

2. TENDER NOTICE & INVITATION TO TENDER
TENDER NO. BV 1025/2023
RENDERING OF TELECOM REPORTING AND COST MANAGEMENT SERVICES FOR THE BREDE VALLEY MUNICIPALITY FOR THE PERIOD ENDING 30 JUNE 2026

The Breede Valley Municipalities invites tenders for the rendering of telecom reporting and cost management services for the breede valley municipality for the period ending 30 June 2026

Interested service providers/ companies who meet the eligibility criteria set out in the conditions of the tender, are encouraged to participate in this tender. Interested service providers can request or collect bid documents from the Supply Chain Management Offices, 51B Baring Street, Worcester. Documents are to be requested or collected as from Friday, 25 February 2023, during office hours Mondays to Fridays 08h00 – 13h00 and 13h30 – 15h00. A non-refundable fee of R 230-00 (Two Hundred and Thirty Rand) for each set of documents, payable by cash deposits and EFT's. Please note: The R230 is only payable if you collect the documents in hard copy from our offices. Documents are also electronic available upon request, free of charge, as the printing costs are for the bidder's own account.

ELIGIBILITY CRITERIA

Only those tenderers who satisfy the following eligibility criteria are eligible to submit tenders:

- i. Experienced and specialising in the rendering of telecom reporting and cost management services, and can demonstrate to have successfully secured or completed at least three contracts with a minimum staff compliment of 200 employees with approximately 200 telecom user devices (each) during the past five years (proof to be submitted with tender or to be provided in the schedule of current or completed contracts).

Any enquiries regarding the bidding procedure or the issue of bid documents shall be directed to the Supply Chain Management Unit, for attention of Ms. Liezl Plaatjies, at telephone number 023 348 2967, or Fax number 086 445 0476, or e-mail address: lplaatjies@bvm.gov.za. Alternatively, the Supply Chain Officer: Procurement, Mr. W. Bells can be contacted at telephone number 023 348 2967 or e-mail address: wbells@bvm.gov.za Any enquiries regarding technical information shall be directed to the Senior Communications Technician, Mr. Jaco Pepler, at telephone number 023 348 2901 or e-mail address: jpepler@bvm.gov.za.

A compulsory clarification meeting with representatives of the Employer will take place on **Monday, 6 March 2023** starting times at **11:00**. Prospective tenders shall meet at the SCM boardroom, Supply Chain Building, 51B Baring Street, Worcester, GPS Co-ordinates: 33°38'37.23"S, 19°26'42.60"E. Persons arriving **later than 14h15** will not be allowed into the meeting. Service Providers who wish to purchase a bid document on the day of the clarification meeting must ensure that they do so prior to 09h00. Please note: The Municipality prefer that Senior Company Staff members or Project Managers attend the compulsory clarification meeting as the Tender Specifications and the Scope of Works will be discussed in detail along with the execution phase, expectations and possible amendments. It remains the tenderer's responsibility to familiarize themselves with and fully understand the tender specifications to be able to submit a responsive tender. After the clarification meeting, all attendees shall be directed to the site for the site visit

Tender offers, in properly sealed envelopes and clearly marked on the outside with the corresponding bid number and description, must timeously be placed in the tender box at Breede Valley Municipal Credit Control offices, 53 Baring Street, Worcester, by not **later than 11h00 on Friday, 31 March 2023**. Telephonic, telegraphic, telex, facsimile, electronic or e-mailed, bids will not be accepted. If the bid is late, it will not be accepted for consideration.

The Employer does not bind itself to accept the lowest or any tender and reserves the right to accept any tender or any part thereof, which may result in the acceptance of more than one tender, whichever the case may be. The Employer shall apply the Municipal Supply Chain Management Policy as adopted in terms of Section 111 of the Municipal Financial Management Act, 2003 (Act No 56 of 2003) and relevant regulations. All eligible bids received shall be evaluated in terms of the Employer's Supply Chain Management Policy and the Preferential Procurement