

Name of bidder

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Annexure G Supplier Declaration of Interest

I, the undersigned **[insert full name of signatory]**....., in my capacity as **[insert capacity, i.e., member, director, partner, etc.]**..... of the supplier **[insert registered full legal name of the supplying entity AND their company registration number]**....., certify under oath that, to the best of my knowledge, the information furnished herein is true and correct. I accept that Eskom reserves its right to act against the supplier named above or me personally in terms hereof, should this declaration prove to be false.

Eskom employees and directors that engage in **private work** for or on behalf of the Supplier are not permitted to financially benefit from the procurement associated with this **enquiry / tender / negotiation [delete whichever option is not applicable]**

In order to manage situations where conflicts of interests may exist, involving Eskom employees and/or directors engaging in **private work** with the Supplier (named above) associated with this **enquiry / tender / negotiation [delete whichever option is not applicable]**, you are hereby required to declare their positions to Eskom and take an oath declaring their interests.

For the purposes of this Declaration:

- 1. Private Work** includes private interests, and means any employment or commercial activity, or any other interests embarked on by an employee outside the scope of his/her Eskom employment.
- 2. A commercial activity** means any activity an employee engages in outside Eskom for the purpose of generating income, whether or not the activity actually produces income and/or is profitable.
- 3. Close Family** means persons related to the employee or director by birth, marriage, domestic partnership, adoption, guardianship or the like, who may influence, or be seen to influence the objectivity of the employee or director **OR** related persons who may be influenced by the employee or director in their dealings with Eskom;
- 4. Associate** means any person (i.e. a friend, rival, business partner, neighbour or the like) who has a relationship with an employee or director who may influence, or be seen to influence the objectivity of the employee or director **OR** who may be influenced by the

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employee or director in their dealings with Eskom;

5. Participation in the Procurement Process means conceptualisation, proposal, specification, feasibility studies, sourcing, evaluation, benchmarking, negotiation, approval and awarding or withdrawal of offers / tenders in relation to orders / contracts for performing any work, providing any services, or supplying any material, article or equipment or performing any other act; and

6. Business Courtesy means a gift or favour received from a person or a firm for which fair market value is not paid, and includes non-monetary gifts, meals, drinks, entertainment, hospitality, recreation, transportation, attendance prizes, discounts, tickets, passes, promotional items, materials, equipment and the like.

In order to give effect to the above, the following questionnaire must be completed and submitted as a returnable with your enquiry / tender/ attendance at a negotiation.

** Delete whichever is not applicable.*

Are you or any other person who holds an interest in the Supplier named above (i.e. a shareholder, a director, or a member or partner, a line manager, or a fellow employee), employed by Eskom or serves as a director at Eskom?

***YES/NO**

If If so, state particulars

.....

Are you, or any other person who holds an interest in the Supplier named above, a **close family** member to or an **associate** of an Eskom employee and/or director, who may be **participating in the procurement process** associated with this enquiry / tender / negotiation?

***YES/NO**

If If so, state particulars

.....

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.....

Are you aware of any relationship which amounts to that of **close family** (i.e. related by birth, marriage, domestic partnership, adoption, guardianship or the like) or that of an **associate** (i.e. a friend, rival, business partner, neighbour, etc.) between person/s acting for or on behalf of the Supplier and an Eskom employee and/or director, who may be **participating in the procurement process** associated with this enquiry / tender / negotiation?

***YES/NO**

I If so, state particulars

.....

Have you, or any other person who holds an interest in the Supplier named above, given a **business courtesy** to or received a business courtesy from an Eskom employee and/or director over the last 12 (twelve) months?

***YES/NO**

If If so, state particulars

.....

If providing services as a consultant to Eskom, please state the particulars of any other services that the Supplier named above is currently rendering to any other Eskom business units, Eskom Divisions, Eskom subsidiaries, Eskom suppliers of primary energy (coal, water, fuel and associated logistics), Eskom suppliers of strategic commodities (specifically primary plant, IT hardware, IT software, construction services, consulting services and professional services), and key industrial customers. For purposes of this declaration a consultant is

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deemed to be a supplier that is providing Eskom with advice / contracted deliverables linked to specific technical and /or strategic issues that are core to Eskom's approved strategic direction, and /or where the services of a registered professional are required (e.g. attorneys, auditors, engineers, etc.).

Declaration of other work			
Name of Client	Nature of Services	Date/s of contract	Contact person/s and contact details

Name	Designation	Signature	Date
[insert your full name/s]	[Insert your full designation]		
Telephone number		Fax and/or e-mail address	

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Annexure H

Acknowledgement Form - Reverse E-auctioning Training

Invitation to Tender No. [.....]

Name of company/JV _____

Name of contact person: _____

Contact person's details:

Tel (landline): _____

Cellphone: _____

E-mail address: _____

Acknowledgment:

I _____ (supplier name) acknowledge that I have attended Reverse E-auction training presented during the clarification meeting held on _____ at _____. I am satisfied with the training and I can confirm that I will be able to operate the Reverse E-auction system should I be the recommended supplier.

I _____ (supplier name) acknowledge that I have undergone self-training of the uploaded Reverse E-auction video (<https://www.youtube.com/watch?v=2OzleM6x-fs>), and did not have to attend the clarification meeting for me to understand it. I am satisfied with my self-training and confirm that I will be able to operate the Reverse E-auction system should I be the recommended supplier.

Signature:.....
Designation:.....
Date:.....

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