



SITA SOC Ltd, 459 Tsitsa Street, Erasmuskloof, Pretoria, South Africa • PO Box 26100, Monument Park, 0105, South Africa  
Tel: +27 12 482 3000 • Fax +27 12 367 5151 • Reg. No 1999/001899/30 • www.sita.co.za

Our Ref: RFB 3201-2025  
Enquiries: Teboho Ndhlovu  
Tel: 012 367 3951

## PROSPECTIVE BIDDER

### RFB 3201-2025: THE APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE HVAC INFRASTRUCTURE UPGRADES AT SITA BETA DATA CENTRE FOR A PERIOD OF 42 MONTHS

Prospective Bidders are invited to submit quotations for: RFB 3201-2025: THE APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE HVAC INFRASTRUCTURE UPGRADES AT SITA BETA DATA CENTRE FOR A PERIOD OF 42 MONTHS.

Please note that RFB 3201-2025-will be required to be submitted electronically utilizing the link below, SITA has embarked on a journey on enabling Supply Chain Management wherein bid responses are to be published and submitted electronically using the ERP System.

The link to access the ERP is below:

[Login](#)

**Note that this request is authentic and bidders are encouraged to participate in the Automation project.**

#### Notes to the bidders:

##### COMPULSORY BRIEFING SESSION:

Compulsory Virtual Briefing Session will be held as follows:

**Date: 10 March 2026**

**Time: 10:00 am**

**Place: MS TEAMS**

Email address to request meeting link: [Teboho.ndhlovu@sita.co.za](mailto:Teboho.ndhlovu@sita.co.za)

The following will apply for this Bid:

##### Non-Executive Directors:

Ms Sedzani Mudau (Chairperson), Mr Willie Vukela, Mr Willie Mathebula, Adv. Johannes Collen Weapond,  
Mr Omega Shelembe

##### Executive Directors:

Mr G Reddy (Managing Director Acting), Ms C Le Grange (Interim Chief Financial Officer)

##### Company Secretary:

Ms. B Laka

## ADMINISTRATIVE PRE-QUALIFICATION REQUIREMENTS

### Submission of bid response:

Bidders are required to submit a complete bid response documentation pack that meets the following conditions:

1. Bidders must ensure that they are registered on the CSD and ensure that all company details are updated on the CSD.
2. The bid response must be submitted through the ERP system. Responses will only be considered valid if submitted via the ERP platform, within the stipulated date and time as indicated on the "Invitation to Bid" cover page,
3. Documentation must be provided in the correct format and presented as original documents,
4. Bidders must complete the bid pricing schedule using the excel format provided and ensure that it is included as part of the response documentation pack in the correct format as an original document,
5. Bidders are required to record each line-item price directly within the designated ERP system as part of their submission.
6. Please use the link to attain the "Sourcing Supplier User Guide" to enable your company to navigate the system: <https://www.sita.co.za/content/erp-isupplier-ecatalogue-guidelines>

All queries to this bid must be submitted in writing to the following email address: [Teboho.Ndhlovu@sita.co.za](mailto:Teboho.Ndhlovu@sita.co.za)

Yours sincerely



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Andile Ngxoza

Senior Manager: Basic and Tactical Sourcing