



SPECIAL CONDITIONS OF CONTRACT 19/1/9/1/98TR (23)

2. BID DOCUMENT CHECK LIST

NO.	DOCUMENT NAME	YES	NO
1	SBD 1 Invitation to bid		
2	Central Supplier Database Report		
3	SBD 4 Declaration of interest		
4	SBD 5		
5	SBD 6 (1): Specific Goals		
6	Price Schedule		
7	Special Conditions of Contract		
8	General Conditions of Contract		
9	Samples		
10	Mandatory documents		

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3. SCOPE

The South African Police Service requires provision of Supply, Delivery and Product Training for Portable Analogue/Digital Terminal with Digital Mobile (DMR) capabilities Nationally in accordance with specification no 762a/2023 for South African Police Service for a period of two (02) years: Division: Technology Management Service

4. SECTION A

4.1 LEGISLATIVE AND REGULATORY FRAMEWORK

This bid and all contracts emanating there from will be subject to the General Conditions of Contract issued in accordance with Treasury Regulation 16A published in terms of the Public Finance Management Act, 1999 (Act 1 of 1999). The Special Conditions of Contract (SCC) are supplementary to that of the General Conditions of Contract (GCC). Where, however, the Special Conditions of Contract are in conflict with the General Conditions of Contract, the Special Conditions of Contract prevail.

4.2 BID INFORMATION/BRIEFING SESSION

A compulsory briefing session will be held at Division Supply Chain Management (address), Phumulani Quarters Barracks, 221 Moreleta Road Silverton Pretoria, Next to SAPS SCM North Gate & Flying Squad. Date: On 2023-12-07, Time at 10:00

4.3 EVALUATION CRITERIA

The evaluation process will be conducted in phases as follows:

Phase 1	Phase 2	Phase 3	Phase 4
Administrative Bid Requirements	Mandatory and other bid requirements	Site visit ,Due diligence and Sample	Price and Specific Goals
Compliance with Administrative	Compliance with mandatory	Site visit and Due diligence at	Bids evaluated in



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requirements. SBD forms must be completed and signed.	and other bid requirements.	and SAPS. Samples will be requested from shortlisted bidders at a later stage.	terms of the 80/20 preference system
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4.3.1 PHASE 1: ADMINISTRATIVE

4.3.1.1 ADMINISTRATIVE BID REQUIREMENTS

Bidders' must submit all requirements indicated hereunder with the bid documents at the closing date and time of the bid. During this evaluation phase, bidder's responses will be evaluated based on the documents submitted. Bidders who fail to comply with any of administrative requirements **may be disqualified**.

ADMINISTRATIVE DOCUMENTS - NAME OF THE DOCUMENT THAT MUST BE SUBMITTED	
Invitation to Bid – SBD 1	YES – Please complete and sign the supplied form
Declaration of Interest – SBD 4	YES – Please complete and sign the supplied form.
Preference Point Claim Form <u>SBD 6.1</u>	YES – Generally, non-submission will lead to a zero score for Specific Goals
SBD 5 National Industrial Participation Program	YES – (if above R10 million)
General Conditions of Contract	NO – Bidders <u>must only familiarise</u> themselves with the content of the document
Cost components	YES – Please submit the completed cost component breakdown as per example in the Special Conditions of Contract.
Special Conditions of Contract	YES - Bidders <u>must sign</u> acknowledgement that they <u>familiarise</u> themselves with the content of the document
Tax Clearance Requirements	YES – The <u>CSD</u> and the <u>tax status pin</u> are the approved method that will be utilized to verify tax compliance.
Authorisation Declaration	YES Any bidder that is not actual manufacturer and will be sourcing goods or services from another company must submit an unconditional letter from the company(ies) or supplier(s) confirming firm supply arrangement(s) in this regard, which has to accompany the bid at the closing date and time of bid. The said company or supplier must:



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	<ul style="list-style-type: none"> confirm that it has familiarised itself with the item description, specifications and bid conditions If the bid consist of more than one item, it should be clearly indicated in respect of which item(s) the supportive letter has been issued. It must be indicated in the above-mentioned letter that firm supply arrangements have been made and all financial arrangements with regard to payment between the prospective bidder and manufacturer, company or supplier issuing such a letter has been finalized and terms and conditions mutually agreed upon. (See annexure "B" for pro-forma to be completed and submitted with bid document)
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4.3.2 PHASE 2: MANDATORY REQUIREMENTS

Bidders' must submit all requirements indicated hereunder with the bid documents at the closing date and time of the bid. During this evaluation phase, bidder's responses will be evaluated based on the documents submitted under mandatory requirements.

Bidders who fail to comply with any of the mandatory and other requirements will be disqualified.

Pricing Schedule	YES – Please complete the price in the pricing schedule on the closing date and time. Please take note that lead times may be regarded as administrative and maybe requested if not completed.
Specification	YES – The bidder must indicate in writing with a Comply or Not Comply . Failure to comply with the specification will invalidate your bid.
Samples	<p>YES – A complete sample including Radio, antenna, battery, battery charger, belt clip, Programming software and programming cable or kit of the Portable Analogue/Digital Radio terminal that the bidder intends to offer will be requested from shortlisted Bidders at a later stage.</p> <p>The sample shall include the following:</p>



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	<ul style="list-style-type: none"> • Complete Portable Analogue/Digital portable Radio terminal with a complete kit or accessories. All accessories to ensure a full working samples shall be submitted. • The samples of the successful bidder shall stay in possession of the SAPS for this year of the contract. This is needed to ensure that the final product is identical to the sample offered to the SAPS for adjudication. • The South African Police Service reserves the right to dispose of any sample or samples submitted by bidders, in any way it deems fit, one(1) month after the above mentioned notification. No exceptions will be made.
Certificate of Approval	<p>YES – A certificate of approval from the Independent Communications, Authority of South Africa (ICASA) for the use of the Analogue/Digital portable radio terminal offered in the RSA must be submitted with the bid documents. The radio offered and model number on the ICASA Certificate must be the same. The certificate must be on the bidder's name, the bidder shall attach a letter that indicate that the bidder is in agreement with the company that appear on the certificate. Failure to submit this certificate of approval on time and date of bid closure or proof of ICASA that certificate is in process will results in the non-acceptance of the bidders' offer.</p>
Technical Specification	<p>YES – the following documents must be completed and submitted with the bid documents are as follows:</p> <ul style="list-style-type: none"> • The completed radio technical specification must be completed and submitted with the bid documents. • Detailed technical specifications of all the equipment offered must be submitted with the bid documents.
Appendix B (Company Profile)	<p>YES –Bidders must provide an overview of its profile and services offered. Documents to this effect must be submitted with the bid documents.</p>

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Compulsory Briefing Session

YES- it is Compulsory for Bidders to attended briefing session.

4.3.3 PHASE 3 SITE VISIT, DUE DILIGENCE AND SAMPLE

4.3.3.1 Due Diligence, Site Visit and Samples will be tested at the bidder's premises for the recommended bidders.

4.3.4 PHASE 4: PREFERENCE POINT SYSTEM AND PRICE

PHASE 4: PREFERENCE POINT SYSTEM AND PRICE

i. Preference points system 80/20

- a) In terms of regulation 6 of the Preferential Procurement Regulations pertaining to the Preferential Procurement Policy Framework Act, 2000 (Act 5 of 2000), responsive bids will be adjudicated by the South African Police Service on the 80/20-preference point system in terms of which points are awarded to bidders on the basis of:

The bid price (maximum 80 points) – Specific goals (maximum 20 points)

- b) The following formula will be used to calculate the points for price:

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

P_s = Points scored for comparative price of bid under consideration

P_t = Price of tender under consideration; and

P_{\min} = Price of lowest acceptable tender.

- c) A bidder (supplier) may claim a maximum of 20 points for specific goals, if such bidder supplier is;

Persons historically disadvantaged on the basis of race with at least 51% ownership	5 points
Persons historically disadvantaged on the basis of gender with at least 51% ownership by woman	5 points
Persons with at least 51% ownership who are youth	5 points



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Persons historically disadvantaged by unfair discrimination on the basis of disability with at least 51% ownership	5 points
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- d) Bidders are required to complete the preference claim form (SBD 6.1).
- e) The points scored by a bidder in respect of the specific goals will be added to the points scored for price.
- f) Only bidders who have completed and signed the declaration part of the preference claim form will be considered for specific goals points.
- g) Failure on the part of the bidder to comply with the paragraphs above will be deemed that specific goal points are not claimed and will therefore be allocated a zero (0).
- h) The South African Police Service may, before a bid is adjudicated or at any time, require a bidder to substantiate claims it has made with regard to preference.
- i) The points scored will be rounded off to the nearest 2 decimals.
- j) In the event that two or more bids have scored equal total points, the contract will be awarded to the bidder scoring the highest number of specific goal points.
- k) However, when functionality is part of the evaluation process and two or more bidders have scored equal points including equal specific goal points, the contract will be awarded to the bidder scoring the highest for functionality.
- l) Should two or more bids be equal in all respects, the award shall be decided by the drawing of lots.
- m) A contract may, on reasonable and justifiable grounds, be awarded to a bid that did not score the highest number of points.

5. VALUE ADDED TAX

All bid prices must be inclusive of 15% Value-Added Tax. In case a bidder's price is not VAT inclusive, total price quoted will be regarded as final.

6. PRICING STRUCTURE AND SCHEDULE

- a) One price is required per item and prices quoted must be furnished on the basis of supply and delivery including Value Added Tax.
- b) The yearly prices MUST be all inclusive. This means, all direct and indirect related costs must be included in the prices and be firm for the period of one year.
- c) The pricing schedule will be accessible from the bid document. All prices must be submitted with the bid document.
- d) Conditional discounts offered will not be used for evaluation purposes.



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- e) Pricing provided for term contracts must remain firm for the first year after signing of the contract. Contract price adjustments must be applied for.

7 AUTHORISATION DECLARATION/ LETTER FROM THE MANUFACTURER

Any bidder the actual manufacturer and will be sourcing goods or services from another company must submit an unconditional letter from the company(ies) or supplier(s) confirming firm supply arrangement(s) in this regard, which has to accompany the bid at the closing date and time of bid. The said company or supplier must:

- confirm that it has familiarised itself with the item description, specifications and bid conditions
- If the bid consist of more than one item, it should be clearly indicated in respect of which item(s) the supportive letter has been issued.
- It must be indicated in the above-mentioned letter **that firm supply arrangements have been made and all financial arrangements with regard to payment between the prospective bidder and manufacturer, company or supplier issuing such a letter has been finalized and terms and conditions mutually agreed upon. (See annexure "B" for pro-forma to be completed and submitted with bid document)**

Non-compliance with the above-mentioned special conditions would automatically invalidate the bid for such products offered."

The South African Police Service reserves the right to verify any information supplied by the bidder in the Authorisation Declaration and should the information be found to be false or incorrect, the South African Police Service will exercise any of the remedies available to it in the bid documents.

No agreement between the bidder and the third party will be binding on the South African Police Service.

An authorisation declaration with conditional arrangements will not be accepted. Bidders must ensure that all arrangements are agreed to before submitting a bid.

8. TAX COMPLIANCE REQUIREMENTS

It is a condition of this bid that the tax matters of a successful bidder be in order, or that satisfactory arrangements have been made with South African Revenue Service (SARS) to meet

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the bidder's tax obligations. The Tax Compliance status requirements are also applicable to foreign bidders / individuals who wish to submit bids.

It is a requirement that bidders grant a written confirmation when submitting this bid that SARS may on an ongoing basis during the tenure of the contract disclose the bidder's tax compliance status and by submitting this bid such confirmation is deemed to have been granted; Bidders are required to be registered on the Central Supplier Database and the South African Police Service shall verify the bidder's tax compliance status through the Central Supplier Database.

Where Consortia / Joint Ventures / Sub-contractors are involved, each party must be registered on the Central Supplier Database and their tax compliance status will be verified through the Central Supplier Database. The South African Police Service will not award a bid to any bidder whose tax matters are not in order.

9. FORMAT AND SUBMISSION OF BIDS

In order to simplify the evaluation process, Bidders are required to submit their bids hard copy in the following manner:

SECTION	REQUIRED DOCUMENTS
Section 1	Standard bidding documents (SBD 1, Price Schedule, SBD 4, SBD 6.1 and CSD report
Section 2	Authorisation Declaration and item list
Section 3	Any other information (e.g. Company profile, etc.)

10. LATE BIDS

Bids received after the closing date and time, at the address indicated in the bid documents, will not be accepted for consideration and where practicable, will be returned unopened to the bidder.

11. COUNTER CONDITIONS

Bidders' attention is drawn to the fact that amendments to any of the Bid Conditions or setting of counter conditions by bidders may result in the invalidation of such bids.

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12. FRONTING

The SAPS supports the spirit of broad based black economic empowerment and recognizes that real empowerment can only be achieved through individuals and businesses conducting themselves in accordance with the Constitution and in an honest, fair, equitable, transparent and legally compliant manner. Against this background the South African Police Service condemn any form of fronting.

The South African Police Service, in ensuring that bidders conduct themselves in an honest manner will, as part of the bid evaluation processes, conduct or initiate the necessary enquiries/investigations to determine the accuracy of the representation made in bid documents.

Should any of the fronting indicators as contained in the Guidelines on Complex Structures and Transactions and Fronting, issued by the Department of Trade and Industry, be established during such enquiry / investigation, the onus will be on the bidder / contractor to prove that fronting does not exist.

Failure to do so within a period of 14 days from date of notification may invalidate the bid / contract and may also result in the restriction of the bidder /contractor to conduct business with the public sector for a period not exceeding ten years, in addition to any other remedies the South African Police Service may have against the bidder / contractor concerned.

13. SUPPLIER DUE DILIGENCE

The South African Police Service reserves the right to conduct supplier due diligence prior to award or at any time during the evaluation process. During the due diligence process the information submitted by the bidder will be verified and any misrepresentation thereof will disqualify the bid.

The South African Police Service also reserves a right to conduct supplier due diligence during the contract period. Information submitted by the contractor will be verified and any misrepresentation thereof the South African Police Service reserves a right to institute remedial actions available. Due diligence may include preannounced or no-announce site visits.

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14. COMMUNICATION

SAPS: Procurement and Contract Management with permission of the BAC may communicate in writing with bidders where clarity is sought after the closing date of the bid and prior to the award of the contract, or to extend the validity period of the bid, if necessary.

Any communication to any other government official or a person acting in an advisory capacity for the South African Police Service in respect of this bid between the closing date and the award of the bid by the bidder is discouraged.

All communication between the bidder and the SAPS: Procurement Management MGP & Services must be done in writing.

15. CONTACT DETAILS GENERAL

Address

Bid Document Enquiries

Bid Management

Address: 117 Cresswell Street, Weavind Park, Pretoria.

Capt Paul

Tel: (012) 841 7720

E-mail: PaulEG@saps.gov.za

15.1 Bid Queries

Lt Col Masha, Capt Maswanganye and Cst Thopola

E-mail: maswanganyekt@saps.gov.za , Mashas@saps.gov.za and

Thopolakm@saps.gov.za

15.2 GENERAL

To allow the South African Police Service sufficient time to respond to enquiries, bidders shall note that no enquiries made later than seven (7) working days before the closing date and time of the bid will not be entertained.

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16. SECTION B

16.1 CONTRACT PERIOD

The contract period shall be for a period of two (2) years.

16.2 RIGHT OF AWARD

The South African Police Service reserves its following rights:-

- To award the bid in part or in full;
- Not to make any award in this bid;
- Award the bid to more than one bidder for the same line item;
- Clarify further technical information from any bidder after the closing date;
- Verify information and documentation of the respective bidder;
- Not to accept any of the bids submitted;
- To withdraw or amend any of the bid conditions by notice in writing to all bidders prior to closing of the bid and post award
- To carry out site inspections, product evaluations or explanatory meetings in order to verify the nature and quality of the services offered by the bidder(s), whether before or after adjudication of the bid
- In the event that an incorrect award has been made to remedy the matter in any manner it may deem fit.
- To award a bid based on which bidder is offering the best value for money, even if such bid is not the lowest price.
- In the event that an incorrect award has been made or an error occurred during evaluation and adjudication phase, the South African Police Service reserves the right to remedy the matter in any manner it may deem fit.

16.3 MULTIPLE AWARD

The South African Police Service reserves the right to award the same item to more than one supplier to address product availability and compatibility. Due diligence will be applied to ensure that pricing is affordable, market related and aligned to end-user requirements.

The following will be taken into consideration when awarding through a multiple award:

- a) Capacity to meet volume demand as per bid requirements
- b) Estimated volume to be supplied
- c) Risk to departments if the item is not available



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- d) Source of the finished product, raw material and manufacturing site
- e) Previous performance of the bidder

16.4 NEGOTIATIONS

The South African Police Service reserves the right to negotiate with the bidders prior to award and with the successful bidder(s) post award.

16.5 QUALITY

Where specific specifications and/ or standards are applicable on materials and supplies, the quality of products shall not be less than the requirements of the latest edition of such specifications and/or standards.*

16.6 DELIVERY AND QUANTITIES

16.6.1 DELIVERY BASIS

Firm lead times for delivery must be quoted for the duration of the contract period. Transit and storage conditions applicable to the relevant products must be adhered to.

16.6.2 QUANTITIES

Quantities cannot be guaranteed.

17. SECTION C

17.1 ROLES AND RESPONSIBILITIES

17.1.1 CONTRACT ADMINISTRATION

The administration and facilitation of the contract will be the responsibility of SAPS Contract Management and all correspondence in this regard must be directed to the following address:
The Head: Procurement and Contract Management Supply Chain Management

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Private bag x 254, Pretoria, 0001,

Contractors must advise the SAPS Contract Management immediately when unforeseeable circumstances will adversely affect the execution of the contract.

Full particulars of such circumstances as well as the period of delay must be furnished to the Section Head Bid Management: Supply Chain Management: SAPS – email: SmitJ3@saps.gov.za and Tel: 012-841 7119

17.1.2 SUPPLIER PERFORMANCE MANAGEMENT

Supplier performance management will be the responsibility of end-users of SAPS and where supplier performance disputes cannot be resolved between the contractor and the relevant purchasing institution, SAPS Contract Management must be informed for corrective action.

17.2 ORDERS AND DELIVERY

17.2.1 ORDERS

Contractors should note that the order(s) will be placed as and when required during the contract period and delivery points will be specified by the South African Police Service.

The instructions appearing on the official order form regarding the supply, dispatch and submission of invoices must be strictly adhered to and under no circumstances should the contractor deviate from the orders issued.

The South African Police Service may request that a contractor to submit a sample for approval before mass production related to that order is finalised. The cost of this sample is for the contractor.

The South African Police Service is under no obligation to accept any quantity which is in excess of the ordered quantity.

17.2.2 DELIVERY

Delivery of goods must be made in accordance with the instructions appearing on the official order forms issued by purchasing institutions.

All deliveries or dispatches must be accompanied by a delivery note stating the official order number against which the delivery has been effected.

In respect of items awarded to them, contractors must adhere strictly to the delivery lead times quoted in their bids.

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Deliveries not complying with the order forms will be returned to the contractor at the contractor's expense.

The successful bidder shall deliver the TETRA portable terminals offered to the Radio Technical Service of the Provinces that it is intended for.

17.3 PRODUCT ADHERANCE / BRAND CHANGE

In the event where a bidder offers a specific brand against an item and the item is subsequently awarded to the bidder, it is required of the successful bidder to continue to supply the brand awarded throughout the contract period.

In the event that the brand is discontinued and or replaced with a new model, SAPS Contract Management must be notified of such an occurrence and upon approval, an official amendment will be issued. The contractor is required to submit supporting documents from the manufacturer substantiating the changes

It must be noted that the new brand will be required to undergo the evaluation process prior to receiving approval of the brand change issued by SAPS. The new brand must adhere to the technical specification for the item. The quality of the product must not be lower than the initial awarded product.

Furthermore, contractors are to take note that the price of the new brand should not be higher from the current contract price of the original product.

Contractors are not allowed to deliver a new brand other than the brand awarded to them prior to an approval of brand change from SAPS.

17.4 CONTRACT PRICE ADJUSTMENT

17.4.1 Formula

Prices submitted for this bid will be regarded as non-firm and subject to adjustment(s) in terms of the following formula, defined areas of cost and defined periods of time.

Applications for price adjustments must be accompanied by documentary evidence in support of any adjustment claim.

The following price adjustment formula will be applicable for calculating contract price adjustments (CPA).

$$Pa = (1-V) Pt \left(D1 \frac{R1t}{\text{----}} + D2 \frac{R2t}{\text{----}} + D3 \frac{R3t}{\text{----}} + Dn \frac{Rnt}{\text{----}} + VP1 \right)$$



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	R1o	R2o	R3o	Rno
Pa	=	The new adjusted price to be calculated		
V	=	Fixed portion of the bid price (15% or 0.15)		
Pt	=	Original bid price. Note that Pt must always be the original bid price and not an adjusted price		
(1-V)Pt	=	Adjustable portion of the bid price (85% or 0.85).		
D1 – Dn	=	= Each factor (or percentage) of the bid price, e.g., material, labour, transport, overheads, etc. The total of the various factors (or percentages) D1 – Dn must add up to 1 (or 100%).		
R1t – Rnt	=	= End Index. Index figure obtained from the index at the end of each adjustment period		
R1o–Rno	=	Base Index. Index figure at the time of bidding.		
VPt	=	15% (or 0.15) of the original bid price. This portion of the bid price 'remains fixed, i.e. it is not subject to price adjustment.		

17.5 FORMULA COMPONENT DEFINITIONS

17.5.1 Adjustable amount

The adjustable amount is the portion of the bid price which is subject to adjustment. In this bid the adjustable amount is 85% of the original bid price. For example, if the bid price is R1000, then only R850 will be subject to adjustment.

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17.5.2 Fixed portion

The fixed portion represents those costs which will not change over the adjustment period and **DOES NOT** represent the profit margin. In this bid the fixed portion is 15% of the original bid price. Using the same example as above, it would amount to R150 which will remain fixed over the contract period

17.5.3 Cost components and proportions

- a) The cost components of the contract price usually constitute the cost of materials (raw material or finished product), cost of direct labour, cost of transport and those other costs which are inclined to change. The proportions are the contribution to the contract price of each of these cost components. In this bid the following cost components will be used to calculate contract price adjustments.
- b) Bidders are requested to submit the cost breakdown of the bid price for each item with their bid. Should the cost breakdown be the same for all items on the bid, please indicate it clearly in the bid document. Successful bidders will not be allowed to change the cost breakdown of bid prices during the tenure of the contract.
- c) In a case where the same cost components are applicable to all items offered please fill out the Cost components document attached with the bid other than that cost components must be indicated on each line item when finalising pricing schedule.

Cost Component	% Contribution
D1- Imported Raw Material / Finished product (if applicable)	
D2 - Local Raw Material / Finished product (if applicable)	
D3 - Labour	
D4 - Transport	
D5 – Housing and utilities	
D6 – Other	
TOTAL (Cost components must add up to 100%)	100 %

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17.5.4 Applicable indices / references

The applicable index refers to the relevant market index, which is a true reflection of price movement(s) in the cost over time. In this bid the following indices or reference will be applicable:

Cost component	Index Publication	Index Reference
D1 – Imported Raw Material / Finished product (if applicable)	Supplier / Manufacturer invoice(s) and remittance	Documentary evidence to accompany claim.
D2 - Local Raw Material / Finished product (if applicable)	STATS SA P0142.1 (PPI) Table 1	Textiles, clothing and footwear– Clothing OR Documentary evidence to accompany claim
D3 - Labour	STATS SA P0141 (CPI), Table E OR Labour agreement ²	Table E - All Items OR Labour agreement to be provided
D4 – Transport	STATS SA P0141 (CPI) Table E	Table E - Transport – Other Running Cost
D5 – Housing and utilities	STATS SA P0141 (CPI) Table E	Table E – Housing and utilities Headline
D6 – other	Specify	Documentary evidence to accompany application

17.5.5 Base Index Date

The base index date applicable to the formula is defined as the date at which the price adjustment starts. In this bid the base index date is August 2023

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17.5.6 End Index Date

The end index dates are the dates at predetermined points in time during the contract period. In this bid the end indices are defined in the next paragraph (Price Adjustment Periods).

17.5.7 Price Adjustment Periods

Adjustment to contract prices must be applied for at the following dates:

Adjustment	CPA application to reach the office at the following dates	End Index Date	Dates from which adjusted prices will become effective
1 st Adjustment	After One year of signing the contract		Date of application of adjustment after approval was obtained

** In cases where invoices are supplied as documentary evidence, it is advised that invoices closest to the Base Index date and the End Index date be submitted. It should ideally reflect the adjustment period.*

** In the absence of a labour agreement, the labour cost component will be adjusted with CPI Headline inflation.*

17.6 RATES OF EXCHANGE (ROE) – BASE AND AVERAGE RATES

In the event where material and/or finished products are imported the following will apply:

The formula described above will be used and the imported cost component of the bid price (D1) will be adjusted taking into account the base RoE rate.

In the event where the RoE adjustment goes hand in hand with a material/product price increase, the material/product price (in foreign currency) will be converted to South African currency using the base rate.

The imported cost component (D1) will be adjusted together with all the other cost components Rate(s) of exchange to be used in this bid in the conversion of the bid price of the item(s) to South African currency is indicated in the table below.

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Currency	Rates of exchange 12-month average for the contract period
US Dollar	
Pound Sterling	
Euro	
Yuan	

Should the bidder make use of any other currency not mentioned above, the bidder is requested to calculate the average for the period _____ to _____ using the Reserve Bank published rates for the specific currency. Visit www.reservebank.co.za to obtain the relevant rates. Please refer to TCBD 2 (Procedure to download historical exchange rates from the Reserve Bank website) for instructions.

Contract price adjustments due to rate of exchange variations are based on average exchange rates as published by the Reserve Bank for the periods indicated hereunder:

Adjustment	Average exchange rates for the period:
1st Adjustment	First year of contract

18. GENERAL

Unless prior approval has been obtained from SAPS Contract Management, no adjustment in contract prices will be made.

Applications for price adjustment must be accompanied by documentary evidence in support of any adjustment.

CPA applications will be applied strictly according to the specified formula and parameters above as well as the cost breakdown supplied by bidders in their bid documents.

In the event where the supplier's CPA application, based on the above formula and parameters, differs from Contract Management SAPS verification, Contract Management SAPS will consult with the supplier to resolve the differences. The South African Police Service reserves the right to negotiate amended contract prices at any stage prior to the final notification to end users.

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19. BREACH OF CONTRACT

The South African Police Service reserves the right to terminate the contract(s) if the contractor does not honour contract(s) obligations including submission of information.

NAME OF BIDDER:

NAME OF CONTACT PERSON:

CAPACITY:

SIGNATURE: DATE:

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AUTHORIZATION DECLARATION

NAME OF THE BIDDER: _____

BID NUMBER: _____

DESCRIPTION: _____

CLOSING DATE: _____

Are you sourcing the goods or services from a third party?

YES	NO
-----	----

** If you have answered YES to the above question, please provide full details in the table below of the third party(ies) from whom you are sourcing the goods or services.*

1. Declaration by the bidder where the bidder is sourcing goods or services from a third party.

The bidder hereby declares the following:-

- 1.1 The bidder is sourcing the goods or services listed in the Form 1 attached, from a third party in order to comply with the terms and conditions of the bid.
- 1.2 The bidder has informed the third party of the terms and conditions of the bid and the third party is acquainted with the said terms and the description of the goods or services listed in the Form 1.
- 1.3 The bidder has received the attached, unconditional written undertaking from the third party to supply the goods or services listed in the form 1 in accordance with the terms and conditions of the bid document for the duration of the contract. A template has been attached (Form 2) that is to be used for the purpose of the third party undertaking.
- 1.4 The bidder confirms that all financial and supply arrangements for goods or services have been mutually agreed upon between the bidder and the third party.

2. The bidder declares that the information contained herein is true and correct.

3. The bidder acknowledges that the SAPS reserves the right to verify the information contained therein and if found to be false or incorrect may invoke any remedies available to it in the bid documents.

SIGNATURE BY THE BIDDER

Signed at _____ on the _____ day of _____ 20_____

Signature _____ Full name _____

Designation _____

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Form 1

List of goods or services offered

Bid Item No	Brand Name	Name of the company from where the goods or services will be sourced	Address and contact details of the company from where the goods or services will be sourced

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Form 1

Bid Item No	Brand Name	Name of the company from where the goods or services will be sourced	Address and contact details of the company from where the goods or services will be sourced

(Should the table provided not be sufficient for all the items offered, please provide additional information as an attachment and it must be properly referenced to this document)

TEMPLATE FOR THIRD PARTY UNDERTAKING

Form 2

Note:

The authorization letter must be original, signed and on an official letterhead of the third party.

A separate authorization letter must be included for each third party.

The authorization letter must be addressed to the Bidding Company.

No copies of the authorization letter will be accepted. The validity of authorization letter/s will be verified with the third party/ies.

Name of Bidding Company

Address of Bidding Company

Attention:

Dear Sir/Madam

AUTHORIZATION LETTER: TENDER NR _____

We, _____ (Name of Third Party) hereby authorize you,
_____ (Name of Company) to include the products listed below in
your bid submission for the abovementioned contract.

We confirm that we have firm supply arrangements in place, and have familiarized ourselves with the item descriptions, specifications and bid conditions relating to item/s listed below.

Item no.	Description of product	Brand name

(Should the table provided not be sufficient for all the items offered, please provide additional information as an attachment and it must be properly referenced to this document)

Yours faithfully,

Signature of Third Party

Date: _____

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SPECIFICATION FOR SUPPLY, DELIVERY AND PRODUCT TRAINING FOR PORTABLE ANALOGUE/ DIGITAL RADIO TERMINAL NATIONALLY FOR SOUTH AFRICAN POLICE SERVICE

SCOPE OF THE REQUIREMENT

This specification calls for the provision of a **Analogue /Digital portable Radio terminals** for the South African Police Service with a capacity of at least three hundred (300) channels and a channel spacing of 12.5kHz for a period of two (2) years.

Bidders shall be responsible for the delivery of the portable Analogue/**Digital portable Radio terminals** and all additional or associated equipment as outlined in this document.

This requirement is for a **two-year** contract period, The procurement of the portable Analogue/ **Digital Radio** will take place when the bid has been successfully awarded **Quantities are price dependable and cannot be guaranteed.**

This bid will be awarded as a whole.

DOCUMENT FORMAT

This document is divided into five (5) subsections viz.

1. Bidders Conditions
2. General Requirements
3. General Technical Requirements
4. Detailed Technical Requirements
5. Price schedule as well as Appendixes A and B

IMPORTANT NOTICE

Bidder's attention is drawn to the bid conditions as specified in section 1 of this document and specifically to paragraph 1.1.

Bidders must strictly follow the guidelines specified in section 1, to ensure that the completion of the bid document complies in all aspects with the requirements of the SA Police Service.

Disregarding this notice and the guidelines as specified in section 1, will have the result that the SA Police Service will not consider and evaluate the bidder's offer.

Bidders are also requested to complete the documents and supply all information to the best of their ability as requested by the SA Police Service in this document.

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**SPECIFICATION FOR SUPPLY, DELIVERY AND PRODUCT TRAINING FOR PORTABLE
ANALOGUE/ DIGITAL RADIO TERMINAL NATIONALLY FOR SOUTH AFRICAN POLICE
SERVICE**

DESCRIPTION		Comply/ Do not Comply
1.	BID CONDITIONS	
1.1	COMPLETION OF BID DOCUMENTS	
1.1.1	Bidders must explicitly state either "Comply" or "Do not Comply" regarding all the requirements outlined in this document, except where otherwise stated. Bidders must avoid terms such as "yes" "no", "noted", "accepted", "as specified", "see attached letters" etc.	
1.1.2	All clauses must be answered. It is the responsibility of the bidder to ensure that all the clauses are answered. If a clause is not answered, it must be regarded as non-compliance to that clause.	
1.1.3	Whenever technical parameters are specified as requirements, bidders must state, besides the terms according to section 1.1 above, also the numerical value(s). Numerical values must be stated in the same units as the units of the technical parameters specified.	
1.1.4	Bidders must make sure that the values specified are not in conflict with the values found in the technical documentation accompanying the bidders reply.	
1.2	ACCEPTANCE OF BID	
1.2.1	The South African Police Service reserves the right to accept any bid, part of a bid or no bid at all.	
1.3	COMPLETENESS OF DOCUMENTATION RECEIVED BY THE BIDDERS	
1.3.1	The pages of this document are numbered in a consecutive numerical order. It shall be the bidder's responsibility to ensure that all pages of this document are received. If any pages are missing, or any uncertainty exists regarding the completeness of this document, the bidders shall contact the South African Police Service, strictly by email for clarity in this regard.	

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**SPECIFICATION FOR SUPPLY, DELIVERY AND PRODUCT TRAINING FOR PORTABLE
ANALOGUE/ DIGITAL RADIO TERMINAL NATIONALLY FOR SOUTH AFRICAN POLICE
SERVICE**

DESCRIPTION					Comply/ Do not Comply
1.4	STANDARDS AND SOUTH AFRICAN POLICE SERVICE REQUIREMENTS				
1.4.1	The radio offered must comply with the requirements of publication SANS 1069 - 1 - 1993. The technical requirements in this document are based on SANS 1069 - 1 - 1993 (with ETSI 300 086:1991 incorporated) and SANS 1069 - 1985 section 12.3 for shock and vibration stability.				
1.4.2	The radio submitted for these tests must be programmed as follows:				
1.4.2.1	Ch no.	Transmit	Receive	Ch spacing	
	1	407.6375MHz	417.6250MHz	12.5kHz	
	2	407.6675MHz	417.6500MHz	12.5kHz	
	10	409.0375MHz	419.0250MHz	12.5kHz	
	11	407.6875MHz	419.6750MHz	12.5kHz	
	33	408.4875MHz	418.4750MHz	12.5kHz	
	34	408.7125MHz	418.7000MHz	12.5kHz	
	40	408.5125MHz	408.5125MHz	12.5kHz (simplex)	
	105	408.9250MHz	418.9250MHz	12.5kHz	
	110	408.9875MHz	418.9875MHz	12.5kHz	
	189	408.9750MHz	419.9750MHz	12.5kHz	
	200	408.5125MHz	408.5125MHz	12.5kHz(simplex)	
	ZVEI code: 56734				
1.5	CONFIGURATION OF BID REPLY				
1.5.1	Offers submitted by a bidder must be neatly bound in a file folder, complete with an index page to enable the South African Police Service to ensure that all information was received.				
1.6	ASSUMPTIONS MADE BY BIDDERS				
1.6.1	No assumptions must be made by bidders in their bid reply.				

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SPECIFICATION FOR SUPPLY, DELIVERY AND PRODUCT TRAINING FOR PORTABLE ANALOGUE/ DIGITAL RADIO TERMINAL NATIONALLY FOR SOUTH AFRICAN POLICE SERVICE

DESCRIPTION		Comply/ Do not Comply
1.6.2	It shall be the bidder's responsibility to obtain all information required to submit a comprehensive bidder that meets all requirements. If any uncertainties exist regarding the interpretation of the requirements or specifications, the bidder shall clarify such uncertainties with the South African Police Service.	
1.7	TECHNOLOGY	
1.7.1	The Bidder must ensure that the Digital Portable Analogue/Digital portable Radio terminal offered is of the latest technology and the latest available model and software release. The South African Police Service reserves the right to procure the latest and newest technology releases.	
2.	GENERAL REQUIREMENTS	
2.1	SCOPE OF REQUIREMENT	
2.1.1	An Analogue/Digital portable Radio terminal with a minimum of 4 -watt (high power) is required for use under rugged operating conditions.	
2.1.2	The radio must fully comply with the requirements of this specification.	
2.1.3	This radio must have a channel capacity of at least three hundred (300) channels.	
2.1.4	The Portable Analogue/Digital Radio supplied must include the following items viz.	
2.1.4.1	A minimum of 4 -watt (high power) UHF transceiver.	
2.1.4.2	A microphone and loudspeaker installed into the radio housing.	
2.1.4.3	A rugged moulded antenna attached to the radio.	
2.1.4.4	Two (2) standard batteries for the radio.	
2.1.4.5	A battery charger able to do rapid charging and battery recycling.	

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SPECIFICATION FOR SUPPLY, DELIVERY AND PRODUCT TRAINING FOR PORTABLE ANALOGUE/ DIGITAL RADIO TERMINAL NATIONALLY FOR SOUTH AFRICAN POLICE SERVICE

DESCRIPTION		Comply/ Do not Comply
2.1.4.6	A robust belt-clip for the radio.	
2.1.4.7	An extension speaker microphone for use with the radio as an option.	
2.1.4.8	Rugged type of headsets/earpiece to be used during operations and protection duties as options.	
2.1.4.9	A minimum of 1 -watt (low power) UHF transceiver	
2.2	TIME SCHEDULE	
2.2.1	It is a requirement of this Bid that delivery shall commence not later than twelve (12) weeks after an official order has been received by the successful bidder and that the pre-delivery inspection shall be finalised within six (6) weeks after the official order has been received.	
2.2.2	Non-compliance to the above-mentioned delivery dates will result in the enforcement of penalties in terms of paragraph 22 of General Condition of Contract.	
2.3	DOCUMENTATION	
2.3.1	The Analogue/Digital portable Radio terminal and additional equipment shall be thoroughly and accurately documented.	
2.4	USER MANUAL	
2.4.1	All equipment supplied must be accompanied by a user manual. This manual must fully describe all functions, controls and indicators/ displays, including those supplied which are not necessarily parts of this specification.	
2.5	TECHNICAL DOCUMENTATION	
2.5.1	The Analogue/Digital portable radio terminal offered including all additional equipment shall be supported by a full set of technical information to assist South African Police Service Technical Personnel during the evaluation stage of the bid.	

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