



BID SPECIFICATION COMMITTEE (BSC) – MINUTES OF THE MEETING HELD ON THE 24th MAY 2023

BREIFING SESSION

VENUE: -		TEAMS		
DATE: -		24th May 2023		
TIME: -		10h00		
1. ATTENDANCE			2. NON- ATTENDANCE	
1.1 PRESENT			2.1 APOLOGIES	2.2 ABSENT
			Papama Ntsadu	
			Tebogo Phashake	
			Seperepere Morakane	
			Relebogile Phiri	
NAME	SURNAME	BUSINESS UNIT		
Members				
Khazamola	Baloyi			
Bongani	Sibeko			
Moloisane	Moloi			
Hlatshwayo	Mkhululeki			
Nonkululeko	Kekana			
By Invitation				
Palesa	Motaung	Probity Auditors		



AGENDA ITEMS		RESPONSIBILITY
1.	Welcome and Opening remarks	Chairperson
	The Chairperson welcomed everyone present and declared the meeting officially opened	
2.	Attendance Register Circulation	
2.1	Circulation of Attendance Register and Declaration of Interest forms	BSC Secretariat
	The roll call was made to check Attendance Register and Declaration of Interest Form was read for every member for declaration and the presenters. (Declared online)	
2.2	Circulation of Register of Gifts and Invitation Form	BSC Secretariat
	Members did the declarations online.	
3.	Adoption of the Agenda	BSC Members
	No changes to the agenda, adopted and seconded	
4.	Adoption of the previous minutes	BSC Members
	N/A	
5.	Matters Arising from previous meetings	Resolutions
5.1	N/A	
6	Terms of Reference	
	Project description and deliberations	Resolutions/Person responsible
6.1	<p>INVITATION FOR THE SUPPLY, DELIVERY, CONFIGURATION, AND MAINTENANCE OF DRONES AND THE RELATED EQUIPMENT AND PROVISION OF DRONE PILOT (RPL) TRAINING, FACILITATION OF SACAA COMPLIANCE (REMOTELY PILOTED AIRCRAFT SYSTEM OPERATIONS CERTIFICATE) (RPAS) ON BEHALF OF THE GAUTENG PROVINCIAL GOVERNMENT (GPG) FOR THE PERIOD OF 36 MONTHS.</p> <p>The evaluation criteria were presented as follows:</p> <ul style="list-style-type: none"> ➤ Stage 1A Mandatory Requirements ➤ Stage 1B Functionality Evaluation The total scoring on functionality is 100 the minimum threshold is 80. ➤ Section 1C Site visit evaluation 	



	<ul style="list-style-type: none">➤ Scope of Work➤ questions and answers Attendees were afforded opportunity to ask questions	
7.	Closure	BSC Chairperson
	The Chairperson thanked everyone and adjourned the meeting	