

#### DEPARTMENT: SOUTH AFRICAN POLICE SERVICE

#### REPUBLIC OF SOUTH AFRICA

Private Bag X254, Pretoria, 0001, Tel: 012 - 841 7459, Facsimile: 012 - 841 7071 117 Cresswell Road, Silverton, Pretoria

The Manager	Reference no: 19/1/9/1/46TV (23):
	Date:
	Enquiries:
Name of the state	Tel no:
	Fax no:
)	
Sir / Madam	
REQUIRED BY THE SOUTH AFRICAN PO	LICE SERVICE
CLOSING TIME AND DATE FOR BIDS IS	11:00 on the date as specified in the document
	Service requires the item(s)/service as described per attached bid invitation ng documents and to submit it in accordance with the under-mentioned
! The conditions contained in the attac	ched annexures apply.
	ed envelope with the name and address of the bidder with the bid number pe. The cover or envelope must not contain documents relating to any bid or envelope.
Bids submitted per mail must be closing date and time. Failure to d	sent per registered mail. The Bid must still reach this office before the do so will invalidate the bid.
The bid will be valid for a period of 9	0 days after the closing date.
! The attached forms/annexures, if co	mpleted in detail and returned, will form part of your bid.
You are advised to acquaint yourself with the	contents of the attached General Conditions of Contract.
It will be expected of the successful bidder to been informed to this effect.	sign the formal contract at this office within seven (7) days after he/she ha
Yours faithfully	

2023 -08- 2 3

ACTING COMPONENT HEAD PRODUREMENT & CONTRACT MANAGEMENT JS SMIT

1/46TY(23)

# PLEASE NOTE



BID NO: 19/1/9/1/46TV (23):

**CLOSING DATE AND TIME: 2023-09-20** 

IT IS ESSENTIAL THAT THE FOLLOWING BID DOCUMENT AND THE RELEVANT SPECIFICATION BE COMPLETED IN FULL.

FAILURE TO COMPLETE ANY PART OF THE BID OR SPECIFICATION WILL INVALIDATE YOUR BID DOCUMENT



# NOTICE !!!! NOTICE

BID DOCUMENTS MUST
BE COLLECTED AND
HANDED IN TO BE
REGISTERED AT 117
CRESSWELL ROAD,
SILVERTON, AT MAIN
GATE SECURITY OFFICE
BY THE PERSON
RECEIVING AND HANDING
IN THE DOCUMENTS.

BY ORDER OF: Divisional

Commissioner: Supply Chain

Management





#### **BID DOCUMENT CHECKLIST**

# CONVERSION OF SUPPLIED VEHICLES INTO A MOBILE X-RAY SCAN-VAN WITH A MANDATORY TWO (2) YEAR SERVICE CONTRACT

#### (Mark with Yes or No)

		Procurement Office	Bidder	Bid Management
NO.	REQUIREMENTS			
1	CSD Registration Tax compliant report	x		
2	SBD forms (4 & 6.1)	X		
3	Pricing Schedule (Firm Prices)	×		
4	Special Conditions	X		
5	Specification	X		
6	GCC	×		
7	Certification	X		
8	Deviation Sheet	X		

BIDDER:				
	NAME IN PRINT	SIGNATURE	DATE	
BID MANAGEMENT:				-
	NAME IN PRINT	SIGNATURE	DATE	

X = REQUIRED

YES = SUBMITTED / RECEIVED

NO = NOT SUBMITTED / NOT RECEIVED

4/46/1/(23)

# PART A INVITATION TO BID

	-	THE RESERVE AND ADDRESS OF THE PARTY OF THE	OR REQUIREMENTS OF THE	SOUTH AF	The second secon		AND THE RESIDENCE OF THE PARTY	44.00
BID NUMBER:		1/46TV (23):	CLOSING DATE:	01 50 11	2023-09-20		LOSING TIME:	11:00
			OF SUPPLIED VEHI			.는 X-I	RAY SCAN-V	AN WITH A
DECODISTION	MAN	DATORY T	WO (2) YEAR SERV	ICE CO	NTRACT			
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DIVISIONAL COM	MISSIO	NER		DIVISION	IAL COMMISSION	ER		
SUPPLY CHAIN M					CHAIN MANAGEM		<u>95</u> 1	
SOUTH AFRICAN		E SERVICE			AFRICAN POLICE S BAG X254	SERVIC	E	
117 CRESWELL R SILVERTON	KOAD			PRETOR				
PRETORIA				0001	100			
0184				5855 (8559)				
4. BIDDING PROC	EDURE	ENQUIRIES MA	AY BE DIRECTED TO:	5. TECHN	NICAL ENQUIRIES	MAY B	E DIRECTED TO:	7-
CONTACT PERSO	NC			CONTAC	T PERSON			
TELEPHONE NUM	/BER			TELEPHO	ONE NUMBER			
FACSIMILE NUME	BER			FACSIMI	LE NUMBER			
E-MAIL ADDRESS	The second second	econord and a second		E-MAIL A	DDRESS			
6. SUPPLIER INFO	ORMAT	ION		-//=-				
NAME OF BIDDER	3							
POSTAL ADDRES	ss							
STREET ADDRES	S		·					
TELEPHONE NUM	MBER	CODE			NUMBER			
CELLPHONE NUM	IBER							
FACSIMILE NUMB	BER	CODE			NUMBER			
E-MAIL ADDRESS								
VAT REGISTRA NUMBER	NOITA							
SUPPLIER		TAX			CENTRAL			
COMPLIANCE STA	ATUS	COMPLIANCE		OR	SUPPLIER			
		SYSTEM PIN:			DATABASE NUMBER:	MAAA	· · · · · · · · · · · · · · · · · · ·	
CENTRAL SUPPLI	ER			- DUDONGS VAC TOTAL	4 A-6490 (600) (122 163-840) (600)			
DATABASE REGISTRATION				[TICK APP	LICABLE BOX]			
REPORT				☐ Yes	☐ No			
		<u> </u>						
ARE YOU THE								
ACCREDITED REPRESENTATIVE	E IN			ARE YOU	A FOREIGN BASE	D		
SOUTH AFRICA FO	CO. C. C. C.	□Y	es □No		R FOR THE GOOD		□Yes	□No
THE GOODS	7.1.1			SERVICE	S /WORKS OFFER	RED?	New STREETS - ECONOMISSES	Marie Pal
/SERVICES /WORK	KS	[IF YES, ENCLO	DSE PROOF]				[IF YES, ANSWE	R PART A:8]
OFFERED?  8. QUESTIONNAIR	RE TO B	IDDING FOREIG	IN SUPPLIERS					760000
The state of the s			HIT HIT ACT TO MAKE A TO A T	20410		-	VE0	luo
			UBLIC OF SOUTH AFRICA (F	(SA)?			(A)	] NO
DOES THE ENTITY				240			Ver. 400	] NO
			ESTABLISHMENT IN THE RS	)AY			114-150	] NO
			OF INCOME IN THE RSA?					] NO
			ANY FORM OF TAXATION? IE ABOVE, THEN IT IS NOT	A REQUIRE	EMENT TO REGIS			NO IANCE STATUS
			FRICAN REVENUE SERVICE					

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# PART B TERMS AND CONDITIONS FOR BIDDING

#### BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. THE BID BOX IS GENERALLY OPEN 24 HOURS A DAY, 7 DAYS A WEEK.
- 1.3. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
- 1.4. BIDDERS MUST REGISTER ON THE CENTRAL SUPPLIER DATABASE (CSD) TO UPLOAD MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS; AND BANKING INFORMATION FOR VERIFICATION PURPOSES).
- 1.5. WHERE A BIDDER IS NOT REGISTERED ON THE CSD, MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS MAY NOT BE SUBMITTED WITH THE BID DOCUMENTATION.
- 1.6. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
- 1.7. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).

#### 2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.

#### GENERAL

3.1 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:	
CAPACITY UNDER WHICH THIS BID IS SIGNED: (Proof of authority must be submitted e.g. company resolution)	
DATE:	

			OF	Y				
	RFQ/Ten	der receive	d on	Reason for	rejection:			
Accep	oted	Rejecte	d					
Suppli	er Number in N					SOURCE DELEVE		
-	Supplier Numi	per in CSD						
			SUPP	LIER INFORMA	AITON			
Are y	ou a NEW sup	ou a NEW supplier?  YES  TREASURY C  OBTAIN A				OV.ZA	IND	
Are y Supp	ou an EXISTIN lier?	IG	YES	KINDLY PRO	OBTAIN A CSD SUPPLIER NUMBER  KINDLY PROVIDE YOUR CSD AND POLFIN  SUPPLIER NUMBER			
Sup	plier Number in	CSD						
Uniq CSD	ue registration s	supplier no						
Sup	plier Number in	POLFIN						
с. сн	ECKLIST OF	DOCUM	ENTS A		CROSS REFERENCE	YES	NO	N/A
1)	form  For Close Corp the directors/ov For Pty Ltd – a the shareholde confirming the	orations — a vners/memb copy of the rs agreemer shareholding	copy of the ers of the co CIPRO repo nt or a letter i	rt as well as a copy of rom your auditors	Approved on CSD			
2)	Business entity				Approved on CSD			
3)				arance Certificate	Approved on CSD			
4)	Identity Documents	ents of Shar	eholders/Dir	ectors/Passport	Approved on CSD			
5)	Proof of CIDB F	Registration			Approved on CSD			
6)	Registration of	bank accour	nt details		Approved on CSD			
7)	B-BBEE Status	level verific	ation certifica	ite	Approved on CSD			
7.1	B-BBEE origina							
В.	Applicable certi the tender/quota	ficate for wo	rk to be exec	cuted according to				

ASSECTION OF THE PROPERTY OF T





# South African Police Service

Request for Bid: 0000003327

Report Run By: Charles Ngoasheng (7117083-9)

Date: 08/31/2023 11:00:34

19/1/91/46TV (23): SAPS Bid No.

0000003327 Document No: Company Name: CONVERSION OF SUPPLIED VEHICLE INTO MOBILE X-

No Supplier Selected, or the default contact person is

not set

Attention:

Fax No: Tel No:

Cell No: Email:

RAY SCAN-VAN WITH MANDATORY TWO (2) YEAR Description:

SERVICE CONTRACT

2023/09/20 11:00:00 ZAR Closing Date:

Currency:

Validity Days:

Published

Status:

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200	200	
United States	ב ב	
CINI	5	
Cida	2	

	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
9825T05082669	SPECIAL SERVICE, CONVERSION OF SAPS VEHICLES, X-RAY SCAN-VAN	SCM RESOURCE MAN. VEHICLEFLEET		Each	
Line Comment		Lead Time	Quantity Required	Quantity Available	Unit Cost (Incl VAT)
			-		
Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
9898T05014238	TRAINING & STAFF DEVELOPMENT, EXTERNAL (SCOA 300447) *	SCM RESOURCE MAN. VEHICLEFLEET		Each	
Line Comment		Lead Time	Quantity Required	Quantity Available	Unit Cost (Incl VAT)
			-		

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# Questionnaires

80/20 Preference Point System Qualifying Criteria: "Persons historically Disadvantaged on basis of race with at least 51% Women = 5 Points' Persons historically Disadvantaged on basis of gender with at least 51% Women = 5 Points' Persons historically Disadvantaged by unfair Carrier on basis of disability with at least 51% Ownership = 5 Points' Persons historically Disadvantaged by unfair disadvantaged by unfair and on basis of disability with at least 51% Ownership = 5 Points' evel Classification." Level 1 = Qualify on	ing on a teast (2) or above an Compliant Level 2 (15 Points Scored)	Level 3 (10 Points Scored)	Level 4 (5 Points Scored)	Level 5 ( 0 Points Scored)	Level 6 ( 0 Points Scored)	Level 7 ( 0 Points Scored)	Level 8 ( 0 Points Scored)	Non Compliant
oints Scored)	oints Scored)	oints Scored)	nts Scored)	ints Scored)	unts Scored)	ints Scored)	ints Scored)	P

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Attachment Description	Attachment File Name
BID COVER PAGE	BID COVER PAGE.pdf
COVER PAGE	COVER PAGE.doc
NOTICE	NOTICE.pdf
BID DOCUMENT CHECKLIST	BID DOCUMENT CHECKLIST.doc
SBD 1	SBD 1,doc
CSD REQUIREMENTS	CSD REQUIREMENTS.pdf
PRICE SCHEDULE	PRICE SCHEDULE,pdf
SBD 4	SBD 4 pdf
SBD 6.1	SBD 6.1.docx
SPECIAL CONDITIONS	SPECIAL CONDITIONS.pdf
SPECIFICATION	SPECIFICATION pdf
209	GCC, pdf
CERTIFICATION	CERTIFICATION pdf
DEWIATION FORM	DEMATION FORMAL

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#### BIDDER'S DISCLOSURE

#### PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

#### 2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest1 in the enterprise, employed by the state?

  YES/NO
- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of institution	State

2.2 Do you, or any person connected with the bidder, have a relationship

12/46/1/(23)

l the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.2.1		
2.3	Does the bidder or any of its directors / truste members / partners or any person having a contr enterprise have any interest in any other related e not they are bidding for this contract?	rolling interest in the
2.3.1	If so, furnish particulars:	
3	DECLARATION	
	I, the (name)submitting the accompanying bid, do hereby is statements that I certify to be true and complete in	make the following
3.1 3.2	I have read and I understand the contents of this of understand that the accompanying bid will be disclosure is found not to be true and complete in	disqualified if this
3.3	The bidder has arrived at the accompanying bid indewithout consultation, communication, agreement cany competitor. However, communication between	ependently from, and or arrangement with n partners in a joint
3.4	venture or consortium2 will not be construed as co- In addition, there have been no consultations agreements or arrangements with any competitor re- quantity, specifications, prices, including methods, used to calculate prices, market allocation, the inte- submit or not to submit the bid, bidding with the inte- bid and conditions or delivery particulars of the pro-	s, communications, egarding the quality, factors or formulas ention or decision to ention not to win the
3.4	which this bid invitation relates.  The terms of the accompanying bid have not bee disclosed by the bidder, directly or indirectly, to any the date and time of the official bid opening or of contract.	competitor, prior to
3.5	There have been no consultations, communications arrangements made by the bidder with any offici	ons, agreements or

<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.



institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

Signature	Date
	THE COMMENSATION OF THE COMMENSATION OF PARTY
Position	Name of bidder

14/46/1(23)

### PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

#### 1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to invitations to tender:
  - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
  - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

#### 1.2 To be completed by the organ of state

(delete whichever is not applicable for this tender).

- a) The applicable preference point system for this tender is the 90/10 preference point system.
- b) The applicable preference point system for this tender is the 80/20 preference point system.
- c) Either the 90/10 or 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.
- 1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:
  - (a) Price; and
  - (b) Specific Goals.

#### 1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100
to service and the service of the se	



- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

#### 2. DEFINITIONS

- (a) "tender" means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) "price" means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) "tender for income-generating contracts" means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) "the Act" means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

#### 3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

#### 3.1. POINTS AWARDED FOR PRICE

#### 3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 or 90/10

$$Ps = 80\left(1 - rac{Pt - P\,min}{P\,min}
ight)$$
 or  $Ps = 90\left(1 - rac{Pt - P\,min}{P\,min}
ight)$ 

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender



## 3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

#### 3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$Ps = 80\left(1 + rac{Pt-P\,max}{P\,max}
ight)$$
 or  $Ps = 90\left(1 + rac{Pt-P\,max}{P\,max}
ight)$ 

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

#### 4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
  - (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
  - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.



Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Persons historically disadvantaged on the basis of race with at least 51% ownership	Not applicable	5 points	Not applicable	
Persons historically disadvantaged on the basis of gender with at least 51% ownership by woman	Not applicable	5 points	Not applicable	
Persons with at least 51% ownership who are youth	Not applicable	5 points	Not applicable	
Persons historically disadvantaged by unfair discrimination on the basis of disability with at least 51% ownership	Not applicable	5 points	Not applicable	

#### **DECLARATION WITH REGARD TO COMPANY/FIRM**

4.3.	Nan	ne of company/firm
4.4.	Con	npany registration number:
4.5.	TYF	PE OF COMPANY/ FIRM
	00000	Partnership/Joint Venture / Consortium One-person business/sole propriety Close corporation Public Company Personal Liability Company (Pty) Limited



	Non-Profit Company
	State Owned Company
[Tid	CK APPLICABLE BOX]

- 4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:
  - The information furnished is true and correct;
  - The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
  - iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
  - iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
    - (a) disqualify the person from the tendering process;
    - recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
    - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
    - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and
    - (e) forward the matter for criminal prosecution, if deemed necessary.

	SIGNATURE(S) OF TENDERER(S)
SURNAME AND NAME:	
DATE:	
ADDRESS:	

19/46TV(23)



#### SPECIAL CONDITIONS OF CONTRACT

BID NUMBER: 19/1/9/1/46TV (23):

CONVERSION OF EXISTING VEHICLE AS A MOBILE X-RAY PARCEL/BAGGAGE SCAN-VAN: VISIBLE POLICING: GAUTENG PROVINCE PERIOD OF TWO (2) YEARS:

CLOSING DATE AND TIME OF BID: 2023-09-20 @ 11h00

**BID VALIDITY PERIOD: 90 DAYS** 



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#### 1. ABBREVIATIONS

BAC: Bid Adjudication Committee

SG: Specific Goals

CPA: Contract Price Adjustment

ISO: International Organisation for Standardisation

QC: Quality Control

ROE: Rate of Exchange

SABS: South African Bureau of Standards

SANAS: South African National Accreditation System

SBD: Standard Bidding Document

STATS SA: Statistics South Africa

VAT: Value- Added Tax

MIB: Manufacturing Importer Builder

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#### 2. BID DOCUMENT CHECK LIST

NO.	DOCUMENT NAME	YES	NO
1	SBD 1 Invitation to bid		1
2	Central Supplier Database Report		
3	SBD 4 Declaration of interest		
4	SBD 6 (1): Preference Points System		_
5	Special Conditions of Contract		-
6	General Conditions of Contract		
7	Mandatory documents (if applicable)		

#### 3. SCOPE

The South African Police Service requires prospective suppliers to submit bids for conversion of supplied vehicle into a mobile X-ray Scan-Van for two(2) year service contract: Visible Policing: Gauteng Province: South African Police Services in accordance with Specification 323249/2023 and shall commence on the date of signature of the contract by both parties.

#### 4. SECTION A

#### 4.1 LEGISLATIVE AND REGULATORY FRAMEWORK

This bid and all contracts emanating there from will be subject to the General Conditions of Contract issued in accordance with Treasury Regulation 16A published in terms of the Public Finance Management Act, 1999 (Act 1 of 1999). The Special Conditions of Contract (SCC) are supplementary to that of the General Conditions of Contract (GCC). Where, however, the Special Conditions of Contract are in conflict with the General Conditions of Contract, the Special Conditions of Contract prevail.

#### 4.2 BID INFORMATION/BRIEFING SESSION

Non Compulsory Briefing Session will be held.

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#### 4.3 EVALUATION CRITERIA

The evaluation process will be conducted in phases as follows:

Phase 1	Phase 2	Phase 3	Phase 4
Administrative and Mandatory Bid Requirements	Price and Specific goals	Technical Compliance	Site visit/ Due diligence
Compliance with Mandatory and Administrative Bid requirements. SBD forms must be completed and signed.	Bids evaluated in terms of the 80/20	Compliance to technical/ Specification requirements	Site visit and Due diligence will be conducted at bidder's premises and SAPS.

#### 4.3.1 PHASE 1: ADMINISTRATIVE AND MANDATORY BID REQUIREMENTS

#### 4.3.1.1 ADMINISTRATIVE BID REQUIREMENTS

Bidders' must submit all requirements indicated hereunder with the bid documents at the closing date and time of the bid. During this evaluation phase, bidder's responses will be evaluated based on the documents submitted. Bidders who fail to comply with any of administrative requirements <u>may be disqualified</u>.

ADMINISTRATIVE DOCUMENTS - NAME OF THE DOCUMENT THAT MUST BE SUBMITTED		
Invitation to Bid – SBD 1	YES – Please complete and sign the supplied form	
Declaration of Interest – SBD 4	YES – Please complete and sign the supplied form.	
Preference Point Claim Form SBD 6.1	YES – Generally, non-submission will lead to a zero score preference points.	
Tax Clearance Requirements	YES – The <u>CSD</u> and the <u>tax status pin</u> are the approved method that will be utilized to verify tax compliance.	
Central Supplier Database registration	YES – Please submit CSD report to prove registration and preference points.	
General Conditions of Contract	NO – Bidders <u>must only familiarise</u> themselves with the content of the document	
Special Conditions of Contract	YES - Bidders must sign acknowledgement that they familiarise themselves with the content of the document	





Cost components	YES – Please submit the completed cost component breakdown as per example in the Special Conditions of Contract.
Authorisation Declaration	YES – Bidders sourcing products from a third party must submit the authorisation declaration letter of the third party. The said company or supplier must:  Confirm that it has familiarised itself with the item description, specifications and bid conditions.  If the bid consist of more than one item, it should be clearly indicated in respect of which item(s) the supportive letter has been issued.  It must be indicated in the abovementioned letter that firm supply arrangements have been made and all financial arrangements with regard to payment between the prospective bidder and manufacturer, company or supplier issuing such a letter has been finalized and terms and conditions mutually agreed upon.

#### 4.3.1.2 MANDATORY REQUIREMENTS

Bidders' must submit all requirements indicated hereunder with the bid documents at the closing date and time of the bid. During this evaluation phase, bidder's responses will be evaluated based on the documents submitted under mandatory requirements.

Bidders who fail to comply with any of the mandatory and other requirements will be disqualified.

Pricing Schedule	YES – Please complete the price in the pricing schedule on the closing date and time. Please take note that lead times may be regarded as administrative and maybe requested if not completed
Specification	The bidder must indicate in <a href="mailto:handwriting">handwriting</a> with Comply for compliance with the requirements and Not Comply for non- compliance with the requirements in the relevant column of <a href="mailto:every">every</a> specification field. Failure to do





	this will be interpreted as Not Comply. Bidders must avoid to use a tick ( $\checkmark$ ) or ( $\times$ ) the word "Comply or Not Comply" Must be handwritten in each row.
The bidder must submit layout 2 and 3-dimensional drawings indicating load distribution of all the equipment and tools. The drawings must indicate material selections and how the chassis will be strengthened. The drawing must be signed off by a qualified mechanical engineer. Proof of ECSA registration must be included in the bid document	Yes -The bidder must submit layout 2 and 3-dimensional drawings indicating load distribution of all the equipment and tools. The drawings must indicate material selections and how the chassis will be strengthened. The drawing must be signed off by a qualified mechanical engineer. Proof of ECSA registration must be included in the bid document. Failure to comply will invalidate the bid.
All manufactures must be registered with the Department of Transport and proof of their MIB certificate must be included in the bid document.	Yes- All manufactures must be registered with the Department of Transport and proof of their MIB certificate must be included in the bid document. Failure to comply will invalidate the bid.
The successful bidder must prepare and present a Quality Control Plan (QCP) to vehicle fleet before modifications and manufacturing.	Yes-The successful bidder must prepare and present a Quality Control Plan (QCP) to vehicle fleet before modifications and manufacturing. Failure to comply will invalidate the bid.
The bidder must submit their design proposals together with manufacturing drawings based on the specification.	Yes- The bidder must submit their design proposals together with manufacturing drawings based on the specification. Failure to comply will invalidate the bid.

#### 4.3.2 PHASE 2: PREFERENCE POINT SYSTEM AND PRICE

- i. Preference points system 80/20
- a) In terms of regulation 6 of the Preferential Procurement Regulations pertaining to the Preferential Procurement Policy Framework Act, 2000 (Act 5 of 2000), responsive bids will be adjudicated by the South African Police Service on the 80/20-preference point system in terms of which points are awarded to bidders on the basis of:
  - The bid price (maximum 80 points) Specific goals (maximum 20 points)
- b) The following formula will be used to calculate the points for price:

$$Ps = 80 \left( 1 - \frac{Pt - P\min}{P\min} \right)$$

Where

Ps = Points scored for comparative price of bid under consideration

Pt = Price of tender under consideration; and

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P min = Price of lowest acceptable tender.

A bidder (supplier) may claim a maximum of 20 points for specific goals, if such bidder supplier is;

Persons historically disadvantaged on the basis of race with at	5 points
least 51% ownership	
Persons historically disadvantaged on the basis of gender with at least 51% ownership by woman	5 points
Persons with at least 51% ownership who are youth	5 points
Persons historically disadvantaged by unfair discrimination on the basis of disability with at least 51% ownership	5 points

- d) Bidders are required to complete the preference claim form (SBD 6.1).
- e) The points scored by a bidder in respect of the specific goals will be added to the points scored for price.
- f) Only bidders who have completed and signed the declaration part of the preference claim form will be considered for specific goals points.
- g) Failure on the part of the bidder to comply with the paragraphs above will be deemed that specific goal points are not claimed and will therefore be allocated a zero (0).
- h) The South African Police Service may, before a bid is adjudicated or at any time, require a bidder to substantiate claims it has made with regard to preference.
- i) The points scored will be rounded off to the nearest 2 decimals.
- j) In the event that two or more bids have scored equal total points, the contract will be awarded to the bidder scoring the highest number of specific goal points.
- k) However, when functionality is part of the evaluation process and two or more bidders have scored equal points including equal specific goal points, the contract will be awarded to the bidder scoring the highest for functionality.
- Should two or more bids be equal in all respects, the award shall be decided by the drawing of lots.
- A contract may, on reasonable and justifiable grounds, be awarded to a bid that did not score the highest number of points.

#### 4.3.3 PHASE 3: TECHNICAL COMPLIANCE

This phase entails the evaluation of bids for technical compliance with reference to line item requirements.

#### 4.3.5 PHASE 4: SITE VISIT / DUE DILIGENCE

Due Diligence/ Site visit will be conducted at bidder's premises.

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#### VALUE ADDED TAX

All bid prices must be inclusive of 15% Value-Added Tax. In case a bidder's price is not VAT inclusive, total price quoted will be regarded as final.

#### PRICING STRUCTURE AND SCHEDULE

- One price is required per item and prices quoted must be furnished on the basis of supply and delivery including Value Added Tax.
- b) The yearly prices MUST be all inclusive. This means, all direct and indirect related costs must be included in the prices and be firm for the period of one year.
- c) The pricing schedule will be accessible from the bid document. All prices must be submitted with the bid document.
- d) Conditional discounts offered will not be used for evaluation purposes.
- e) Pricing provided for term contracts must remain firm for the first year after signing of the contract.
   Contract price adjustments must be applied for

#### 7. AUTHORISATION DECLARATION/ LETTER FROM THE MANUFACTURER

Any bidder the actual manufacturer and will be sourcing goods or services from another company must submit an unconditional letter from the company(ies)or supplier(s) confirming firm supply arrangement(s) in this regard, which has to accompany the bid at the closing date and time of bid. The said company or supplier must:

- confirm that it has familiarised itself with the item description, specifications and bid conditions
- If the bid consist of more than one item, it should be clearly indicated in respect of which item(s) the supportive letter has been issued.
- It must be indicated in the above-mentioned letter that firm supply arrangements have been made and all financial arrangements with regard to payment between the prospective bidder and manufacturer, company or supplier issuing such a letter has been finalized and terms and conditions mutually agreed upon.

Non-compliance with the above-mentioned special conditions would automatically invalidate the bid for such products offered."

The South African Police Service reserves the right to verify any information supplied by the bidder in the Authorisation Declaration and should the information be found to be false or incorrect, the South African Police Service will exercise any of the remedies available to it in the bid documents.

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No agreement between the bidder and the third party will be binding on the South African Police Service.

An authorisation declaration with conditional arrangements will not be accepted. Bidders must ensure that all arrangements are agreed to before submitting a bid.

#### 8. TAX COMPLIANCE REQUIREMENTS

It is a condition of this bid that the tax matters of a successful bidder be in order, or that satisfactory arrangements have been made with South African Revenue Service (SARS) to meet the bidder's tax obligations. The Tax Compliance status requirements are also applicable to foreign bidders / individuals who wish to submit bids.

It is a requirement that bidders grant a written confirmation when submitting this bid that SARS may on an ongoing basis during the tenure of the contract disclose the bidder's tax compliance status and by submitting this bid such confirmation is deemed to have been granted; Bidders are required to be registered on the Central Supplier Database and the South African Police Service shall verify the bidder's tax compliance status through the Central Supplier Database.

Where Consortia / Joint Ventures / Sub-contractors are involved, each party must be registered on the Central Supplier Database and their tax compliance status will be verified through the Central Supplier Database. The South African Police Service will not award a bid to any bidder whose tax matters are not in order.

#### FORMAT AND SUBMISSION OF BIDS

In order to simplify the evaluation process, Bidders are required to submit their bids hard copy in the following manner: - (Take note of Paragraph 8, supra)

SECTION	REQUIRED DOCUMENTS
Section 1	Standard bidding documents (SBD 1, SBD 3.1 or 3.2 or 3.3, SBD 4, SBD
	6.1 and CSD report
Section 2	Authorisation Declaration and item list (if applicable)
Section 3	Test reports (if applicable)
Section 4	Any other information (e.g. Company profile, Local economic development submission etc.)

#### LATE BIDS

Bids received after the closing date and time, at the address indicated in the bid documents, will not be accepted for consideration and where practicable, will be returned unopened to the bidder.

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#### 11. COUNTER CONDITIONS

Bidders' attention is drawn to the fact that amendments to any of the Bid Conditions or setting of counter conditions by bidders may result in the invalidation of such bids.

#### FRONTING

The SAPS supports the spirit of broad based black economic empowerment and recognizes that real empowerment can only be achieved through individuals and businesses conducting themselves in accordance with the Constitution and in an honest, fair, equitable, transparent and legally compliant manner. Against this background the South African Police Service condemn any form of fronting.

The South African Police Service, in ensuring that bidders conduct themselves in an honest manner will, as part of the bid evaluation processes, conduct or initiate the necessary enquiries/investigations to determine the accuracy of the representation made in bid documents.

Should any of the fronting indicators as contained in the Guidelines on Complex Structures and Transactions and Fronting, issued by the Department of Trade and Industry, be established during such enquiry / investigation, the onus will be on the bidder / contractor to prove that fronting does not exist.

Failure to do so within a period of 14 days from date of notification may invalidate the bid / contract and may also result in the restriction of the bidder /contractor to conduct business with the public sector for a period not exceeding ten years, in addition to any other remedies the South African Police Service may have against the bidder / contractor concerned.

#### SUPPLIER DUE DILIGENCE

The South African Police Service reserves the right to conduct supplier due diligence prior to award or at any time during the evaluation process. During the due diligence process the information submitted by the bidder will be verified and any misrepresentation thereof will disqualify the bid.

The South African Police Service also reserves a right to conduct supplier due diligence during the contract period. Information submitted by the contractor will be verified and any misrepresentation thereof the South African Police Service reserves a right to institute remedial actions available. Due diligence may include preannounced or no-announce site visits.

#### 14. COMMUNICATION

SAPS: Procurement and Contract Management with permission of the BAC may communicate in writing with bidders where clarity is sought after the closing date of the bid and prior to the award of the contract, or to extend the validity period of the bid, if necessary.

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Any communication to any other government official or a person acting in an advisory capacity for the South African Police Service in respect of this bid between the closing date and the award of the bid by the bidder is discouraged.

All communication between the bidder and the SAPS: Procurement Management MGP & Services must be done in writing.

#### 15. CONTACT DETAILS

#### **BID ENQUIRIES**

Procurement Management MGP & Services

Address: 117 Cresswell Street, Weavind Park, Pretoria.

Tel: (012) 841 7745/ 012 841 7978

E-mail: Mashas@saps.gov.za, MaswanganyeKT@saps.gov.za

#### 16. SECTION B

#### 16.1 CONTRACT PERIOD

The contract period shall be for a period of two (2) years.

#### 16.2 RIGHT OF AWARD

The South African Police Service reserves its following rights-:

- To award the bid in part or in full;
- Not to make any award in this bid;
- Award the bid to more than one bidder for the same line item;
- Clarify further technical information from any bidder after the closing date;
- Verify information and documentation of the respective bidder;
- Not to accept any of the bids submitted;
- To withdraw or amend any of the bid conditions by notice in writing to all bidders prior to closing of the bid and post award
- To carry out site inspections, product evaluations or explanatory meetings in order to verify
  the nature and quality of the services offered by the bidder(s), whether before or after
  adjudication of the bid
- In the event that an incorrect award has been made to remedy the matter in any manner it may deem fit.
- To award a bid based on which bidder is offering the best value for money, even if such bid is not the lowest price.
- In the event that an incorrect award has been made or an error occurred during evaluation and adjudication phase, the South African Police Service reserves the right to remedy the matter in any manner it may deem fit.





#### 16.3 MULTIPLE AWARD

The South African Police Service reserves the right to award the same item to more than one supplier to address product availability and compatibility. Due diligence will be applied to ensure that pricing is affordable, market related and aligned to end-user requirements.

The following will be taken into consideration when awarding through a multiple award:

- a) Capacity to meet volume demand as per bid requirements
- b) Estimated volume to be supplied
- c) Risk to departments if the item is not available
- d) Source of the finished product, raw material and manufacturing site
- e) Previous performance of the bidder

#### 16.4 NEGOTIATIONS

The South African Police Service reserves the right to negotiate with the bidders prior to award and with the successful bidder(s) post award.

#### 16.5 QUALITY

Where specific specifications and/ or standards are applicable on materials and supplies, the quality of products shall not be less than the requirements of the latest edition of such specifications and/or standards.

#### 16.6 DELIVERY AND QUANTITIES

#### 16.6.1 DELIVERY BASIS

Firm lead times for delivery must be quoted for the duration of the contract period. Transit and storage conditions applicable to the relevant products must be adhered to.

#### 16.6.2 QUANTITIES

Quantities cannot be guaranteed.

#### 17. SECTION C

#### 17.1 ROLES AND RESPONSIBILITIES

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