



# TSHWANE AUTOMOTIVE SPECIAL ECONOMIC ZONE

AFRICA'S FIRST AUTOMOTIVE CITY

REQUEST FOR QUOTATIONS	
<b>RFQ Description:</b>	<b>supply, delivery, installation and commissioning of 2 firefighting jockey pumps</b>
<b>RFQ Number:</b>	TASEZ/RFQ 021/2026
<b>Closing Date:</b>	<b>19 June 2026</b>
<b>Closing Time:</b>	12h00 pm
<b>RFQ validity period:</b>	90 Calendar Days
<b>Compulsory Briefing:</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	N/A
<b>TASEZ Enquiry Details:</b>	<a href="mailto:Lucyk@tasez.co.za">Lucyk@tasez.co.za</a> / <a href="mailto:rfqs-rfps@tasez.co.za">rfqs-rfps@tasez.co.za</a>
<b>Name:</b>	Hlamulo Shirinda
<b>Contact Numbers:</b>	N/A
<b>Email Address:</b>	<a href="mailto:Lucyk@tasez.co.za">Lucyk@tasez.co.za</a>
<b>Delivery Address:</b>	<a href="mailto:Lucyk@tasez.co.za">Lucyk@tasez.co.za</a> / <a href="mailto:rfqs-rfps@tasez.co.za">rfqs-rfps@tasez.co.za</a>

<b>Bidders Name:</b>	
<b>Total Bid Price (All Inclusive)</b>	R

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## **1. BACKGROUND**

The Tshwane Automotive Special Economic Zone (TASEZ) is co-owned by the Department of Trade, Industry and Competition (the DTIC), the Gauteng Provincial Government (GPG) and the City of Tshwane Municipality (CoT).

TASEZ is registered in terms of the Companies Act No 71 of 2008 and it is the Operator of the Tshwane Automotive Special Economic Zone in terms of the Special Economic Zones Act 16 of 2014. TASEZ is situated east of Pretoria City in Silverton. It aims to offer a diversity of appropriate land uses and other economic activities.

supply, delivery, installation, and commissioning of two (2) firefighting jockey pumps at the Sefatanaga Phase 1 Fire Pump House within the SEZ. The installation of the jockey pumps is critical to maintaining adequate system pressure within the fire protection network and ensuring compliance with applicable fire safety standards and operational requirements. The current system requires reinforcement to ensure reliability, system redundancy, and uninterrupted fire protection coverage across the facility.

## **2. INVITATION TO SUBMIT A QUOTATION**

TASEZ wishes to appoint a qualified service provider for the Supply, Delivery, Installation and Commissioning of 2 Firefighting Jockey Pumps.

## **3. SCOPE OF WORK**

### **General Requirements**

3.1.1.TASEZ hereby invites proposals from suitably qualified bidders for the provision of supply, delivery, installation, and commissioning of two (2) firefighting jockey pumps at the Sefatanaga Phase 1 Fire Pump House within the SEZ.

3.1.1.1. The service provider shall be expected to procure, install and commission two (2) jockey pumps in the Sefatanaga Phase 1 fire pump house in accordance with all relevant SANS standards, NFPA 20 and original manufacturer recommendations.

3.1.2. The jockey pump specifications are as follows:

3.1.2.1. Power = 11 kW 3-phase

3.1.2.2. System pressure (max) = 16 bar

3.1.2.3. Efficiency = 91.2%

3.1.2.4. Voltage (U) = 380-415/660-690 V

3.1.2.5. Current (max) (Imax) = 22,8-21,8 / 13,2-12,8 A

3.1.2.6. Grease: Unirex N3

3.1.2.7. Grease quantity = 13 g

3.1.2.8. Protector type: PTC 160 degC

3.1.3. Times of delivery within normal hours of operation (07:00 – 16:30).

3.1.4. Ensure adherence to all relevant Client Environmental, Health, and Safety Regulations, Code of Conduct, and Policies and Procedures

3.1.5. Ensure adherence to all relevant South African Laws and Regulations, Equipment general design standards, NFPA 20, SANS 10400-T, OHS Act, National Construction and Building Regulations

3.1.6. Ensure all statutory tests and inspections are carried out during and post installation works.

3.1.7. Verify all customer protection settings.

3.1.8. Perform any other function as it will be required by TASEZ

**3.1.9. Equipment and Materials**

3.1.9.1. All required equipment, parts and will be supplied by the bidder/service provider. This includes any installation equipment.

3.1.9.2. Service providers are to provide their own tools and specialised equipment as may be required during the execution of said installation works.

3.1.9.3. The service provider is expected to manage materials and consumables to ensure that enough back-up repair consumables, materials and equipment specifically essential items are kept on site in case of sudden shortage (methods are to be included within the contingency section of the Work Plan to be provided).

3.1.9.4. All installation works need to be of an acceptable quality standard. An acceptable quality standard would be equipment that meets any relevant regulative prescripts and laws within the Republic of South Africa.

3.1.9.5. TASEZ will inspect the condition of the following works prior and post the execution of said installation services.

3.1.9.6. It is the responsibility of the bidder to ensure that all details as requested are completed, accurate, and comprehensive as this will determine whether the service provider has the capacity available during evaluation.

3.1.9.7. The service provider shall be responsible for the maintenance of all tools and equipment during the rendering of the installation services.

3.1.10. The service provider must ensure that defective equipment will either be replaced or repaired within 12 hours from the time that such defective equipment is reported by TASEZ and/or the Service Providers staff.

#### **4. CONTACT AND COMMUNICATION**

4.1. All communication and enquiries shall be **in writing** (via email), to the following email address, [rfqs-rfps@tasez.co.za](mailto:rfqs-rfps@tasez.co.za). TASEZ will communicate with all Bidders where clarity regarding this RFQ is sought.

4.2. **Clarification questions from the bidders will be closed One (1) day before the date of closure on the RFQ.**

4.3. Any communication to an official in respect of the RFQ between the closing date and the award of the contract by the Bidders is prohibited.

4.4. If a Bidders finds or reasonably believes it has found any discrepancy, ambiguity, error or inconsistency in this RFQ or any other information provided by TASEZ (other than minor clerical matters), the Bidders must promptly notify TASEZ in writing of such discrepancy, ambiguity, error or inconsistency in order to afford TASEZ an opportunity to consider what corrective action is necessary (if any).

4.5. Any actual discrepancy, ambiguity, error, or inconsistency in the RFQ or any other information provided by TASEZ will, if possible, be corrected and provided to all Bidders without attribution to the Bidders who provided the written notice.

4.6. All people (including Bidders) obtaining or receiving the RFQ and any other information in connection with the RFQ must keep the contents of the RFQ and other such information confidential and not disclose or use the information except as required for the purpose of developing a response to the RFQ.

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**5. LATE SUBMISSION**

- 5.1. Late responses to the RFQ will not be accepted.
- 5.2. All dates and times in this RFQs are in accordance with the South African standard calendar and time.**
- 5.3. Any time or date in this RFQ is subject to change at TASEZ's discretion. The establishment of a time or date in this RFQ does not create an obligation on the part of TASEZ to take any action or create any right in any way for any Bidders to demand that any action be taken on the date established.
- 5.4. The Bidders accepts that, if TASEZ extends the deadline for the RFQ submission (the closing date) for any reason, the requirements of this RFQ otherwise apply equally to the extended deadline.

**5.5. Tender Returnables Requirements**

Bidders shall submit all tender returnable documents as indicated in Table 1 below for evaluation purposes.

Table 1: Tender Returnables Requirements to be submitted for Evaluation.

Document that must be Submitted	Returnables for the RFQ
CIPC Documents- CIPC Registration Documents	
SBD 1 – Invitation to Bid	
B-BBEE Certificate or Sworn Affidavit	
Tax Pin	
Letter of Good Standing	
CSD Report	
SBD 4	
SBD 6.1 – Preference Points Claim Form	
SBD 6.2 – Local Content Declaration (If Applicable)	

**6. EVALUATION OF BIDS**

Bids will be evaluated There will be **four (4) stages** in the evaluation of the bids:

**6.1. Responsiveness Assessment**

This is the assessment of compliance with the minimum Administrative Requirements as detailed in **Table 2** below.

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6.1.1. **Stage 1: Administrative Requirements Criteria**

Table 2: Administrative Requirements

Document that must be Submitted	Returnables for the RFQ
CIPC Documents- CIPC Registration Documents	CIPC Registration Documents
SBD 1 – Invitation to Bid	Invitation to Bid - Complete and sign the supplied document
B-BBEE Certificate or Sworn Affidavit	<ul style="list-style-type: none"> <li>Original or certified B-BBEE Certificate or Sworn Affidavit.</li> </ul>
Tax Pin	Bidders must ensure compliance with their tax obligations
Letter of Good Standing	
CSD Report	The Bidders must submit a valid CSD Report (Not older than 3 months).
SBD 4	Declaration of Interest – Complete & sign the supplied document
SBD 6.1 – Preference Points Claim Form	Preference Points Claim Form – Complete and sign the supplied document.
SBD 6.2 – Local Content Declaration (If Applicable)	Bidder to submit their proposed local content declaration on SBD 6.2 as attached in the Annexures of this document.

6.1.2. **Stage 2 – Mandatory Requirements Criteria**

The Bidder shall take note of the required returnable schedules that must be fully complied with and submitted with their tender submission. It is the responsibility of the Bidder to ensure that the information submitted is sufficient to evaluate their tender.

**Failure to submit all mandatory requirements** will result in submissions being **deemed null and void** and shall be considered **“non-responsive”** and therefore not considered further.

Table 3: Mandatory Requirements

Document that must be Submitted	Mandatory for the RFQ
SBD 4	Declaration of Interest – bidder to submit a

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Document that must be Submitted	Mandatory for the RFQ
	Completed & signed document
<b>Valid Letter of Good Standing issued by the Department of Labour or RMA.</b>	The bidder must submit a valid Letter of Good Standing issued by RMA or Department of Labour
<b>Valid Proof of registration with ASIB</b>	Bidder must submit a valid proof of registration

**6.1.3. Stage 3 – Technical / Functionality Evaluation**

Only bids that comply with the indicated Mandatory Requirements will be considered for the Technical / Functional Evaluation Stage. The Technical / Functional Evaluation criteria for this bid is indicated in tables below including the scoring system and weight allocation that will be used for the evaluation of the bids. Bidder are required to achieve a minimum of **70 points** out of **100 points** to proceed to **Stage 4** (Price and Specific Goal).

**Table 4: Company Experience Evaluation Criteria**

References	No. of Letters	Points Claimed
Reference letters issued and signed by the Bidders' previous client in the provision of installation or maintenance and repair of firefighting systems completed on the referees Company's Letterhead. The letters should have contact details including Telephone number of the referee. Note, Completion certificate/Award letters will not be considered.	5 References Letters of similar completed project	50
	4 References Letters of similar completed project	30
	3 References Letters of similar completed project	20
	2 References Letters of similar completed project	10
	1 References Letters of similar completed project	5
	No Reference provided	0
<b>Total Points Claimed</b>		<b>50</b>

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**Table 5: Key Resource Experience Evaluation Criteria**

Key Resources CV	Curriculum Vitae	Points Claimed
The bidder must provide a detailed CV of competent person experience in maintenance of fire systems and pump houses recommended for the TASEZ account. This should include role and experience.  <u>The CV and qualifications submitted should be of the same recommended competent personnel.</u>  Bidder to provide one name of the competent person to be evaluated.  Name: _____  Name: _____	5 Years	25
	3-4 Years	15
	1-3 Years	10
	0 Years	0
<b>Total Points Claimed</b>		<b>25</b>

**Table 6: Key Resources Qualification Evaluation Criteria**

Qualification	Qualification	Points Claimed
The bidder must provide the qualifications listed below of the competent person  1. <b>ECSA registered fire engineer/Mechanical engineer</b>  2. <b>National diploma in mechanical engineering or above</b>  Bidders to attach the qualifications, and the submitted qualifications should be of the same recommended competent personnel.  Bidders to provide one name of the competent person qualifications to be	All 2 qualifications	25
	One Qualification	0

Qualification	Qualification	Points Claimed
<p><b>evaluated.</b></p> <p>Name: _____</p>		
<b>Total Points Claimed</b>		<b>25</b>

The minimum threshold points for functionality are 70 points out of 100 points and any bidder scoring less than 70 points will not be considered for further evaluation. Bidder to address and respond to all areas of the evaluation criteria. Any bid scoring less than the Minimum required in any one or more of the above-mentioned evaluation criteria will not be evaluated further.

Any bid not covering all of the above will not be evaluated. For purpose of comparison and to ensure a meaningful evaluation, Service Providers are requested to furnish detailed information in substantiation of compliance to the evaluation criteria mentioned above.

**6.1.4. Stage 3 – Price and Specific Goals**

6.1.5. Bidders must fully complete the Pricing Schedule. The bid will be evaluated on the 80/20 principle.

**7. VALIDITY PERIOD OF THE RFQ**

The validity period of this RFQ shall be **90 calendar days** from the closing date.

**8. DURATION OF THE CONTRACT**

This is a once off request.

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**9. PRICING SCHEDULE**

Tenderers shall complete the Pricing Schedule for all resources included in the schedule.

**Bidders are required to provide pricing breakdown as per the table below:**

Cost Breakdown:		
Deliverables	Quantity	Total amount
Labour	sum	R
Consumables	sum	R
Jockey Pumps	2	R
Travel and Transportation	1	R
Safety file compilation	1	R
Total Amount excluding VAT	R	
15% VAT	R	
Total Bid Price (Including VAT)	R	

It must also be noted that all travel (In and around City of Tshwane) and all consumable cost should be factored into the cost as stated above. No additional cost or contingencies will be allowed for. The bidder must submit 3 years audited financial statements

**10. SBD 1 FORM**

**PART A: INVITATION TO BID**

<b>YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)</b>					
<b>Bid Number:</b>	<b>TASEZ/RFQ 021 /2026</b>	<b>Closing Date:</b>	<b>19 June 2026</b>	<b>Closing Time:</b>	<b>12:H00 PM</b>
<b>Description:</b>	<b>SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF 2 FIREFIGHTING JOCKEY PUMPS</b>				
<b>THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).</b>					

<b>SUPPLIER INFORMATION</b>					
Name of Bidder					
Postal Address					
Street Address					
Telephone Number		Code		Number	
Cellphone Number					
Facsimile Number		Code		Number	
E-Mail Address					
VAT Registration Number					
		TCS PIN:		<b>OR</b>	CSD No:
B-BBEE Status Level Verification Certificate [Tick Applicable Box]		<input type="checkbox"/> Yes	B-BBEE Status Level Sworn Affidavit		<input type="checkbox"/> Yes
		<input type="checkbox"/> No			<input type="checkbox"/> No
If Yes, who was the Certificate Issued By?					
An Accounting Officer as Contemplated in the Close Corporation Act (CCA) and Name the Applicable in the Tick Box		<input type="checkbox"/>	An Accounting Officer as Contemplated in the Close Corporation Act (CCA)		
		<input type="checkbox"/>	A Verification Agency Accredited by the South African Accreditation System (SANAS)		
		<input type="checkbox"/>	A Registered Auditor:		
		Name:			
<b>[A B-BBEE Status Level Verification Certificate/Sworn Affidavit (For EMES&amp; QSES) must be Submitted in Order to Qualify for Preference Points for B-BBEE]</b>					
Are you the Accredited Representative in South Africa for the Goods /Services /Works Offered?		<input type="checkbox"/> Yes	<input type="checkbox"/> No	Are you a Foreign Based Supplier for the Goods / Services / Works Offered?	
		[If Yes Enclose Proof]		[If Yes Answer Part B:3 Below]	
Signature of Bidder		.....		Date	
Capacity under which this Bid is Signed (Attach proof of authority to sign this bid, e.g., resolution of directors, etc.)					
Total Number of Items Offered			Total Bid Price (All Inclusive)		
<b>BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:</b>			<b>TECHNICAL INFORMATION MAY BE DIRECTED TO:</b>		
Department/ Public Entity	<b>TASEZ</b>		Contact Person	Hlamulo Shirinda	
Telephone Number	N/A		Facsimile Number	N/A	
Facsimile Number	N/A		E-Mail Address	<a href="mailto:rfqs-rfps@tasez.co.za">rfqs-rfps@tasez.co.za</a>	
E-Mail Address	<a href="mailto:hlamulos@tasez.co.za">hlamulos@tasez.co.za</a> / <a href="mailto:rfqs-rfps@tasez.co.za">rfqs-rfps@tasez.co.za</a>				

**PART B: TERMS AND CONDITIONS FOR BIDDING**

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<b>1. BID SUBMISSION:</b>	
1.1. Bids must be delivered by the stipulated time to the correct address. Late bids will not be accepted for consideration.	
1.2. All bids must be submitted on the official forms provided– (not to be re-typed) or online	
1.3. Bidders must register on the central supplier database (CSD) to upload mandatory information namely: (business registration/ directorship/ membership/identity numbers; tax compliance status; and banking information for verification purposes). B-BBEE Certificate or sworn affidavit for B-BBEE must be submitted to bidding institution.	
1.4. Where a bidder is not registered on the CSD, mandatory information namely: (business registration/ directorship/ membership/identity numbers; tax compliance status may not be submitted with the bid documentation. B-BBEE certificate or sworn affidavit for B-BBEE must be submitted to bidding institution.	
1.5. This bid is subject to the preferential procurement policy framework act 2000 and the preferential procurement regulations, 2017, the general conditions of contract (GCC) and, if applicable, any other legislation or special conditions of contract.	
<b>2. TAX COMPLIANCE REQUIREMENTS</b>	
2.1 Bidders must ensure compliance with their tax obligations.	
2.2 Bidders are required to submit their unique personal identification number (pin) issued by SARS to enable the organ of state to view the taxpayer's profile and tax status.	
2.3 Application for tax compliance status (TCS) or pin may also be made via e-filing. In order to use this provision, taxpayers will need to register with SARS as e-filers through the website www.SARS.gov.za.	
2.4 Bidders may also submit a printed TCS together with the bid.	
2.5 In bids where consortia / joint ventures / sub-contractors are involved; each party must submit a separate proof of TCS / pin / CSD number.	
2.6 Where no TCS is available, but the bidder is registered on the central supplier database (CSD), a CSD number must be provided.	
<b>3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS</b>	
3.1. Is the bidder a resident of the republic of South Africa (RSA)?	<input type="checkbox"/> yes <input type="checkbox"/> no
3.2. Does the bidder have a branch in the RSA?	<input type="checkbox"/> yes <input type="checkbox"/> no
3.3. Does the bidder have a permanent establishment in the RSA?	<input type="checkbox"/> yes <input type="checkbox"/> no
3.4. Does the bidder have any source of income in the RSA?	<input type="checkbox"/> yes <input type="checkbox"/> no
<b>If the answer is "no" to all of the above, then, it is not a requirement to obtain a tax compliance status / tax compliance system pin code from the South African Revenue Service (SARS) and if not register as per 2.3 above.</b>	

**NB: failure to provide any of the above particulars may render the bid invalid.**

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**1. SBD 4 Form**

**DECLARATION OF INTEREST**

1. Any legal person, including persons employed by the state<sup>1</sup>, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid (includes a price quotation, advertised competitive bid, limited bid or proposal). In view of possible allegations of favoritism, should the resulting bid, or part thereof, be awarded to people employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorized representative declare his/her position in relation to the evaluating/adjudicating authority where-

- the bidder is employed by the state; and/or
- the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the bid.

2. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

2.1. Full Name of bidder or his or her representative:

.....

2.2. Identity Number:

.....

.....

2.3. Position occupied in the Company (director, trustee, shareholder?):

.....

2.4. Company Registration Number:

.....

2.5. Tax Reference Number:

.....

.....

2.6. VAT Registration Number:

.....

.....

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2.6.1. The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below.

2.6.2. <sup>1</sup>"State" means –

- a) any national or provincial department, national or provincial Bidder entity or constitutional institution within the meaning of the Bidder Finance Management Act, 1999 (Act No. 1 of 1999)
- b) any municipality or municipal entity
- c) provincial legislature
- d) national Assembly or the national Council of provinces; or
- e) Parliament.

2.6.3. <sup>2</sup>" Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

2.7. Are you or any person connected with the bidder

**YES / NO**

presently employed by the state?

2.8. If so, furnish the following particulars:

Name of person / director / trustee / shareholder/ member:

.....

Name of state institution at which you or the person:

.....

connected to the bidder is employed:

.....

Position occupied in the state institution:

.....

Any other particulars:

.....

.....

.....

2.9. If you are presently employed by the state, did you obtain

**YES / NO**

the appropriate authority to undertake remunerative

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work outside employment in the Bidder sector?

2.9.1. If yes, did you attached proof of such authority to the bid

**YES / NO**

document?

(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the bid.

2.9.2. If no, furnish reasons for non-submission of such proof:

.....  
.....  
.....

2.10. Did you or your spouse, or any of the company's directors /

**YES / NO**

trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months?

2.10.1. If so, furnish particulars:

.....  
.....  
.....

2.11. Do you, or any person connected with the bidder, have

**YES / NO**

any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this bid?

2.11.1. If so, furnish particulars.

.....  
.....  
.....

2.12. Are you, or any person connected with the bidder,

**YES / NO**

aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this bid?

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2.12.1. If so, furnish particulars.

.....  
 .....  
 .....

2.13. Do you or any of the directors / trustees / shareholders / members  
**YES / NO**

of the company have any interest in any other related companies  
 whether or not they are bidding for this contract?

2.13.1. If so, furnish particulars:

.....  
 .....  
 .....

**Table 3: Full details of Directors / Trustees / Members / Shareholders.**

Full Name	Identity Number	Personal Tax Reference Number	State Employee Number / Persal Number

**3. Declaration**

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I, \_\_\_\_\_ the \_\_\_\_\_ undersigned \_\_\_\_\_ (Name)

.....  
.....

Certify that the information furnished in paragraphs 2 and 3 above is correct.

I accept that the state may reject the bid or act against me in terms of paragraph 23 of the general conditions of contract should this declaration prove to be false.

.....  
.....

Signature

Date

.....  
.....

Position

Name of Bidder

**2. SBD 6.1 Form**

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022**

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

**NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022**

**1. GENERAL CONDITIONS**

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

1.2 To be completed by the organ of state

*(delete whichever is not applicable for this tender).*

- a) The applicable preference point system for this tender is the 80/20 preference point system.

b) The **80/20 preference point system** will be applicable in this tender. The lowest/highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:	
<b>PRICE</b>	80
<b>SPECIFIC GOALS</b>	20
<b>Total points for Price and SPECIFIC GOALS</b>	<b>100</b>

Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

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1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

**2. DEFINITIONS**

(a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;

(b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;

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(c) “**rand value**” means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

(d) “**tender for income-generating contracts**” means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and

(e) “**the Act**” means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

### **3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES**

#### **3.1. POINTS AWARDED FOR PRICE**

##### **3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS**

A maximum of 80 or 90 points is allocated for price on the following basis:

##### **80/20 or 90/10**

$$Ps=80(1-Pt-PminPmin) \text{ or } Ps=90(1-Pt-PminPmin)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

### **FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT**

#### **3.2.1. POINTS AWARDED FOR PRICE**

A maximum of 80 or 90 points is allocated for price on the following basis:

##### **80/20 or 90/10**

$$Ps=80(1+Pt-PmaxPmax) \text{ or } Ps=90(1+Pt-PmaxPmax)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

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**4. POINTS AWARDED FOR SPECIFIC GOALS**

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—  
 (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

(b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

**Table 1: Specific goals for the tender and points claimed are indicated per the table below.**

***(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.)***

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Enterprises with ownership of 51% or more by person/s who are black person/s		4		

Enterprises with ownership of 51% or more by person/s who are women		6		
Enterprises with ownership of 51% or more by person/s who are youth		4		
Enterprises with ownership of 51% or more by person/s with disability		6		

**DECLARATION WITH REGARD TO COMPANY/FIRM**

4.3. Name of company/firm.....

4.4. Company registration number: .....

**4.5. TYPE OF COMPANY/ FIRM**

- Partnership/Joint Venture / Consortium
- One-person business/sole propriety
- Close corporation
- Public Company
- Personal Liability Company
- (Pty) Limited
- Non-Profit Company
- State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;

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iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;

iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –

(a) disqualify the person from the tendering process;

(b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;

(c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;

(d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and

(e) forward the matter for criminal prosecution, if deemed necessary.

**SIGNATURE(S) OF TENDERER(S)** .....

**SURNAME AND NAME:** .....

**DATE:** .....

**ADDRESS:** .....

.....

.....

**SBD 6.2 Form**

**DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS**

This Standard Bidding Document (SBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, Bidder must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the

Preferential Procurement Regulations, 2011, the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

**1. General Conditions**

- 1.1. Preferential Procurement Regulations, 2011 (Regulation 9) makes provision for the promotion of local production and content.
- 1.2. Regulation 9. (1) prescribes that in the case of designated sectors, where in the award of bids local production and content is of critical importance, such bids must be advertised with the specific bidding condition that only locally produced goods, services or works or locally manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 1.3. Where necessary, for bids referred to in paragraph 1.2 above, a two-stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 1.4. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.5. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

$$LC = [1 - x / y] * 100$$

Where

x is the imported content in Rand.

y is the bid price in Rand excluding value added tax (VAT)

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Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) at 12:00 on the date of advertisement of the bid as indicated in paragraph 4.1 below.

**The SABS approved technical specification number SATS 1286:2011 is accessible on [http://www.thedti.gov.za/industrial\\_development/ip.jsp](http://www.thedti.gov.za/industrial_development/ip.jsp) at no cost.**

- 1.6. A bid may be disqualified if –
- 1.6.1. this Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation; and
  - 1.6.2. the bidder fails to declare that the Local Content Declaration Templates (Annex C, D and E) have been audited and certified as correct.

## **2. Definitions**

- 2.1. "bid" includes written price quotations, advertised competitive bids or proposals;
- 2.2. "bid price" price offered by the bidder, excluding value added tax (VAT);
- 2.3. "contract" means the agreement that results from the acceptance of a bid by an organ of state;
- 2.4. "designated sector" means a sector, sub-sector or industry that has been designated by the Department of Trade and Industry in line with national development and industrial policies for local production, where only locally produced services, works or goods or locally manufactured goods meet the stipulated minimum threshold for local production and content;
- 2.5. "duly sign" means a Declaration Certificate for Local Content that has been signed by the Chief Financial Officer or other legally responsible person nominated in writing by the Chief Executive, or senior member / person with management responsibility (close corporation, partnership or individual).
- 2.6. "imported content" means that portion of the bid price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or its Sub-Contractors) and which costs are inclusive of the costs abroad (this includes labour or intellectual property

costs), plus freight and other direct importation costs, such as landing costs, dock duties, import duty, sales duty or other similar tax or duty at the South African port of entry;

- 2.7. "local content" means that portion of the bid price which is not included in the imported content, provided that local manufacture does take place;
- 2.8. "stipulated minimum threshold" means that portion of local production and content as determined by the Department of Trade and Industry; and
- 2.9. "sub-contract" means the primary Bidder's assigning, leasing, making out work to, or employing another person to support such primary Bidder in the execution of part of a project in terms of the contract.

**3. The stipulated minimum threshold(s) for local production and content (refer to Annex A of SATS 1286:2011) for this bid is / are as follows:**

No.	Description of Service / Works / Goods	Unit (e.g., m <sup>2</sup> , m <sup>3</sup> , ton, etc.)	Qty	Stipulated Minimum Threshold
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				

**4. Does any portion of the services, works or goods offered have any imported content?**

(Tick applicable box)

YES		NO	
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- 4.1. If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.5 of the general conditions must be

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the rate(s) published by SARB for the specific currency at 12:00 on the date of advertisement of the bid.

- 4.2. The relevant rates of exchange information is accessible on [www.reservebank.co.za](http://www.reservebank.co.za).
- 4.3. Indicate the rate(s) of exchange against the appropriate currency in the table below (refer to Annex A of SATS 1286:2011):

Currency	Rates of exchange
US Dollar	
Pound Sterling	
Euro	
Yen	
Other	

**NB: Bidder must submit proof of the SARB rate (s) of exchange used.**

**5. Were the Local Content Declaration Templates (Annex C, D and E) audited and certified as correct?**

(Tick applicable box)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
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5.1. If yes, provide the following particulars:

- 5.1.1. Full name of auditor:  
 .....
- 5.1.2. Practice number:  
 .....
- 5.1.3. Telephone and cell number:  
 .....
- 5.1.4. Email address:  
 .....

(Documentary proof regarding the declaration will, when required, be submitted to the satisfaction of the Accounting Officer / Accounting Authority)

**6. Where, after the award of a bid, challenges are experienced in meeting the stipulated minimum threshold for local content the DTI must be informed**

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accordingly in order for the DTI to verify and in consultation with the AO/AA provide directives in this regard.

**Local Content Declaration**  
**(Refer To Annex B of SATS 1286:2011)**

**Local content declaration by Chief Financial Officer or other legally responsible person nominated in writing by the Chief Executive or Senior Member/Person with management responsibility (close corporation, partnership, or individual)**

In \_\_\_\_\_ respect \_\_\_\_\_ of \_\_\_\_\_ bid \_\_\_\_\_ no.  
.....

Issued BY: (Procurement Authority / Name of Institution):  
.....  
.....

**NB**

- 1) The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.
- 2) Guidance on the Calculation of Local Content together with Local Content Declaration Templates (Annex C, D and E) is accessible on [http://www.thedti.gov.za/industrial\\_development/ip.jsp](http://www.thedti.gov.za/industrial_development/ip.jsp). Bidder should first complete Declaration D. After completing Declaration D, Bidder should complete Declaration E and then consolidate the information on Declaration C. Declaration C should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration made in paragraph (c) below. Declarations D and E should be kept by the Bidder for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.

I, \_\_\_\_\_ the \_\_\_\_\_ undersigned,  
..... (full names), do hereby declare, in my capacity as  
.....  
.....of  
.....(name of bidder entity), the following:

a) The facts contained herein are within my own personal knowledge.

b) I have satisfied myself that:

the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286:2011; and the declaration templates have been audited and certified to be correct.

c) The local content percentage (%) indicated below has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C:

Bid price, excluding VAT (y)	R
Imported content (x), as calculated in terms of SATS 1286:2011	R
Stipulated minimum threshold for local content (paragraph 3 above)	
Local content %, as calculated in terms of SATS 1286:2011	

If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above. The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E.

d) I accept that the Procurement Authority / Institution has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.

e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Institution imposing any or all of the remedies as provided for in Regulation 13 of the Preferential Procurement Regulations, 2011 promulgated under the Preferential Policy Framework Act (PPFA), 2000 (Act No. 5 of 2000).

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SIGNATURE: _____	DATE: _____
WITNESS No. 1 _____	DATE: _____
WITNESS No. 2 _____	DATE: _____

**7. Process When Requesting Exemption Letters**

- 7.1. For exemption requests on designated products and the minimum threshold for local content cannot be met for various reasons, Bidder must apply for exemption per tender. After checking with the industry, the dti will decide whether to grant an exemption or not.
- 7.2. In the official request (signed letter), the following information should be included:
  - 7.2.1. Procuring entity/government department/state owned company.
  - 7.2.2. Tender/bid number.
  - 7.2.3. Closing date.
  - 7.2.4. Item(s) for which the exemption is being requested for.
  - 7.2.5. Description of the goods, services or works for which the requested exemption item will be used for and the local content that can be met.
  - 7.2.6. Reason(s) for the request.
  - 7.2.7. Supporting letters from local manufacturers and suppliers.

**NB – Exemption letters are tender specific and applications are not transferrable.**

- 7.3. The turnaround time in response to exemption letters for all designated products is five working days with the exception of rail and boats/vessels which is seven working days.
- 7.4. Request for exemption letters are to be directed to:

**Dr Tebogo Makube**  
**Chief Director:** Industrial Procurement  
**Tel:** 012 394 3927  
**E-mail:** [tmakube@thedti.gov.za](mailto:tmakube@thedti.gov.za).

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7.5. The turnaround time in response to textile, clothing, leather and footwear exemption letters request is two working days and requests are to be directed to:

**Patricia Khumalo Tel: 012 394 1390**

**E-mail: [khumaloP@thedti.gov.za](mailto:khumaloP@thedti.gov.za)**