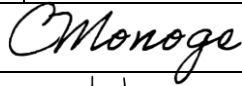
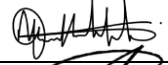


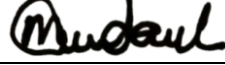

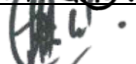


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		Review Date	October 2027		

PLANT AREA: Matla Power Station			
TITLE: Provision of Cleaning Services on Turbine Plant, Boiler Plant, Cable Tunnels and Equipment Rooms at Matla Power Station for five (5) Years			
REF:MEA-06861	Reference Rev No:1	MULTIDISCIPLINARY: Yes	Plant Level: 1
COMPILED BY	Name: Colin Monoge Snr Supervisor Ops Support/End User	Signature: 	Date: 2025/04/17
REVIEWED BY	Name: Moment Makhukhula Systems Engineer	Signature: 	Date: 17/04/2025
REVIEWED	Name: T Mitchell Line Manager-Ops Support	Signature: 	Date: 17/04/2025
REVIEWED	Name: Dorah Mkhonto Quality Department	Signature: 	Date: 2025/04/17
REVIEWED	Name: Isaac Mokoena Occupational Health and Safety	Signature: PP 	Date: 22/04/2025
REVIEWED	Name: Bethuel Moeng Environmental Department	Signature: pp 	Date: 23/04/2025
ACCEPTED	Name: Thabo Gininda Operating Manager	Signature: 	Date: 2025/04/25
ACCEPTED	Name: Lindokuhle Ngobese Engineering Manager	Signature: pp 	Date: 2025/04/25

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NB: Do not tamper with the template.

GENERAL


- Data books, reviews, reports, and diagrams/drawings shall be submitted to Engineering after the completion of the work. Engineering to forward the data books to Quality Department (Document Control)
- All QCP's to be submitted to Engineering and Quality for approval prior to outage/project or maintenance work commencement.

	SCOPE OF WORK DESCRIPTION / ACTIVITY	PROCEDURE, SPECIFICATION, ENG. REQUIREMENTS / DOCUMENTATION	HOLD POINTS, WITNESS, REPORTS	RESPONSIBLE PARTY
1.1	Occupational Health and Safety	<ul style="list-style-type: none"> • Health and safety file should be approved by Safety risk management department prior to any work commences on site • All work is to be done in accordance with OHS Act 85 of 1993, Matla plant procedures and Plant Safety Regulations. (240-150642762). • Matla power station SHEQ induction must be done before access to site can be granted • The contractor should ensure that all employees have acquired the required competency for the task they are performing. • The contractor to ensure compliance to updated legal requirements and other requirements. • BUY QUIET: All stakeholders are encouraged to purchase or rent quieter machinery, equipment, and tools to reduce worker noise exposure, contribute towards compliance 	<ul style="list-style-type: none"> • Eskom to witness. 	Contractor

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		to OHS&A noise exposure limits and ultimately reduce the risk of noise induced hearing loss.		
1.2	Environmental Management.	<ul style="list-style-type: none"> All activities listed in the National Environmental Act 107 of 1998, EIA Regulations as amended, must have environmental AUTHORISATION before commencement of work. The contractor shall comply with all applicable legal and other requirements. The polluter pays principle will be applied. The contractor manager shall ensure compliance with Eskom Matla Environmental procedures to ensure the prevention of pollution (refer: OMOP 4090 and 4402). The last payment will be processed based on the status of the last housekeeping check sheet (Annexure C: OMOP 4402) of designated area. EMS file based on ISO14001 will be required. 	Eskom to witness.	Contractor
1.3	Quality Management	<ul style="list-style-type: none"> The contractor/executioner of work will be responsible for drawing up all QCP documentation and this must be approved by engineering and authorised by the Quality Department before commencing with the work. Contractors/executioner to adhere to QM 58 and OMOP4497 requirements Number of NCR issued can affect your next tendering process. The QCP shall be signed progressively by the Engineer/Supervisor, Eskom QC Inspector, Contractor QC Inspector and/or AIA. 	Hold point	Contractor

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		<ul style="list-style-type: none"> No procuring of outage items without the approval of scopes by quality All outage scopes creep and scopes addition should be approved by quality No contractor should be in the possession of scopes for execution without the scopes approved by quality The contractor is subjected to quality auditing at any point in time during execution of scope 		
1.4	Inputs from other departments			
1.5	Commissioning reference			

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<p><u>Boiler Plant 54-meter level and above (unit 1 to unit 6)</u></p> <p>Sweeping on the passageway. Cleaning on the boiler structures and Gratings Cleaning of staircases and handrails Cleaning of church windows Always maintaining good housekeeping. Cleaning of buck stays.</p> <p><u>Boiler Plant 35-meter level and above (unit 1 to unit 6)</u></p> <p>6)</p> <p>Clean and feather dust Feedwater Tank structures and floors, staircases, handrails Clean SO3 plant Cleaning Precipitator roofs Cleaning DST Tank on top, around and underneath Clean buck stay Always maintain good housekeeping. Oil burner galleries Cable racks.</p>	<p>Industrial vacuum-specification</p> <p>Daily- Brooms, Feather Dusters, Shovels, & Wheelbarrows Rope Access Technicians Industrial vacuum-specification</p> <p>Daily- Brooms, Feather Dusters, Shovels, & Wheelbarrows Rope Access Technicians Industrial vacuum-specification</p>	Hold	Contractor
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	<p><u>Boiler Plant 16-meter level and above (unit 1 to unit 6)</u></p> <p>Sweeping on the boiler passageway. Cleaning on the boiler structures and gratings Cleaning on staircases and handrails Cleaning secondary air heater structure ,on top, around ,at the back</p> <p>Cleaning and feather dusting of feather dusting of coal feeders Cleaning of boiler floors Offloading of PF piles</p> <p>Remove any foreign material/debris from the plant. Always maintain good housekeeping. Unblocking of coal feeders Cleaning buck stay Cable racks</p> <p><u>Boiler Milling Plant 16ml (unit 1 to unit 6)</u></p>	<p>Daily- Brooms, Feather Dusters, Shovels, & Wheelbarrows Rope Access Technicians Industrial vacuum-specification</p> <p>Daily- Brooms, Feather Dusters, Shovels, & Wheelbarrows Rope Access Technicians Industrial vacuum-specification</p> <p>Daily- Brooms, Feather Dusters, Shovels, & Wheelbarrows Rope Access Technicians</p>		
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	<p>Cleaning on top mills , production pipes, splitter boxes</p> <p><u>The complete inside of the boiler is to be washed (unit 1 to unit 6)</u></p> <p>Wash Platen Superheater, Secondary Superheater, Secondary Reheater, front and rear gas pass roof and complete rear gas with low-pressure water. Care is to be taken that area between the tubes of various elements are cleaned thoroughly. There is also to be no ash in webbing of the economiser Support beams. Before work commence in the front gas pass, scaffolding to be built.</p>	<p>Industrial vacuum-specification</p> <p>Daily- Brooms, Feather Dusters, Shovels & Wheelbarrows Rope Access Technicians Industrial vacuum-specification</p> <p>Daily- Brooms, Feather Dusters, Shovels, & Wheelbarrows Ride On Sweeper/Scrubber Machine Industrial vacuum-specification</p>	Hold	Contractor
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	<u>Penthouse (unit 1 to unit 6)</u> Ash to be removed and area to be cleaned.	Daily- Brooms, Feather Dusters, Shovels, & Wheelbarrows Rope Access Technicians Industrial vacuum-specification	Hold	Contractor
	<u>Dead Spaces (unit 1 to unit 6)</u> Ash to be removed and area to be cleaned.	Daily- Brooms, Feather Dusters, Shovels, & Wheelbarrows Ride On Sweeper/Scrubber Machine Industrial vacuum-specification		
	<u>Nose Dead Spaces (unit 1 to unit 6)</u> Ash to be removed and area to be cleaned.	Daily- Brooms, Feather Dusters, Shovels, & Wheelbarrows Ride On Sweeper/Scrubber Machine		
	<u>Front Ash Hopper Dead Space(unit 1 to unit 6)</u> Ash to be removed and area to be cleaned	Daily- Brooms, Feather Dusters, Shovels, & Wheelbarrows Ride On Sweeper/Scrubber Machine Industrial vacuum-specification		

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	<u>Rear Ash Hopper Dead Space unit (unit 1 to unit 6)</u> Ash to be removed and area to be cleaned.	Daily- Brooms, Feather Dusters, Shovels, & Wheelbarrows Ride On Sweeper/Scrubber Machine Industrial vacuum-specification	Hold	Contractor
	<u>Economiser gas outlet flue (unit 1 to unit 6)</u> Ash and debris is to be removed area to be cleaned.			
	<u>Primary Air-heater (internal)(unit 1 to unit 6)</u> Internal ash of the PAH should be cleaned.	Daily- Brooms, Feather Dusters, Shovels, & Wheelbarrows Ride On Sweeper/Scrubber Machine Industrial vacuum-specification		
	<u>Flues (internal) (Unit 1 to unit 6)</u> Internal ash inside the flues(ID fans, etc)	Daily- Brooms, Feather Dusters, Shovels, & Wheelbarrows Industrial vacuum-specification		
	<u>Flues (external) (unit 1 to unit 6)</u> Dust on the structures to be cleaned/vacuumed	Daily- Brooms, Feather Dusters, Shovels, & Wheelbarrows Industrial vacuum-specification	Hold	Contractor

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<p><u>Wineboxes (unit 1 to unit 6) (unit 1 to Unit 6)</u></p> <p>Ash removal in wind boxes and Secondary Air Ducts Remove ash dust from beneath off-air register, wind boxes (A to F) and secondary air ducting</p> <p><u>Air Registers (unit 1 to unit 6)</u></p> <p>Remove ash dust</p> <p><u>Turbine Plant 16 ml ,9.5 & 11 ml (unit 1 to unit 6)</u></p> <p>Cleaning and sweep turbine floors, staircases, handrails. Feather dusting on the turbine wall structures. MOT room roof, EFP structures</p> <p><u>Turbine Plant zero -0 ml (unit 1 to unit 6)</u></p> <p>Switch gear rooms</p>	<p>Daily- Brooms, Feather Dusters, Shovels, & Wheelbarrows Industrial vacuum-specification</p> <p>Daily- Brooms, Feather Dusters, Shovels, & Wheelbarrows Industrial vacuum-specification</p> <p>Daily- Brooms, Feather Dusters, Shovels, & Wheelbarrows Industrial vacuum-specification</p> <p>Daily- Brooms, Feather Dusters, Shovels, & Wheelbarrows Industrial vacuum-specification</p>	Hold	Contractor
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<p>Cleaning and sweep turbine floors, staircases, handrails. Feather dusting on the turbine wall structures. Dry transformer bay</p> <p><u>CPP Rooms & Analyser Rooms (unit1 to unit 6)</u></p> <p>Cleaning and sweep floors. Feather dust components Clean inside and outside</p> <p><u>Alarm Rooms</u></p> <p>Feather dust components Cleaning and sweep floors</p> <p><u>Switchgear Rooms</u></p> <p>Feather dust components</p>	<p>Daily- Brooms, Feather Dusters, Shovels, & Wheelbarrows Industrial vacuum-specification</p> <p>Daily- Brooms, Feather Dusters, Shovels, & Wheelbarrows Drizzt/Oil absorbent Arch-flash suit</p> <p>Daily- Brooms, Feather Dusters, Shovels, & Wheelbarrows</p>			
		Hold	Contractor	

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	Cleaning and sweep floors <u>Battery Rooms</u> Feather dust components Cleaning and sweep floors <u>Cable Tunnels (unit 1 to unit 6)</u> Cleaning ash, mud and sludge removal.	Drizzt/Oil absorbent Arch-flash suit Daily- Brooms, Feather Dusters, Shovels, & Wheelbarrows Drizzt/Oil absorbent Arch-flash suit Daily- Brooms, Feather Dusters, Shovels, & Wheelbarrows Drizzt/Oil absorbent Arch-flash suit	Hold	Contractor
	<u>Contractual Obligations</u> The contractor is to make provision for the following allowances within the contract;	Daily- Brooms, Feather Dusters, Shovels, & Wheelbarrows Rope Access Technicians	Hold	Contractor

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<p>Home-work-home transportation of employees during normal working hours and in event of emergency.</p> <p>Duty& Responsibilities of the supplier to ensure Road sweeper machines have beacon lights and fuel at all times and ensure machine are in good condition to execute cleaning activities.</p> <p>The Sweeper machines must be fully serviced._</p> <p>All Supervisors to undergo PSR Access course within the first six (6) months of the contract duration.</p> <p>All Supervisors will be on probation provided they pass the Access PSR course.</p> <p>The standby team must be always reachable for easy communication(telephonic) and must respond to a call out within one (1) hour.</p>	<p>Industrial vacuum-specification</p> <p>Daily- Brooms, Feather Dusters, Shovels, & Wheelbarrows Drizzit/Oil absorbent Arch-flash suit</p> <p>Daily- Brooms, Feather Dusters, Shovels, & Wheelbarrows Drizzit/Oil absorbent Arch-flash suit</p>	Hold	Contractor
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	Eskom will issue arch flash suit once a year to the supplier for the cleaning of all Switchgear rooms.		Hold	Contractor
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BILL OF MATERIAL

	Full description of Material/Spares/Equipment	Specifications of Material/Spares/Equipment	Stock No	Part Number	Required Quantity
	1 x Site Manager	Technical Diploma Supervisory/Management-certificate Incident investigation certificate	n/a	n/a	one
	1x Safety Officer	National diploma in safety management HIRA certificate	n/a	n/a	one
	2 x Supervisor Cleaning	Curriculum Vitae showing supervisory experience in industrial cleaning or similar. Grade 12 (Matric) or N3 Engineering certificate Supervisory Certificate Intro to SAMTRAC certificate	n/a	n/a	two

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2 x Supervisor -Rope Access	Curriculum Vitae showing technicians' experience. Grade 12 (matric) certificates Rope Access Level 3 Certificates	n/a	n/a	two
30 x Rope Access Technicians	Curriculum Vitae showing technicians' experience. Grade 12 (matric) certificates Rope Access Level 2 Certificates	n/a	n/a	thirty
36 x General Worker/Cleaners	Curriculum Vitae showing General Workers' experience. Grade 10 certificates	n/a	n/a	Thirty-six
3 x Ride-on Sweeper Machine	M20D Ride on sweeper /Scrubber Or similar Diesel or Petrol Operated	n/a	n/a	three
2 x 10m ³ Vacuum Trucks	10 m3 Vacuum Trucks	n/a	n/a	two

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3 x Industrial Portable Vacuum	GOL wet/dry vacuum, 220V	n/a	n/a	three
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SCOPE COMPILATION REFERENCES				
SOURCE & Ref No.	Yes	No	N/A	Comments
Previous outage service reports				
Return to service data packages				
Maintenance Strategy with Rev number				
SAP defects (attach list as appendix)				
GHRMS (STEP) reports (Generation Heat Rate Management System)				

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Online Condition Monitoring				
Pre-outage performance test results				
Post outage performance test results				
GPSS/ Plant Performance data on UCLF incurred				
OMS / IIRMS recommendations (Audits Reports)				
Risk controls (IRM system)				
Previous audits and reviews (e.g. ERAP)				
Engineering Change Requests (Projects)				
LOPP strategy reports				
URS				
Philosophy (Outage)				
Condition Monitoring Report				
VA/PHD Viewer trends				
Corrective Actions				
CARAB reports				
Statutory Requirements				
Grid code requirements				
Waivers and Exemptions				

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Calibration requirements				
Previous Outage SOW variations				
Post Mortems Actions from previous outages				
Pre-Outage plant walks				
Risk based inspection (RBI) report				
Simulation, TOIs, OON, SI				

COMMENTS

ATTACHMENTS: DRAWINGS, SKETCHES, DIAGRAMS, INSTRUCTIONS, etc	
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2	
3	

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