



MNQUMA LOCAL MUNICIPALITY  
SUPPLY CHAIN  
MANAGEMENT UNIT

2025 -09- 19

Received By: Y. Vava

Signature: [Signature]

# ADVERT FOR NOTICE BOARD

## PROJECT DESCRIPTION

Mnquma Local Municipality hereby invites bids from all prospective accredited and qualifying service providers for

BID NO.	Description	Evaluation Criteria	Compulsory Tender & Site Briefing	Closing Date & Time	CIDB Grading
MNQ/SCM/65/25-26	REFURBISHMENT OF MAIN MUNICIPAL BUILDING	80/20	Date: 02/10/2025 Time: 10:00 Venue: Foyer Mnquma Local Municipality, Corner King and Mthatha Street Butterworth, 4960	Date: 23/10/2025  Time: 12:00	6GB or Higher

**Technical Enquiries:** Mr. G Chiguwe (Consultant: ARDAC) at 081 754 5257/email: [georgec@adarc.co.za](mailto:georgec@adarc.co.za)

**SCM Enquiries:** Ms. Y Vava (Manager: SCM) at (047) 050 1156 / 072 698 6085 email: [yvava@mnquma.gov.za](mailto:yvava@mnquma.gov.za)

**Evaluation Criteria:** The evaluation will be conducted in two (02) stages namely:

### Stage 1: Administrative compliance

Bidders that do not meet the **Administrative compliance** (Compliance with mandatory and other bid requirements) will not be eligible for further evaluation and will be deemed as non-responsive.

**Stage 2:** Evaluation in terms of the 80/20 preference point systems prescribed in Preferential Procurement Regulations 2022

**Price=80 points,**

**Specific goals =20 points**

The specific goals allocated points in terms of this tender	Specific Goal Points Allocated 20 points	Proof Required to score points
An EME or QSE which is at least 51% owned by black people	20	Fully completed and signed MBD 6.1 and Full Central Supplier Database Report (CSD) not older than one month.

**NB: No points will be claimed by the bidder if it fails to submit proof required to score points for specific goals**

### REQUIRED DOCUMENTS:

Potential bidders are urged to submit the following attachments when submitting their proposals, **failure to do so will lead to disqualification.**

### PROOF OF COMPANY EXPERIENCE:

- Bidder has successfully completed five (05) building construction projects.

**Completion certificate with appointment letters in relation to the required services for building construction projects must be attached.**

### CONDITIONS OF ACCEPTANCE:

- The Municipality is under no obligation to accept any proposal/tender and reserves the right to accept the whole or any part of the proposal/tender. No proposal/tenders will be considered from persons in the service of the state.
- The bidder or any of its directors/shareholders is not listed on the Register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector;

**NB: Key staff personnel must be working for the bidding company.**

- **Site Agent/Project Manager:** Academic Qualification: National Diploma in building or construction management and must have 10 years' post-graduation experience in building construction projects.
- **General foreman:** Academic Qualification: Grade 12 or equivalent qualification supported by Curriculum Vitae and must have a minimum of 5 years' experience in building construction projects.
- **Occupational Health and Safety Office:** National Diploma in safety management or equivalent qualification; and must have a minimum of 5 years' experience in building construction projects.

**Bidders must submit detailed CVs with original certified (not older than 06 months) copies of the required professional qualifications. If the required certified copies of professional qualifications are not attached to the CVs, will lead to disqualification (Copy of a certified copy will not be considered).**

**CONSTRUCTION EQUIPMENT AND TOOLS:**

- TLB
- Tipper truck
- Roller
- Crane truck

**Bidding Company must attach proof of ownership for (Roller) and certificate of registration for (TLB, Crane Truck and Tipper Truck) or submit signed Letter of intent to lease with proof of certificate of registration for (TLB, Crane Truck and Tipper Truck) and proof of ownership for (Roller). The signed letter of intent to lease must contain the relevant bid number/project description and construction equipment/tools leased.**

**NB: COMPLIANCE WITH THE TENDER SPECIFICATION:**

- Bidders must furnish if the bidder is required by law to prepare annual financial statements for auditing, their audited annual financial statements for the past three years; or since their establishment if established during the past three years. Bidder must full complete and sign the Annual Financial Statements (AFS) Declaration. If the bidder is not required by law to prepare AFS must submit a public interest score to support that.
- Fully completed by non-erasable ink and signed Bill of Quantities
- A Valid CIDB Grading (6GB or Higher)

- The bidder has not abused the Employer's Supply Chain Management System; or failed to perform on any previous contract and has been given a written notice to this effect.
- No late, incomplete, unsigned faxed, couriered, and emailed tenders will be accepted
- The tender offer submitted shall remain valid, irrevocable and open for written acceptance by the Mngquma Local Municipality for a period of 90 days from the closing date.
- The award of the tender may be subjected to price negotiation with the preferred tenderers.
- The municipality reserves the right to extend the tender period by notice in the press and on the municipality's official website  
[www.mngquma.gov.za](http://www.mngquma.gov.za)

**NB: Preferred bidders will be required to furnish the municipality with:**

- CK/ Company registration, Certified ID Copies not older than six (06) months
- Tax Compliance Status PIN
- Certificate issued by the municipality or any other municipality to which he may be indebted to the effect that he and, in the event of the bidder being a company, also any of its directors, is not indebted to the municipality or any other municipality or municipal entity for rates, taxes and/or municipal service charges which are in arrear for a period more than **three months** and that no dispute exists between such bidder and municipality or municipal entity concerned in respect of any such arrear amounts. Bidders who reside within the Mngquma Local Municipality (MLM) jurisdiction will be verified with MLM Revenue Section.

- Full CSD Report (Not older than one Month)
- Only the original tender document will be accepted.
- Fully Completed Tender Forms i.e. Form of Offer, all returnable MBDs (MBD1-9) –Part of the tender document. Return all returnable documents to the employer after completing them in their entirety by writing legibly in non – erasable ink.
- In the case of partnerships/consortiums/ joint venture agreement, signed agreement must be submitted with the tender document, and
- All parties/partners to the partnership/ consortium/joint venture agreement must be registered on the Central Supplier Database

**NB: Failure to furnish all the above required documents, bidder will be disqualified.**

**OBTAINING OF TENDER DOCUMENTS:**

Tender documents for this project are downloadable at the municipal website: [www.mnquma.gov.za](http://www.mnquma.gov.za) and on eTender portal: <https://etenders.treasury.gov.za/>

**TENDER SUBMISSION AND OPENING**

Tenders/Proposals must be submitted by hand at Bid Box, Corner King and Mthatha Street, Butterworth. 4960  
Bids may only be submitted on the bid document provided by the municipality.

Tenders should be sealed, endorsed on the envelope with:

**BID NUMBER:** MNQ/SCM/65/25-26

**PROJECT NAME:** REFURBISHMENT OF MAIN MUNICIPAL BUILDING

Back of the envelope with:

**Company Name, address, Contact person and Contact details.**

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**S. Mahlasela**  
**MUNICIPAL MANAGER**