

**SANRAL**

SOUTH AFRICAN NATIONAL ROADS AGENCY SOC LTD



Reg.No.1998/009584/30

BUILDING SOUTH AFRICA  
THROUGH BETTER ROADS

# **THE SOUTH AFRICAN NATIONAL ROADS AGENCY SOC LIMITED**

**CONTRACT SANRAL R.052-030-2020/1C-SL**

**SUB-CONTRACT FOR SITE MATERIALS  
LABORATORY FOR THE IMPROVEMENT ON  
NATIONAL ROAD R52 SECTION 3 FROM  
KOSTER (KM 0.0) TO N4 RUSTENBURG (KM  
38.70)**

**PROJECT DOCUMENT**

**DATE: OCTOBER 2023**

**TENDER DOCUMENT  
VOLUME 3  
BOOK 1 OF 3**

**CHIEF EXECUTIVE OFFICER  
SOUTH AFRICAN NATIONAL ROADS AGENCY SOC LIMITED  
48 TAMBOTIE AVENUE  
VAL DE GRACE  
PRETORIA, 0184**

**NAME OF TENDERER: \_\_\_\_\_**

Set sequential number

**CONTRACT SANRAL R.052-030-2020/1C-SL**

**SUB-CONTRACT FOR SITE MATERIALS  
LABORATORY FOR THE IMPROVEMENT ON  
NATIONAL ROAD R52 SECTION 3 FROM KOSTER  
(KM 0.0) TO N4 RUSTENBURG (KM 38.70)**

THIS DOCUMENT COMPILED BY:

Ilifa Africa Engineers  
35a Piet Retief Street  
Harrismith  
9880  
Tel: (058) 622 121197  
Email: harrismith@ilifa.biz

## LIST OF CONTRACT DOCUMENTS

The following documents form part of this contract:

1. The Project Document, containing the tender notice, Conditions of Tender, Tender Data, Returnable Schedules, general and particular conditions of contract, project specifications, Pricing Schedule, Form of offer and Site Information is issued by the Employer. The Employer's Form of Acceptance and any correspondence from the selected tenderer, performance security-demand guarantee and all addenda issued during the period of tender will also form part of this volume once a successful tenderer has been appointed.
2. **The conditions of tender are the standard conditions of tender as contained in Annexure C of the CIDB STANDARD FOR UNIFORMITY IN ENGINEERING AND CONSTRUCTION WORKS CONTRACTS as per Government Notice No. 423 published in Government Gazette No. 42622 of 08 AUGUST 2019 and as amended from time to time. (see [www.cidb.org.za](http://www.cidb.org.za)).**

<https://www.cidb.org.za/wp-content/uploads/2021/07/Standard-for-Uniformity-August-2019.pdf>

The standard conditions of tender make several references to the tender data for details that apply specifically to this tender. The tender data shall have precedence in the interpretation of any ambiguity or inconsistency between the tender data and the standard conditions of tender.

Each item of data given below is cross-referenced to the clause marked "C" in the above mentioned Standard Conditions of Tender.

### Notes to tenderer:

1. **SUBMISSION OF TENDER – Of the contract documents, only the following elements of Volume 3 needs to be submitted: 4. VOLUME 3 – ELECTRONIC SUBMISSION**

The following information has to be submitted electronically on flash drive

**a) The 1st file in pdf format which contains;**

- Scanned copy of Form of Offer (pdf) and printed hardcopy of Form of Offer
- Scanned copies of all returnable schedules and attachments (pdf)
- Scanned copy and printed Summary of Pricing Schedule.

**b) The 2nd file in Excel format which contains:**

- Completed pricing schedule

For alternative offers the tenderer shall submit the following additional documentation, printed and bound hard copy and electronically in a separate flash drive marked

- a) Alternative (followed by the Tenderer name)" in a sealed envelope in the following order:
    - Form of Offer (signed and scanned as .pdf and state "Alternative Form of Offer" and printed hardcopy of Form of Offer)
    - All returnable schedules and attachments and certificates applicable to the alternative offer (signed and scanned as .pdf).
  - b) Alternative Pricing Schedule (printed Summary of Pricing Schedule and copy in Excel)
- Other relevant information.

SOUTH AFRICAN NATIONAL ROADS AGENCY SOC LIMITED  
CONTRACT SANRAL R.052-030-2020/1C-SL  
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ROAD R52 SECTION 3 FROM KOSTER (KM 0.0) TO N4 RUSTENBURG (KM 38.70)

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# **PART T1: TENDERING PROCEDURES**

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SOUTH AFRICAN NATIONAL ROADS AGENCY SOC LIMITED  
CONTRACT SANRAL R.052-030-2020/1C-SL  
SUB-CONTRACT FOR SITE MATERIALS LABORATORY FOR THE IMPROVEMENT ON NATIONAL  
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**PART T1: TENDERING PROCEDURES**

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## **T1.1 TENDER NOTICE AND INVITATION TO TENDER (INCORPORATING SBD1)**

### **CLOSING DATE (AT 11:00): FRIDAY, 17 NOVEMBER 2023**

The closing time and date for receipt of tenders is **Friday, 17 November 2023**. The address for submission of tender documents is:

#### **The South African National Roads Agency SOC Ltd**

The Regional Manager: Northern Region  
38 Ida Street  
Menlo Park  
0081

The South African National Roads Agency SOC Limited (SANRAL) on behalf of Ilifa Africa Engineers (Pty) Ltd invites Joint Ventures between suitably experienced, SANAS accredited laboratories and Targeted Partners for the undertaking of the site laboratory sub-services in accordance with SANS 3001 for the Improvement on National Road R52 Section 3 from Koster (Km 0.0) to Rustenburg (Km 38.70). This project is in the province of North West and in the district municipality of Bojanala Platinum and the approximate duration is 3 months mobilisation and 36 months construction, commencing November 2023.

Preferences are offered to tenderers who comply with the criteria stated in the Tender Data.

The tenderers will be evaluated on functionality (quality) criteria with a threshold of 75%.

Only tenderer who are a Joint Ventures (JV), meet the minimum requirements for the key persons and are registered on CSD as stated in clause C 2.1 will be eligible to tender.

### **TENDER DOCUMENTS**

Tender documents are available from 20 October 2023 at no cost in electronic format downloadable from the SANRAL's website by following the link: [https://www.nra.co.za/sanral-tenders/status?region\\_id=national](https://www.nra.co.za/sanral-tenders/status?region_id=national). Tenderers must have access to Microsoft © Office 2013 and Acrobat Adobe © 9.0 or similar compatible software.

Tenderers must submit, via email, the duly completed Form A1.1 Certificate of Intention to Submit a Tender prior to 27 October 2023. Failure to submit this certificate would result in the tenderer not receiving addenda or additional issued information and may result in the tenderer being non-responsive.

### **TENDERER'S MEETING**

#### **Non-compulsory clarification meeting**

A tender clarification briefing presentation is available to be downloaded from the SANRAL website by the following link [https://www.nra.co.za/sanral-tenders/status?region\\_id=national](https://www.nra.co.za/sanral-tenders/status?region_id=national)

A non-compulsory clarification briefing meeting will be held via a virtual platform on 1 November 2023 at 11:00 where the project will be presented. A link to the clarification briefing meeting will be sent to tenderers who complete and submit a Certificate of Intention to Submit a Tender (Form A1.1).

**A tenderer's representative cannot represent more than one tenderer at the tender briefing meeting.**

## **COMPLETION AND DELIVERY OF TENDERS**

The closing time and date for receipt of tenders is 11:00 on Friday 17 November 2023.

Telegraphic, telephonic, telex, e-mail, facsimile and late tenders will not be accepted.

Tenders may only be submitted in the format as stated in the Tender Data.

Requirements for completing, sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.

Queries relating to issues arising from these documents may be addressed to:

e-mail: [harrismith@ilifa.biz](mailto:harrismith@ilifa.biz)

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## **T1.2 CONDITIONS OF TENDER**

### **Note to tenderer:**

**The conditions of tender are the standard conditions of tender as contained in Annexure C of the CIDB STANDARD FOR UNIFORMITY IN ENGINEERING AND CONSTRUCTION WORKS CONTRACTS as per Government Notice No. 423 published in Government Gazette No. 42622 of 08 AUGUST 2019 and as amended from time to time. (see [www.cidb.org.za](http://www.cidb.org.za)).**

<https://www.cidb.org.za/wp-content/uploads/2021/07/Standard-for-Uniformity-August-2019.pdf>

The standard conditions of tender make several references to the tender data for details that apply specifically to this tender. The tender data shall have precedence in the interpretation of any ambiguity or inconsistency between the tender data and the standard conditions of tender.

Each item of data given below is cross-referenced to the clause marked "C" in the above mentioned Standard Conditions of Tender.

**T1.3 TENDER DATA**

The Standard Conditions and the Employer's Special Conditions of Tender for Procurement make several references to the Tender Data for details that apply specifically to this tender. The Tender Data shall have precedence in the interpretation of any ambiguity or inconsistency between it and the standard/special conditions of tender.

Each item of data given below is cross-referenced to the clause in the Standard and Special Conditions of Tender to which it mainly applies.

| CLAUSE NUMBER | TENDER DATA  |                        |    |          |              |  |                        |            |  |            |      |  |      |
|---------------|--|------------------------|----|----------|--------------|--|------------------------|------------|--|------------|------|--|------|
| C.1.1         | <p>Actions</p> <p>The Employer is Ilifa Africa Engineers (Pty) Ltd. The Employer's domicilium citandi et executandi (permanent physical business address) is:</p> <p>35A Piet Retief Street<br/>           Harrismith<br/>           9880</p> <p>The Employer's address for communication relating to this project is:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">POSTAL</td> <td style="width: 33%; text-align: center;">OR</td> <td style="width: 33%;">DELIVERY</td> </tr> <tr> <td>P.O. Box 802</td> <td></td> <td>35A Piet Retief Street</td> </tr> <tr> <td>Harrismith</td> <td></td> <td>Harrismith</td> </tr> <tr> <td>9880</td> <td></td> <td>9880</td> </tr> </table>   | POSTAL                 | OR | DELIVERY | P.O. Box 802 |  | 35A Piet Retief Street | Harrismith |  | Harrismith | 9880 |  | 9880 |
| POSTAL        | OR   | DELIVERY               |    |          |              |  |                        |            |  |            |      |  |      |
| P.O. Box 802  |  | 35A Piet Retief Street |    |          |              |  |                        |            |  |            |      |  |      |
| Harrismith    |  | Harrismith             |    |          |              |  |                        |            |  |            |      |  |      |
| 9880          |  | 9880                   |    |          |              |  |                        |            |  |            |      |  |      |
| C.1.2         | <p>Tender Documents</p> <p>The tender documents issued by the Employer will be in electronic format and comprise the following: (specific colours only applicable to the final signed contract document)</p> <p><b>Part T1: Tendering Procedures</b></p> <ul style="list-style-type: none"> <li>• T1.1 Tender notice and invitation to tender</li> <li>• T1.2 Standard and Special Conditions of Tender</li> <li>• T1.3 Tender data</li> </ul> <p><b>Part T2: Returnable Schedules</b></p> <ul style="list-style-type: none"> <li>• T2.1 List of returnable documents</li> <li>• T2.2 Tender schedules</li> </ul> <p><b>Part C1: Agreements and contract data</b></p> <ul style="list-style-type: none"> <li>• C1.1 Form of offer and acceptance (Yellow)</li> <li>• C1.2 Contract data (Yellow)</li> <li>• C1.3 Other contract forms (Yellow)</li> </ul> <p><b>Part C2: Pricing data</b></p> <ul style="list-style-type: none"> <li>• C2.1 Pricing instructions (Yellow)</li> <li>• C2.2 Pricing Schedules / Bills of Quantities (Yellow)</li> </ul> <p><b>Part C3: Scope of work</b></p> <ul style="list-style-type: none"> <li>• C3 Scope of work (Blue)</li> </ul> |                        |    |          |              |  |                        |            |  |            |      |  |      |

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|         | <p><b>Part C4: Site Information</b></p> <ul style="list-style-type: none"> <li>C4 Site Information (Green)</li> </ul> <p><b>Part C5: Annexure</b> (White)</p>   |
| C.1.3   | <p><b>Interpretation</b></p> <p>Wherever reference is made in the documentation to Bill of Quantities it shall also mean Pricing Schedule.<br/>Wherever reference is made in the documentation to Contractor it shall also mean Service Provider.</p>   |
| C.1.4   | <p><b>Communication and employer's agent</b></p> <p>The Employer's agent can be contacted at: <a href="mailto:harrismith@ilifa.biz">harrismith@ilifa.biz</a></p>  |
| C.1.5   | <p><b>Cancellation and Re-Invitation of Tenders</b></p>   |
| C.1.5.3 | <p>Clause C.1.5.3 is not applicable</p>   |
| C.1.6   | <p><b>Procurement Procedures</b></p> <p>A one-envelope system will be followed.</p>   |
| C.2     | <p><b>Tenderer's Obligations</b></p>  |
| C.2.1   | <p>Only those tenderers who satisfy the following criteria are eligible to submit tenders:</p> <p>(a) A Joint Venture with a consolidated project specific B-BBEE scorecard</p> <ol style="list-style-type: none"> <li>i. The Lead Partner shall be a SANAS accredited laboratory.</li> <li>ii. The Targeted Partner(s), in accordance with the requirements of SANS 10845, Part 6 (Table B.2), shall be: <ul style="list-style-type: none"> <li>- A QSE, EME or Start-up; and</li> <li>- 51 % black-owned; and</li> <li>- Status Level 1 or 2 B-BBEE contributor; and</li> <li>- Minimum of 30 % equity JV partner (CIDB JV agreement to be provided).</li> </ul> </li> </ol> <p>(b) Meet the minimum requirements for key persons as stated in the Scope of Works:</p> <ol style="list-style-type: none"> <li>(i) Senior Site Laboratory Manager (Highest qualification certificate and affidavit from candidate regarding years' experience to be provided): <ul style="list-style-type: none"> <li>▪ Relevant National Diploma and minimum ten (10) years' relevant experience; or</li> <li>▪ Relevant NQF 6 qualification and minimum ten (10) years' relevant experience; or</li> <li>▪ Grade 12 and minimum fifteen (15) years' relevant experience; or</li> <li>▪ Relevant NQF 4 and minimum fifteen (15) years' relevant experience.</li> </ul> </li> <li>(ii) Assistant (Trainee) Laboratory Manager (Highest qualification certificate and affidavit from candidate regarding years' experience to be provided): <ul style="list-style-type: none"> <li>▪ Grade 12 and 7 years relevant experience; or</li> <li>▪ NQF 4 and 7 years relevant experience, or</li> <li>▪ an additional 2 years relevant experience for each year of schooling below Grade 12.</li> </ul> </li> <li>(iii) Quality Assurance Manager (Copies of qualification certificates and affidavit from candidate regarding years' experience to be provided): <ul style="list-style-type: none"> <li>▪ Minimum eight (8) years' relevant experience in Civil Engineering Materials Testing; and</li> <li>▪ Valid certificate for Laboratory Systems Course based on ISO 17025; and</li> <li>▪ Valid certificate for Internal Auditing Course based on ISO 17025.</li> </ul> </li> </ol> |

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|        | <p>(c) National Treasury Central Supplier Database<br/>Each member of the Joint Venture shall be registered on the National Treasury Central Supplier Database at close of tender. Tenders received from such tenderers who do not comply with this requirement, shall not be considered.</p> <p>(d) The Service Provider and his Subcontractors shall be registered with the Bargaining Council for the Civil Engineering Industry (Government Notice R.490 – Part III contained in Government Gazette No. 37750) and rates for wages and conditions of labour agreed by the Bargaining Council for the Civil Engineering Industry shall apply to the Service Provider and all his Subcontractors except where a specific industry publishes its own wage rates and conditions of labour.</p> <p>Failure to satisfy the eligibility criteria will result in a non-responsive tender.</p> |
| C.2.2  | <p><b>Cost of tendering</b></p> <p>Tender documents are available from SANRAL website at no cost.</p>   |
| C.2.6  | <p><b>Acknowledge addenda</b></p> <p>Failure to apply instructions contained in addenda may render a tenderer's offer non-responsive in terms of condition of tender C.3.8.</p>   |
| C.2.7  | <p><b>Clarification meeting</b></p> <p><b>Non-compulsory clarification meeting</b></p> <p>A tender clarification briefing presentation is available to be downloaded from the SANRAL website by the following link <a href="https://www.nra.co.za/sanral-tenders/status?region_id=national">https://www.nra.co.za/sanral-tenders/status?region_id=national</a></p> <p>A non- compulsory clarification briefing meeting will be held via a virtual platform on 1 November 2023 at 11:00 where the project will be presented. A link to the clarification briefing meeting will be sent to tenderers who complete and submit a Certificate of Intention to Submit a Tender (Form A1.1).</p> <p><b>A tenderer's representative cannot represent more than one tenderer at the tender briefing meeting.</b></p>   |
| C.2.8  | <p><b>Seek clarification</b></p> <p>Request clarifications at least 12 (twelve) working days before the closing date.</p>   |
| C.2.9  | <p><b>Insurance</b></p> <p>No insurance is provided by the Employer.</p>  |
| C.2.10 | <p><b>Pricing the tender offer</b></p> <p>Tenderers are required to state the rates and currencies in Rand.</p> <p>Separate forms, as part of the Pricing Schedule, has been provided wherein the Employer has provided hourly rates for different staff categories.</p> <p>The hours tendered in these forms for percentage fee purposes and other appropriate stages will be utilised to calculate the appropriate lump sum for the different stages. These lump sums will become the applicable rates in the Pricing Schedule.</p> <p>All rates and/or sums tendered shall <b>not</b> be negative.</p>   |

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| C.2.12   | <p><b>Alternative tender offers</b></p> <p>Alternative offers are generally not acceptable due to possible manipulation of the tender process and resulting complexity of the evaluation. Therefore, the submission of alternative tenders is strongly discouraged.</p> <p>The submission of alternative key persons will be declared non-responsive, even if submitted with an alternative financial offer.</p> <p>However, a tenderer wishing to submit an alternative offer shall first apply to the Employer with full details of the principles of the alternative for confirmation that the Employer's standards and requirements are not compromised or reduced. Such confirmation must have been provided by the Employer in writing at least 5 (five) working days before the date of tender closing, or as extended by an addendum sent to all tenderers. The application shall not be submitted later than 7 (seven) working days before the date of tender closing given in Tender Data Clause C.2.15.</p> <p>Acceptable alternative offers will only be considered from a tenderer with the highest number of evaluation points for the main offer.</p> |
| C.2.13   | <p><b>Submitting a tender offer</b></p>  |
| C.2.13.1 | <p>If a tenderer, including key persons, a joint venture partner or a Targeted Enterprise, submits or participates in more than one tender for the same project, then all such tenders shall be disqualified.</p> <p>If a tenderer, has conflict with the Consulting Engineering firm on this project R.052-030-2020/1F Consulting Engineering Services For The Improvement On National Road R52 Section 3 From Koster (Km0.0) To N4 Rustenburg (Km38.70), then such tenderer shall not submit a tender for the same project. If the conflicted tenderer submits such a tender, the tender shall be disqualified.</p>  |
| C.2.13.2 | <p>The returnable documents shall be electronically completed in their entirety, submitted on the issued software format or fully compatible format, unless otherwise specified.</p> <p>Submit the tender offer electronically on a flash drive.<br/>(In the relevant MS Word 2013 and MS Excel 2013 format as issued, and not in .pdf format, except where so specified.)</p>   |
| C.2.13.3 | <p>Only the following needs to be submitted:</p> <ul style="list-style-type: none"> <li>• Volume 3 – Scanned on a flash drive</li> </ul> <p>The following information has to be submitted on flash drive:</p> <ul style="list-style-type: none"> <li>• The 1st file in pdf format which contains: <ul style="list-style-type: none"> <li>• Scanned copy of Form of Offer (pdf) and printed hardcopy of Form of Offer</li> <li>• Scanned copies of all returnable schedules and attachments (pdf)</li> <li>• A 2nd file in Excel format</li> <li>• Completed pricing schedule (scanned copy in .pdf and copy in Excel) and printed hardcopy of Summary of Pricing Schedule</li> </ul> </li> <li>• Alternative offers will not be considered.</li> </ul> <p>In the event of any discrepancy between the contents of the electronically priced schedule and the electronically provided pricing schedule in pdf format, the contents of the provided pdf format shall be taken as the valid contents. For the information provided by the tenderer as part of his submission, e.g. rates, the signed print-out shall be taken as the valid submission.</p>              |
| C.2.13.5 | <p>Submit only the signed scanned .pdf tender offer</p> <ol style="list-style-type: none"> <li>1. Tenderers shall submit their tender offers in the specified electronic format on CD / flash drive at the address specified under Sub-clause C.2.15 of the Tender Data</li> </ol>   |

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| C.2.15         | <b>Closing time</b>   |
| C.2.15.1       | <p><b>Submission in Tender box:</b></p> <p>Electronic submissions will not be accepted. The Employer's address for delivery of tender offers and identification details to be shown on each tender offer package are:</p> <p>Location of tender box: SANRAL Northern Region<br/> Physical address: 38 Ida Street<br/> Menlo Park<br/> 0081</p> <p>Identification details: Place the signed original tender offer in a package marked<br/> TENDER SANRAL R.052-030-2020/1C-SL<br/> SUB-CONTRACT FOR SITE MATERIALS LABORATORY FOR<br/> THE IMPROVEMENT ON NATIONAL ROAD R52 SECTION 3<br/> FROM KOSTER (KM 0.0) TO N4 RUSTENBURG (KM 38.70)</p> <p>Tenders must be submitted during office hours (09:00 to 16:00) Monday to Friday at the Employer's address.</p> <p>It is in the tenderer's interest to ensure that the delivery of the tender offer is recorded in the Employer's tenders received register and deposited in the tender box.</p>   |
| C.2.15.2       | <p>The closing time for submission of tender offers is 11:00 on Friday, 17 November 2023.</p> <p>Where closing date was extended, documents that were valid at the original closing date, remain valid for the extended closing date.</p>   |
| <b>C.2.16.</b> | <b>Tender offer validity</b>  |
| C.2.16.1       | The tender offer validity period is 180 days.   |
| C2.16.2        | Should the tenderer not accept the validity extension or if the tenderer does not withdraw a condition attached to a conditional acceptance, this shall result in a non-responsive tender or the tender is considered to have made an election to exclude itself from the tender process.   |
| C.2.16.3       | <p>Where a tenderer, at any time after the opening of his tender offer but prior to entering into a contract based on his tender offer:</p> <ul style="list-style-type: none"> <li>(a) withdraws his tender;</li> <li>(b) gives notice of his inability to execute the contract in terms of his tender; or</li> <li>(c) fails to comply with a request made in terms of C.2.17, C.2.18 or C.3.9,</li> </ul> <p>such tenderer shall be barred from tendering on any of the Employer's tenders for a period to be determined by the Employer, but not less than 6 (six) months from a date determined by the Employer. This sanction also applies to tenders under evaluation and not yet awarded. This sanction does not apply to tenders under evaluation where a request for extension for the validity period was not accepted by the tenderer. The Employer may fully or partly exempt a tenderer from the provisions of this conditions if he is of the opinion that the circumstances justify the exemption.</p> |
| C.2.17         | <p><b>Clarification of tender offer after submission</b></p> <p>Any clarification requested under this clause must be provided within 1 (one) working day of date of request.</p>   |
| C.2.18         | <p><b>Provide other material</b></p> <p>Any additional information requested under this clause must be provided within 5 (five) working days of date of request.</p>  |

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| <b>C.3</b> | <b>The Employer's undertakings</b>  |
| C.3.1      | <b>Respond to requests from the tenderer</b>  |
| C.3.1.1    | <p>The Employer shall respond to clarifications received up to 12 (twelve) working days before tender closing date.</p> <p>The Employer shall respond to any clarifications from the tenderers emanating from the addenda until 3 working days before tender closing date.</p>  |
| C.3.2      | <b>Issue Addenda</b>  |
|            | The employer shall issue addenda until ten (10) working days before tender closing date.  |
| C.3.4      | <b>Opening of tender submissions</b>  |
| C.3.4.1    | <p>One Envelope:<br/> The time for opening of the tender offers via live streaming or at SANRAL Northern Region offices are:<br/> Time: 11h00 on Friday 17 November 2023.<br/> Location: A link to the clarification briefing meeting will be sent to tenderers who complete and submit a Certificate of Intention to Submit a Tender (Form A1.1)<br/> Or<br/> SANRAL Northern Region<br/> 38 Ida Street<br/> Menlo Park<br/> 0081</p>  |
| C.3.7      | <b>Grounds for rejection and disqualification</b>   |
|            | <p>Prior to disqualification the Employer shall inform the tenderer and give the tenderer an opportunity to make representations within 14 days as to why the tender submitted should not be disqualified and as to why the tenderer should not be restricted by the National Treasury from conducting any business with any organ of state for a period not exceeding 10 years.</p> <p>In the event of disqualification, the Employer may, at its sole discretion, claim damages from the tenderer and impose a specified period during which tender offers will not be accepted from the offending tenderer and, the Employer shall inform the National Treasury and the CIDB in writing.</p>   |
| C.3.8      | <b>Test for responsiveness</b>  |
| C.3.8.2    | <p>A Substantially responsive tender is a tender in which all of the material information and documentation submitted at close of tender contains non-material and non-conformities to the bid specifications but are not related to price. The correction of any such documentation or information, or the condonement for the non-inclusion of any such document or information may not be prejudicial towards the offer and claimed preference of any responsive tender or be construed to be giving an unfair advantage to any tender.</p> <p>A responsive tender is also one that conforms to all the terms, conditions, and scope of work of the tender documents, without material omissions. The test for a material omission is the same as the test for a material deviation or qualification.</p> <p>The Employer will cancel a tender should all tenders be non-responsive and no negotiations will be conducted.</p> |
| C.3.9      | <b>Arithmetical errors, omissions, discrepancies and imbalanced unit rates</b>  |
|            | Check responsive tenders for discrepancies between amounts in words and amounts in figures. Where there is a discrepancy between the amounts in figures and the amount in words, the amount appearing in the summary to the Pricing Schedule shall govern.  |

|        |   |
|--------|---|
|        | <p>Check responsive tender offers for:</p> <ul style="list-style-type: none"> <li>(a) the gross misplacement of the decimal point in any unit rate;</li> <li>(b) omissions made in completing the Pricing Schedule or Bills of Quantities; or</li> <li>(c) arithmetic errors in: <ul style="list-style-type: none"> <li>(i) line item totals resulting from the product of a unit rate and a quantity in Bills of Quantities or Schedules of Prices; or</li> <li>(ii) the summation of the prices;</li> </ul> </li> <li>(d) imbalanced unit rates.</li> </ul> <p>Notify shortlisted tenderers of all errors, omissions or imbalanced rates that are identified in their tender offers.</p> <p>Where the tenderer elects to confirm the errors, omissions or re-balancing of imbalanced rates the tender offer shall be corrected as follows:</p> <ul style="list-style-type: none"> <li>(a) if Bills of Quantities or Pricing Schedules apply and there is an error in the line item total resulting from the product of the unit rate and the quantity, the unit rate shall govern and the line item total shall be corrected. Where there is an obviously gross misplacement of the decimal point in the unit rate, the line item total as quoted and the unit rate shall be corrected.</li> <li>(b) Where there is an error in the total of the prices either as a result of other corrections required by this checking process or in the tenderer's addition of prices, the total of the prices shall be corrected.</li> <li>(c) Where the unit rates are imbalanced, the tenderer shall adjust such rates by increasing or decreasing them and selected others while retaining the total of the prices derived after any other corrections made under (a) and (b) above.</li> </ul> <p>Where there is an omission of a line item, no correction is possible and the offer will be declared non-responsive.</p> <p>Declare as non-responsive and reject any offer from a tenderer who elects not to accept the corrections proposed and/or fails to justify or balance the imbalanced rates to the satisfaction of the employer.</p> <p>The tenderer is required to submit balanced unit rates for Rate Only items in the Pricing Schedule. The rates submitted for these items will be taken into account in the evaluation of tenders.</p> |
| C.3.11 | <b>Evaluation of tender offers</b>  |
|        | <p><b>Evaluating quality</b></p> <p>The Tenderer shall only be able to use one accredited facility's schedule of accreditation from SANAS in their submission for Quality Evaluation. The Tenderer shall identify the accredited facility on each of the forms that is part of the quality evaluation through the SANAS Accredited Facility number.</p> <p>Only one SANAS Accredited Facility number may be used from the Lead Partner in the tender submission, with the provision that the Site Laboratory Manager or Senior Site Laboratory Manager may still obtain Technical Signatory points should the Technical Signatory be on a different Schedule of Accreditation.</p> <p>Form B1 shall be completed for only the Senior Site Laboratory Manager where both a Senior/ normal Site Laboratory Manager is required. If the laboratory is not permanent employee then a letter of consent from the candidate must be submitted as part of form B1.</p> <p>An explanation of the evaluation methodologies regarding Technical and Managerial Experience are provided as part of Returnable Schedule Form B1 and Form B2.</p> <p>An explanation of the evaluation methodology regarding Quality Assurance Management System is provided as part of Returnable Schedule Form C1 and Form C2.</p>  |

Points awarded for quality are not carried forward to subsequent evaluation stages.  
 If the Tenderer does not comply with the requirements for the quality evaluation, the tender will be considered non-responsive.

The quality threshold and manager staffing shall be set as follows:

- (a) Improvements Type Project: ..... min. threshold = 75 %
- Senior Site Lab Manager from Lead Partner
  - Site Lab Manager from Targeted Partner

Calculate the total number of tender evaluation points for quality using the following formula:

$$N_Q = A + B + C + D$$

for which the procedure for the scoring is described with each form in the Returnable Schedule and is summarised as follows

| QUALITY CRITERIA  | REFERENCE (PART) | MAXIMUM NO OF TENDER POINTS |
|---|------------------|-----------------------------|
| Technical and Managerial aspects of the Senior/ Site Laboratory Manager ..... (Form B1)                                     | <i>a</i>         | 30                          |
| Technical and Managerial aspects of the Assistant (Trainee) Laboratory Manager/Site Laboratory Manager ..... (Form B2)      | <i>b</i>         | 10                          |
| Technical and Managerial aspects of the Quality Assurance Manager ..... (Form B3)   | <i>c</i>         | 20                          |
| Quality Assurance Management system coverage of test methods in the main laboratory ..... (Form C1)                         | <i>d</i>         | 15                          |
| Quality Assurance Management system coverage of <b>project specific</b> test methods in the main laboratory ..... (Form C2) | <i>e</i>         | 25                          |
| Maximum Number of Tender Points   |                  | 100                         |
| <b>The minimum number of evaluation points for quality is 75 out of 100</b>   |                  |                             |

C.3.11

**Evaluating price and preference**

The tender will be evaluated in terms of SANRAL's in terms of Preferential Procurement Policy Framework Act (PPPFA, Act 5 of 2000).

- a) 80/20 preference point system for acquisition of goods and services for Rand value equal to or above R2 000 and up to R50 million**

The following formula will be used to calculate three points out of 80 for price:

$$P_s = 80(1 - (P_t - P_m) / P_m)$$

Where:

$P_s$  is the points scored for price of tender under consideration.  
 $P_t$  is the price of the tender under consideration; and  
 $P_m$  is the price of the lowest acceptable tender.

- b) 90/10 preference point system for acquisition of goods and services for Rand value above R50 million**

The following formula will be used to calculate three points out of 90 for price:

$$P_s = 90(1 - (P_t - P_m) / P_m)$$

Where:

$P_s$  is the points scored for price of tender under consideration.  
 $P_t$  is the price of the tender under consideration; and  
 $P_m$  is the price of the lowest acceptable tender.

In the event that the calculated value is negative, the allocated score shall be 0 (zero).

Up to 100 minus W1 tender evaluation points will be awarded to tenderers who submit responsive tenders and who are found to be eligible for the preference claimed. Points are based on a tenderer's scorecard measured in terms of the Broad-Based Black Economic Empowerment Act (B-BBEE, Act 53 of 2003, as amended Act 46 of 2013) and the Preferential Procurement Regulations (2017) to the Preferential Procurement Policy Framework Act (PPPFA, Act 5 of 2000).

The following table must be used to calculate the points out of 20 or 10 for B-BBEE:

| <b>B-BBEE Status Level of contributor</b> | <b>Number of Points for financial value up to and including R50 000 000</b> | <b>Number of Points for financial value above R50 000 000</b> |
|---|---|---|
| 1   | 20  | 10  |
| 2   | 18  | 9   |
| 3   | 14  | 6   |
| 4   | 12  | 5   |
| 5   | 8   | 4   |
| 6   | 6   | 3   |
| 7   | 4   | 2   |
| 8   | 2   | 1   |
| Non-complaint contributor                 | 0   | 0   |

B-BEE points is subject to the following conditions:

1. A tenderer's scorecard shall be a B-BBEE Certificate issued in accordance with:
  - the amended Construction Sector Codes published in Notice 931 of 2017 of Government Gazette No. 41287 on 1 December 2017 by the Department of Trade and Industry; or
  - in the event that the Measured Entity operates in more than one sector or a sub-sector, the scorecard for the sector or sub-sector in which the majority of its core activities (measured in terms of annual revenue) are located will be acceptable.
2. The scorecard shall be submitted as a certificate attached to Returnable Schedule Form A13; and
  - The certificate shall:
  - Have been issued by a Verification Agency accredited by the South African National Accreditation System (SANAS); or
  - Be in the form of a sworn affidavit or a certificate issued by the Companies and Intellectual Property Commission in the case of an Exempted Micro Enterprise (EME) with a total annual revenue of less than R1.8 million, if issued in accordance with the amended Construction Sector Codes published in Notice 931 of Government Gazette No 41287 on 1 December 2017 by the Department of Trade and Industry; or
  - be in the form of a sworn affidavit or a certificate issued by the Companies and Intellectual Property Commission in the case of an Exempted Micro Enterprise (EME) with a total annual revenue of less than R3 million if

issued in accordance with the amended Construction Sector Codes published in Notice 931 of 2017 of Government Gazette No. 41287 on 1 December 2017 by the Department of Trade and Industry; and

- have a date of issue less than 12 (twelve) months prior to the original advertised tender closing date (see Tender Data C.2.15); and
- Be valid at the tender closing date; and
- Have a date of issue less than 12 (twelve) months prior to the tender closing date (see Tender Data C.2.15); and

**3. A valid B-BBEE Certificate must contain:**

- Name of enterprise as per enterprise registration documents issued by CIPC, and enterprise business address.
- Value-Added Tax number, where applicable.
- The B-BBEE Scorecard against which the certificate is issued, indicating all elements and scores achieved for each element. The actual score achieved must be linked to the total points as per the relevant Codes.
- B-BBEE status with corresponding procurement recognition level.
- Have a date of issue and expiry (e.g. 9 June 2018 to 8 June 2019). Where a measured entity was subjected to a re-verification process, due to material change, the B-BBEE Verification Certificate must reflect the initial date of issue, date of re-issue and the initial date of expiry. Re-verification does not extend the lifespan of the B-BBEE Verification Certificate;
- Financial period which was used to issue the B-BBEE Verification Certificate.

**4. A valid Sworn Affidavit must contain:**

- Name/s of deponent as they appear in the identity document and the identity number.
- Designation of the deponent as either the director, owner or member must be indicated in order to know that person is duly authorised to depose of an affidavit.
- Name of enterprise as per enterprise registration documents issued by the CIPC, where applicable, and enterprise business address.
- Percentage black ownership, black female ownership and whether they fall within a designated group.
- Indicate total revenue for the year under review and whether it is based on audited financial statements or management accounts.
- Financial year-end as per the enterprise's registration documents, which was used to determine the total revenue. **The valid format of the Financial Year-End is Day/Month/Year.**
- B-BBEE status level. An enterprise can only have one status level.
- Date deponent signed and date of Commissioner of Oath must be the same.
- Commissioner of Oath cannot be an employee or ex officio of the enterprise because, a person cannot by law, commission a sworn affidavit in which they have an interest.

5. Compliance with any other information requested to be attached to Returnable Schedule Form; and

6. The requirement for a Joint Venture (JV) is that, a consolidated project specific B-BBEE Verification Certificate in the name of the JV shall be submitted.

7. The points scored by a tenderer for B-BBEE must be added to the points scored for price.

8. The points scored must be rounded off to the nearest two decimal places.

9. Failure to submit a valid Verification Certificate will result in the award of 0 (zero) points for preference; and

|        |  |
|--------|--|
|        | <p><b>Sub-Regulation 6(5) and 7(5)</b></p> <p>If the tender documents indicate that the tenderer intends subcontracting more than 25% of the value of the contract to any other person not qualifying for at least the status level that the tenderer qualifies for, 0 (zero) points for preference shall be awarded, unless the intended subcontractor is an EME that has the capability to execute the subcontract and the value of the work is below the EME threshold.</p> <p>Criteria for breaking deadlock</p> <ul style="list-style-type: none"> <li>i. If two or more tenders score the same number of points and these tenders are also the highest ranked tenders, the tender with the highest preference points will be recommended for award.</li> <li>ii. If functionality is part of the evaluation process and two or more tenders score equal total points and equal preference points, the tender that scored the highest points for functionality will be recommended for award.</li> <li>iii. If two or more tenders score the same number of financial points and preference points and these tenders are also the highest ranked tenders, the tenderer to be recommended for award will be decided by the drawing of lots.</li> </ul>   |
| C.3.13 | <p><b>Acceptance of tender offer</b></p> <p>The conditions stated in clauses C.3.13(a) to (f) of the Conditions of Tender as well as the following additional clauses C.3.13(g) to (k) shall be applied as objective criteria in terms of section 2(1)(f) of the Preferential Procurement Policy Framework Act, 2000 (Act No 5 of 2000) and as compelling and justifiable reasons not to award to the highest scoring tenderer:</p> <ul style="list-style-type: none"> <li>g) Each partner or any of its directors is not listed on National Treasury's Register of Tender Defaulters or Restricted Suppliers, or the Employer's database, in terms of the Prevention and Combating of Corrupt Activities Act, 2004 (Act No 12 of 2004) as a tenderer or person prohibited from doing business with the public sector;</li> <li>h) Each partner have not abused the Employer's supply chain management system; and</li> <li>i) Each partner have not failed to perform on any previous contract and has not been given a written notice to this effect.</li> <li>j) Each Tenderer, or in the event of a Joint Venture, each member of the Joint Venture, shall be tax compliant. Tenderers who are not compliant or become non-compliant during the tender evaluation period, shall become compliant within 7 (seven) working days of the date of being notified. Tenders received from such tenderers who are not tax compliant within 7 (seven) working days of being notified, will not be considered.</li> <li>k) The The JV shall comply with the requirements and definitions of SANS 10845 Part 6 – Participation of Targeted Partners in Joint Ventures in Contracts and the specific requirements as listed under clause C.2.1.(a) above.</li> <li>l) Lead Partner of the JV has a facility that is registered as a SANAS accredited Civil Engineering Materials testing laboratory facility;</li> <li>m) Price negotiations. <ul style="list-style-type: none"> <li>1. If the price offered by a tenderer scoring the highest points is not market related, the Organ of state may not award the tender to that tenderer.</li> <li>2. The Organs of state may – <ul style="list-style-type: none"> <li>i. Negotiate a market related price with the tender scoring the highest points or cancel the tender;</li> <li>ii. If the tenderer does not agree to a market related price, negotiate a market related price with the tenderer scoring the second highest points or cancel the tender;</li> </ul> </li> </ul> </li> </ul> |

|  |   |
|--|---|
|  | <p>iii. If the tenderer scoring the second highest points does not agree to a market related price, negotiate a market related price with the tenderer scoring the third highest points or cancel the tender;</p> <p>3. If a market related price is not agreed as envisaged in paragraph 2(iii), the organ of state must cancel the tender.</p> <p>In addition to the requirements in the Conditions of Tender, with regard to, where the associated risk is foreseen, in the event that a due diligence is performed as part of the tender evaluation, the due diligence report will be used to evaluate the tenderer's ability to perform the contract as stated in sub-clause C.3.13 (b).</p> <p>The due diligence will evaluate the overall risk associated with the tender. The due diligence will take into consideration the following:</p> <ul style="list-style-type: none"> <li>• Assessment of financial statements to assess the financial position of the tenderer and its ability to obtain the necessary guarantees or insurances;</li> <li>• Integrity risk evaluation;</li> <li>• Operations, activities, locations and key customers;</li> <li>• Reference checks from previous clients; and</li> <li>• Risk rating (i.e. high risk, medium to high risk, medium risk or low risk) of the tenderer.</li> </ul> |
| C.3.16                                       | <p><b>Registration of the award</b></p> <p>The Employer will notify unsuccessful tenderers when the tender process has been concluded. Any unsuccessful tenderer may request a debriefing in writing as specified in Clause C.3.18.</p>   |
| C.3.17                                       | <p><b>Provide copies of the contracts</b></p> <p>The number of paper copies of the signed contract to be provided by the Employer is 1.</p>   |
| C.3.18                                       | <p><b>Provide written reasons for actions taken</b></p> <p>All requests from tenderers shall be in writing.</p>   |
| <b>SPECIAL CONDITIONS OF TENDER CLAUSES:</b> |   |
| SC3.19                                       | <p><b>Jurisdiction</b></p> <p>Unless stated otherwise in the tender data, each tenderer and the Employer undertake to accept the jurisdiction of the law courts of the Republic of South Africa.</p>  |

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## **PART T2: RETURNABLE SCHEDULES**

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**T.2.1 LIST OF RETURNABLE SCHEDULES**

**Notes to Tenderer:**

- 1. Failure to fully complete the relevant returnable documents or to supply the requested information within 24 hours from when the request was made shall render such a Tender offer non-responsive.**
- 2. Tenderers shall note that their signatures appended to each returnable form represents a declaration that they vouch for the accuracy and correctness of the information provided, including the information provided by candidates proposed for the specified key positions.**
- 3. Notwithstanding any check or audit conducted by, the information provided in the returnable documents is accepted in good faith and as justification for entering into a contract with a Tenderer. If subsequently any information is found to be incorrect such discovery shall be taken as wilful misrepresentation by that Tenderer to induce the contract. In such event the Employer has the discretionary right under contract condition 8.4 to terminate the contract.**

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**FORM A1: CERTIFICATE OF ATTENDANCE AT CLARIFICATION MEETING**

CONTRACT SANRAL R.052-030-2020/1C-SL  
SUB-CONTRACT FOR SITE MATERIALS LABORATORY FOR THE IMPROVEMENT ON NATIONAL ROAD R52 SECTION 3 FROM KOSTER (KM 0.0) TO N4 RUSTENBURG (KM 38.70)

**Notes to Tenderer:**

- 1. Unless the attendee's name, details and signature also appear on the attendance register this Certificate of Attendance shall not be accepted and the tenderer's offer shall be deemed non-responsive.**
- 2. Place original copy of completed and signed Certificate in tender.**

This is to certify that I, .....

.....

representative of (tenderer).....

of (address) .....

.....

.....

telephone number .....

fax number .....

e-mail.....

attended the clarification meeting and on (date) .....

conducted by the Employer with SANRAL

in the presence of (Employer's representative) .....

TENDERER'S REPRESENTATIVE (Signature) .....

EMPLOYER'S REPRESENTATIVE (Signature).....

**FORM A1.1: CERTIFICATE OF INTENTION TO SUBMIT A TENDER**

CONTRACT SANRAL R.052-030-2020/1C-SL  
SUB-CONTRACT FOR SITE MATERIALS LABORATORY FOR THE IMPROVEMENT ON NATIONAL ROAD R52 SECTION 3 FROM KOSTER (KM 0.0) TO N4 RUSTENBURG (KM 38.70)

**Notes to Tenderer:**

**Notes to Tenderer:**

1. The duly completed certificate of intention to submit a tender must be submitted by whoever intends to tender for this particular tender by 27 October 2023. Failure to submit the certificate of intention to tender within the required period may render the tenderer non-responsive and SANRAL does not accept responsibility for any communication not received by the tenderer timeously.
2. Late notification of intention to tender by a prospective tenderer will not necessarily result in the tender closing date being extended.
3. Should you intend to submit a tender for this particular tender please sign the certificate, scan and email the completed document to the email address indicated in T1.1 of this tender document.
4. The Employer shall send all correspondence, including Addenda, only to the Tenderer's email address as provided herein.

This is to certify that I, .....

.....

representative of (insert name of tenderer) .....

of (address)

.....

.....

telephone number .....

fax number .....

e-mail .....

intends to submit a tender in response to the tender notice and invitation for tender this contract.

TENDERER'S REPRESENTATIVE .....  
(Signature)

Date .....

**FORM A2.1: CERTIFICATE OF AUTHORITY FOR SIGNATORY**

CONTRACT SANRAL R.052-030-2020/1C-SL  
SUB-CONTRACT FOR SITE MATERIALS LABORATORY FOR THE IMPROVEMENT ON NATIONAL ROAD R52 SECTION 3 FROM KOSTER (KM 0.0) TO N4 RUSTENBURG (KM 38.70)

**Notes to tenderer:**

1. **The signatory for the tenderer shall confirm his/her authority thereto by attaching on the tendering company's letterhead a duly signed and dated copy of the relevant resolution of the board of directors/partners. Scan a copy of the resolution on the flash drive**
2. **In the event that the tenderer is a joint venture, a certificate is required from each member of the joint venture clearly setting out:**
  - **authority for signatory,**
  - **undertaking to formally enter into a joint venture contract should an award be made to the joint venture,**
  - **name of the designated lead member of the intended joint venture, as required by tender condition 4.13.2.**
3. **The resolution below is given as an example of an acceptable format for authorisation, but submission of this page with the example completed shall not be accepted as authorisation of the tenderer's signatory.**
4. **In the event that authorisation is for more than one project, then all projects shall be listed in the copy of the resolution of the Board of Directors/Partners.**

By resolution of the board of directors/partners passed at a meeting held on .....

Mr/Ms .....

whose signature appears below, has been duly authorised to sign all documents in connection with the tender for contract no. SANRAL R.052-030-2020/1C-SL SUB-CONTRACT FOR SITE MATERIALS LABORATORY FOR THE IMPROVEMENT ON NATIONAL ROAD R52 SECTION 3 FROM KOSTER (KM 0.0) TO N4 RUSTENBURG (KM 38.70) and any contract which may arise therefrom on behalf of (*enter name of tenderer in block capitals*) .....

SIGNED ON BEHALF OF THE COMPANY: .....

IN HIS/HER CAPACITY AS: .....

DATE: .....

SIGNATURE OF SIGNATORY: .....

WITNESSES: .....

SIGNATURE .....

NAME (print) .....

**FORM A2.2: DECLARATION OF TENDERER'S CURRENT STATUS OF ANY DEBT  
OUTSTANDING TO SANRAL**

CONTRACT SANRAL R.052-030-2020/1C-SL  
SUB-CONTRACT FOR SITE MATERIALS LABORATORY FOR THE IMPROVEMENT ON NATIONAL  
ROAD R52 SECTION 3 FROM KOSTER (KM 0.0) TO N4 RUSTENBURG (KM 38.70)

**Notes to tenderer:**

- 1. The signatory for the tenderer or RFQ as the case may be shall complete and sign this form declaring the current status of (any) debt outstanding to SANRAL.**
- 2. A declaration is required from each member of the Joint Venture.**

I, the undersigned, ..... declare that:

1. the tenderer or any of its Directors/Members do not have any debt outstanding to SANRAL, other than what is listed below:

Please provide the details:

.....  
.....  
.....  
.....  
.....

2. the tenderer and/or any of its Directors/Members freely, voluntarily and without undue duress unconditionally authorises the SANRAL to set off any debts agreed to which is due and payable by the tenderer or any of its Directors/Members in terms of this declaration against any moneys due to the tenderer or any of its Directors/Members.

3. to the best of my knowledge the above information is true and accurate.

Signed and sworn before me at \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
The deponent having:

1. Acknowledge that he/she knows and understands the contents hereof;
2. Confirmed that he/she has no objection to the taking of the prescribed oath; and
3. That he/she considered the prescribed oath as bidding upon her conscience;
4. The Regulations contained in the Government Gazette Notice R1258 of July 1972 and the R 1648 of August 1977 having been complied with.

\_\_\_\_\_  
COMMISSIONER OF OATHS

**FORM A2.3: CERTIFICATE OF SINGLE TENDER SUBMISSION**

CONTRACT SANRAL R.052-030-2020/1C-SL  
SUB-CONTRACT FOR SITE MATERIALS LABORATORY FOR THE IMPROVEMENT ON NATIONAL ROAD R52 SECTION 3 FROM KOSTER (KM 0.0) TO N4 RUSTENBURG (KM 38.70)

**Notes to tenderer:**

- 1. This certificate serves as a declaration by the tenderer that a single tender was submitted.**
- 2. In the case of a Joint Venture (JV), a Targeted Enterprise or sub-contracted Key Person(s), a separate certificate is to be completed and submitted by each JV member, Targeted Enterprise or sub-contracted Key Person(s).**

**DECLARATION**

I, the undersigned, .....  
in submitting the accompanying tender on behalf of the tenderer do hereby make the following statements that I certify to be true and complete in every respect:

1. I have read and understand the notes to, and the contents of, this certificate.
2. I understand that the accompanying tender and any other tender shall be disqualified in the event that I, including a Joint Venture partner, a Targeted Enterprise or a sub-contracted Key Person(s), participate in more than 1 (one) tender.

SIGNATURE: .....

DATE: .....

NAME: .....

POSITION: .....

**FORM A2.4: CERTIFICATE OF FRONTING PRACTICES**

CONTRACT SANRAL R.052-030-2020/1C-SL  
 SUB-CONTRACT FOR SITE MATERIALS LABORATORY FOR THE IMPROVEMENT ON NATIONAL ROAD R52 SECTION 3 FROM KOSTER (KM 0.0) TO N4 RUSTENBURG (KM 38.70)

**Fronting Practices**

**Window-dressing:** This includes cases in which black people are appointed or introduced to an enterprise on the basis of tokenism and may be:

- Discouraged or inhibited from substantially participating in the core activities of an enterprise; and
- Discouraged or inhibited from substantially participating in the stated areas and/or levels of their participation;

**Benefit Diversions:** This includes initiatives implemented where the economic benefits received as a result of the B-BBEE Status of an enterprise do not flow to black people in the ratio as specified in the relevant legal documentation.

**Opportunistic Intermediaries:** This includes enterprises that have concluded agreements with other enterprises with a view to leveraging the opportunistic intermediary's favourable B-BBEE status in circumstances where the agreement involves:

- Significant limitations or restrictions upon the identity of the opportunistic intermediary's suppliers, Service Providers, clients or customers;
- The maintenance of their business operations in a context reasonably considered improbable having regard to resources; and
- Terms and conditions that are not negotiated at arms-length on a fair and reasonable basis.

**Responsibility to Report Fronting**

In order to effectively deal with the scourge of Fronting, verification agencies, and/or procurement officers and relevant decision makers are encouraged to obtain a signed declaration from the clients or entities that they verify or provide business opportunities to, which states that the client or entity understands and accepts that the verification agency, procurement officer or relevant decision maker may report Fronting practices to **the dti**. Intentional misrepresentation by measured entities may constitute fraudulent practices, public officials and verification agencies are to report such cases to **the dti**.

**Fronting Indicators**

|   |
|---|
| <ul style="list-style-type: none"> <li>• The black people identified by an enterprise as its shareholders, executives or management are unaware or uncertain of their role within an enterprise;</li> </ul>   |
| <ul style="list-style-type: none"> <li>• The black people identified by an enterprise as its shareholders, executives or management have roles of responsibility that differ significantly from those of their non-black peers;</li> </ul>                                |
| <ul style="list-style-type: none"> <li>• The black people who serve in executive or management positions in an enterprise are paid significantly lower than the market norm, unless all executives or management of an enterprise are paid at a similar level;</li> </ul> |
| <ul style="list-style-type: none"> <li>• There is no significant indication of active participation by black people identified as top management at strategic decision making level;</li> </ul>   |
| <ul style="list-style-type: none"> <li>• An enterprise only conducts peripheral functions and does not perform the core functions reasonably expected of other, similar, enterprises;</li> </ul>  |
| <ul style="list-style-type: none"> <li>• An enterprise relies on a third-party to conduct most core functions normally conducted by enterprises similar to it;</li> </ul>   |
|   |

- An enterprise cannot operate independently without a third-party, because of contractual obligations or the lack of technical or operational competence;
- The enterprise displays evidence of circumvention or attempted circumvention;
- An enterprise buys goods or services at a significantly different rate than the market from a related person or shareholder;
- An enterprise obtains loans, not linked to the good faith share purchases or enterprise development initiatives, from a related person at an excessive rate; and
- An enterprise shares all premises and infrastructure with a related person, or with a shareholder with no B-BBEE status or a third-party operating in the same industry where the cost of such premises and infrastructure is disproportionate to market-related costs.

**DECLARATION**

I, the undersigned, .....

in submitting the accompanying tender on behalf of the tenderer do hereby make the following statements that I certify to be true and complete in every respect:

1. I have read and understand the contents of this certificate.
2. I accept that the Employer may report fronting practices to the Department of Trade and Industry and the B-BBEE Commissioner.
3. I accept that intentional misrepresentation by measured entities may constitute fraudulent practices that shall be reported to the Department of Trade and Industry and the B-BBEE Commissioner.

SIGNATURE: .....

DATE: .....

NAME: .....

POSITION: .....

## FORM A2.5: DECLARATION – MANAGEMENT OF PROMINENT INFLUENTIAL PERSONS

CONTRACT SANRAL R.052-030-2020/1C-SL

SUB-CONTRACT FOR SITE MATERIALS LABORATORY FOR THE IMPROVEMENT ON NATIONAL ROAD R52 SECTION 3 FROM KOSTER (KM 0.0) TO N4 RUSTENBURG (KM 38.70)

### Notes to Tenderer:

1. In line with a policy on the management of Prominent Influential Persons (PIP's), the purpose of this declaration form is to ensure maintenance and monitoring of the business relationships with prominent, influential stakeholders who have domestic and/or foreign influence as far as the procurement under the management of the Employer is concerned. This is done to mitigate the Employer's perceived association, reputational, operational or legal risk, as it strives to foster and maintain fair and transparent business relations. (This policy is available on the Employer's website: [www.nra.co.za](http://www.nra.co.za))
2. It is compulsory that all prospective and existing tenderers conducting business with the Employer, who potentially meet the definition of DPIP's, FPPO's or FIN's, complete this form by supplying credible information as required and submit together with their tender document.
3. Tenderers are required at the tender stage to declare any DPIP's, FPPO's or FIN's involved in their tenders, as part of their submission.
4. Further, that tenderers shall at the tender stage furnish the Employer of all information relating to namely, shareholders names, identity numbers and share certificates of the individual and/or transaction concerned using the form below, for verification purposes, including where applicable, confirmation as it relates to:
  - i. Knowledge of any offence within the meaning of Chapter 2, Section 12 and 13 of Prevention and Combating of Corrupt Practices Act No 4 of 2006; and/or
  - ii. Knowledge of any offence within the meaning of Chapter 3 of Prevention of Organised Crime Act No 121 of 1998 as it relates to any of the shareholders, directors, owners and/or individual link to the tenderer.
5. Tenderers undertake that should it be discovered that the information provided in the table below is fraudulently or negligently misrepresented, then Chapter 9, Section 214 and 216 of Companies Act No 17 of 2008 shall apply to shareholders, directors, owners and/or individual link to the tenderer.
6. Should the tenderer fail to declare or supply the Employer with credible information in the prescribed form, the tender may be rendered invalid.
7. Should the Employer, in the process of conducting verification and investigation of information supplied by the tenderer find out that the information poses a reputational risk, the tender shall be rendered invalid.
8. The following definitions shall apply:
  - i. "Board" means the Board of Directors or the Accounting Authority of the Employer.
  - ii. "Business relationship" means the connection formed between the Employer and external stakeholders for commercial purposes.
  - iii. "DD" means Due Diligence.
  - iv. "Domestic Prominent Influential Person" means an individual who holds an influential position, including in an acting position for a period exceeding 6 (six) months, or has held at any time in the preceding 12 (twelve) months, in the Republic, as defined in the Financial Intelligence Centre Amendment Act No 1 of 2017.
  - v. "DPIP" means a Domestic Prominent Influential Person.
  - vi. "Family members and known close associates" means immediate family members and known close associates of a person in a foreign or domestic prominent position, as the case may be, as defined in the Financial Intelligence Centre Amendment Act No 1 of 2017.
  - vii. "Foreign Influential National" means an individual who is not a South African citizen or does not have a permanent residence permit issued in terms of the Immigration Act No 13 of 2002, who possesses personal power that induces another person to give consideration or to act on any basis other than the merits of the matter.
  - viii. "Foreign Prominent Public Official" means (as defined in the Financial Intelligence Centre Amendment Act No 1 of 2017) an individual who holds or has held at any time in the preceding 12 (twelve) months, in any foreign country a prominent public function.

- ix. "FPPO" means a Foreign Prominent Public Official.
  - x. "Improper influence" means personal power that induces another person to give consideration or to act on any basis other than the merits of the matter.
  - xi. "The Employer" means the South African National Roads Agency SOC Limited (SANRAL) with registration number 1998/009584/30.
  - xii. "Senior Management" means the Executive Committee or its individual members.
9. A separate declaration is required from each DPIP, FPPO and FIN. In the event that the tenderer is a Joint Venture (JV), a separate declaration from each DPIP, FPPO and Fin from each of the Joint Venture (JV) members, is required.

**Prominent Influential Persons (PIP's) Reporting Form**

| IDENTIFICATION PARTICULARS  |                    |                |  |                              |
|---|--------------------|----------------|--|------------------------------|
| Primary Particulars   | First Name         | Surname        | Middle Name  | ID/Passport Number           |
|   |                    |                |  |                              |
| Country Details   | Country of Origin  |                | Citizenship  | Current Country of Residence |
|   |                    |                |  |                              |
| CURRENT STATUS AND BACKGROUND   |                    |                |  |                              |
| Current Occupation  | Occupational Title |                | Status   |                              |
|   |                    |                | Active   | Non-active                   |
|   |                    |                |  |                              |
| Is the potential/business partner (mark with an "X" whichever is applicable): |                    |                |  |                              |
| a DPIP  | a FPPO             | a FIN          | Family member or Close Associate of a DPIP/FPPO/FIN? |                              |
| KNOWN BUSINESS INTERESTS  |                    |                |  |                              |
| No  | Name of Entity     | Role in Entity | Status   |                              |
| 1   |                    |                | Active   | Non-active                   |
| 2   |                    |                |  |                              |
| 3   |                    |                |  |                              |
| 4   |                    |                |  |                              |
| 5   |                    |                |  |                              |
| 6   |                    |                |  |                              |
| 7   |                    |                |  |                              |
| 8   |                    |                |  |                              |
| 9   |                    |                |  |                              |
| 10  |                    |                |  |                              |

|   |
|---|
| <b>MEDIA REPORTS / OTHER SOURCES OF INFORMATION</b> |
|---|

(Please reference all known negative or damaging media reports associated with the DPIIP/FPPO/FIN)

|  |
|--|
|  |
|  |
|  |
|  |
|  |
|  |
|  |

**Reporting Person/s:**

|                                 |       |  |
|---------------------------------|-------|--|
| Full names:                     |       |  |
| Designation:                    |       |  |
| Department:                     |       |  |
| Head of Department:             |       |  |
| Head of Department's signature: | Date: |  |
| Reporting Person's signature:   | Date: |  |

**DECLARATION / UNDERTAKING BY THE TENDERER**

I, the undersigned, .....

declare that:

- the information furnished on this declaration form is true and correct.
- I accept that, any action may be taken against me should this declaration prove to be false.

SIGNATURE: .....

NAME: .....

POSITION: .....

DATE: .....

NAME OF TENDERER: .....

**FORM A2.6: CERTIFICATE OF PERMISSION TO CONDUCT DUE DILIGENCE INVESTIGATION**

CONTRACT SANRAL R.052-030-2020/1C-SL  
SUB-CONTRACT FOR SITE MATERIALS LABORATORY FOR THE IMPROVEMENT ON NATIONAL ROAD R52 SECTION 3 FROM KOSTER (KM 0.0) TO N4 RUSTENBURG (KM 38.70)

**Notes to tenderer**

- 1. The tenderer shall complete the declaration below.**
- 2. In the event of a Joint Venture (JV), each member of the JV shall comply with the above requirements.**

I, ..... (name),  
the undersigned in my capacity as .....  
..... (position), on behalf of  
.....  
..... (name of company),  
herewith grant consent that SANRAL or any of their appointed Service Providers may conduct a due diligence investigation on .....  
.....(name of company)  
to evaluate our ability to perform the contract as stipulated in the Standard Conditions of Tender, Clause 3.13(b).

In addition, any information in this regard requested by SANRAL or any of their appointed Service Providers, shall be submitted within the timelines of the request.

.....  
**SIGNATURE**

.....  
**DATE**

**FORM A2.7: DECLARATION OF INDEPENDENT TECHNOLOGY-BASED INTELLECTUAL SERVICE PROVIDER**

CONTRACT SANRAL R.052-030-2020/1C-SL  
SUB-CONTRACT FOR SITE MATERIALS LABORATORY FOR THE IMPROVEMENT ON NATIONAL ROAD R52 SECTION 3 FROM KOSTER (KM 0.0) TO N4 RUSTENBURG (KM 38.70)

**Notes to tender:**

- **The signatory for the tenderer (as per Form A2.1) shall complete and sign this form.**
- **In the event that the tenderer is a Joint Venture, a declaration is required from each member of the Joint Venture.**
- **Failure to declare may result in a non-responsive tender.**

I, the undersigned, ..... declare that the tenderer

1. Is a natural person or legal entity which provides independent technology-based intellectual services in the built, human and natural environment to clients for a fee;
2. Is not engaging in or is not a subsidiary or holding company that engages in manufacturing or construction;
3. Is not in substance owned by the State or a similar public body;
4. Is not in substance the design department of a development, manufacturing or construction enterprise.

Signed and sworn before me at ..... on the ..... day of

..... 20.....

.....  
SIGNATURE

The deponent having:

1. Acknowledge that he/she knows and understands the contents hereof,
2. Confirmed that he/she has no objection to the taking of the prescribed oath,
3. That he/she considered the prescribed oath as binding on his/her conscience, and
4. The Regulations contained in the Government Gazette Notice R1258 of July 1972 and R1648 of August 1977 having been complied with.

.....  
COMMISSIONER OF OATHS

**FORM A3.1: BIDDER'S DISCLOSURE (INCORPORATING SBD4)**

CONTRACT SANRAL R.052-030-2020/1C-SL  
SUB-CONTRACT FOR SITE MATERIALS LABORATORY FOR THE IMPROVEMENT ON NATIONAL ROAD R52 SECTION 3 FROM KOSTER (KM 0.0) TO N4 RUSTENBURG (KM 38.70)

**1) Definitions:**

- a. "State" means:
- any National or Provincial Department, National or Provincial Public Entity or Constitutional Institution within the meaning of the Public Finance Management Act, 1999 (Act No 1 of 1999);
  - any Municipality of Municipal Entity;
  - Provincial Legislature;
  - National Assembly or the National Council of Provinces; or
  - Parliament.
- b. "Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

**2) In the case of a joint venture (JV), a separate declaration form is to be completed and submitted by each JV member.**

**1. PURPOSE OF THE FORM**

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

**2. BIDDER'S DECLARATION**

2.1. Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state? **YES/NO**

2.1.1. If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

| Full Name | Identity Number | Name of State institution |
|-----------|-----------------|---------------------------|
|           |                 |                           |
|           |                 |                           |
|           |                 |                           |
|           |                 |                           |
|           |                 |                           |
|           |                 |                           |
|           |                 |                           |
|           |                 |                           |
|           |                 |                           |

<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.2. Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1. If so, furnish particulars:

.....  
.....

2.3. Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1. If so, furnish particulars:

.....  
.....

### 3. DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1. I have read and I understand the contents of this disclosure;
- 3.2. I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.
- 3.4. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.5. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.6. There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.7. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of Section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and/or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

.....  
Signature

.....  
Date

.....  
Position

.....  
Name of bidder

**FORM A3.2: DECLARATION OF TENDERER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES**

CONTRACT SANRAL R.052-030-2020/1C-SL  
 SUB-CONTRACT FOR SITE MATERIALS LABORATORY FOR THE IMPROVEMENT ON NATIONAL ROAD R52 SECTION 3 FROM KOSTER (KM 0.0) TO N4 RUSTENBURG (KM 38.70)

**Notes to tenderer:**

1. **This declaration:**
  - (a) must form part of all tenders submitted.
  - (b) in the case of a joint venture (JV), must be completed and submitted by each member of the JV
2. This form serves as a declaration to be used by institutions in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
3. The tender of any tenderer may be disregarded if that tenderer or any of its directors have –
  - (a) abused the institution's supply chain management system;
  - (b) committed fraud or any other improper conduct in relation to such State system;
  - (c) has been charged with fraud, corruption or any other improper conduct whether of a criminal or civil nature during the course and scope of rendering services to the state or any other party and/or entity; or
  - (d) failed to perform on any previous contract.
4. In order to give effect to the above, the following questionnaire must be completed and submitted with this tender.

|       |   |                                 |                                |
|-------|---|---------------------------------|--------------------------------|
| 4.1   | Is the tenderer or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector?<br><br><b>Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/ Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied.</b><br><br>The Database of Restricted Suppliers now resides on the National Treasury website ( <a href="http://www.treasury.gov.za">www.treasury.gov.za</a> ) and can be accessed by clicking on its link at the bottom of the home page. | Yes<br><input type="checkbox"/> | No<br><input type="checkbox"/> |
| 4.1.1 | If Yes, furnish particulars:  |                                 |                                |
| 4.2   | Is the tenderer or any of its directors listed on the Register for Tender Defaulters in terms of Section 29 of the Prevention and Combatting of Corrupt Activities Act (No. 12 of 2004)?<br><br><b>The Register for Tender Defaulters can be accessed on the National Treasury website (<a href="http://www.treasury.gov.za">www.treasury.gov.za</a>) by clicking on its link at the bottom of the home page.</b>   | Yes<br><input type="checkbox"/> | No<br><input type="checkbox"/> |
| 4.2.1 | If Yes, furnish particulars:  |                                 |                                |

|       |   |                                 |                                |
|-------|---|---------------------------------|--------------------------------|
| 4.3   | Was the tenderer or any of its directors convicted by a court of law (including a court outside the Republic of South Africa) for fraud or corruption during the past five years? | Yes<br><input type="checkbox"/> | No<br><input type="checkbox"/> |
| 4.3.1 | If Yes, furnish particulars:  |                                 |                                |
| 4.4   | Was any contract between the tenderer and any organ of State terminated during the past five years on account of failure to perform on or comply with the contract?               | Yes<br><input type="checkbox"/> | No<br><input type="checkbox"/> |
| 4.4.1 | If Yes, furnish particulars:  |                                 |                                |

**CERTIFICATION**

I, the undersigned, .....  
certify that the information furnished on this declaration form is true and correct.

I accept that, in addition to cancellation of a contract, action may be taken against me should this declaration prove to be false.

SIGNATURE: .....

NAME: .....

POSITION: .....

DATE: .....

NAME OF TENDERER: .....

**FORM A3.3: REGISTRATION ON NATIONAL TREASURY CENTRAL SUPPLIER DATABASE**

CONTRACT SANRAL R.052-030-2020/1C-SL  
SUB-CONTRACT FOR SITE MATERIALS LABORATORY FOR THE IMPROVEMENT ON NATIONAL ROAD R52 SECTION 3 FROM KOSTER (KM 0.0) TO N4 RUSTENBURG (KM 38.70)

The Tenderer shall provide a scanned copy of the Active Supplier Listing on the National Treasury Central Supplier Database ([www.treasury.gov.za](http://www.treasury.gov.za)) for each member of the JV. Tenderers who are not registered on the Central Supplier Database should attach proof of their application for registration (refer to sub-clause 4.1.1 of the Tender Data). Each member of the JV, shall be registered on the National Treasury Central Supplier Database on the closing date for tender submissions. Tenderers who are not registered on the Central Supplier Database or who did not provide proof of their application for registration at tender closure will be declared non-responsive.

Name of Service Provider (Lead Partner): .....

Central Supplier Database Supplier Number: .....

Supplier Commodity: .....

Name of Service Provider (Targeted Partner): .....

Central Supplier Database Supplier Number: .....

Supplier Commodity: .....

SIGNED ON BEHALF OF THE TENDERER: .....

**FORM A3.4: JOINT VENTURE AGREEMENT**

CONTRACT SANRAL R.052-030-2020/1C-SL  
SUB-CONTRACT FOR SITE MATERIALS LABORATORY FOR THE IMPROVEMENT ON NATIONAL ROAD R52 SECTION 3 FROM KOSTER (KM 0.0) TO N4 RUSTENBURG (KM 38.70)

The tenderer shall attach a signed copy of the CIDB Joint Venture Agreement (March 2004) (First Edition of CIDB document 1017) to this form, which can be sourced from [http://www.cidb.org.za/publications/Documents/Joint\\_Venture\\_Agreement.pdf](http://www.cidb.org.za/publications/Documents/Joint_Venture_Agreement.pdf).

Name of Service Provider (Lead Partner): .....

Name of Service Provider (Targeted Partner): .....

Name of Service Provider (Targeted Partner): .....

Date: .....

SIGNED ON BEHALF OF THE TENDERER: .....

**FORM A4: SCHEDULE OF VARIATIONS OR DEVIATIONS BY TENDERER**

CONTRACT SANRAL R.052-030-2020/1C-SL  
SUB-CONTRACT FOR SITE MATERIALS LABORATORY FOR THE IMPROVEMENT ON NATIONAL ROAD R52 SECTION 3 FROM KOSTER (KM 0.0) TO N4 RUSTENBURG (KM 38.70)

**Notes to tenderer:**

1. **The postulated tender MUST be priced.**
2. **When submitting an alternative tender (including an alternative contract period), the contents of notes 5 and 6 under “Notes to tenderer” under Part T2: Returnable Schedules, shall be followed.**
3. **In addition, condition 4.12 of part T1.3: Tender Data, shall be followed when submitting an alternative/qualifying tender.**

| PAGE | DESCRIPTION |
|------|-------------|
|      |             |

SIGNED ON BEHALF OF THE TENDERER: .....

**FORM A5: SCHEDULE OF ADDENDA TO TENDER DOCUMENTS**

CONTRACT SANRAL R.052-030-2020/1C-SL  
SUB-CONTRACT FOR SITE MATERIALS LABORATORY FOR THE IMPROVEMENT ON NATIONAL ROAD R52 SECTION 3 FROM KOSTER (KM 0.0) TO N4 RUSTENBURG (KM 38.70)

**Note to tenderer:**

**If an addendum containing material amendments is not incorporated by the tenderers in his tender offer, the tender will be declared non-responsive.**

| We confirm that the following communications received from the Employer before the submission of this tender offer, amending the tender documents, have been taken into account in this tender offer: |      |                  |
|---|------|------------------|
|   | DATE | TITLE OR DETAILS |
| 1.  |      |                  |
| 2.  |      |                  |
| 3.  |      |                  |
| 4.  |      |                  |
| 5.  |      |                  |
| 6.  |      |                  |
| 7.  |      |                  |
| 8.  |      |                  |
| 9.  |      |                  |
| 10.   |      |                  |

SIGNED ON BEHALF OF THE TENDERER: .....

**FORM A6: CERTIFICATES OF TAX COMPLIANCE (INCORPORATING SBD2)**

CONTRACT SANRAL R.052-030-2020/1C-SL  
SUB-CONTRACT FOR SITE MATERIALS LABORATORY FOR THE IMPROVEMENT ON NATIONAL ROAD R52 SECTION 3 FROM KOSTER (KM 0.0) TO N4 RUSTENBURG (KM 38.70)

The tenderer shall attach to this page a current Tax Clearance certificate and VAT Registration certificate which shall be obtained by the tenderer from the South African Revenue Service (SARS).

Each member of the Joint Venture shall comply with the above requirement.

Where such certificates are no longer issued by SARS (as described in National Treasury Instruction Number 3 of 2014/2015 – Tax compliance measures for persons conducting business with the State), the Tenderer shall complete the declaration below.

I, ..... (name)  
the undersigned in my capacity as ..... (position)  
on behalf of ..... (name of company – Lead Partner)  
herewith grant consent that SARS may disclose to the South African National Roads Agency SOC Limited (SANRAL) our tax compliance status. For this purpose our unique security personal identification number (PIN) is .....

SIGNED ON BEHALF OF THE TENDERER: .....  
.....

**FORM A7: CERTIFICATE OF INSURANCE COVER**

CONTRACT SANRAL R.052-030-2020/1C-SL  
SUB-CONTRACT FOR SITE MATERIALS LABORATORY FOR THE IMPROVEMENT ON NATIONAL ROAD R52 SECTION 3 FROM KOSTER (KM 0.0) TO N4 RUSTENBURG (KM 38.70)

**Note to tenderer:**

- 1. Scan Certificate of insurance cover and include in electronic submission.**
- 2. The details of the individual members of the Joint Venture must be provided.**

The tenderer shall provide the following details of this insurance cover:

- i) Name of Tenderer: .....
- ii) Period of Validity:.....
- iii) Value of Insurance:
  - Professional Indemnity (for each and every case)  
Company:.....  
Value: .....
  - General public liability  
Company:.....  
Value: .....
  - Third party liability  
Company:.....  
Value: .....

SIGNED ON BEHALF OF THE TENDERER: .....

**FORM A8: TENDERER'S REGISTERED FINANCIAL SERVICE PROVIDER LETTER AND BANK DETAILS**

CONTRACT SANRAL R.052-030-2020/1C-SL  
SUB-CONTRACT FOR SITE MATERIALS LABORATORY FOR THE IMPROVEMENT ON NATIONAL ROAD R52 SECTION 3 FROM KOSTER (KM 0.0) TO N4 RUSTENBURG (KM 38.70)

**Notes to tenderer:**

1. **The tenderer shall attach to this form a letter (dated less than 3 months prior to the tender closing date) from the bank confirming its account. Tenderers that fail to comply may be declared non-responsive in terms of Tender Condition C3.8 or C3.13.**
2. **The tenderer's banking details as they appear below shall be completed.**
3. **In the event that the tenderer is a joint venture enterprise, details of all the members of the joint venture shall be similarly provided and attached to this form.**

The tenderer shall provide the following:

- i) Name of account holder: .....
- ii) Account number: .....
- iii) Bank name: .....
- iv) Branch number: .....
- v) Bank and branch contact details .....

SIGNED ON BEHALF OF THE TENDERER: .....

**FORM A9: CERTIFICATE OF TENDERER'S LITIGATION HISTORY**

CONTRACT SANRAL R.052-030-2020/1C-SL  
SUB-CONTRACT FOR SITE MATERIALS LABORATORY FOR THE IMPROVEMENT ON NATIONAL ROAD R52 SECTION 3 FROM KOSTER (KM 0.0) TO N4 RUSTENBURG (KM 38.70)

**Note to tenderer:**

The tenderer shall list below details of any litigation with which the tenderer (including its directors, shareholders or other senior members in previous companies) has been involved with any organ of state or state department within the last ten years. The details must include the year, the litigating parties, the subject matter of the dispute, the value of any award or estimated award if the litigation is current and in whose favour the award, if any, was made.

| CLIENT | OTHER LITIGATING PARTY | DISPUTE | AWARD VALUE | DATE RESOLVED |
|--------|------------------------|---------|-------------|---------------|
|        |                        |         |             |               |

SIGNED ON BEHALF OF THE TENDERER: .....



**FORM A11: POSSIBLE COMMITMENTS OF KEY PERSONNEL**

CONTRACT SANRAL R.052-030-2020/1C-SL  
SUB-CONTRACT FOR SITE MATERIALS LABORATORY FOR THE IMPROVEMENT ON NATIONAL ROAD R52 SECTION 3 FROM KOSTER (KM 0.0) TO N4 RUSTENBURG (KM 38.70)

**Notes to tenderer:**

1. The purpose of this form is for the tenderer to identify areas of conflict with respect to key personnel proposed for this project.
2. The tenderer shall list below all projects/tenders for which the proposed core personnel have been proposed, and for which results of an award are unknown at the date of tender closure of this project.
3. The start date in column 4 of the table below is that date indicated in the tender documents as being the intended start of the duties of the key personnel (i.e. expected start of design or supervisory duties).
4. If during the evaluation of the tender submission the Employer learns that a proposed key person of the site supervisory staff is also part of a team which is in line for a possible award of one of the listed projects, then the Employer will afford that tenderer the opportunity to propose alternative personnel. Any alternative personnel will result in the re-assessment of the submission with respect to the quality proposal.

| NAME & POSITION | PROJECT | CLIENT/<br>REGION | START<br>DATE<br>(M/Y) | DURATION<br>(MONTHS) |
|-----------------|---------|-------------------|------------------------|----------------------|
|                 |         |                   |                        |                      |
|                 |         |                   |                        |                      |
|                 |         |                   |                        |                      |
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|                 |         |                   |                        |                      |
|                 |         |                   |                        |                      |

SIGNED ON BEHALF OF THE TENDERER: \_\_\_\_\_.

**FORM A12: CERTIFICATE OF COMPLIANCE WITH OCCUPATIONAL HEALTH AND SAFETY ACT, 1993 AND CONSTRUCTION REGULATIONS, 2014 AS WELL AS COID ACT, 1993**

CONTRACT SANRAL R.052-030-2020/1C-SL  
SUB-CONTRACT FOR SITE MATERIALS LABORATORY FOR THE IMPROVEMENT ON NATIONAL ROAD R52 SECTION 3 FROM KOSTER (KM 0.0) TO N4 RUSTENBURG (KM 38.70)

**Notes to tenderer:**

- 1. Discovery that the tenderer has failed to make proper disclosure may result in the Employer terminating a contract that flows from this tender on the ground that it has been rendered invalid by the tenderer's misrepresentation.**
- 2. The tenderer shall attach to this form evidence that he is registered and in good standing with the Compensation Fund in terms of Section 80 of the Compensation for Injury and Disease Act (COID) (Act 130 of 1993).**
- 3. The tenderer is required to disclose, by also attaching documentary evidence to this form, all inspections, investigations and their outcomes conducted by the Department of Labour into the conduct of the tenderer at any time during the 36 (thirty-six) months preceding the date of the tender.**
- 4. In the event of a joint venture enterprise, all members shall comply with the above requirement.**

SIGNED ON BEHALF OF THE TENDERER: \_\_\_\_\_

**FORM A13: TENDER'S B-BBEE VERIFICATION CERTIFICATE (INCORPORATING SBD6.1)**

CONTRACT SANRAL R.052-030-2020/1C-SL

SUB-CONTRACT FOR SITE MATERIALS LABORATORY FOR THE IMPROVEMENT ON NATIONAL ROAD R52 SECTION 3 FROM KOSTER (KM 0.0) TO N4 RUSTENBURG (KM 38.70)

**Notes to tenderer:**

- 1. The tenderer shall attach to this form a valid B-BBEE verification certificate issued in accordance with:**
  - the amended Construction Sector Codes published in Notice 931 of 2017 of Government Gazette No. 41287 on 1 December 2017 by the Department of Trade and Industry.
  - in the event that the Measured Entity operates in more than one sector or sub-sector, the scorecard for the sector or sub-sector in which the majority of its core activities (measured in terms of Annual Revenue) are located will be acceptable. The tenderer must comply with the annual revenue thresholds for EME or QSE or Generic in accordance with the amended Construction Sector Codes.
- 2. The certificate shall:**
  - have been issued by a verification agency accredited by the South African National Accreditation System (SANAS); or
  - Be in the form of a sworn affidavit or a certificate issued by the Companies and Intellectual Property Commission in the case of an Exempted Micro Enterprise (EME) with a total annual revenue of less than R1.8 million, if issued in accordance with the amended Construction Sector Codes published in Notice 931 of Government Gazette No 41287 on 1 December 2017 by the Department of Trade and Industry; or
  - be in the form of a sworn affidavit or a certificate issued by the Companies and Intellectual Property Commission in the case of an Exempted Micro Enterprise (EME) with a total annual revenue of less than R3 million if issued in accordance with the amended Construction Sector Codes published in Notice 931 of 2017 of Government Gazette No. 41287 on 1 December 2017 by the Department of Trade and Industry; and
  - be valid at the original advertised tender closing date; and
  - have a date of issue less than 12 (twelve) months prior to the tender closing date (see Tender Data C.2.15).
- 3. If the B-BBEE Certificate is not valid,**
- 4. A valid BBBEE Certificates shall contain:**
  - Name of enterprise as per enterprise registration documents issued by CIPC, and enterprise business address.
  - Value-Added Tax number, where applicable.
  - The B-BBEE Scorecard against which the certificate is issued, indicating all elements and scores achieved for each element. The actual score achieved must be linked to the total points as per the relevant Codes.
  - B-BBEE status with corresponding procurement recognition level.
  - The relevant Codes used to issue the B-BBEE verification certificate.
  - Date of issue and expiry (e.g. 9 June 2018 to 8 June 2019). Where a measured entity was subjected to a re-verification process, due to material change, the B-BBEE Verification Certificate must reflect the initial date of issue, date of re-issue and the initial date of expiry. Re-verification does not extend the lifespan of the B-BBEE Verification Certificate.
  - Financial period which was used to issue the B-BBEE Verification Certificate

**5. A valid Sworn Affidavit shall contain:**

- - Name/s of deponent as they appear in the identity document and the identity number.
- - Designation of the deponent as either the director, owner or member must be indicated in order to know that person is duly authorised to depose of an affidavit.
- - Name of enterprise as per enterprise registration documents issued by the CIPC, where applicable, and enterprise business address.
- - Percentage black ownership, black female ownership and whether they fall within a designated group.
- - Indicate total revenue for the year under review and whether it is based on audited financial statements or management accounts.
- - Financial year-end as per the enterprise's registration documents, which was used to determine the total revenue. **The valid format of the Financial Year-End is Day/Month/Year**
- - B-BBEE status level. An enterprise can only have one status level.
- - Date deponent signed and date of Commissioner of Oath must be the same.
- - Commissioner of Oath cannot be an employee or ex officio of the enterprise because, a person cannot by law, commission a sworn affidavit in which they have an interest, and

**6. In the event of a Joint Venture (JV), a project specific (SANRAL project number indicated) consolidated B-BBEE verification certificate in the name of the JV, shall be attached.**

**7. The attached verification certificate and the associated assessment report shall comply with the requirements of Tender Data clause C.3.11.8 and shall identify:**

- (a) The name and domicilium citandi et executandi of the tenderer.
- (b) The registration and VAT number of the tenderer.
- (c) The dates of granting of the B-BBEE score and the period of validity.
- (d) The expiry date of the verification certificate.
- (e) A unique identification number.
- (f) The standard and/or normative document, including the issue and/or revision used to evaluate the tenderer.
- (g) The name and/or mark/logo of the B-BBEE verification agency.
- (h) The category (Generic, QSE, EME) in which the tenderer has been measured.
- (i) The B-BBEE status level.
- (j) The South African National Accreditation System (SANAS) logo on the verification certificate once verification agencies have been accredited.
- (k) The B-BBEE procurement recognition level.
- (l) The score achieved per B-BBEE element.
- (m) The % black shareholding.
- (n) The % black women shareholding.
- (o) The % black persons with disabilities shareholding
- (p) The % black youth shareholding
- (q) The % black people living in rural or underdeveloped areas or townships shareholding
- (r) The % black military veterans shareholding
- (s) The value-added status of the tenderer.

8. **The Employer will not be responsible to acquire data that it needs for its own reporting systems and which may not form part of a verification agency's standard certificate format. The tenderer, at its own cost, must acquire any missing specified data listed in 4 above from its selected verification agency and have it recorded on the certificate. Alternatively, such missing data must be supplied separately, but certified as correct by the same verification agency and also attached to this form.**

## PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022 (SBD 6.1)

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

**NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022**

### 1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

- a) The applicable preference point system for this tender is the 80/20 preference point system.
- b) the 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

|  | POINTS     |
|--|------------|
| PRICE  |            |
| SPECIFIC GOALS                                   |            |
| <b>Total points for Price and Specific Goals</b> | <b>100</b> |

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

### 2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

### 3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

#### 3.1. POINTS AWARDED FOR PRICE

##### 3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

#### 80/20

$$P_s = 80 \left( 1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where

$P_s$  = Points scored for price of tender under consideration

$P_t$  = Price of tender under consideration

$P_{min}$  = Price of lowest acceptable tender

### 4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

- (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

**Table 1: Specific goals for the tender and points claimed are indicated per the table below.**

**Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)**

| The specific goals allocated points in terms of this tender | Number of points allocated (80/20 system) (To be completed by the organ of state) | Number of points claimed (80/20 system) (To be completed by the tenderer) |
|---|---|---|
| B-BBEE Level 1  | 20  |   |
| B-BBEE Level 2  | 18  |   |
| B-BBEE Level 3  | 14  |   |
| B-BBEE Level 4  | 12  |   |
| B-BBEE Level 5  | 8   |   |
| B-BBEE Level 6  | 6   |   |
| B-BBEE Level 7  | 4   |   |
| B-BBEE Level 8  | 2   |   |

**DECLARATION WITH REGARD TO COMPANY/FIRM**

4.3. Name of company/firm.....

4.4. Company registration number: .....

4.5. TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One-person business/sole propriety
- Close corporation
- Public Company
- Personal Liability Company
- (Pty) Limited
- Non-Profit Company
- State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –

- (a) disqualify the person from the tendering process;
- (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
- (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
- (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution, if deemed necessary.

|   |       |
|---|-------|
| .....<br><b>SIGNATURE(S) OF TENDERER(S)</b> |       |
| <b>SURNAME AND NAME:</b>                    | ..... |
| <b>DATE:</b>                                | ..... |
| <b>ADDRESS:</b>                             | ..... |
|   | ..... |
|   | ..... |
|   | ..... |

**BBEE EXEMPTED AFFIDAVIT FOR EXEMPTED MICRO ENTERPRISES  
(ISSUED IN TERMS OF THE AMENDED CONSTRUCTION SECTOR CODE)**

(Gazette Vol. 630 No. 41287)

Issued in terms of paragraph 3.6.2.4.1 (B)

I, the undersigned,

|                               |  |
|-------------------------------|--|
| <b>Full names and surname</b> |  |
| <b>Identity number</b>        |  |

Hereby declare under oath as follows:

- The contents of this statement are to the best of my knowledge a true reflection of the facts.
- I am a Member / Director / Owner of the following enterprise and am duly authorized to act on its behalf:

|   |  |                   |                 |
|---|--|-------------------|-----------------|
| <b>Enterprise Name:</b>   |  |                   |                 |
| <b>Trading Name (If Applicable):</b>  |  |                   |                 |
| <b>Registration Number:</b>   |  |                   |                 |
| <b>Physical Address:</b>  |  |                   |                 |
| <b>Type of Entity (CC, (Pty) Ltd, Sole Prop etc.):</b>  |  |                   |                 |
| <b>Nature of Construction Business:</b><br><i>Indicate the applicable category with a tick.</i> | <b>BEP</b><br>(Built Environment Professional)   | <b>Contractor</b> | <b>Supplier</b> |
| <b>Definition of "Black People"</b>   | As per the Broad-Based Black Economic Empowerment Act 53 of 2003 as Amended by Act No 46 of 2013 "Black People" is a generic term which means Africans, Coloureds and Indians – who are citizens of the Republic of South Africa by birth or descent; or who became citizens of the Republic of South Africa by naturalization before 27 April 1994; or after 27 April 1994 and who would have been entitled to acquire citizenship by naturalization prior to that date;"   |                   |                 |
| <b>Definition of "Black Designated Groups"</b>  | "Black Designated Groups" means:<br>unemployed black people not attending and not required by law to attend an educational institution and not awaiting admission to an educational institution;<br>Black people who are youth as defined in the National Youth Commission Act of 1996;<br>Black people who are persons with disabilities as defined in the Code of Good Practice on employment of people with disabilities issued under the Employment Equity Act;<br>Black people living in rural and under developed areas;<br>Black military veterans who qualifies to be called a military veteran in terms of the Military Veterans Act 18 of 2011;" |                   |                 |

- I hereby declare under Oath that as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,

- The Enterprise is \_\_\_\_\_% Black Owned
- The Enterprise is \_\_\_\_\_% Black Female Owned
- The Enterprise is \_\_\_\_\_% Owned by Black Designated Group (provide Black Designated Group Breakdown below as per the definition in the table above)
  - Black Youth % \_\_\_\_\_%
  - Black Disabled % \_\_\_\_\_%
  - Black Unemployed % \_\_\_\_\_%
  - Black People living in Rural areas % \_\_\_\_\_%
  - Black Military Veterans % \_\_\_\_\_%

- Based on the Financial Statements/Management Accounts and other information available on the latest financial year-end of \_\_\_\_\_, the annual Total Revenue was less than the applicable amount confirmed **by ticking the applicable box below.**

|            |              |  |
|------------|--------------|--|
| BEP        | R1.8 million |  |
| Contractor | R3.0 million |  |
| Supplier   | R3.0 million |  |

*If the turnover exceeds the applicable amount in the table above then this affidavit is no longer applicable and an EME certificate must be obtained from a rating agency accredited by SANAS or when applicable a B-BBEE Verification Professional Regulator appointed by the Minister of Trade and Industry.*

- Please Confirm on the below table the B-BBEE Level Contributor, **by ticking the applicable box below.**

|                           |   |  |
|---------------------------|---|--|
| 100% Black Owned          | <b>Level One</b> (135% B-BBEE procurement recognition level)  |  |
| At least 51% Black Owned  | <b>Level Two</b> (125% B-BBEE procurement recognition level)  |  |
| At least 30% Black Owned  | <b>Level Four</b> (100% B-BBEE procurement recognition level) |  |
| Less than 30% Black Owned | <b>Level Five</b> (80% B-BBEE procurement recognition level)  |  |

- I know and understand the contents of this affidavit and I have no objection to take the prescribed oath and consider the oath binding on my conscience and on the Owners of the Enterprise which I represent in this matter.
- The sworn affidavit will be valid for a period of 12 months from the date signed by commissioner.

Deponent Signature: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Commissioner of Oaths  
Signature & stamp

**FORM A14: FORM SBD1 – INVITATION TO BID AND TERMS AND CONDITIONS FOR BIDDING**

CONTRACT SANRAL R.052-030-2020/1C-SL  
 SUB-CONTRACT FOR SITE MATERIALS LABORATORY FOR THE IMPROVEMENT ON NATIONAL ROAD R52 SECTION 3 FROM KOSTER (KM 0.0) TO N4 RUSTENBURG (KM 38.70)

**SBD 1**

**PART A  
 INVITATION TO BID**

|   |  |               |  |   |       |
|---|--|---------------|--|---|-------|
| <b>YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE SOUTH AFRICAN NATIONAL ROADS AGENCY SOC LIMITED</b>  |  |               |  |   |       |
| BID NUMBER:   | R.052-030-2020/1C-SL   | CLOSING DATE: | Friday, 17 November 2023   | CLOSING TIME:   | 11h00 |
| DESCRIPTION   | SUB-CONTRACT FOR SITE MATERIALS LABORATORY FOR THE IMPROVEMENT ON NATIONAL ROAD R52 SECTION 3 FROM KOSTER (KM 0.0) TO N4 RUSTENBURG (KM 38.70) |               |  |   |       |
| <b>BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)</b>  |  |               |  |   |       |
| SANRAL Northern Region  |  |               |  |   |       |
| 38 Ida Street   |  |               |  |   |       |
| Menlo Park  |  |               |  |   |       |
| 0081  |  |               |  |   |       |
| <b>BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO</b>   |  |               | <b>TECHNICAL ENQUIRIES MAY BE DIRECTED TO:</b>                           |   |       |
| CONTACT PERSON  | Johan Olivier  |               | CONTACT PERSON   | Johan Olivier   |       |
| TELEPHONE NUMBER  | 058 622 1297   |               | TELEPHONE NUMBER   | 058 622 1297  |       |
| FACSIMILE NUMBER  | N/A  |               | FACSIMILE NUMBER   | N/A   |       |
| E-MAIL ADDRESS  | <a href="mailto:harrismith@ilifa.biz">harrismith@ilifa.biz</a>   |               | E-MAIL ADDRESS   | <a href="mailto:harrismith@ilifa.biz">harrismith@ilifa.biz</a>  |       |
| <b>SUPPLIER INFORMATION</b>   |  |               |  |   |       |
| NAME OF BIDDER  |  |               |  |   |       |
| POSTAL ADDRESS  |  |               |  |   |       |
| STREET ADDRESS  |  |               |  |   |       |
| TELEPHONE NUMBER  | CODE   |               | NUMBER   |   |       |
| CELLPHONE NUMBER  |  |               |  |   |       |
| FACSIMILE NUMBER  | CODE   |               | NUMBER   |   |       |
| E-MAIL ADDRESS  |  |               |  |   |       |
| VAT REGISTRATION NUMBER   |  |               |  |   |       |
| SUPPLIER COMPLIANCE STATUS  | TAX COMPLIANCE SYSTEM PIN:   |               | OR   | CENTRAL SUPPLIER DATABASE No:   | MAAA  |
| B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE  | TICK APPLICABLE BOX]<br><input type="checkbox"/> Yes <input type="checkbox"/> No   |               | B-BBEE STATUS LEVEL SWORN AFFIDAVIT                                      | TICK APPLICABLE BOX]<br><input type="checkbox"/> Yes <input type="checkbox"/> No                      |       |
| <b>[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES &amp; QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]</b> |  |               |  |   |       |
| ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?   | <input type="checkbox"/> Yes <input type="checkbox"/> No<br>[IF YES ENCLOSE PROOF]   |               | ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED? | <input type="checkbox"/> Yes <input type="checkbox"/> No<br>[IF YES, ANSWER THE QUESTIONNAIRE BELOW ] |       |

**QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS**

- IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?  YES  NO
- DOES THE ENTITY HAVE A BRANCH IN THE RSA?  YES  NO
- DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?  YES  NO
- DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?  YES  NO
- IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?  YES  NO

**IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.**

**PART B  
TERMS AND CONDITIONS FOR BIDDING**

**1. BID SUBMISSION:**

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.**
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
- 1.4. **THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).**

**2. TAX COMPLIANCE REQUIREMENTS**

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

**NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.**

SIGNATURE OF BIDDER:

.....

CAPACITY UNDER WHICH THIS BID IS SIGNED:

.....

(Proof of authority must be submitted e.g. company resolution)

DATE:

.....

**FORM B1: TECHNICAL AND MANAGERIAL ASPECTS OF SENIOR SITE LABORATORY MANAGER**

CONTRACT SANRAL R.052-030-2020/1C-SL  
 SUB-CONTRACT FOR SITE MATERIALS LABORATORY FOR THE IMPROVEMENT ON NATIONAL ROAD R52 SECTION 3 FROM KOSTER (KM 0.0) TO  
 N4 RUSTENBURG (KM 38.70)

| NAME | DATE OF BIRTH |
|------|---------------|
|      |               |

I declare and confirm by my signature hereto that the information provided herein is true, that the positions occupied, the projects reported and the corresponding responsibilities are truly my own experiences.

DATE AND SIGNATURE BY CANDIDATE: .....

| HIGHEST SECONDARY OR TERTIARY QUALIFICATION | DATE GRADUATED           | NAME OF INSTITUTION | YEARS OF RELEVANT EXPERIENCE  |
|---|--------------------------|---------------------|---|
|   |                          |                     |   |
| CERTIFIED COPY OF QUALIFICATION ATTACHED?   |                          |                     | RESUMÉ ATTACHED FROM CANDIDATE TO CONFIRM YEARS OF RELEVANT EXPERIENCE? |
| YES   | <input type="checkbox"/> | NO                  | <input type="checkbox"/>  |
|   |                          |                     |   |

**Technical/Managerial Experience**

**Notes to Tenderer:**

1. The candidate shall list the projects and time in commercial lab or any other work chronologically in the table overleaf. The project numbers must be populated.
2. The Position of Senior Site Laboratory Manager requires a twelve (12) year period, the Position of a Site Laboratory Manager requires a period of seven (7) years to be fully described in the table.
3. Incomplete information may result in zero (0) scoring.



| HAS THE CANDIDATE COMPLETED THE LABORATORY SYSTEMS COURSE BASED ON ISO 17025 PRESENTED BY SANAS / INDUSTRY RECOGNISED TRAINING SERVICE PROVIDER |  |    |  |
|---|--|----|--|
| Yes   |  | No |  |
| IF YES, ATTACH A CERTIFIED COPY OF CERTIFICATE  |  |    |  |

| IS THE CANDIDATE A TECHNICAL SIGNATORY OF A SANAS ACCREDITED LABORATORY FACILITY |  |    |  |
|--|--|----|--|
| Yes  |  | No |  |
| IF YES, ATTACH CERTIFIED COPY OF SANAS SCHEDULE OF ACCREDITATION                 |  |    |  |

SANAS Facility Accreditation Number 

|   |
|---|
| T |
|---|

  
 As indicated in the schedule of accreditation (may differ from Number supplied on Forms C1 & C2)

Indicate current commitments of the Candidate on Form A10  
 Indicate possible commitments of the Candidate on Form A11

SIGNED ON BEHALF OF THE TENDERER: .....

I declare and confirm by my signature hereto that the information provided herein is true, that the positions occupied, the projects reported and the corresponding responsibilities are truly my own experiences.

SIGNATURE OF CANDIDATE: .....

DATE.....

| <b>Positions (Notes 5)</b>                   | <b>Abbreviation</b> |
|--|---------------------|
| Senior Laboratory Manager                    | SLM                 |
| Laboratory Manager                           | LM                  |
| Junior Laboratory Manager                    | JLM                 |
| Trainee Site Laboratory Manager              | TLM                 |
| General Manager of a Commercial lab          | GMcom               |
| Senior Laboratory Manager in Commercial lab  | SLMcom              |
| Laboratory Manager in Commercial lab         | LMcom               |
| Trainee Laboratory Manager in Commercial lab | TLMcom              |
| Senior Materials Tester                      | SMTtest             |
| Materials Tester                             | MTtest              |
| Assistant Materials Tester                   | AMTtest             |
| Resident engineer                            | RE                  |
| Assistant resident engineer                  | ARE                 |
| Senior Materials Technician                  | SMT                 |
| Materials Technician                         | MT                  |

**Notes to Tenderer:**

1. The Client shall be the relevant authority for which the works were completed and NOT the supervising consultant or contractor, this could for example be SANRAL, or DRPW (Eastern Cape) or ESKOM, or Tshwane Metropolitan Municipality etc.
2. The candidate shall mark the laboratory type or types for which he/she was responsible in the time period, with GR being a Soils and Gravels lab type, AS being an asphalt lab type, SE being a Seals lab type and CO being a Concrete lab type.
3. Month and Year for the start of the relevant experience. This in relevant dates for the candidate and shall be limited to the direct involvement of the candidate.
4. Month and Year for the end of the relevant experience. This in relevant dates for the candidate and shall be limited to the direct involvement of the candidate and shall not extend into the future. Is the project claimed is ongoing; the date of this tender shall be supplied as the end of experience date.
5. Refer to abbreviation in the list below for positions held. Any position indicated on the form that is not covered in the list below shall render the experience to NOT contribute to the total score for the candidate
6. Provide contact persons that will be able to verify the candidate's experiences and their role in the specific project or working environment. It should be noted that the personnel from the consulting engineer with which the candidate had worked on site may be more relevant than the project manager for the project from the roads authority. Should the contact person not be in a position to confirm any or all the information related to the period, the period will not contribute towards the candidates score.

## **PROCEDURE FOR EVALUATION OF FORM B1:**

- The following is used in the Quality Points evaluation
  - Technical/Managerial Experience (20 points)
  - Laboratory Systems Course based of ISO17025 presented by SANAS// INDUSTRY RECOGNISED TRAINING SERVICE PROVIDER (5 points)
  - Technical Signatory of the tendering Main Laboratory (5 points)

### **A) The procedure for scoring the Technical/Managerial Experience shall be done as follows:**

- Step 1. For each complete line, determine the time claimed in each completed line in Technical/Managerial Experience table. If a date is provided that is beyond the date of tender closure, the date of tender closure shall be used as the end date for the line of experience. The time shall be determined in calendar days.
- Step 2. Determine the total time covered in the table by adding together the time for each line. The total time covered shall not be the date of tender closure minus the earliest date in the table. Should the total time for a Senior Laboratory Manager be less the 3650 days, 3650 days will be used in Step 3 instead of the total time determined in Step 2.
- Step 3. For each line item, allocate a weighted line score by dividing the number of days for the line (from Step 1) by the total time in days (from Step 2). Then multiply each fraction by 20.
- Step 4. Allocate the factor from table B1-E1 below for Client to each line item:

**TABLE B1-E1: CLIENT FACTORS:**

| <b>CLIENT</b>  | <b>FACTOR</b> |
|--|---------------|
| SANRAL or One of the 9 RSA Province's departments responsible for the Province's roads | 1.00          |
| Toll-Concessioners on SANRAL Toll-Network  | 0.80          |
| One of the 9 Metropolitan Municipalities Roads and Streets Departments                 | 0.80          |
| Any other client than listed in the three lines of the table above                     | 0.60          |
| Time in Commercial Laboratory (Various Clients)  | 0.60          |

- Step 5. Apply the factor from Step 4 to the line score (from Step 3)

Step 6. Allocate the factor from table B2-E2 below for Position to each line item. If the B1 form was required for a Senior Lab Manager, use the factor in the Senior Laboratory Manager column. If the B1 form was required for a Lab Manager, use the factor in the Laboratory Manager column.

**TABLE B1-E2: POSITION FACTOR**

| <b>POSITION CODE</b> | <b>POSITION</b>                              | <b>SENIOR SITE LAB MANAGER</b> | <b>SITE LAB MANAGER</b> | <b>ASSISTANT (TRAINEE) LAB MANAGER</b> |
|----------------------|--|--------------------------------|-------------------------|--|
| SLM                  | Senior (Site) Laboratory Manager             | 1.00                           | 1.20                    | 1.20                                   |
| LM                   | (Site) Laboratory Manager                    | 0.90                           | 1.00                    | 1.00                                   |
| JLM                  | Junior Laboratory Manager                    | 0.80                           | 0.90                    | 1.00                                   |
| ATLM                 | Assistant (Trainee)Laboratory Manager        | 0.80                           | 0.90                    | 1.00                                   |
| GMCom                | General Manager of a Commercial lab          | 0.90                           | 1.10                    | 1.10                                   |
| SLMComm              | Senior Laboratory Manager in Commercial lab  | 1.00                           | 1.10                    | 1.10                                   |
| LMComm               | Laboratory Manager in Commercial lab         | 0.90                           | 1.00                    | 1.00                                   |
| TLMComm              | Trainee Laboratory Manager in Commercial lab | 0.50                           | 0.70                    | 0.70                                   |
| SMTTest              | Senior Materials Tester                      | 0.60                           | 0.80                    | 0.80                                   |
| MTest                | Materials Tester                             | 0.40                           | 0.60                    | 0.60                                   |
| AMTest               | Assistant Materials Tester                   | 0.20                           | 0.40                    | 0.40                                   |
| SMT                  | Senior Materials Technician                  | 1.20                           | 1.40                    | 1.40                                   |
| MT                   | Materials Technician                         | 1.00                           | 1.20                    | 1.20                                   |
| RE                   | Resident Engineer                            | 0.70                           | 0.90                    | 0.90                                   |
| ARE                  | Assistant Resident Engineer                  | 0.70                           | 0.90                    | 0.90                                   |
|                      | Any other                                    | 0.00                           | 0.00                    | 0.00                                   |

Step 7. Apply the factor from Step 6 to the line score (from Step 5)

Step 8. Tally up the line scores from Step 7 to determine the total score for experience. Should the total be in excess of 20 points, carry a score of 20 points forward.

**B) The procedure for scoring the Laboratory Systems Course based of ISO17025 presented by SANAS/ INDUSTRY RECOGNISED TRAINING SERVICE PROVIDER shall be done as follows:**

Step 1. Score 5 points if the candidate has completed the course at SANAS/ INDUSTRY RECOGNISED TRAINING SERVICE PROVIDER and had provided proof. NO other training institution's course shall be accepted.

**C) The procedure for scoring the Technical Signatory of the tendering Main Laboratory shall be done as follows:**

Step 1. Score 5 points if the candidate is proved to be a technical signatory of the tendering main laboratory. Proof is submitted by means of the candidate's name appearing as a technical signatory on the Schedule of Accreditation from an accredited laboratory.

**FINAL SCORE CALCULATION:**

The scores for Technical/Managerial Experience, Laboratory Systems Course based of ISO17025 presented by SANAS and Technical Signatory of the tendering Main Laboratory are added together to calculate the total score for Form B1.

**FORM B2: TECHNICAL AND MANAGERIAL ASPECTS OF ASSISTANT (TRAINEE) LABORATORY MANAGER**

| NAME | DATE OF BIRTH |
|------|---------------|
|      |               |

I declare and confirm by my signature hereto that the information provided herein is true, that the positions occupied, the projects reported and the corresponding responsibilities are truly my own experiences.

DATE AND SIGNATURE BY CANDIDATE: .....

| HIGHEST SECONDARY OR TERTIARY QUALIFICATION | DATE GRADUATED           | NAME OF INSTITUTION | YEARS OF RELEVANT EXPERIENCE  |
|---|--------------------------|---------------------|---|
|   |                          |                     |   |
| CERTIFIED COPY OF QUALIFICATION ATTACHED?   |                          |                     | RESUMÉ ATTACHED FROM CANDIDATE TO CONFIRM YEARS OF RELEVANT EXPERIENCE? |
| YES   | <input type="checkbox"/> | NO                  | <input type="checkbox"/>  |
|   |                          |                     |   |



|   |                                    |
|---|------------------------------------|
| <b>HAS THE CANDIDATE COMPLETED THE LABORATORY SYSTEMS<br/>         COURSE BASED ON ISO 17025 PRESENTED BY SANAS/ INDUSTRY<br/>         RECOGNISED TRAINING SERVICE PROVIDER</b> |                                    |
| <b>YES</b> <input type="checkbox"/>   | <b>NO</b> <input type="checkbox"/> |
| If YES, Attach Copy of Certificate  |                                    |

|  |                                    |
|--|------------------------------------|
| <b>IS THE CANDIDATE A TECHNICAL SIGNATORY<br/>         OF THE TENDERING MAIN LABORATORY</b>      |                                    |
| <b>YES</b> <input type="checkbox"/>  | <b>NO</b> <input type="checkbox"/> |
| If YES, Attach SANAS/ INDUSTRY RECOGNISED TRAINING SERVICE<br>PROVIDER Schedule of Accreditation |                                    |

SANAS Facility Accreditation Number  As indicated in the schedule of accreditation

(may differ from Number supplied on Form C1 & C2)

Indicate current commitments of the Candidate on Form A10

Indicate possible commitments of the Candidate on Form A11

SIGNED ON BEHALF OF THE TENDERER: .....

I declare and confirm by my signature hereto that the information provided herein is true, that the positions occupied, the projects reported and the corresponding responsibilities are truly my own experiences.

SIGNATURE OF CANDIDATE: .....

DATE.....

| <b>Positions (Notes 5)</b>                   | <b>Abbreviation</b> |
|--|---------------------|
| Senior Laboratory Manager                    | SLM                 |
| Laboratory Manager                           | LM                  |
| Junior Laboratory Manager                    | JLM                 |
| Trainee Site Laboratory Manager              | TLM                 |
| General Manager of a Commercial lab          | GMcom               |
| Senior Laboratory Manager in Commercial lab  | SLMcom              |
| Laboratory Manager in Commercial lab         | LMcom               |
| Trainee Laboratory Manager in Commercial lab | TLMcom              |
| Senior Materials Tester                      | SMTTest             |
| Materials Tester                             | MTest               |
| Assistant Materials Tester                   | AMTest              |
| Resident engineer                            | RE                  |
| Assistant resident engineer                  | ARE                 |
| Senior Materials Technician                  | SMT                 |
| Materials Technician                         | MT                  |

**Notes to Tenderer:**

1. The Client shall be the relevant authority for which the works were completed and NOT the supervising consultant or contractor, this could for example be SANRAL, or DRPW (Eastern Cape) or ESKOM, or Tshwane Metropolitan Municipality etc.
2. The candidate shall mark the laboratory type or types for which he/she was responsible in the time period, with GR being a Soils and Gravels lab type, AS being an asphalt lab type, SE being a Seals lab type and CO being a Concrete lab type.
3. Month and Year for the start of the relevant experience. This in relevant dates for the candidate and shall be limited to the direct involvement of the candidate.
4. Month and Year for the end of the relevant experience. This in relevant dates for the candidate and shall be limited to the direct involvement of the candidate and shall not extend into the future. Is the project claimed is ongoing; the date of this tender shall be supplied as the end of experience date.
5. Refer to abbreviation in the list below for positions held. Any position indicated on the form that is not covered in the list below shall render the experience to NOT contribute to the total score for the candidate
6. Provide contact persons that will be able to verify the candidate's experiences and their role in the specific project or working environment. It should be noted that the personnel from the consulting engineer with which the candidate had worked on site may be more relevant than the project manager for the project from the roads authority. Should the contact person not be in a position to confirm any or all the information related to the period, the period will not contribute towards the candidates score.

**PROCEDURE FOR EVALUATION OF FORM B2:**

The following is used in the Quality Points evaluation

- Technical/Managerial Experience (20 points)
- Laboratory Systems Course based of ISO17025 presented by SANAS/ INDUSTRY RECOGNISED TRAINING SERVICE PROVIDER (5 points)
- Technical Signatory of the tendering Main Laboratory (5 points)

**A. The procedure for scoring the Technical/Managerial Experience shall be done as follows:**

**Step 1:**

For each complete line, determine the time claimed in each completed line in Technical/Managerial Experience table. If a date is provided that is beyond the date of tender closure, the date of tender closure shall be used as the end date for the line of experience. The time shall be determined in calendar days.

**Step 2:**

Determine the total time covered in the table by adding together the time for each line. (Note to compiler: The total time covered shall not be the date of tender closure minus the earliest date in the table). Should the total time for a **Senior** Laboratory Manager be less the 4380 days, 4380 days will be used in Step 3 instead of the total time determined in Step 2. Should the total time for a Site Laboratory Manager be less the 2555 days, 2555 days will be used in Step 3 instead of the total time determined in Step 2. Should the total time for a Trainee Site Laboratory Manager be less the 730 days, 730 days will be used in Step 3 instead of the total time determined in Step 2.

**Step 3:**

For each line item, allocate a weighted line score by dividing the number of days for the line (from Step 1) by the total time in days (from Step 2). Then multiply each fraction by ten (10).

**Step 4:**

Allocate the factor from **Table B1.1** below for Client to each line item

**TABLE B1.1: CLIENT FACTORS**

| CLIENT  | FACTOR |
|---|--------|
| SANRAL or One of the nine (9) RSA Province's departments responsible for the Province's roads | 1.00   |
| Toll Concessionaires on SANRAL Toll road network  | 0.80   |
| One of the nine (9) Metropolitan Municipalities Roads and Streets Departments                 | 0.80   |
| Any other client than listed in the two lines of the table above                              | 0.60   |
| Time in Commercial Laboratory (Various Clients)   | 0.60   |

**Step 5:**

Apply the factor from Step 4 to the line score (from Step 3).

**Step 6:**

Allocate the factor from **Table B1.2** below for Position to each line item. If the B1-form was required for a Senior Site Laboratory Manager, use the factor in the Senior Laboratory Manager column. If the B1-form was required for a Site Laboratory Manager, use the factor in the Laboratory Manager column.

**Step 7:**

Apply the factor from Step 6 to the line score (from Step 5).

**Step 8:**

Tally up the line scores from Step 7 to determine the total score for experience. Should the total be in excess of twenty (20) points, carry a score of twenty (20) points forward.

**TABLE B1.2: POSITION FACTOR**

| POSITION CODE | POSITION                                     | SENIOR SITE LAB MANAGER | SITE LABORATORY MANAGER | TRAINEE LABORATORY MANAGER |
|---------------|--|-------------------------|-------------------------|----------------------------|
| SLM           | Senior (Site) Laboratory Manager             | 1.00                    | 1.20                    | 0                          |
| LM            | (Site) Laboratory Manager                    | 0.90                    | 1.00                    | 0                          |
| JLM           | Junior Laboratory Manager                    | 0.80                    | 0.90                    | 0.90                       |
| TLM           | Trainee Site Laboratory Manager              | 0.60                    | 0.80                    | 0.80                       |
| GCom          | General Manager of a Commercial lab          | 0.90                    | 1.10                    | 0                          |
| SLMComm       | Senior Laboratory Manager in Commercial lab  | 1.00                    | 1.10                    | 0                          |
| LMComm        | Laboratory Manager in Commercial lab         | 0.90                    | 1.00                    | 0                          |
| TLMComm       | Trainee Laboratory Manager in Commercial lab | 0.50                    | 0.70                    | 1.00                       |
| SMTTest       | Senior Materials Tester                      | 0.60                    | 0.80                    | 1.00                       |
| MTest         | Materials Tester                             | 0.40                    | 0.60                    | 0.8                        |
| AMTest        | Assistant Materials Tester                   | 0.20                    | 0.40                    | 0.6                        |
| SMT           | Senior Materials Technician                  | 1.20                    | 1.40                    | 0.4                        |
| MT            | Materials Technician                         | 1.00                    | 1.20                    | 0.6                        |
| RE            | Resident Engineer                            | 0.70                    | 0.90                    | 0.4                        |

|     |                             |      |      |      |
|-----|-----------------------------|------|------|------|
| ARE | Assistant Resident Engineer | 0.70 | 0.90 | 0.6  |
|     | Any other                   | 0.00 | 0.00 | 0.00 |

- B. The procedure for scoring the Laboratory Systems Course based of ISO17025 presented by SANAS/ INDUSTRY RECOGNISED TRAINING SERVICE PROVIDER shall be done as follows:**

**Step 1:**

Score five (5) points if the candidate has completed the course at SANAS / INDUSTRY RECOGNISED TRAINING SERVICE PROVIDER and had provided proof. NO other training institution's course shall be accepted.

- C. The procedure for scoring the Technical Signatory of the tendering Main Laboratory shall be done as follows:**

**Step 1:**

Score five (5) points if the candidate is proved to be a technical signatory of the tendering main laboratory. Proof is submitted by means of the candidate's name appearing as a technical signatory on the Schedule of Accreditation from an accredited laboratory.

**FINAL SCORE CALCULATION:**

The scores for Technical / Managerial Experience, Laboratory Systems Course based of ISO 17025 presented by SANAS and Technical Signatory of the tendering Main Laboratory are added together to calculate the total score for Form B1.

**FORM B3: TECHNICAL AND MANAGERIAL ASPECTS OF QUALITY ASSURANCE MANAGER**

CONTRACT SANRAL R.052-030-2020/1C-SL  
 SUB-CONTRACT FOR SITE MATERIALS LABORATORY FOR THE IMPROVEMENT ON NATIONAL ROAD R52 SECTION 3 FROM KOSTER (KM 0.0) TO  
 N4 RUSTENBURG (KM 38.70)

| NAME (Note 1) | DATE OF BIRTH |
|---------------|---------------|
|               |               |

| YEARS OF RELEVANT EXPERIENCE | RESUMÉ ATTACHED FROM CANDIDATE TO CONFIRM YEARS OF RELEVANT EXPERIENCE? |
|------------------------------|---|
|                              | YES <input type="checkbox"/> NO <input type="checkbox"/>                |

| HAS THE CANDIDATE COMPLETED THE LABORATORY SYSTEMS COURSE BASED ON ISO 17025 PRESENTED BY SANAS/ INDUSTRY RECOGNISED TRAINING SERVICE PROVIDER |                             |
|--|-----------------------------|
| YES <input type="checkbox"/>   | NO <input type="checkbox"/> |
| If YES, Attach Copy of Certificate   |                             |

| HAS THE CANDIDATE COMPLETED THE INTERNAL AUDITING COURSE BASED ON ISO 17025 PRESENTED BY SANAS/ INDUSTRY RECOGNISED TRAINING SERVICE PROVIDER |                             |
|---|-----------------------------|
| YES <input type="checkbox"/>  | NO <input type="checkbox"/> |
| If YES, Attach Copy of Certificate  |                             |

| HAS THE CANDIDATE COMPLETED THE TECHNICAL ASSESSING TECHNIQUES COURSE BASED ON ISO 17025 PRESENTED BY SANAS/ INDUSTRY RECOGNISED TRAINING SERVICE PROVIDER |                             |
|--|-----------------------------|
| YES <input type="checkbox"/>   | NO <input type="checkbox"/> |
| If YES, Attach Copy of Certificate   |                             |

| IS THE CANDIDATE A TECHNICAL SIGNATORY OR NOMINATED REPRESENTATIVE OF THE TENDERING MAIN LABORATORY |                             |
|---|-----------------------------|
| YES <input type="checkbox"/>  | NO <input type="checkbox"/> |
| If YES, Attach SANAS Schedule of Accreditation  |                             |

SANAS Facility Accreditation Number  
 As indicated in the schedule of accreditation

(may NOT differ from Number supplied on Forms C1 and C2)

Indicate current commitments of the Candidate on Form A10

Indicate possible commitments of the Candidate on Form A11

Technical/Managerial Experience

| LABORATORY OR EMPLOYER | ACCREDITATION NUMBER | RELEVANT EXPERIENCE IN YEARS | POSITION HELD 5) | CONTACT PERSON AND POSITION | CONTACT No. |
|------------------------|----------------------|------------------------------|------------------|-----------------------------|-------------|
|                        |                      |                              |                  |                             |             |
|                        |                      |                              |                  |                             |             |
|                        |                      |                              |                  |                             |             |
|                        |                      |                              |                  |                             |             |
|                        |                      |                              |                  |                             |             |

SIGNED ON BEHALF OF TENDERER: .....

I declare and confirm by my signature hereto that the information provided herein is true

SIGNED BY CANDIDATE: ..... DATE: .....

**PROCEDURE FOR EVALUATION OF FORM B3:**

The following is used in the Quality Points evaluation:

- Technical Assessing Techniques Course based on ISO 17025 presented by SANAS or similar (5 points)
  - A Technical Signatory or the nominated representative of the tendering Main Laboratory (5 points, should the person be both, a max. of 5 points is awarded)
  - Previous Applicable Experience in a Civil Materials Laboratory (max. 10 points available)
- A) The procedure for scoring the Technical Assessing Techniques Course based on ISO17025 presented by SANAS or similar shall be done as follows:**  
Step 1. Score 5 points if the candidate has completed the course at SANAS or similar and had provided proof. NO other training institution's course shall be accepted.
- B) The procedure for scoring the Technical Signatory of the tendering Main Laboratory shall be done as follows:**  
Step 1. Score 5 points if the candidate is proved to be a technical signatory of the tendering main laboratory. Proof is submitted by means of the candidate's name appearing as a technical signatory on the Schedule of Accreditation of the main laboratory.
- C) The procedure for scoring the additional relevant experience shall be as follows:**  
Step1. Score the candidate according to Table B2-E1. The candidate may only claim a maximum of 10 (ten) points, as listed.

**TABLE B2-E1: EXPERIENCE POINTS**

| <b>RELEVANT EXPERIENCE (YEARS)</b> | <b>NUMBER OF POINTS</b> | <b>RELEVANT EXPERIENCE (YEARS)</b> | <b>NUMBER OF POINTS</b> |
|------------------------------------|-------------------------|------------------------------------|-------------------------|
| <b>LESS THAN EIGHT (8)</b>         | <b>0</b>                | <b>THIRTEEN (13)</b>               | <b>6</b>                |
| <b>EIGHT (8)</b>                   | <b>1</b>                | <b>FOURTEEN (14)</b>               | <b>7</b>                |
| <b>NINE (9)</b>                    | <b>2</b>                | <b>FIFTEEN (15)</b>                | <b>8</b>                |
| <b>TEN (10)</b>                    | <b>3</b>                | <b>SIXTEEN (16)</b>                | <b>9</b>                |
| <b>ELEVEN (11)</b>                 | <b>4</b>                | <b>SEVENTEEN (17)</b>              | <b>10</b>               |
| <b>TWELVE (12)</b>                 | <b>5</b>                | <b>EIGHTEEN (18) OR MORE</b>       | <b>11</b>               |

**FINAL SCORE CALCULATION:**

The scores for Technical Assessing Techniques Course based of ISO17025 presented by SANAS or similar, Technical Signatory of the tendering Main Laboratory, Previous experience as a Laboratory Manager and Previous experience as a Senior Materials Tester are added together to calculate the total score for Form B2

**FORM C1: QUALITY ASSURANCE MANAGEMENT SYSTEM'S COVERAGE OF TEST METHODS IN THE MAIN LABORATORY**

CONTRACT SANRAL R.052-030-2020/1C-SL  
SUB-CONTRACT FOR SITE MATERIALS LABORATORY FOR THE IMPROVEMENT ON NATIONAL ROAD R52 SECTION 3 FROM KOSTER (KM 0.0) TO N4 RUSTENBURG (KM 38.70)

SANAS Facility Accreditation Number  
As indicated in the schedule of accreditation

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**Note to Tenderer:**

1. The tenderer shall select one SANAS Accredited Facility (also referred to the Main Accredited Laboratory) and indicate tests on the table for quality score evaluation.
2. A certified copy of the Tenderer's SANAS ISO 17025 Accreditation Certificate shall be attached to this page including the schedule of accreditation.
3. Please tick the tests for which the tenderer is accredited for. This information is deemed to be material to the award of the Contract as it will lead to the assignment of Points used in the quality score evaluation (refer to 5.11.9)
4. The test method number shall be determinate in any ambiguity.

| Nr | TEST DESCRIPTION   | TEST METHOD  | Y/N |
|----|--|--|-----|
| 1  | Sampling of Road Pavement Layers   | SABITA MANUAL 37 / TMH5 MB8 , TMH5 MB8                     |     |
| 2  | Sampling from Stockpiles   | SABITA MANUAL 37 /TMH5 MB1 TMH5 MB1                        |     |
| 3  | Sampling of Bituminous Binders   | SABITA MANUAL 37 TMH5 MB4 TMH5 MB4                         |     |
| 4  | Sampling of Previously Blended (ready mixed) Asphalt   | SABITA MANUAL 37 TMH5 MB7 TMH5 MB7                         |     |
| 5  | Sampling of Slurry Mixtures  | SABITA MANUAL 37 TMH5 MB8 TMH5 MB8                         |     |
| 6  | Sampling of Freshly Mixed Concrete   | SABITA MANUAL 37 TMH5 MB9 TMH5 MB9                         |     |
| 7  | Sampling of Treated Pavement Layers  | SABITA MANUAL 37 / MC1A AND MC1B TMH5 MB10                 |     |
| 8  | Sampling of Asphalt or Concrete from completed layer or structure  | SABITA MANUAL 37 /TMH5 MC2A and MC2B TMH5 MC2              |     |
| 9  | Sampling and Sample Preparation of Modified Binders  | SABITA MANUAL 37/TMH5 MB 4 TG1 MB1 and MB2                 |     |
| 10 | Division of a Sample Using the Riffler or by Quartering  | SABITA MANUAL 37/TMH5 MD1A AND MD1B or MD2 TMH5 MD1 or MD2 |     |
| 11 | Making of asphalt briquettes for Marshall tests and other specialized tests  | SANS 3001-AS1  |     |
| 12 | Wet preparation and air-drying of samples for plasticity index and hydrometer tests  | SANS 3001-GR5  |     |
| 13 | Particle size analysis of aggregates by sieving  | SANS 3001-AG1  |     |
| 14 | Determination of the average least dimension of aggregates by direct measurement   | SANS 3001-AG2  |     |
| 15 | Determination of the flakiness index of coarse aggregate   | SANS 3001-AG4  |     |
| 16 | Sand equivalent value of fine aggregates   | SANS 3001-AG5  |     |
| 17 | ACV (aggregate crushing value) and 10% FACT (fines aggregate crushing test) values of coarse aggregates  | SANS 3001-AG10   |     |
| 18 | Polished-stone value of aggregates   | SANS 3001-AG11   |     |
| 19 | Determination of the bulk density, apparent density and water absorption of aggregate particles retained on the 5 mm sieve for road construction materials | SANS 3001-AG20   |     |
| 20 | Determination of the bulk density, apparent density and water absorption of aggregate particles passing the 5 mm sieve for road construction materials     | SANS 3001-AG21   |     |
| 21 | Apparent density of crushed stone base   | SANS 3001-AG22   |     |
| 22 | Determination of Marshall stability, flow and quotient   | SANS 3001-AS2  |     |

|    |   |                            |  |
|----|---|----------------------------|--|
| 23 | Determination of bulk density and void content of compacted asphalt   | SANS 3001-AS10             |  |
| 24 | Determination of the maximum void-less density of asphalt mixes and the quantity of binder absorbed by the aggregate  | SANS 3001-AS11             |  |
| 25 | Determination of the soluble binder content and particle size analysis of an asphalt mix  | SANS 3001-AS20             |  |
| 26 | Determination of the binder content of mixtures used in bituminous slurry seals   | SANS 3001-AS22             |  |
| 27 | Determination of the in situ permeability of a bituminous surfacing (Marvil test)   | SANS 3001-BT12             |  |
| 28 | Standard Test Method for Penetration of Bituminous Materials  | ASTM D5 or EN 1426         |  |
| 29 | Standard Test Method for Softening Point of Bitumen (Ring-and-Ball Apparatus)   | ASTM D36                   |  |
| 30 | Standard Test Method for Viscosity Determinations (HAAKE)   | ASTM D4402                 |  |
| 31 | Ball penetration test for the design of surfacing seals   | SANS 3001-BT10             |  |
| 32 | Texture depth measurement for the design of surfacing seals   | SANS 3001-BT11             |  |
| 33 | Measurement of transverse distribution ('Bucket test') for a binder distributor   | SANS 3001-BT24             |  |
| 34 | Wet preparation and particle size analysis  | SANS 3001-GR1              |  |
| 35 | Determination of the one-point liquid limit, plastic limit, plasticity index and linear shrinkage   | SANS 3001-GR10             |  |
| 36 | Determination of the liquid limit with the two-point method   | SANS 3001-GR11             |  |
| 37 | Determination of the flow curve liquid limit  | SANS 3001-GR12             |  |
| 38 | Determination of the moisture content by oven-drying  | SANS 3001-GR20             |  |
| 39 | Determination of the maximum dry density and optimum moisture content   | SANS 3001-GR30             |  |
| 40 | Determination of the maximum dry density and optimum moisture content of laboratory mixed cementitiously stabilized materials   | SANS 3001-GR31             |  |
| 41 | Determination of the California bearing ratio   | SANS 3001-GR40             |  |
| 42 | Preparation, compaction and curing of specimens of laboratory mixed cementitiously stabilized materials   | SANS 3001-GR50             |  |
| 43 | Sampling, preparation, compaction and curing of field mixed freshly cementitiously stabilized materials including the determination of the maximum dry density and optimum moisture content | SANS 3001-GR51             |  |
| 44 | Determination of the unconfined compressive strength of compacted and cured specimens of cementitiously stabilized materials  | SANS 3001-GR53             |  |
| 45 | Determination of the indirect tensile strength of compacted and cured specimens of cementitiously stabilized materials  | SANS 3001-GR54             |  |
| 46 | Determination of the wet-dry durability of compacted and cured specimens of cementitiously stabilized materials by hand brushing  | SANS 3001-GR55             |  |
| 47 | Determination of the initial stabilizer consumption of soils and gravels  | SANS 3001-GR57             |  |
| 48 | Determination of in situ density using a nuclear density gauge  | SANS 3001-NG5              |  |
| 49 | Consistence of freshly mixed concrete - Slump test  | SANS 5862-1                |  |
| 50 | Making and curing of test specimens and Compressive strength of hardened concrete   | SANS 5861-3 AND SANS 5863  |  |
| 51 | Sampling of Stabilised Granular Material from an Uncompacted Layer to Determine Percentage Stabilising Agent (Lime and Cement)  | SABITA MANUAL 37/TMH5 MB10 |  |

**PROCEDURE FOR EVALUATION OF FORM C1:**

The following is used in the Quality Points evaluation:

- Compare Form C1 with the Tenderer's SANAS Schedule of Accreditation and make sure that all the test methods claimed on the Form C1 appear on the Schedule of Accreditation. If tests are claimed that does not appear on the Schedule of Accreditation, they shall be taken off the total number on Form C1. Should tests appear on the Schedule of Accreditation and was not claimed by the Tenderer on Form C1, the total number of tests shall NOT be added.
- The total number of tests is divided by 50 and timed by 20 to calculate the total score for Form C1.

**CALCULATIONS OF QUALITY SCORE FOR ACCREDITED TESTS: (Refer to Sub-clause 5.11.9 of the Tender Data)**

$$\text{Quality Score (C)} = \frac{\{\text{Nr of Tests Claimed on Form C1}\}}{51} \times 20$$

*Example:*

*Tenderer claimed 23 tests*

$$C = \frac{23}{51} \times 20 = 9.02$$

**NOTE TO TENDERER: CALCULATE SCORE AS DEMONSTRATED IN ABOVE EXAMPLE:**

SCORE CLAIMED: .....

SIGNED ON BEHALF OF THE TENDERER: .....

**FORM C2: QUALITY ASSURANCE MANAGEMENT SYSTEM'S COVERAGE OF PROJECT SPECIFIC TEST METHODS IN THE MAIN LABORATORY**

CONTRACT SANRAL R.052-030-2020/1C-SL  
SUB-CONTRACT FOR SITE MATERIALS LABORATORY FOR THE IMPROVEMENT ON NATIONAL ROAD R52 SECTION 3 FROM KOSTER (KM 0.0) TO N4 RUSTENBURG (KM 38.70)

SANAS Facility Accreditation Number  
As indicated in the schedule of accreditation

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**Note to Tenderer:**

- 1. The tenderer shall select one SANAS Accredited Facility (also referred to the Main Accredited Laboratory) and indicate tests on the table for quality score evaluation.**
- 2. A certified copy of the Tenderer's SANAS ISO 17025 Accreditation Certificate shall be attached to this page including the schedule of accreditation.**
- 3. Please tick the tests for which the tenderer is accredited for. This information is deemed to be material to the award of the Contract as it will lead to the assignment of Points used in the quality score evaluation (refer to 5.11.9)**
- 4. The test method number shall be determinate in any ambiguity.**

| Nr | TEST DESCRIPTION   | TEST METHOD                   | Y/N |
|----|--|-------------------------------|-----|
| 1  | Sampling of Road Pavement Layers   | SABITA MANUAL 37 / TMH5 MB8 , |     |
| 2  | Sampling from Stockpiles   | TMH5 MB8                      |     |
| 3  | Sampling of Bituminous Binders   | SABITA MANUAL 37 /TMH5 MB1    |     |
| 4  | Sampling of Previously Blended (ready mixed) Asphalt   | TMH5 MB1                      |     |
| 5  | Sampling of Freshly Mixed Concrete   | TMH5 MB4                      |     |
| 6  | Sampling of Treated Pavement Layers  | SABITA MANUAL 37 TMH5 MB7     |     |
| 7  | Sampling of Asphalt or Concrete from completed layer or structure  | TMH5 MB7                      |     |
| 8  | Division of a Sample Using the Riffler or by Quartering  | TMH5 MB8                      |     |
| 9  | Making of asphalt briquettes for Marshall tests and other specialized tests  | SANS 3001-AS1                 |     |
| 10 | Wet preparation and air-drying of samples for plasticity index and hydrometer tests  | SANS 3001-GR5                 |     |
| 11 | Particle size analysis of aggregates by sieving  | SANS 3001-AG1                 |     |
| 12 | Determination of the average least dimension of aggregates by direct measurement   | SANS 3001-AG2                 |     |
| 13 | Determination of the flakiness index of coarse aggregate   | SANS 3001-AG4                 |     |
| 14 | Sand equivalent value of fine aggregates   | SANS 3001-AG5                 |     |
| 15 | Determination of the bulk density, apparent density and water absorption of aggregate particles retained on the 5 mm sieve for road construction materials | SANS 3001-AG20                |     |
| 16 | Determination of the bulk density, apparent density and water absorption of aggregate particles passing the 5 mm sieve for road construction materials     | SANS 3001-AG21                |     |
| 17 | Apparent density of crushed stone base   | SANS 3001-AG22                |     |
| 18 | Determination of Marshall stability, flow and quotient   | SANS 3001-AS2                 |     |
| 19 | Determination of bulk density and void content of compacted asphalt  | SANS 3001-AS10                |     |
| 20 | Determination of the maximum void-less density of asphalt mixes and the quantity of binder absorbed by the aggregate                                       | SANS 3001-AS11                |     |
| 21 | Determination of the soluble binder content and particle size analysis of an asphalt mix   | SANS 3001-AS20                |     |
| 22 | Determination of the in situ permeability of a bituminous surfacing (Marvil test)  | SANS 3001-BT12                |     |
| 23 | Standard Test Method for Penetration of Bituminous Materials   | ASTM D5 or EN 1426            |     |
| 24 | Standard Test Method for Softening Point of Bitumen (Ring-and-Ball Apparatus)  | ASTM D36                      |     |
| 25 | Standard Test Method for Viscosity Determinations (HAAKE)  | ASTM D4402                    |     |
| 26 | Ball penetration test for the design of surfacing seals  | SANS 3001-BT10                |     |
| 27 | Texture depth measurement for the design of surfacing seals  | SANS 3001-BT11                |     |
| 28 | Measurement of transverse distribution ('Bucket test') for a binder distributor  | SANS 3001-BT24                |     |
| 29 | Wet preparation and particle size analysis   | SANS 3001-GR1                 |     |
| 30 | Determination of the one-point liquid limit, plastic limit, plasticity index and linear shrinkage  | SANS 3001-GR10                |     |
| 31 | Determination of the liquid limit with the two-point method  | SANS 3001-GR11                |     |
| 32 | Determination of the moisture content by oven-drying   | SANS 3001-GR20                |     |

|    |   |                            |  |
|----|---|----------------------------|--|
| 33 | Determination of the maximum dry density and optimum moisture content   | SANS 3001-GR30             |  |
| 34 | Determination of the maximum dry density and optimum moisture content of laboratory mixed cementitiously stabilized materials   | SANS 3001-GR31             |  |
| 35 | Determination of the California bearing ratio   | SANS 3001-GR40             |  |
| 36 | Preparation, compaction and curing of specimens of laboratory mixed cementitiously stabilized materials   | SANS 3001-GR50             |  |
| 37 | Sampling, preparation, compaction and curing of field mixed freshly cementitiously stabilized materials including the determination of the maximum dry density and optimum moisture content | SANS 3001-GR51             |  |
| 38 | Determination of the unconfined compressive strength of compacted and cured specimens of cementitiously stabilized materials  | SANS 3001-GR53             |  |
| 39 | Determination of the indirect tensile strength of compacted and cured specimens of cementitiously stabilized materials  | SANS 3001-GR54             |  |
| 40 | Determination of the initial stabilizer consumption of soils and gravels  | SANS 3001-GR57             |  |
| 41 | Determination of in situ density using a nuclear density gauge  | SANS 3001-NG5              |  |
| 42 | Consistence of freshly mixed concrete - Slump test  | SANS 5862-1                |  |
| 43 | Making and curing of test specimens and Compressive strength of hardened concrete   | SANS 5861-3 AND SANS 5863  |  |
| 44 | Sampling of Stabilised Granular Material from an Uncompacted Layer to Determine Percentage Stabilising Agent (Lime and Cement)  | SABITA MANUAL 37/TMH5 MB10 |  |

**PROCEDURE FOR EVALUATION OF FORM C2:**

The following is used in the Quality Points evaluation:

- Compare Form C2 with the Tenderer’s SANAS Schedule of Accreditation and make sure that all the test methods claimed on Form C2 appear on the Schedule of Accreditation. If tests are claimed that does not appear on the Schedule of Accreditation, they shall be taken of the total number on Form C2. Should tests appear on the Schedule of Accreditation and was not claimed by the Tenderer on Form C2, the total number of tests shall NOT be added.
- The total number of tests is divided by the number of project specific tests and multiplied by 30 to calculate the total score for Form C2.

**CALCULATIONS OF QUALITY SCORE FOR ACCREDITED TESTS: (Refer to Sub-clause 5.11.9 of the Tender Data)**

$$\text{Quality Score (D)} = \frac{\{\text{Nr of Tests Claimed on Form C2}\}}{\text{No of Project Specific Tests}} \times 30$$

*Example:*

*Tenderer claimed 23 tests out of possible 35:*

$$D = \frac{23}{35} \times 30 = 19.71$$

**NOTE TO TENDERER: CALCULATE SCORE AS DEMONSTRATED IN ABOVE EXAMPLE:**

SCORE CLAIMED: .....

SIGNED ON BEHALF OF THE TENDERER: .....

**FORM D1: SCHEDULE OF RETURNABLE DOCUMENTS**

CONTRACT SANRAL R.052-030-2020/1C-SL

SUB-CONTRACT FOR SITE MATERIALS LABORATORY FOR THE IMPROVEMENT ON NATIONAL ROAD R52 SECTION 3 FROM KOSTER (KM 0.0) TO N4 RUSTENBURG (KM 38.70)

**Note to tenderer:****This form has been created as an aid to ensure a tenderer's compliance with the completion of the returnable forms and schedules and subsequent placement in the correct envelope.**

| <b>FORM NO.</b> | <b>DESCRIPTION</b>   | <b>TICK IF COMPLETED</b> |
|-----------------|--|--------------------------|
| A1              | CERTIFICATE OF ATTENDANCE AT CLARIFICATION MEETING   |                          |
| A1.1            | CERTIFICATE OF INTENTION TO SUBMIT A TENDER  |                          |
| A2.1            | CERTIFICATE OF AUTHORITY FOR SIGNATORY   |                          |
| A2.2            | DECLARATION OF TENDERER'S CURRENT STATUS OF ANY DEBT OUTSTANDING TO SANRAL   |                          |
| A2.3            | CERTIFICATE OF SINGLE TENDER SUBMISSION  |                          |
| A2.4            | CERTIFICATE OF FRONTING PRACTICES  |                          |
| A2.5            | DECLARATION – MANAGEMENT OF PROMINENT INFLUENTIAL PERSONS  |                          |
| A2.6            | CERTIFICATE OF PERMISSION TO CONDUCT DUE DILIGENCE INVESTIGATION   |                          |
| A2.7            | DECLARATION OF INDEPENDENT TECHNOLOGY-BASED INTELLECTUAL SERVICE PROVIDER  |                          |
| A3.1            | BIDDER'S DISCLOSURE (INCORPORATING SBD4)   |                          |
| A3.2            | DECLARATION OF TENDERER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES   |                          |
| A3.3            | REGISTRATION ON NATIONAL TREASURY CENTRAL SUPPLIER DATABASE  |                          |
| A3.4            | JOINT VENTURE AGREEMENT  |                          |
| A4              | SCHEDULE OF VARIATIONS OR DEVIATIONS BY TENDERER   |                          |
| A5              | SCHEDULE OF ADDENDA TO TENDER DOCUMENTS  |                          |
| A6              | CERTIFICATES OF TAX COMPLIANCE (INCORPORATING SBD2)  |                          |
| A7              | CERTIFICATE OF INSURANCE COVER   |                          |
| A8              | TENDERER'S REGISTERED FINANCIAL SERVICE PROVIDER LETTER AND BANK DETAILS   |                          |
| A9              | CERTIFICATE OF TENDERER'S LITIGATION HISTORY   |                          |
| A10             | SCHEDULE OF CURRENT COMMITMENTS  |                          |
| A11             | POSSIBLE COMMITMENTS OF KEY PERSONNEL  |                          |
| A12             | CERTIFICATE OF COMPLIANCE WITH OCCUPATIONAL HEALTH AND SAFETY ACT, 1993 AND CONSTRUCTION REGULATIONS, 2014 AS WELL AS COID ACT, 1993 |                          |
| A13             | TENDER'S B-BBEE VERIFICATION CERTIFICATE (INCORPORATING SBD6.1)  |                          |
| A14             | INVITATION TO BID AND TERMS AND CONDITIONS FOR BIDDING   |                          |
| B1              | TECHNICAL AND MANAGERIAL ASPECTS OF SENIOR SITE LABORATORY MANAGER   |                          |
| B2              | TECHNICAL AND MANAGERIAL ASPECTS OF ASSISTANT (TRAINEE) LABORATORY MANAGER   |                          |

|               |  |  |
|---------------|--|--|
| <b>B3</b>     | <b>TECHNICAL AND MANAGERIAL ASPECTS OF QUALITY ASSURANCE MANAGER</b>   |  |
| <b>C1</b>     | <b>QUALITY ASSURANCE MANAGEMENT SYSTEM'S COVERAGE OF TEST METHODS IN THE MAIN LABORATORY</b>                                   |  |
| <b>C2</b>     | <b>QUALITY ASSURANCE MANAGEMENT SYSTEM'S COVERAGE OF PROJECT SPECIFIC TEST METHODS IN THE MAIN LABORATORY</b>                  |  |
| <b>D1</b>     | <b>SCHEDULE OF RETURNABLE DOCUMENTS</b>  |  |
| <b>C1.1.1</b> | <b>FORM OF OFFER (INCORPORATING SBD7)</b>  |  |
| <b>C1.2.3</b> | <b>CONTRACT DATA: INFORMATION PROVIDED BY THE TENDERER</b>   |  |
| <b>C1.3.2</b> | <b>AGREEMENT IN TERMS OF THE OCCUPATIONAL HEALTH AND SAFETY ACT 1993 (ACT NO 85 OF 1993) AND CONSTRUCTION REGULATIONS 2014</b> |  |
| <b>C2.2</b>   | <b>PRICING SCHEDULE (INCORPORATING SBD3.3)</b>   |  |
| <b>C2.3</b>   | <b>SUMMARY OF PRICING SCHEDULE</b>   |  |

SIGNED ON BEHALF OF THE TENDERER: \_\_\_\_\_