

Occupational Health and Safety Baseline risk assessment template					
Business/Operating unit:	Kendal Power Station			Supply and Delivery of Dry Groceries	
Date:	September 2020				Authorised by:
Refer to Occupational Health and Safety Risk assessment procedure 32-520					
List activity	Hazard Identification	Associated risk	Risk type	What are the possible consequences?	Existing Controls
List specific activities to be performed taking into consideration the equipment to be used, the personnel involved in the task.	Anything with potential to cause of harm. Note: A hazard can pose more than one risk.	A chance that injury, ill health or damage could occur as a result of uncontrolled hazard.	Safety or health	Consider the worse case scenario without controls?	Include: - <u>Preventative Controls</u> (controls implemented to eliminate hazards or reduce the likelihood of the risk occurring), and - <u>Reactive Controls</u> (controls implemented to reduce the immediate impact of the risk occurring) Elimination Substitution Engineering controls Administrative controls Personal protective equipment (PPE)
Food delivery	Ergonomics (Heavy lifting)	Muscle sprains and strains, back pains	Health	Improper lifting of heavy items, Fatigue, carrying heavy loads - overexertion	Use of trolleys and proper lifting methods.
	Improper stacking and packing	Trips and fall over improperly placed items, falling over of items that may lead to injuries.	Safety	Overcrowd working space and walkways with delivered stock, Packing boxes on top of each other too high	Items are stored in their areas, and no overstacking is done storeman will ensure proper storage methods and safety during time of delivery.
	Slippery and uneven floors	Fractures, bruises, injuries	Safety	Walking on wet surface, uneven floor, No signal. Oil, water or fat on the floor.	Signs will be placed in affected areas to ensure personnel are informed. Report spillages to storeman if not attended. Correct PPE to be worn i.e safety boots and employees to be vigilant while on site (awareness)
	Dust	Inhalation of ash and coal dust	Health	Lung irritationand/or Infection	Ensure that windows to vehicle are closed upon entering the station, wear FFP2 dust mask especialyy when there is visible dust emissions.
		Dust contact with exposed skin and eyes	Health	Acute skin irritation. May cause infection on sensitive skin. Irritation and/or of the eyes	PPE to be worn at all times while delivery is conducted i.e. long sleeve overalls, goggles, gloves and safety boots
Driving, transport food	Unfavourable road conditions	Driving on roads with pot holes, diminished road markings ect.	Safety	Vehicle accidents which will result in multiple injuries and/or fatalities as well as property damage.	Awareness during SHEQ meetings/ tool box talks/ lessons learned/ road safety campaigns/ Driver risk evaluation/Defensive & advance driving training.
	Exposure to unfavourable weather conditions due to Mist/Fog/heavy rain	Poor visibility	Safety	Vehicle accidents which will result in multiple injuries and/or fatalities as well as property damage.	Awareness during SHEQ meetings/ tool box talks/ lessons learned/ road safety campaigns/ Driver risk evaluation/Defensive & advance driving training.
	Unfit road users, pedestrians, stray animals	Collision with pedetrians or other vehicles or animals	Safety	Vehicle accidents which will result in multiple injuries and/or fatalities as well as property damage.	Awareness during SHEQ meetings/ tool box talks/ lessons learned/ road safety campaigns/ Driver risk evaluation/Defensive & advance driving training.
	Unforseen protests	disgruntled employee/community members/mining community	Safety	first aid to fatal injuries, delays in delivery of supplies	Inform Supplier of protest that may affect route on time, supplier to check with contracts manager of any protests, vigilance on the road.

Next Review Date (every 2 years):	Template identifier:
Document identifier	
Revision number:	1
Revision date:	31-May-24
Control Owner	Legal and Other Requirements
Person allocated the responsibility for implementing the agreed controls	Where relevant, list the relevant legislative and or Eskom requirements that prescribe the control.
Contrator	OHS Act, Foodstuffs, cosmetics and disinfectants act, Health Act
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Contrator	OHS Act,HCS Regulations
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Contrator	Road traffic act, OHS Act. Vehicle Safety 240-69946
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Contrator	Road traffic act, OHS Act. Vehicle Safety 240-69947