

**PROVINCIAL ADMINISTRATION OF KWAZULU-NATAL  
DEPARTMENT OF ECONOMIC DEVELOPMENT, TOURISM AND  
ENVIRONMENTAL AFFAIRS**



**KWAZULU-NATAL PROVINCE**

**ECONOMIC DEVELOPMENT, TOURISM  
AND ENVIRONMENTAL AFFAIRS  
REPUBLIC OF SOUTH AFRICA**

**QUOTATION DOCUMENT**

**with JBCC Minor Works Agreement - 4th Edition**

**SERVICE DESCRIPTION :**

**SUPPLY, DELIVERY, INSTALLATION AND ESTABLISH/OPERATIONALIZE TWO  
CONTAINERIZED FISH PROCESSING FACILITIES IN UGU AND UMKHANYAKUDE  
DISTRICT MUNICIPALITIES RESPECTIVELY IN LINE WITH SPECIFICATION  
SUPPLIED**

**Employer:**

Department of Economic Development, Tourism and Environmental Affairs

KZN Department of Economic Development, Tourism  
**PIETERMARITZBURG**  
3201

**Contact :**

**Project Leader:** Tutula Sinxolo  
**Telephone number:** 0332642624/0769578530  
**WIMS No.:**  
**Quotation Number:** 2022060203  
**CIDB Registration Number:** \_\_\_\_\_  
**Central Suppliers Database No.:** \_\_\_\_\_

**PLEASE NOTE THAT THIS QUOTATION IS SUBJECT TO THE CONSTRUCTION INDUSTRY DEVELOPMENT BOARD ACT, (ACT NO. 38 OF 2000) AND ANY AMENDMENTS THERETO INCLUDING BOARD NOTICES, AND REGULATIONS PROMULGATED IN TERMS OF THE ABOVE MENTIONED ACT), AND THE STANDARD CONDITIONS OF QUOTATION AS CONTAINED IN ANNEXURE "C" OF THE STANDARD FOR UNIFORMITY IN CONSTRUCTION PROCUREMENT. IT IS ALSO SUBJECTED TO KWAZULU-NATAL: PROVINCIAL TREASURY SUPPLY CHAIN MANAGEMENT POLICY (DEC 2005) AND THE OCCUPATIONAL HEALTH AND SAFETY ACT, ACT 85 OF 1993 AND THE CONSTRUCTION REGULATIONS OF FEBRUARY 2014, AS AMENDED FROM TIME TO TIME.**

**SUPPLY, DELIVERY, INSTALLATION AND ESTABLISH/OPERATIONALIZE TWO  
CONTAINERIZED FISH PROCESSING FACILITIES IN UGU AND  
UMKHANYAKUDE DISTRICT MUNICIPALITIES RESPECTIVELY IN LINE WITH  
SPECIFICATION SUPPLIED**



**TABLE OF CONTENTS**

**THE QUOTATION**

<b>1. PART T1: QUOTATION PROCEDURES</b>	<b>Page/s</b>
T1.1 Bid Notice and Invitation to Quote	4
T1.2 Quotation Data	4
T1.3 Annexure F - Standard Conditions of Tender	10
T1.4 Annexure to Notice and Invitation to Quote	1
<b>2. PART T2: RETURNABLE DOCUMENTS</b>	
T2.1 Submission of Compulsory Returnable Schedules.	2
T2.3 Authority to sign Quote.	1
T2.7 Site Inspection Certificate.	1
T2.9 Preference Certificate	5
T2.10 Tax Compliance Status (TCS) PIN to verify on line compliance supplier status via e-filing.	1
T2.13 Contract Form - Purchase of Goods/Works-Part 1	1
T2.14 Contract Form - Purchase of Goods/Works-Part 2	1
T2.16 Bidders Disclosure Form	3
T2.18 Client's Specific requirement for the Contractor's detailed OHS plan	5
T2.20 Declaration Certificate for local production and content for designated sectors - SBD 6.2	4
T2.22 Quality Criteria	3
T2.23 Invitation to Bid - SBD 1	2

**THE CONTRACT**

<b>3. PART C1: AGREEMENT AND CONTRACT DATA</b>	
C1.1. Form of Offer and Acceptance	3
C1.2. Contract Data	5
<b>4. PART C2: PRICING DATA</b>	
C2.1 Pricing Instructions	1
C2.2 Pricing Schedule	2
C2.3 Preliminary and General - EPWP (If applicable)	
C2.4 Preliminary and General - EPWP Beneficiary (If applicable)	
<b>5. PART C3: SCOPE OF WORKS</b>	
C3.1 Scope of Works	2
C3.2 Specifications for HIV/STI Awareness	3
C3.3 HIV/STI Compliance Report	2
C3.4 EPWP Scope of Works (If Applicable)	5
<b>6. PART C4: SITE INFORMATION</b>	
C4.1 Site Information	1
C4.2 EPWP Employment Contract (Refer to Annexure 10)	
<b>7. DRAWINGS</b>	
C5.1 List of Drawings	2
<b>8. ANNEXURES</b>	
Annexure 1 Model Preambles for Trades 2008	49
Annexure 2 General Electrical Specifications	
Annexure 3 Lightning Protection Specifications	
Annexure 4 Map of submission locations	1
Annexure 5 Joint Venture Agreement	
Annexure 6 Occupational Health and Safety Specification	
Annexure 7 Health and Safety Bill of Quantities	
Annexure 8 Builders Lien	
Annexure 9 Additional Specification - EPWP Beneficiary	
Annexure 10 EPWP Employment Contract	
Annexure 11 Attendance Register - Infrastructure and Other projects	
Annexure 12 EPWP Data Collection tool for Phase 3 system	
Annexure 13 Geotechnical Investigation Report (If applicable)	

**IMPORTANT NOTICE TO BIDDERS**

These forms are for internal and external use for the Department of Economic Development, Tourism and Environmental Affairs, Province of KwaZulu-Natal.

The Total (Including Value Added Tax) on the Pricing Schedule must be carried to the "Offer" part only of the Form of Offer and Acceptance - C1.1

"Enterprise" shall mean the legal Quoting Entity or Bidder who, on acceptance of the Offer, would become the contractor



T1.2 QUOTATION DATA			
Project title:	SUPPLY, DELIVERY, INSTALLATION AND ESTABLISH/OPERATIONALIZE TWO CONTAINERIZED FISH PROCESSING FACILITIES IN UGU AND UMKHANYAKUDE DISTRICT MUNICIPALITIES RESPECTIVELY IN LINE WITH SPECIFICATION SUPPLIED		
Project Code:			
Quotation no:	2022062801	Closing date:	
Closing time:		Validity period:	Calendar Days
Clause number:			
	<p>The conditions of Quotation are the Standard Conditions of Tender as contained in Annexure C of the CIDB Standard for Uniformity in Engineering and Construction Works Contracts as per Board Notice 423 of 2019 in Government Gazette 42622 of DATE as amended from time to time. (see <a href="http://www.cidb.org.za">www.cidb.org.za</a>) Refer to Conditions of Tender as bound into this document.</p> <p>The Standard Conditions of Tender make several references to the Quotation Data for details that apply specifically to this quotation. The Quotation Data shall have precedence in the interpretation of any ambiguity or inconsistency between it and the Standard Conditions of Tender.</p> <p>Each item of data given below is cross-referenced to the clause marked "C" in the above mentioned Standard Conditions of Tender.</p> <p>The Joint Building Contracts Committee (JBCC's Minor Works - 4th Edition) agreements will apply and any clauses referred to will be prefixed with JBCC.</p> <p>The conditions of quotation are also subject to the Treasury Regulations 16A and the KwaZulu Natal Supply Chains Management Policy Framework.</p> <p>The reference to the word "Tender" in the Standard Condition of Tender shall be construed to mean "Quotation".</p>		
C.1.1	The employer is the Head: Public Works (Department of Public Works-Province of KwaZulu-Natal)		
C.1.2	The quotation documents issued by the employer comprise:		
	<b>Part 1: Quotation procedures</b>		
	T1.1	Bid Notice and Invitation to Quote	
	T1.2	Quotation Data	
	T1.3	Annexure F - Standard Conditions of Tender	
	T1.4	Annexure to Notice and Invitation to Quote	
	<b>Part 2: Returnable documents</b>		
	T2.1	List of returnable documents	
	T2.2	Compulsory Enterprise Questionnaire.	
	T2.3	Authority to sign Quote.	
	T2.4	Financial Standing and other Resources of Business Declaration	
	T2.5	Equipment Schedules applicable	
	T2.6	Contractors Health & Safety Declaration.	
	T2.7	Site Inspection Certificate.	
	T2.8	Proof of UIF Registration.	
	T2.9	Preference Certificate	
	T2.10	Tax Compliance Status (TCS) PIN to verify on line compliance supplier status via e-filing.	
	T2.11	#REF!	
	T2.12	Proof of good standing with the Compensation Commissioner	
	T2.13	#REF!	
	T2.14	Contract Form - Purchase of Goods/Works-Part 1	
	T2.15	Contract Form - Purchase of Goods/Works-Part 2	
	T2.16	Bidders Disclosure Form	
	T2.17	#REF!	
	T2.18	Client's Specific requirement for the Contractor's detailed OHS plan	
	T2.19	Base Line Risk Assessment	
	<b>CONTRACT</b>		
	<b>Part C1: Agreements and Contract Data</b>		
	C1.1	Form of Offer and Acceptance	
	C1.2	Contract Data	

<b>Quotation no: 2022062801</b>	
<b>Part C2: Pricing Data</b>	
C2.1	Pricing Instructions
C2.2	Pricing Schedule
C2.3	Preliminary and General - EPWP (If applicable)
C2.4	Preliminary and General - EPWP Beneficiary (If applicable)
<b>Part C3: Scope of Works</b>	
C3.1	Scope of Works
C3.2	Specifications for HIV/STI Awareness
C3.3	HIV/STI Compliance Report
C3.4	EPWP Scope of Works (If Applicable)
<b>Part C4: Site Information</b>	
C4.1	Site Information
C4.2	EPWP Employment Contract
<b>Part C5: Drawings</b>	
C5.1	List of Drawings
C5.2	ANNEXURES
Annexure 1	Model Preambles for Trades 2008
Annexure 4	Map of submission locations
Annexure 2	General Electrical Specifications
Annexure 3	Lightning Protection Specifications
Annexure 5	Joint Venture Agreement
Annexure 7	Health and Safety Bill of Quantities
Annexure 9	Additional Specification - EPWP Beneficiary
Annexure 10	EPWP Employment Contract
Annexure 6	Occupational Health and Safety Specification
<b>C.1.4</b>	<p>The Employer's agent is:</p> <p>Name: 0</p> <p>COLLECTION OF Project Leader</p> <p>Address:</p> <p>Tel: 0</p> <p>Fax: 0</p> <p>E-mail: 0</p> <p>The second sentence shall read "Communication can be in any of the official languages recognised in KwaZulu-Natal which is English, Afrikaans or Zulu but writing is preferred in English as this is generally accepted as a business language"</p>
<b>C.1.6</b>	Competitive Negotiated Procedure
<b>C.2.1</b>	Only those Bidders who are registered with CIBD or who are capable of being so prior to the evaluation of submissions in a 1 GB class of construction and are registered with the CIDB are eligible to submit quotations. Bidders must also be registered on the Central Suppliers Database.
<b>C.2.2</b>	The employer will not compensate the tenderer for any costs incurred in the preparation and submission of a quotation offer, including the costs of any testing necessary to demonstrate that aspects of the offer complies with requirements.
<b>C.2.7</b>	<p>The arrangements for a Compulsory Pre-Quotation Meeting are:</p> <p>Location and Time: 0</p> <p>Date: Saturday, 00 January 1900</p> <p>The Bidder is required to sign the attendance register.</p> <p>OR</p> <p>No compulsory pre-quotation briefing meeting.</p>



<b>Quotation no: 2022062801</b>	
<b>C.2.10.3</b>	The Bidders must provide rates and prices that are fixed for the duration of the contract and not subject to adjustment except as provided for in the conditions of contract identified in the contract data.
<b>C.2.11</b>	The Bidder must not make any alterations or additions to the quotation documents, except to comply with instructions issued by the Employer, or necessary to correct errors made by the Bidder. All signatories to the Quotation offer shall initial all such alterations. Erasures and the use of the masking fluid are prohibited.
<b>C.2.12</b>	Alternative Offers may not be considered
<b>C.2.13</b>	To provide the whole of the Works as per the Scope
<b>C.2.13.5</b>	The Employer's address for delivery of Quotation offers and identification details to be shown on each Quotation offer package are as per <b>T1.1 Bid Notice and Invitation to Quote</b> .
<b>C.2.15</b>	The closing time for submission of Quotation offers is as per <b>T1.1 Bid Notice and Invitation to Quote</b> .  Telephonic, telegraphic, telex, facsimile or emailed quotation offers will not be accepted.
<b>C.2.16</b>	The quotation offer validity period is calendar days.
<b>C.2.16.2</b>	The Bidder must, if requested by the employer, consider extending the validity period stated in the Quotation Data for an agreed additional period.
<b>C.2.17</b>	The Bidder must provide clarification of a quotation offer in response to a request to do so from the employer during the evaluation of Quotation offers. This may include providing a breakdown of rates or prices and correction of arithmetical errors by the adjustment of certain rates or item prices (or both). No change in the total of the prices or substance of the quotation offered, or permitted. The total of the prices stated by the Bidder shall be binding upon the Bidder.
<b>C.2.23</b>	The Bidder is required to submit with this quotation a Certificate of Contractor Registration issued by CIDB or a copy of the application for registration (Form F006) and Tax Compliance Status (TCS) PIN to verify on line compliance supplier status via SARS e-filing.
<b>C.3.3</b>	Quotation offers received after the closing time stated on the Quotation Data, must be returned unopened, (unless it is necessary to open a quotation submission to obtain a forwarding address).
<b>C.3.4.2.</b>	The employer must announce at the opening held immediately after the opening of quotation submissions, at a venue indicated in the Quotation Data, the name of each Bidder whose quotation offer is opened, the total of his prices and time for completion.
<b>C.3.7</b>	The employer must determine whether there has been any effort by a Bidder to influence the processing of quotation offers and instantly disqualify a Bidder (and his quotation offer) if it is established that he engaged in corrupt or fraudulent practices.
<b>C.3.8</b>	<p>The employer must determine, on opening and before detailed valuation, whether each quotation offer properly received:</p> <ul style="list-style-type: none"> <li>a) complies with the requirements of the Conditions of Quotation.</li> <li>b) has been properly and fully completed and signed, and</li> <li>c) is responsive to the other requirements of the quotation documents.</li> </ul> <p>A responsive Quotation is one that conforms to all the terms, conditions and specifications of the quotation documents without material deviation or qualification. A material deviation or qualification is one which, in the Employer's opinion, would:</p> <ul style="list-style-type: none"> <li>a) detrimentally affect the scope, quality, or performance of the Works, services or supply identified in the Scope of Work or</li> <li>b) significantly change the Employers or the Bidders risks and responsibilities under the contract, or</li> <li>c) affect the competitive position of other Bidders presenting responsive Quotations, if it were to be rectified.</li> </ul> <p>Reject a non-responsive Quotation offer, and not allow it to be subsequently made responsive by correction or withdrawal of the non-conforming deviation or reservation.</p>

<b>Quotation no:</b> 2022062801	
<b>C.3.13</b>	<p>Quotation offers will only be accepted if:</p> <ul style="list-style-type: none"> <li>(a) the Bidder has in his/her possession Tax Compliance Status (TCS) PIN to verify on line compliance supplier status via SARS e-filing.</li> <li>(b) the Bidder is registered with the Construction Industry Development Board in an appropriate class of works and the Bidder has submitted a CIDB certificate of registration.</li> <li>(c) the Bidder is not in arrears for more than 3 months with municipal rates and taxes and municipal services charges.</li> <li>(d) the Bidder has completed the Compulsory Enterprise Questionnaire and there are no conflicts of interest which may impact on the Bidder's ability to perform to the contract in the best interests of the employer or potentially compromise the quotation process.</li> <li>(e) the Bidder has not: <ul style="list-style-type: none"> <li>i) abused the Employer's Supply Chain Management System; or</li> <li>ii) failed to perform on any previous contract and has been given a written notice to this effect.</li> </ul> </li> <li>(f) the Bidder or any of its Directors is not listed on the Register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 (Act No. 12 of 2004) as a person prohibited from doing business with the Public sector.</li> <li>(g) The Bidder has signed and submitted the Authority to Sign.</li> <li>(h) The Bidder has signed and submitted the Equipment Schedules, if applicable.</li> <li>(i) The Bidder has submitted Proof of UIF registration and good standing with the Compensation Commissioner.</li> <li>(j) The Bidder has submitted the Signed Form of Offer that is part of the Form of Offer and Acceptance.</li> <li>(k) Proof of Paid Municipal Rates and Taxes.</li> </ul>
<p>If a contractor fails to render the service within the stipulated period in the contract, the employer shall in terms of Clause 12 of the JBCC Minor Works Agreement, deduct a penalty from the value of the contract sum. The employer shall deduct an amount as indicated in the <b>Minor Works Agreement Contract Data EC</b>.</p>	



## PART T1: QUOTATION PROCEDURES

### T1.1 Quotation Notice and Invitation to Quote

THE KZN DEPARTMENT OF ECONOMIC DEVELOPMENT, TOURISM AND ENVIRONMENTAL AFFAIRS INVITES

<b>Project title:</b>	<b>SUPPLY, DELIVERY AND PAVING OF ESIBAYENI WALKWAY IN BERGIVILLE AT OKHAHLAMBA LOCAL MUNICIPALITY</b>		
<b>Quotation no:</b>	<b>2022060203</b>	<b>Contract period</b>	
<b>Advertisement date:</b>		<b>Closing date:</b>	
<b>Closing time:</b>		<b>Validity period:</b>	<b>Calendar Days</b>

It is estimated that Bidders should have a CIDB contractors grading designation of 1 GB or higher. No alternative Class of work, as referred to in Clause 25(3)(a)(i) of the CIDB Regulations, as amended, is anticipated for this project.

<input checked="" type="checkbox"/>	<p>It is estimated that Potentially Emerging enterprises should have a CIDB contractor grading of (N/A) and satisfy the criterion stated in the Quotation Data. (<i>Only applicable if Client has an Official Mentorship programme in place to assist potentially emerging enterprises</i>)</p> <p>All Bidders should have a CIDB Class of Construction Contractor Grading Designation as indicated above. No Bidder with a PE status can be considered If "N/A" is indicated above because the Department does not have an Official Mentorship Programme in place to assist a Potentially Emerging Enterprise.</p>
-------------------------------------	---

**Only Bidders who are responsive to the following responsiveness criteria are eligible to submit Quotations:**

Bidders registered on the Central Suppliers Database (CSD) are eligible to submit quotations.

<input checked="" type="checkbox"/>	Only those Bidders who are registered with the CIDB, or are capable of being so prior to the evaluation of submissions, in a contractor grading designation equal to or higher than a contractor grading designation determined in accordance with the sum Quoted for a 1 GB or higher, class of construction work, are eligible to submit quotes. Quotation values in close proximity to the limit of a Quotation value range will be dealt with in accordance with Clause 25(3)(a)(ii) and 25(7A) of the latest amended Regulations.
<input checked="" type="checkbox"/>	<p>Joint ventures are eligible to submit Quotations provided that:</p> <ol style="list-style-type: none"> <li>1 every member of the joint venture is registered with the CIDB;</li> <li>2 the lead partner has a contractor grading designation in the 1 GB or higher, class of construction work.</li> <li>3 the combined contractor grading designation calculated in accordance with the Construction Industry Development Board Regulations is equal to or higher than a contractor grading designation in accordance with the sum Quoted for a 1 GB or higher, class of construction work.</li> </ol>
<input checked="" type="checkbox"/>	Quotation document must be properly received on or before the Quotation closing date and time specified on the invitation, fully completed and signed in ink (All as per Standard Conditions of Quotation).
<input checked="" type="checkbox"/>	Authority to sign Quote.
<input type="checkbox"/>	Financial Standing and other Resources of Business Declaration
<input checked="" type="checkbox"/>	Submission of Compulsory Returnable Schedules.
<input checked="" type="checkbox"/>	Site Inspection Certificate.
<input checked="" type="checkbox"/>	Tax Compliance Status (TCS) PIN to verify on line compliance supplier status via e-filing.
<input type="checkbox"/>	Complete Schedule of rates is to be submitted on the day of the Quotation closing date.
<input type="checkbox"/>	Proof of good standing with the Compensation Commissioner
<input type="checkbox"/>	Proof of Paid Municipal Rates and Taxes.
<input type="checkbox"/>	Proof of UIF Registration.
<input type="checkbox"/>	Contractors Health & Safety Declaration.
<input type="checkbox"/>	Compulsory Enterprise Questionnaire.

THE FOLLOWING PARTICULARS MUST BE FURNISHED (FAILURE TO DO SO MAY RESULT IN YOUR BID BEING DISQUALIFIED)

NAME OF BIDDER: \_\_\_\_\_  
POSTAL ADDRESS: \_\_\_\_\_  
STREET ADDRESS: \_\_\_\_\_  
TELEPHONE NUMBER CODE : \_\_\_\_\_ NUMBER: \_\_\_\_\_  
CELLPHONE NUMBER: \_\_\_\_\_  
FACSIMILE NUMBER CODE : \_\_\_\_\_ NUMBER: \_\_\_\_\_  
E-MAIL ADDRESS: \_\_\_\_\_  
VAT REGISTRATION NUMBER: \_\_\_\_\_

TAX COMPLIANCE STATUS (TCS) PIN TO VERIFY ON LINE COMPLIANCE SUPPLIER STATUS VIA SARS E - FILING. YES ☐ or NO ☐

HAS A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE BEEN SUBMITTED? YES ☐ or NO ☐

IF YES, WHO WAS THE CERTIFICATE ISSUED BY?

[Tick Applicable Box]

A Verification Agency Accredited by the South African Accreditation System (SANAS); OR

☐

ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS / SERVICES / WORKS OFFERED? [If yes, enclose proof]

YES ☐ or NO ☐

This quote will be evaluated according to the Preferential Procurement Policy Framework Act, 2000: Preferential Procurement Regulations; 2017

☒

80/20 Preference point scoring system



<b>Price / Quality:</b>	
Price and Quality:	80
Preference:	20
<b>Total must equal (100%):</b>	<b>100</b>

Preference point scoring system will be based on the following points:

<b>Preference points system:</b>			
Preferences are offered to Bidder's who have attained the following B-BBEE status level of contributor in accordance with the table below:			
<b>1.</b>	<b>B-BBEE Status Level of Contributor</b>	<b>Number of Points</b>	
(a)	Level 1	20	Points
(b)	Level 2	18	Points
(c)	Level 3	14	Points
(d)	Level 4	12	Points
(e)	Level 5	8	Points
(f)	Level 6	6	Points
(g)	Level 7	4	Points
(h)	Level 8	2	Points
(i)	Non-compliant contributor	0	Points
<b>Total of Price and Preference must not exceed 100 points</b>		<b>100</b>	<b>Points</b>

**Notes:**

- 1 The successful bidder will be required to fill in and sign a written Contract Form (SBD 7) form.
- 2 Bidders should ensure that bids are delivered timeously to the correct address. If the bid is late, it will not be accepted for consideration.
- 3 The requirements in respect of the application of 80/20 preference points scoring system, as reflected in the table above. Number of points will be awarded in accordance with the B-BBEE status level of contributor
- 4 The bid box is open during official working hours.
- 5 All Bids must be submitted on the official forms – (Not to be re-typed)
- 6 THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE JBCC Series 2000 Edition 4 Minor Works (August 2007) Conditions of contract AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT
- 7 (A B-BBEE status level verification certificate must be submitted in order to qualify for PREFERENCE POINTS)

**COLLECTION OF QUOTATION DOCUMENTS:**

Quotation documents may be collected during working hours at the following address :

**KZN Economic Development, Tourism and Environmental Affairs ,270 Jabu Nflovu Street, Pietermaritzburg at the time indicated on T1.1 Bid Notice and Invitation to quote**

**BRIEFING MEETING**

Briefing Session is compulsory

**QUERIES RELATED TO QUOTATION DOCUMENTS MAY BE ADDRESSED TO:**

EDTEA Project Leader:	Tutula Sinxoto	Telephone no:	0332642624
Cell no:	0769578530	Fax no:	
E-mail:			

**QUERIES RELATED TO TECHNICAL ISSUES MAY BE ADDRESSED TO:**

EDTEA Project Leader:	Tutula Sinxoto	Telephone no:	0332642624
Cell no:	0769578530	Fax no:	0
E-mail:	<a href="mailto:tutula.sinxoto@kznedtea.gov.za">tutula.sinxoto@kznedtea.gov.za</a>		

**QUERIES RELATED TO SAFETY, HEALTH AND ENVIRONMENTAL ISSUES MAY BE ADDRESSED TO:**

Safety Officer:		Telephone no:	0
Cell no:		Fax no:	0
E-mail:			

**DEPOSIT / RETURN OF QUOTATION DOCUMENTS:**

Telegraphic, telephonic, telex, facsimile, electronic and / or late Quotations will not be accepted.

Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the **Tender Data document**.

All Quotation documents must be submitted on the official forms - (not to be re-typed)

**TENDER DOCUMENTS MAY BE:**

POSTED TO:
Attention:

OR

DEPOSITED IN THE Quotation BOX AT:
270 Jabu Ndlovu Street,PMB EDTEA Head Office
0
0



### C.1.3 - Annexure C - Standard Conditions of Quotation

Note: Where this document refers to tenderer or tender it shall be read as bidder or bid.

#### C.1 General

##### C.1.1 Actions

- C.1.1.1 The employer and each tenderer submitting a tender offer shall comply with these conditions of tender. In their dealings with each other, they shall discharge their duties and obligations as set out in F.2 and F.3, timeously and with integrity, and behave equitably, honestly and transparently and comply with all legal obligations and not engage in anticompetitive practices.
- C.1.1.2 The employer and the tenderer and all their agents and employees involved in the tender process shall avoid conflicts of interest and where a conflict of interest is perceived or known, declare any such conflict of interest, indicating the nature of such conflict. Tenderer's shall declare any potential conflict of interest in their tender submissions. Employees, agents and advisors of the employer shall declare any conflict of interest to whoever is responsible for overseeing the procurement process or as soon as they become aware of such conflict, and abstain from any decisions where such conflict exists or recuse themselves from the procurement process, as appropriate.

- Note: 1) A conflict of interest may arise due to a conflict of roles which might provide an incentive for improper acts in some circumstances. A conflict of interest can create an appearance of impropriety that can undermine confidence in the ability of that person to act properly in his or her position even if no improper acts result.
- 2) Conflicts of interest in respect of those engaged in the procurement process include direct, indirect or family interests in the tender or outcome of the procurement process and any personal bias, inclination, obligation, allegiance or loyalty which would in any way affect any decisions taken.

- C.1.1.3 The employer shall not seek and the tenderer shall not submit a tender without having a firm intention and the capacity to proceed with the contract.

##### C.1.2 Tender Documents

The documents issued by the employer for the purpose of a tender offer are listed in the **tender data**.

##### C.1.3 Interpretation

- C.1.3.1 The **tender data** and additional requirements contained in the tender schedules that are included in the returnable documents are deemed to be part of these conditions of tender.
- C.1.3.2 These conditions of tender, the **tender data** and tender schedules which are required for tender evaluation purposes, shall form part of any contract arising from the invitation to tender.
- C.1.3.3 For the purposes of these conditions of tender, the following definitions apply:
- a) **conflict of interest** means any situation in which:
    - i) someone in a position of trust has competing professional or personal interests which make it difficult to fulfil his or her duties impartially;
    - ii) an individual or tenderer is in a position to exploit a professional or official capacity in some way for their personal or corporate benefit; or
    - iii) incompatibility or contradictory interests exist between an employee and the tenderer who employs that employee.
  - b) **comparative offer** means the price after the factors of a non-firm price and all unconditional discounts it can be utilised to have been taken into consideration;
  - c) **corrupt practice** means the offering, giving, receiving or soliciting of anything of value to influence the action of the employer or his staff or agents in the tender process;
  - d) **fraudulent practice** means the misrepresentation of the facts in order to influence the tender process or the award of a contract arising from a tender offer to the detriment of the employer, including collusive practices intended to establish prices at artificial levels.

##### C.1.4 Communication and employer's agent

Each communication between the employer and a tenderer shall be to or from the employer's agent only, and in a form that can be read, copied and recorded. Communication shall be in the English language. The employer shall not take any responsibility for non-receipt of communications from or by a tenderer. The name and contact details of the employer's agent are stated in the **tender data**.

##### C.1.5 Cancellation and Re-Invitation of Tenders

- C.1.5.1 An employer may, prior to the award of the tender, cancel a tender if-

- a) due to changed circumstances, there is no longer a need for the engineering and construction work under the invitation;
- b) funds are no longer available to cover the total envisaged expenditure; or
- c) no acceptable tenders are received.
- d) there is a material irregularity in the tender process.

**C.1.5.2** The decision to cancel a tender invitation must be published in the same manner in which the original invitation was published.

**C.1.5.3** An Employer may only with the prior approval of the relevant treasury cancel a tender invitation for the same tender.

#### **C.1.6 Procurement procedures**

##### **C.1.6.1 General**

Unless otherwise stated in the **tender data**, a contract will, subject to F.3.13, be concluded with the tenderer who in terms of F.3.11 is the highest ranked or the tenderer scoring the highest number of tender evaluation points, as determined by the tendering process.

##### **C.1.6.2 Competitive negotiation procedure**

**C.1.6.2.1** Where the **tender data** requires that the competitive negotiation procedure is to be followed, tenderers shall submit tender offers in response to the proposed contract in the first round of submissions. Notwithstanding the requirements of C.3.4, the employer shall announce only the names of the tenderers who make a submission. The requirements of C.3.8 relating to the material deviations or qualifications which affect the competitive position of tenderers shall not apply.

**C.1.6.2.2** All responsive tenderers, or at least a minimum of not less than three responsive tenderers that are highest ranked in terms of the evaluation criteria stated in the **tender data**, shall be invited to participate in the competitive negotiation procedure.

**C.1.6.2.3** At the conclusion of each round of negotiations, tenderers shall be invited by the employer to revise their tender offer based on the same evaluation criteria, with or without adjusted weightings. Tenderers shall be advised when they are to submit their best and final offer.

**C.1.6.2.4** The contract shall be awarded in accordance with the provisions of C.3.11 and C.3.13 after tenderers have been requested to submit their best and final offer.

##### **C.1.6.3 Proposal procedure using the two stage-system**

###### **C.1.6.3.1 Option 1**

Tenderers shall in the first stage submit technical proposals and, if required, cost parameters around which a contract may be negotiated. The employer shall evaluate each responsive submission in terms of the method of evaluation stated in the **tender data**, and in the second stage negotiate a contract with the tenderer scoring the highest number of evaluation points and award the contract in terms of these conditions of tender.

###### **F.1.6.3.2 Option 2**

**C.1.6.3.2.1** Tenderers shall submit in the first stage only technical proposals. The employer shall invite all responsive tenderers to submit tender offers in the second stage, following the issuing of procurement documents.

**C.1.6.3.2.2** The employer shall evaluate tenders received during the second stage in terms of the method of evaluation stated in the **tender data**, and award the contract in terms of these conditions of tender.

#### **C.2 Tenderer's obligations**



**C.2.1 Eligibility**

**C.2.1.1** Submit a tender offer only if the tenderer satisfies the criteria stated in the **tender data** and the tenderer, or any of his principals, is not under any restriction to do business with employer.

**C.2.1.2** Notify the employer of any proposed material change in the capabilities or formation of the tendering entity (or

**C.2.2 Cost of tendering**

**C.2.2.1** Accept that, unless otherwise stated in the **tender data**, the employer will not compensate the tenderer for any

**C.2.2.2** The cost of the tender documents charged by the employer shall be limited to the actual cost incurred by the employer for printing the documents. Employers must attempt to make available the tender documents on its website so as not to incur any costs pertaining to the printing of the tender documents.

**C.2.3 Check documents**

Check the tender documents on receipt for completeness and notify the employer of any discrepancy or omission.

**C.2.4 Confidentiality and copyright of documents**

Treat as confidential all matters arising in connection with the tender. Use and copy the documents issued by the employer

**C.2.5 Reference documents**

Obtain, as necessary for submitting a tender offer, copies of the latest versions of standards, specifications, conditions of

**C.2.6 Acknowledge addenda**

Acknowledge receipt of addenda to the tender documents, which the employer may issue, and if necessary apply for an

**C.2.7 Clarification meeting**

Attend, where required, a clarification meeting at which tenderers may familiarize themselves with aspects of the proposed

**C.2.8 Seek clarification**

Request clarification of the tender documents, if necessary, by notifying the employer at least five (5) working days before

**C.2.9 Insurance**

Be aware that the extent of insurance to be provided by the employer (if any) might not be for the full cover required in terms of the conditions of contract identified in the **contract data**. The tenderer is advised to seek qualified advice regarding

**C.2.10 Pricing the tender offer**

**C.2.10.1** Include in the rates, prices, and the tendered total of the prices (if any) all duties, taxes (except Value Added Tax (VAT)), and other levies payable by the successful tenderer, such duties, taxes and levies being those applicable 14 days before the closing time stated in the **tender data**.

**C.2.10.2** Show VAT payable by the employer separately as an addition to the tendered total of the prices.

**C.2.10.3** Provide rates and prices that are fixed for the duration of the contract and not subject to adjustment except as provided for in the conditions of contract identified in the **contract data**.

**C.2.10.4** State the rates and prices in Rand unless instructed otherwise in the **tender data**. The conditions of contract identified in the contract data may provide for part payment in other currencies.

**C.2.11 Alterations to documents**

Do not make any alterations or additions to the tender documents, except to comply with instructions issued by the employer, or necessary to correct errors made by the tenderer. All signatories to the tender offer shall initial all such

#### **C.2.12 Alternative tender offers**

**C.2.12.1** Unless otherwise stated in the **tender data**, submit alternative tender offers only if a main tender offer, strictly in accordance with all the requirements of the tender documents, is also submitted as well as a schedule that

**C.2.12.2** Accept that an alternative tender offer must be based only on the criteria stated in the **tender data** or criteria otherwise acceptable to the employer.

**C.2.12.3** An alternative tender offer must only be considered if the main tender offer is the winning tender.

#### **C.2.13 Submitting a tender offer**

**C.2.13.1** Submit one tender offer only, either as single tendering entity or as a member in a joint venture to provide the whole of the works, services or supply identified in the **contract data** and described in the **scope of works**, unless stated otherwise in the **tender data**.

**C.2.13.2** Return all returnable documents to the employer after completing them in their entirety, either electronically (if they were issued in electronic format) or by writing legibly in non-erasable ink.

**C.2.13.3** Submit the parts of the tender offer communicated on paper as an original plus the number of copies stated in the **tender data**, with an English translation of any documentation in a language other than English, and the parts communicated electronically in the same format as they were issued by the employer.

**C.2.13.4** Sign the original and all copies of the tender offer where required in terms of the **tender data**. The employer will hold all authorized signatories liable on behalf of the tenderer. Signatories for tenderers proposing to contract as joint ventures shall state which of the signatories is the lead partner whom the employer shall hold liable for the purpose of the tender offer.

**C.2.13.5** Seal the original and each copy of the tender offer as separate packages marking the packages as "ORIGINAL" and "COPY". Each package shall state on the outside the employer's address and identification details stated in the **tender data**, as well as the tenderer's name and contact address.

**C.2.13.6** Where a two-envelope system is required in terms of the **tender data**, place and seal the returnable documents

**C.2.13.7** Seal the original tender offer and copy packages together in an outer package that states on the outside only the employer's address and identification details as stated in the **tender data**.

**C.2.13.8** Accept that the employer will not assume any responsibility for the misplacement or premature opening of the tender offer if the outer package is not sealed and marked as stated.

**C.2.13.9** Accept that tender offers submitted by facsimile or e-mail will be rejected by the employer, unless stated otherwise in the **tender data**.

#### **C.2.14 Information and data to be completed in all respects**

Accept that tender offers, which do not provide all the data or information requested completely and in the form required, may be regarded by the employer as non-responsive.

#### **C.2.15 Closing time**

**C.2.15.1** Ensure that the employer receives the tender offer at the address specified in the **tender data** not later than the closing time stated in the tender data. Accept that proof of posting shall not be accepted as proof of delivery.

**C.2.15.2** Accept that, if the employer extends the closing time stated in the **tender data** for any reason, the requirements of these conditions of tender apply equally to the extended deadline.

#### **C.2.16 Tender offer validity**

**C.2.16.1** Hold the tender offer(s) valid for acceptance by the employer at any time during the validity period stated in the **tender data** after the closing time stated in the **tender data**.

**C.2.16.2** If requested by the employer, consider extending the validity period stated in the **tender data** for an agreed additional period with or without any conditions attached to such extension.

**C.2.16.3** Accept that a tender submission that has been submitted to the employer may only be withdrawn or substituted by giving the employer's agent written notice before the closing time for tenders that a tender is to be withdrawn or substituted. If the validity period lapses before the employer evaluating the tender offer(s), the contractor reserves



**C.2.16.4** Where a tender submission is to be substituted, a tenderer must submit a substitute tender in accordance with the requirements of C.2.13 with the packages clearly marked as "SUBSTITUTE".

**C.2.17 Clarification of tender offer after submission**

Provide clarification of a tender offer in response to a request to do so from the employer during the evaluation of tender offers. This may include providing a breakdown of rates or prices and correction of arithmetical errors by the adjustment of certain rates or item prices (or both). No change in the competitive position of tenderers or substance of the tender offer is sought, offered, or permitted.

**Note:** *Sub-clause C.2.17 does not preclude the negotiation of the final terms of the contract with a preferred tenderer following a competitive selection process, should the Employer elect to do so.*

**C.2.18 Provide other material**

**C.2.18.1** Provide, on request by the employer, any other material that has a bearing on the tender offer, the tenderer's commercial position (including notarized joint venture agreements), preferencing arrangements, or samples of materials, considered necessary by the employer for the purpose of a full and fair risk assessment. Should the tenderer not provide the material, or a satisfactory reason as to why it cannot be provided, by the time for submission stated in the employers request, the employer may regard the tender offer as non-responsive.

**C.2.18.2** Dispose of samples of materials provided for evaluation by the employer, where required.

**C.2.19 Inspections, tests and analysis**

Provide access during working hours to premises for inspections, tests and analysis as provided for in the **tender data**.

**C.2.20 Submit securities, bonds and policies**

If requested, submit for the employer's acceptance before formation of the contract, all securities, bonds, guarantees, policies and certificates of insurance required in terms of the conditions of contract identified in the **contract data**.

**C.2.21 Check final draft**

Check the final draft of the contract provided by the employer within the time available for the employer to issue the contract.

**C.2.22 Return of other tender documents**

If so instructed by the employer, return all retained tender documents within 28 days after the expiry of the validity period stated in the **tender data**.

**C.2.23 Certificates**

Include in the tender submission or provide the employer with any certificates as stated in the **tender data**.

**C.3 The employer's undertakings**

**C.3.1 Respond to request from the tenderer**

**C.3.1.1** Unless otherwise stated in the **tender data**, respond to a request for clarification received up to five (5) working days before the tender closing time stated in the **tender data** and notify all tenderers who collected tender documents.

**C.3.1.2** Consider any request to make a material change in the capabilities or formation of the tendering entity (or both) or any other criteria which formed part of the qualifying requirements used to prequalify a tenderer to submit a tender

- a) an individual firm, or a joint venture as a whole, or any individual member of the joint venture fails to
- b) the new partners to a joint venture were not prequalified in the first instance, either as individual firms or as another joint venture; or
- c) in the opinion of the Employer, acceptance of the material change would compromise the outcome of

**C.3.2 Issue Addenda**



If necessary, issue addenda that may amend or amplify the tender documents to each tenderer during the period from the date that tender documents are available until three (3) days before the tender closing time stated in the **tender data**. If, as a

### **C.3.3 Return late tender offers**

Return tender offers received after the closing time stated in the **tender data**, unopened, (unless it is necessary to open a

### **C.3.4 Opening of tender submissions**

**C.3.4.1** Unless the two-envelope system is to be followed, open valid tender submissions in the presence of tenderers' agents who choose to attend at the time and place stated in the **tender data**. Tender submissions for which acceptable reasons for withdrawal have been submitted will not be opened.

**C.3.4.2** Announce at the meeting held immediately after the opening of tender submissions, at a venue indicated in the **tender data**, the name of each tenderer whose tender offer is opened and, where applicable, the total of his prices, number of points claimed for its BBBEE status level and time for completion for the main tender offer only.

**C.3.4.3** Make available the record outlined in C.3.4.2 to all interested persons upon request.

### **C.3.5 Two-envelope system**

**C.3.5.1** Where stated in the tender data that a two-envelope system is to be followed, open only the technical proposal of valid tenders in the presence of tenderers' agents who choose to attend at the time and place stated in the **tender data** and announce the name of each tenderer whose technical proposal is opened.

**C.3.5.2** Evaluate the functionality of the technical proposals offered by tenderers, then advise tenderers who remain in contention for the award of the contract of the time and place when the financial proposals will be opened. Open only the financial proposals of tenderers, who score in the functionality evaluation more than the minimum number of points for functionality stated in the **tender data**, and announce the score obtained for the technical proposals and the total price and any points claimed on BBBEE status level. Return unopened financial proposals to tenderers whose technical proposals failed to achieve the minimum number of points for functionality.

### **C.3.6 Non-disclosure**

Not disclose to tenderers, or to any other person not officially concerned with such processes, information relating to the evaluation and comparison of tender offers, the final evaluation price and recommendations for the award of a contract, until after the award of the contract to the successful tenderer.

### **C.3.7 Grounds for rejection and disqualification**

Determine whether there has been any effort by a tenderer to influence the processing of tender offers and instantly

### **C.3.8 Test for responsiveness**

**C.3.8.1** Determine, after opening and before detailed evaluation, whether each tender offer properly received:

- a) complies with the requirements of these Conditions of Tender,
- b) has been properly and fully completed and signed, and
- c) is responsive to the other requirements of the tender documents.

**C.3.8.2** A responsive tender is one that conforms to all the terms, conditions, and specifications of the tender documents without material deviation or qualification. A material deviation or qualification is one which, in the Employer's opinion, would:

- a) detrimentally affect the scope, quality, or performance of the works, services or supply identified in the Scope of Work,
- b) significantly change the Employer's or the tenderer's risks and responsibilities under the contract, or
- c) affect the competitive position of other tenderers presenting responsive tenders, if it were to be rectified.

Reject a non-responsive tender offer, and not allow it to be subsequently made responsive by correction or withdrawal of the non-conforming deviation or reservation.

### **C.3.9 Arithmetical errors, omissions and discrepancies**

**C.3.9.1** Check Responsive tenders for discrepancies between amounts in words and amounts in figures. Where there is a discrepancy between the amounts in figures and the amount in words, the amount in words shall govern.

**C.3.9.2** Check the highest ranked tender or tenderer with the highest number of tender evaluation points after the evaluation of tender offers in accordance with F.3.11 for:

- a) the gross misplacement of the decimal point in any unit rate;
- b) omissions made in completing the pricing schedule or bills of quantities; or
- c) arithmetic errors in:
  - i) line items totals resulting from the product of a unit rate and a quantity in bills of quantities or
  - ii) the summation of the prices.

**C.3.9.3** Notify the tenderer of all errors or omissions that are identified in the tender offer and either confirm the tender offer as tendered or accept the corrected total of prices

**C.3.9.4** Where the tenderer elects to confirm the tender offer as tendered, correct the errors as follows:

- a) If bills of quantities or pricing schedules apply and there is an error in the line item total resulting from the product of the unit rate and the quantity, the line item total shall govern and the rate shall be corrected. Where there is an obviously gross misplacement of the decimal point in the unit rate, the line item total as quoted shall govern, and the unit rate shall be corrected.
- b) Where there is an error in the total of the prices either as a result of other corrections required by this checking process or in the tenderer's addition of prices, the total of the prices shall govern and the tenderer will be asked to revise selected item prices (and their rates if bills of quantities apply) to achieve the tendered total of the prices.

#### **C.3.10 Clarification of a tender offer**

Obtain clarification from a tenderer on any matter that could give rise to ambiguity in a contract arising from the tender offer.

#### **C.3.11 Evaluation of tender offers**

The Standard Conditions of Tender standardize the procurement processes, methods and procedures from the time that tenders are invited to the time that a contract is awarded. They are generic in nature and are made project specific through choices that are made in developing the Tender Data associated with a specific project.

<b>The CIDB Standard Conditions of Tender are based on a procurement system that satisfies the following system requirements:</b>	
<b>Requirement</b>	<b>Qualitative interpretation of goal</b>
Fair	The process of offer and acceptance is conducted impartially without bias, providing simultaneous and timely access to participating parties to the same information.
Equitable	Terms and conditions for performing the work do not unfairly prejudice the interests of the parties.
Transparent	The only grounds for not awarding a contract to a tenderer who satisfies all requirements are restrictions from doing business with the employer, lack of capability or capacity, legal impediments and conflicts of interest.
Competitive	The system provides for appropriate levels of competition to ensure cost effective and best value outcomes.
Cost effective	The processes, procedures and methods are standardized with sufficient flexibility to attain best value outcomes in respect of quality, timing and price, and least resources to effectively manage and control procurement processes.

##### **C.3.11.1 General**

The employer must appoint an evaluation panel of not less than three persons conversant with the proposed scope of works to evaluate each responsive tender offer using the tender evaluation methods and associated evaluation criteria and weightings that are specified in the tender data.

##### **C.3.12 Insurance provided by the employer**

If requested by the proposed successful tenderer, submit for the tenderer's information the policies and / or certificates which the conditions of contract identified in the **contract data**, require the employer to provide.

##### **C.3.13 Acceptance of tender offer**

Accept tender offer, if in the opinion of the employer, it does not present any risk and only if the tenderer:

- a) Is not under restrictions, or has principals who are under restrictions, preventing participating in procurement,



- b) can, as necessary and in relation to the proposed contract, demonstrate that he or she possesses the technical qualifications, professional and technical competence, financial resources, equipment and facilities, managerial capability, reliability, experience and reputation, expertise and the personnel, contract,
- c) has the legal capacity to enter into the contract,
- d) is not; insolvent, in receivership, under Business Rescue as provided for in chapter 6 of the Companies Act, bankrupt or being wound up, has his/her affairs administered by a court or a judicial officer, has suspended business activities or is subject to legal proceedings in respect of any of the foregoing;
- e) complies with the legal requirements, if any, stated in the tender data, and
- f) is able, in the opinion of the employer, to perform the contract free of conflicts of interest.

**C.3.14 Prepare contract documents**

**C.3.14.1** If necessary, revise documents that shall form part of the contract and that were issued by the employer to take account of:

- a) addenda issued during the tender period,
- b) inclusion of some of the returnable documents, and
- c) other revisions agreed between the employer and the successful tenderer.

**C.3.14.2** Complete the schedule of deviations attached to the form of offer and acceptance, if any.

**C.3.15 Complete Adjudicator's Contract**

Unless alternative arrangements have been agreed or otherwise provided for in the contract, arrange for both parties to complete formalities for appointing the selected adjudicator at the same time as the main contract is signed.

**C.3.16 Registration of the Award**

An Employer must, within twenty-one (21) working days from the date on which a contractor's offer to perform a contract is accepted in writing by the employer, register and publish the award on the cidb Register of Projects.

**C.3.17 Provide copies of the contracts**

Provide to the successful tenderer the number of copies stated in the tender data of the signed copy of the contract as soon as possible after completion and signing of the form of offer and acceptance.

**C.3.18 Provide written reasons for actions taken**

Provide upon request written reasons to tenderers for any action that is taken in applying these conditions of tender which is not in the public interest to be divulged, which is considered to prejudice the legitimate commercial interests of tenderers or might prejudice fair competition between tenderers.



## **T1.4. Annexure to Notice and Invitation to Quote**

### **REGISTRATION ON THE CENTRAL SUPPLIERS DATABASE**

In terms of the Public Finance Management Act (PFMA), 1999 (Act No 1 of 1999) Section 38 (1) (a) (iii) and 51 (1) (iii) and Section 76 (4) of PFMA National Treasury developed a single platform, The Central Supplier Database (CSD) for the registration of prospective suppliers including the verification functionality of key supplier information.

Prospective suppliers will be able to self - register on the CSD website: [www.csd.gov.za](http://www.csd.gov.za)

Once the supplier information has been verified with external data sources by National Treasury a unique supplier number and security code will be allocated and communicated to the supplier. Suppliers will be required to keep their data updated regularly and should confirm at least once a year that their data is still current and updated.

Suppliers can provide their CSD supplier number and unique security code to organs of state to view their verified CSD information.

Bidders are required to fill in clearly, legibly, in bold print and black ink their CSD supplier number in the space hereunder:

<b>Name of Supplier</b>	
<b>Central Supplier Database (CSD) Supplier Number:</b>	

### **REGISTRATION ON THE CONSTRUCTION INDUSTRY DEVELOPMENT BOARD REGISTER OF CONTRACTORS**

In terms of the Construction Industry Development Board Act ( CIDB ) ( Act No. 38 OF 2000) all contractors must be registered on the register of contractors. For registration CIDB can be contacted as detailed below:

Private Bag X14  
Brooklyn Square  
75  
Pretoria

Helpline: 0860-103-353

[Website : http://www.cidb.org.za](http://www.cidb.org.za)

In the case of a Tender by a Joint Venture, certified copies of proof of Good Standing with the Compensation Commissioner in respect of each party to the Joint Venture must be attached to this page

T2.1 LIST OF RETURNABLE DOCUMENTS			
Project title:	SUPPLY, DELIVERY, INSTALLATION AND ESTABLISH/OPERATIONALIZE TWO CONTAINERIZED FISH PROCESSING FACILITIES IN UGU AND UMKHANYAKUDE DISTRICT MUNICIPALITIES RESPECTIVELY IN LINE WITH SPECIFICATION SUPPLIED		
Project Manager:	Tutula Sinxoto	Quotation no:	2022062801

**1. RETURNABLE SCHEDULES REQUIRED FOR QUOTATION EVALUATION PURPOSES**

(Quotationer to insert a tick (✓) in the "Returnable document" column to check which documents he/she returned with the Quotation)

Quotation document name	Returnable document	
Submission of Compulsory Returnable Schedules.	Yes	
Compulsory Enterprise Questionnaire.	No	N/A
Authority to sign Quote.	Yes	
Financial Standing and other Resources of Business Declaration	No	N/A
Equipment Schedules applicable	No	N/A
Preference Certificate	No	N/A
Site Inspection Certificate.	Yes	
Contractors Health & Safety Declaration.	No	N/A
Certificate of Independent Bid Determination - SBD 9	No	N/A
Contract Form - Purchase of Goods/Works-Part 1	No	N/A
Contract Form - Purchase of Goods/Works-Part 2	No	N/A
Bidders Disclosure Form	Yes	
Declaration of Bidder's past Supply Chain Management Practices - SBD 8	No	N/A
Capacity of Bidder	No	N/A
Invitation to Bid - SBD 1	Yes	
	No	N/A
	No	N/A
	No	N/A

**2. RETURNABLE SCHEDULES REQUIRED FOR QUOTATION EVALUATION PURPOSES BUT TO BE SUPPLIED BY THE BIDDER**

(Quotationer to insert a tick (✓) in the "Returnable document" column to check which documents he/she returned with the Quotation)

Quotation document name	Returnable document	
CIDB Registration form or application for Registration form (F006) including Registration number	Yes	
Tax Compliance Status (TCS) PIN to verify on line compliance supplier status via e-filing.	Yes	
B-BBEE Certificate	Yes	
Complete Schedule of rates is to be submitted on the day of the Quotation closing date.	No	N/A
Proof of Payment of Bid Deposit	No	N/A
Proof of Paid Municipal Rates and Taxes.	No	N/A
Proof of UIF Registration.	No	N/A
Proof of good standing with the Compensation Commissioner	No	N/A
Certified CIDB Contractors Grading Designation Certificate	Yes	
Certified Proof of Registration Number on the Central Suppliers Database	Yes	
Base Line Risk Assessment	No	N/A
Declaration Certificate for local production and content for designated sectors - SBD 6.2	No	N/A



### 3. RETURNABLE SCHEDULES THAT WILL BE INCORPORATED INTO THE CONTRACT

(Quotationer to insert a tick (✓) in the "Returnable document" column to check which documents he/she returned with the Quotation)

Quotation document name	Number of pages issued	Returnable document
Form of Offer and Acceptance	3 Pages	Yes
Contract Data	5 Pages	Yes
Pricing Schedule	2 Pages	Yes
	Pages	No N/A

### 4. OTHER DOCUMENTS THAT WILL BE INCORPORATED INTO THE CONTRACT

(Quotationer to insert a tick (✓) in the "Returnable document" column to check which documents he/she returned with the Quotation)

Quotation document name	Number of pages issued	Returnable document
Client's Specific requirement for the Contractor's detailed OHS plan	Pages	No N/A
Quality Criteria	Pages	No N/A
	Pages	No N/A
	Pages	No N/A
	Pages	No N/A
	Pages	No N/A
	Pages	No N/A

### 5. DOCUMENTS REQUIRED FOR THE EVALUATION OF FUNCTIONALITY

(Bidder to insert a tick (✓) in the "Returnable document" column to check which documents he/she returned with the bid)

Bid document name	Returnable
0	No N/A
0	No N/A
Annual/Audited Financial Statement/Management Account/Income and Expenditure Statements	No N/A
#REF!	No N/A
References provided from clients: provide 3 reference purchased orders/signed detailed reference letters/award letters from the clients detailing the actual work completed relating to construction. the letter must include company name, contactable references and the value of the contract.	No N/A
#REF!	No N/A
#REF!	No N/A
#REF!	No N/A
Tenderer's Project Management Structure and Organogram and Experience of Resources Proposed for the Project	No N/A
Submission of a detailed organogram	No N/A
All key project resources have more than (5) years' experience in the construction industry. All key project resources have experience in projects of a similar value and nature	No N/A
Detailed CV. Traceable reference. Certificates of qualified professionals in their full employment to be attached.	No N/A
Detailed CV of each team member (Category) and Traceable references to be detailed	No N/A
All key project resources are dedicated full time for the duration of the project including proof of UIF contributions	No N/A
Tenderer to demonstrate key/resource deployment over the various work package	No N/A
Letter from a registered financial institution confirming intention to issue a provision of a guarantee	No N/A
Site establishment indicating proposed layout for all prescribed facilities, hoarding, etc.	No N/A
Resourcing strategy for the various work breakdown structures including resource deployment plan (PS)	No N/A
Material storage, handling and distribution	No N/A
Productivity, programming, resource investment, progress tracking, corrective action plans, etc.	No N/A
Programme and progress reporting, including tracking of long lead procurement items	No N/A
OHS Management, compliance and reporting	No N/A
Site documentation control, filing and archiving	No N/A
Queries and information required approach	No N/A
Procurement of outsourced resources e.g. sub-contractors	No N/A
	No N/A
	No N/A
	No N/A
	No N/A



T2.2 Compulsory Enterprise Questionnaire			
Project title:			
Quotation no:	2022062801	Project Code:	

Please do a print preview  
before printing

The following particulars must be furnished. In the case of a joint venture, separate enterprise questionnaires in respect of each partner must be completed and submitted.

Section 1: Name of enterprise:	
Section 2: VAT registration number, if any:	
Section 3: CIDB registration number, if any:	
Section 4: CSD Number:	

**Section 5: Particulars of sole proprietors and partners in partnerships**

Name*	Identity number*	Personal income tax number*

\* Complete only if sole proprietor or partnership and attach separate page if more than 6 partners

**Section 6: Particulars of companies and close corporations**

Company registration number	
Close corporation number	
Tax reference number	
<b>Section 7: SBD4 issued by National Treasury must be completed for each tender and be attached as a tender requirement</b>	

The undersigned, who warrants that he/she is duly authorised to do so on behalf of the enterprise:

- authorizes the Employer to verify the tenderers tax clearance status from the South African Revenue Services that it is in order;
- confirms that neither the name of the enterprise or the name of any partner, manager, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears on the Register of Tender Defaulters established in terms of the Prevention and Combating of Corrupt Activities Act of 2004;
- confirms that no partner, member, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears, has within the last five years been convicted of fraud or corruption;
- confirms that I / we are not associated, linked or involved with any other tendering entities submitting tender offers and have no other relationship with any of the tenderers or those responsible for compiling the scope of work that could cause or be interpreted as a conflict of interest; and
- confirms that the contents of this questionnaire are within my personal knowledge and are to the best of my belief both true and correct.

Signed		Date	
Name			
Position			
Enterprise name			

## T2.4 FINANCIAL STANDING AND OTHER RESOURCES OF BUSINESS DECLARATION

Project title:	SUPPLY, DELIVERY, INSTALLATION AND ESTABLISH/OPERATIONALIZE TWO CONTAINERIZED FISH PROCESSING FACILITIES IN UGU AND UMKHANYAKUDE DISTRICT MUNICIPALITIES RESPECTIVELY IN LINE WITH SPECIFICATION SUPPLIED		
Bid no:	2022062801	Project Code:	

ATTACH COMPANY PROFILE TO THIS PAGE IF ALL THE RELEVANT INFORMATION REQUESTED ON THIS FORM  
IS DEALT WITH IN SAID COMPANY PROFILE

- (a) Based on the track record determined on the Minimum Average Annual Turnover coupled to the assessed Works Capabilities of Contracting Enterprises, the Construction Industry Development Board (CIDB) awards Grading Designations and accordingly registers it on the system.  
This confirms that a Contractor has, at the time of registration, in the absence of any supply side interventions, sufficient working capital to commence the Works for a single contract and render due performance.
- (b) However, it regularly occurs that a Contractor will at the same time submit Bids for a number of projects that are advertised during an overlapping period. Moreover, the Contractor may be busy with a Contract that is of the registered CIDB Grading Designation (value) or is even attending to a number of smaller valued Contracts.
- (c) It therefore becomes the prerogative of a Bidder in such instances to prove to the Department that the Enterprise has the capacity in every respect to attend to more than one (1) contract at a time.
- (d) A Bidder who wishes to be considered for this Bid Contract award, over and above other Bids that they have submitted, shall submit when requested by the DoPW the necessary proof that:
- (i) he/she has access to additional finance (inclusive of a PERFORMANCE GUARANTEE BY A REGISTERED FINANCIAL INSTITUTION),
  - (ii) he/she has additional Human Recourses available to successfully complete this project.
  - (iii) he/she has adequate Equipment, Plant and Machinery that all of the above can, undoubtedly, be sourced for this Bid. (Please submit to the DoPW the name and contact details of the supplier if the Bidder is going to hire Equipment, Plant or Machinery, when requested.)

I, the undersigned,

\_\_\_\_\_  
(name of person authorized to sign on behalf of the Bidder)

understand that it is the responsibility of the Bidder to prove and provide when requested by the DoPW, evidence of the good Financial Standing of the Business to complete the Contract successfully.

Furthermore, it is understood that failure to provide when requested by DoPW, at least the information as stated in paragraphs (d)(i)(ii) AND (iii) above will not enable the Evaluation Team to assess the CURRENT financial standing of the Business and the failure to provide said information when requested will, therefore, invalidate the Bid.

I accept and understand that the Department of Public Works, as representative of the Provincial Administration of KwaZulu-Natal in this Bid, may act against me and the Bidder, jointly and severally, should this declaration and/or any information provided be found to be false.

Duly signed at..... on this the..... day of..... 201...

\_\_\_\_\_  
Full Name of Signatory

\_\_\_\_\_  
Name of Enterprise

\_\_\_\_\_  
Capacity of Signatory

\_\_\_\_\_  
Signature of authorised representative



## T2.3 AUTHORITY TO SIGN QUOTE

**RESOLUTION** of a meeting of the Board of \*Directors / Members / Partners of:

(Legally correct full name and registration number, if applicable, of the Enterprise)

held at (town): \_\_\_\_\_ on (date): \_\_\_\_\_

**RESOLVED that:**

1. The Enterprise submits a Quote to the KZN Department of Public Works in respect of the following project:

**SUPPLY, DELIVERY, INSTALLATION AND ESTABLISH/OPERATIONALIZE TWO CONTAINERIZED FISH PROCESSING FACILITIES IN UGU AND UMKHANYAKUDE DISTRICT MUNICIPALITIES RESPECTIVELY IN LINE WITH SPECIFICATION SUPPLIED**

Bid / Quotation Number:

2. \*Mr/Mrs/Ms: \_\_\_\_\_

in \*his/her capacity as: \_\_\_\_\_ (Position in the Enterprise)

and who will sign as follows:  (Authorised Signatory)

be, and is hereby, duly authorised to sign the Quote, and any and all other documents and/or correspondence in connection with and relating to this Quote, as well as to sign any Contract, and any and all documentation, resulting from the award of the Quote to the Enterprise mentioned above.

	Name	Capacity	Signature
1			
2			
3			
4			
5			
6			
7			
8			

**Note:**

1. \* Delete which is not applicable.
2. NB. This resolution / Power of Attorney must be signed by all the Directors / Members / Partners of the Legal Quoting Enterprise authorising the Representative to make this Offer.
3. Should the number of Directors / Members/Partners exceed the space available above, additional names and signatures must be supplied on a separate page.
4. In the case of the Quoting Enterprise being a Close Corporation, a certified copy of the Founding Statement of such corporation must be attached to this Quote.

**ENTERPRISE STAMP** (If Any)



## T2.6 CONTRACTOR'S SAFETY, HEALTH AND ENVIRONMENTAL DECLARATION

<b>Project title:</b>	<b>SUPPLY, DELIVERY, INSTALLATION AND ESTABLISH/OPERATIONALIZE TWO CONTAINERIZED FISH PROCESSING FACILITIES IN UGU AND UMKHANYAKUDE DISTRICT MUNICIPALITIES RESPECTIVELY IN LINE WITH SPECIFICATION SUPPLIED</b>		
<b>Quotation no:</b>	<b>2022062801</b>	<b>Project Code:</b>	

### INTRODUCTION

In terms of Regulation 5(1)(h) of the Construction Regulations of February 2014 a Contractor may only be appointed to perform construction work if the Client is satisfied that the Contractor has the necessary competencies and resources to carry out the work safely in accordance with the Occupational Health and Safety Act, Act 85 of 1993 and the Construction Regulations of February 2014. In line with this requirement the Contractor is required to read through this document carefully, sign it and submit it with his/her Bid.

### DECLARATION

1. I, the undersigned hereby declare and confirm that I am fully conversant with the Occupational Health and Safety Act, Act 85 of 1993 and the Construction Regulations of February 2014 and the Construction Safety, Health and Environmental Specifications attached to this document.
2. I hereby declare that my company and its employees has the necessary competency and resources to safely carry out the construction works under this contract in compliance with the Occupational Health and Safety Act, Act 85 of 1993, the Construction Regulations of February 2014 and the Construction Safety, Health and Environmental Specifications.
3. I hereby confirm that adequate provisions has been made in my Bid to cover the cost of all Safety, Health and Environmental duties and responsibilities imposed on me by the Occupational Health and Safety Act, Act 85 of 1993, the Construction Regulations of February 2014 and the Construction Safety, Health and Environmental Specifications.
4. I hereby undertake that if my Bid is accepted, to provide before commencement of the Works under the contract or as required by the Conditions of the Contract, a suitable and sufficiently documented Construction Safety, Health and Environmental Management Plan in accordance with Regulation 7(1)(a) of the Construction Regulations of February 2014, which shall be subject for approval by the Client.
5. I confirm that I may not commence with any part of construction work under the contract until my Construction Safety Health and Environmental Management Plan has been approved in writing by the Client.
6. I hereby confirm that copies of the following documentation will be kept on site for viewing and inspection purposes for the duration of the construction work:
  - a) Client's Construction Safety, Health and Environmental Specification.
  - b) Approved Construction Safety, Health and Environmental Plan.
  - c) Occupational Health and Safety Act, Act 85 of 1993.
  - d) Construction Regulations of February 2014.
7. I agree that my failure to complete and execute this declaration to the satisfaction of the Client will mean that I am unable to comply with the requirements of the Occupational Health and Safety Act, Act 85 of 1993 and the Construction Regulations of February 2014, and accept that my tender will be rejected.

Duly signed at..... on this the..... day of..... 20.....

Full Name of Signatory

Name of Enterprise

Capacity of Signatory

Signature of authorised representative of Quoter

## T2.9 PREFERENCE CERTIFICATE

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution.

**NB:** BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

### 1 GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all tenders:

the 80/20 system for requirements with a Rand value of up to R 50,000 000; and

1.1.1 Where the financial value inclusive of VAT of one or more responsive tenders received equals or is less than R 50,000 000, the 80/20 system shall be applicable.

1.2 Preference points for this tender shall be awarded for:

1.2.1	Price points and	80
1.2.2	Preference points	20
		100

1.3 The points for this tender are allocated as follows:

		Points:
1.3.1	<b>PRICE</b>	80
1.3.2	<b>SPECIFIC CONTRACT PARTICIPATION GOALS</b>	
1.3.2.1	<b>B-BBEE Status Level of Contributor</b>	
	(i) Level 1	20,00
	(ii) Level 2	18,00
	(iii) Level 3	14,00
	(iv) Level 4	12,00
	(v) Level 5	8,00
	(vi) Level 6	6,00
	(vii) Level 7	4,00
	(viii) Level 8	2,00
	(ix) Non-compliant contributor	0,00
	<b>TOTAL POINTS FOR PRICE and PREFERENCE POINTS MUST NOT EXCEED 100</b>	<b>max 100</b>

Total points for Price, B-BBEE preference points **must not exceed 100**

1.4 Failure on the part of a bidder to fill in and/or to sign this form and submit a B-BBEE Construction Sector Verification Certificate from a Verification Agency accredited by the South African Accreditation System (SANAS) with the quotation, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.5 The bidder shall be a Value Adding Enterprise. A Value Adding Enterprise is defined in the BBBEE Code of good practice as an organisation that is VAT registered and whose net profit before tax summed with its total labour cost exceeds 25% of the value of its total revenue.

1.6 The Department reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the Department.

### 2 GENERAL DEFINITIONS

- 2.1 "All applicable taxes" includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.
- 2.2 "B-BBEE" means broad-based black empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- 2.3 "B-BBEE status level of contributor" means the B-BBEE status received by a measured entity based on its overall performance using the relevant scorecard contained in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- 2.4 "proof of B-BBEE status level of contributor" means-
  - a) the B-BBEE status level certificate issued by an authorised body or person;
  - b) a sworn affidavit as prescribed by the B-BBEE Codes of Good Practice; or
  - c) any other requirement prescribed in terms of the Broad-Based Black Economic Empowerment Act
- 2.5 "black designated groups" has the meaning assigned to it in the codes of good practice issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act.
- 2.6 "black people" has the meaning assigned to it in section 1 of the Broad-Based Black Economic Empowerment Act.
- 2.7 "Bid" means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods, works or services, through price quotations, advertised competitive bidding process or proposals.
- 2.8 "Broad-Based Black Economic Empowerment Act" means the Broad-Based Black Economic Empowerment Act, 2003 (Act 53 of 2003);
- 2.9 "co-operative" means a co-operative registered in terms of section 7 of the Co-Operatives Act, 2005 (Act No 14 of 2005)
- 2.10 "designated group" means
  - a) black designated groups;



### 3 EVALUATION USING A POINT SYSTEM

- 3.1 The bidder obtaining the highest number of total points will be awarded the contract.
- 3.2 Preference points shall be calculated after prices have been brought to a comparative basis taking into account all factors of non-firm prices and all unconditional discounts;.
- 3.3 Points scored must be rounded off to the nearest 2 decimal places.
- 3.4 In the event that two or more bids have scored equal total points, the successful bid must be the one scoring the highest number of preference points for B-BBEE.
- 3.5 However, when quality is part of the evaluation process and two or more bids have scored equal points including equal preference points for B-BBEE, the successful bid must be the one scoring the highest score for Quality.
- 3.6 Should two or more bids be equal in all respects, the award shall be decided by the drawing of lots.

### 4 POINTS AWARDED FOR PRICE

#### 4.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:  $P_s = 80 \left( 1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$

80/20

OR

Where:

$P_s$  = Points allocated for price of tender under consideration  
 $P_t$  = Price of tender under consideration  
 $P_{\min}$  = Price of lowest acceptable tender

### 5 POINTS AWARDED FOR HISTORICALLY DISADVANTAGED INDIVIDUALS

- 5.1 In terms of Regulation 6 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Not Compliant	0

- 5.2 Bidders who qualify as EMEs in terms of the B-BBEE Act must submit a sworn affidavit confirming their annual total revenue of R10 million or less and level of black ownership or a B-BBEE level verification certificate to claim points as prescribed by regulation 6 and 7 of the Preferential Procurement Regulations 2017.
- 5.3 Bidders who qualify as QSEs in terms of the B-BBEE Act must submit a sworn affidavit confirming their annual total revenue of between R10 million and R15 million and level of black ownership or a B-BBEE level verification certificate to claim points as prescribed by regulation 6 and 7 of the Preferential Procurement Regulations 2017.
- 5.4 A trust, consortium or joint venture, will qualify for points for their B-BBEE status level as a legal entity, provided that the entity submits their B-BBEE status level certificate.
- 5.5 A trust, consortium or joint venture will qualify for points for their B-BBEE status level as an unincorporated entity, provided that the entity submits their consolidated B-BBEE scorecard as if they were a group structure and that such a consolidated B-BBEE scorecard is prepared for every separate bid.
- 5.6 Tertiary institutions and public entities will be required to submit their B-BBEE status level certificates in terms of the specialized scorecard contained in the B-BBEE Codes of Good Practice.
- 5.7 A person will not be awarded points for B-BBEE status level if it is indicated in the bid documents that such a bidder intends sub-contracting more than 25% of the value of the contract to any other enterprise that does not qualify for at least the points that such a bidder qualifies for, unless the intended sub-contractor is an EME that has the capability and ability to execute the sub-contract.
- 5.8 A person awarded a contract may not sub-contract more than 25% of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the person concerned, unless the contract is sub-contracted to an EME that has the capability and ability to execute the sub-contract.

### 6 BID DECLARATION

- 6.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following.

### 7 B-BBEE STATUS LEVEL OF CONTRIBUTION CLAIMED IN TERMS OF PARAGRAPHS 1.3.2.1 AND 5.1 ABOVE

- 7.1 B-BBEE Status Level of Contribution:  =   
[B-BBEE Status level of Contribution] [Max of points 20]

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 5.1 and must be substantiated by means of a B-BBEE certificate issued by a Verification Agency accredited by SANAS or a Registered Auditor approved by IRBA or an Accounting Officer as contemplated in the CCA).

### 8 SUB-CONTRACTING



9.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

---

---

---

---

---

---

9.6 COMPANY CLASSIFICATION

Manufacturer	Contractor and/or Supplier	Professional service provider	other service providers,
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

9.7 Total number of years the company/firm has been in business? \_\_\_\_\_

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contribution indicated in paragraph 7 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- (i) The information furnished is true and correct;
- (ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form.
- (iii) In the event of a contract being awarded as a result of points claimed as shown in paragraph 7, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- (iv) If the B-BBEE status level of contribution has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
  - (a) disqualify the person from the bidding process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) restrict the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and
  - (e) forward the matter for criminal prosecution

WITNESSES:

1. \_\_\_\_\_  
 \_\_\_\_\_

2. \_\_\_\_\_  
 \_\_\_\_\_

SIGNATURE(S) OF BIDDER(S)

Date: \_\_\_\_\_

Address: \_\_\_\_\_

---

---

**T2.10 TAX COMPLIANCE STATUS (TCS) PIN - TO VERIFY ON LINE  
COMPLIANCE SUPPLIER STATUS VIA SARS e-FILING**

<b>Project title:</b>	SUPPLY, DELIVERY, INSTALLATION AND ESTABLISH/OPERATIONALIZE TWO CONTAINERIZED FISH PROCESSING FACILITIES IN UGU AND UMKHANYAKUDE DISTRICT MUNICIPALITIES RESPECTIVELY IN LINE WITH SPECIFICATION SUPPLIED		
<b>Quotation no:</b>	<b>2022062801</b>	<b>Project Code:</b>	

**TAX CLEARANCE REQUIREMENTS**

It is a condition of bid that the taxes of the successful bidder must be in order, or that satisfactory arrangements have been made with South African Revenue Service (SARS) to meet the bidder's tax obligations. It is a condition of this Offer of Commission that your practice remains in good standing with SARS (South African Revenue Services) in terms of its tax clearance, during the project, which is required to process your payment certificates.

In order to meet this requirement bidders are required to apply via e-filing at any SARS branch office nationally. The Tax Compliance Status (TCS) requirements are also applicable to foreign bidders / individuals who wish to submit bids.

SARS will then furnish the bidder with a Tax Compliance Status (TCS) **PIN** that will be valid for a period of 1 (one) year from the date of approval.

In bids where Consortia / Joint Ventures / Sub-contractors are involved, each party must submit a separate Tax Compliance Status (TCS) PIN.

Application for Tax Compliance Status (TCS) PIN can be done via e-filing at any SARS branch office nationally or on the website [www.sars.gov.za](http://www.sars.gov.za).

Tax Clearance Certificates may be printed via eFiling. In order to use this provision, taxpayers will need to register with SARS as eFilers through the website [www.sars.gov.za](http://www.sars.gov.za).

**IMPORTANT NOTICE**

The South African Revenue Services (SARS) has phased out the issuing of paper Tax Clearance Certificates.

From 18 April 2016 SARS introduced an enhanced Tax Compliance (TCS) system.

The new system allows taxpayers to obtain a Tax Compliance Status (PIN), which can be utilised by authorised third parties to verify taxpayers compliance status online via SARS e-filing.

Bidders are required to fill in clearly, legibly, in bold print and black ink the SARS (TCS) **PIN** number and Tax Reference number in the space hereunder:

<b>Tax Compliance Status (TCS) PIN Number</b>	
<b>Company / Bidding Entity Tax Reference Number</b>	

**Name of Bidder:** \_\_\_\_\_

**Signature of Bidder:** \_\_\_\_\_

**Date:** \_\_\_\_\_



## T2.14 CONTRACT FORM - PURCHASE OF GOODS/WORKS-Part 1

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SUCCESSFUL BIDDER (PART 1) AND THE PURCHASER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SUCCESSFUL BIDDER AND THE PURCHASER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.

### PART 1 (TO BE FILLED IN BY THE BIDDER)

1. I hereby undertake to supply all or any of the goods and/or works described in the attached bidding documents to Head: Public Works (Department of Public Works: Province of KwaZulu-Natal) in accordance with the requirements and specifications stipulated in bid number 2022062801 at the price/s quoted.
2. The following documents shall be deemed to form and be read and construed as part of this agreement:
  - (i) Bidding documents, viz
    - Invitation to bid;
    - Tax Compliance Status (TCS) PIN;
    - Pricing schedule(s);
    - Technical Specification(s);
    - Preference claims for Broad Based Black Economic Empowerment Status Level of Contribution in terms of the Preferential Procurement Regulations 2011;
    - Bidders Disclosure form;
    - Declaration of bidder's past SCM practices;
    - Certificate of Independent Bid Determination
    - Special Conditions of Contract;
  - (i) JBCC Minor Works Edition 4 - August 2007; and
  - (i) Other (specify)
3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the goods and/or works specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.
4. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfilment of this contract.
5. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.
6. I confirm that I am duly authorised to sign this contract.

NAME (PRINT): \_\_\_\_\_

CAPACITY: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

NAME OF FIRM: \_\_\_\_\_

DATE: \_\_\_\_\_

Witnesses:

1. \_\_\_\_\_

2. \_\_\_\_\_

Date: \_\_\_\_\_



## C1.1: FORM OF OFFER AND ACCEPTANCE

Quotation no: 2022062801

### OFFER

The Employer, identified in the acceptance signature block, has solicited offers to enter into a contract for the procurement of:

**SUPPLY, DELIVERY, INSTALLATION AND ESTABLISH/OPERATIONALIZE TWO CONTAINERIZED FISH PROCESSING FACILITIES IN UGU AND UMKHANYAKUDE DISTRICT MUNICIPALITIES RESPECTIVELY IN LINE WITH SPECIFICATION SUPPLIED**

The Tenderer, identified in the Offer signature block, has examined the documents listed in the Quotation Data and Addenda thereto as listed in the Returnable Schedules, and by submitting this Offer has accepted the Conditions of Tender.

By the representative of the Tenderer, deemed to be duly authorized, signing this part of this Form of Offer and Acceptance, the tenderer offers to perform all of the obligations and liabilities of the Contractor under the contract including compliance with all its terms and conditions according to their true intent and meaning for an amount to be determined in accordance with the Conditions of Contract identified in the Contract Data.

**THE OFFERED TOTAL OF THE PRICES INCLUSIVE OF VALUE ADDED TAX IS:**

<b>Amount (in words):</b>	
<b>Amount in figures:</b>	R

This Offer may be accepted by the Employer by signing the Acceptance part of this Form of Offer and Acceptance and returning one copy of this document to the Tenderer before the end of the period of validity stated in the Tender Data, whereupon the Tenderer becomes the party named as the Contractor in the Conditions of Contract identified in the Contract Data.

<b>Signature (s)</b>			
<b>Name (s)</b>			
<b>Capacity</b>			
<b>For the tenderer</b>			
	(Name and address of tenderer)		
<b>Name and signature of witness</b>		<b>Date</b>	

### ACCEPTANCE

By signing this part of this Form of Offer and Acceptance, the Employer identified below, accepts the Tenderer's

**The terms of the contract, are contained in:**

- Part C1 Agreement and Contract Data, (which includes this agreement)
- Part C2 Pricing data
- Part C3 Scope of work.

- Part C4 Site information and drawings and documents or parts thereof, which may be incorporated by reference into the above listed Parts.

Deviations from and amendments to the documents listed in the tender data and any addenda thereto as listed in the returnable schedules as well as any changes to the terms of the offer agreed by the tenderer and the employer during this process of offer and acceptance, are contained in the schedule of deviations attached to and forming part of this form of offer and acceptance. No amendments to or deviations from said documents are valid unless contained in this schedule.

The tenderer shall within two weeks after receiving a completed copy of this agreement, including the schedule of deviations (if any), contact the employer's agent (whose details are given in the contract data) to arrange the delivery of any securities, bonds, guarantees, proof of insurance and any other documentation to be provided in terms of the conditions of contract identified in the contract data. Failure to fulfil any of these obligations in accordance with those terms shall constitute a repudiation of this agreement.

Notwithstanding anything contained herein, this agreement comes into effect on the date when the tenderer receives one fully completed original copy of this document, including the schedule of deviations (if any). Unless the tenderer (now contractor) within five (5) working days of the date of such receipt notifies the employer in writing of any reason why he/she cannot accept the contents of this agreement, this agreement shall constitute a binding contract between the parties.

<b>Signature (s)</b>			
<b>Name (s)</b>			
<b>Capacity</b>			
<b>For the employer</b>			
	<i>(Name and address of employer)</i>		
<b>Name and signature of witness</b>			

### Schedule of Deviations

Notes:

1. The extent of deviations from the tender documents issued by the employer before the tender closing date is limited to those permitted in terms of the conditions of tender.
2. A tenderer's covering letter shall not be included in the final contract document. Should any matter in such letter, which constitutes a deviation as aforesaid, become the subject of agreements reached during the process of offer and acceptance, the outcome of such agreement shall be recorded here.
3. Any other matter arising from the process of offer and acceptance either as a confirmation, clarification or change to the tender documents and which it is agreed by the Parties becomes an obligation of the contract shall also be recorded here.
4. Any change or addition to the tender documents arising from the above agreements and recorded here, shall also be incorporated into the final draft of the Contract.

1. Subject:
Details:

2. Subject:
Details:

3. Subject:
Details:

4. Subject:
Details:

By the duly authorised representatives signing this agreement, the employer and the tenderer agree to and accept the foregoing schedule of deviations as the only deviations from and amendments to the documents listed in the tender data and addenda thereto as listed in the returnable schedules, as well as any confirmation, clarification or changes to the terms of the offer agreed by the tenderer and the employer during this process of offer and acceptance.

It is expressly agreed that no other matter whether in writing, oral communication or implied during the period between the issue of the tender documents and the receipt by the tenderer of a completed signed copy of this Agreement shall have any meaning or effect in the contract between the parties arising from this agreement.



**PART C2: PRICING DATA**

<b>Project title:</b>	<b>SUPPLY, DELIVERY, INSTALLATION AND ESTABLISH/OPERATIONALIZE TWO CONTAINERIZED FISH PROCESSING FACILITIES IN UGU AND UMKHANYAKUDE DISTRICT MUNICIPALITIES RESPECTIVELY IN LINE WITH SPECIFICATION SUPPLIED</b>		
<b>Quotation no:</b>	<b>2022062801</b>	<b>Project Code:</b>	

**C2.1 Pricing Instructions**

The Bidder's prices must be provided in accordance with the scope of work i.e. the prices, rates and quantities to be included in the Pricing Schedule for the work described under several items. An item against which no price is entered will be considered to be covered by prices in the Pricing Schedule. Where any item is not relevant to this specific contract, such item is marked N/A (signifying "not applicable")

The method of measurement herein will be the only method of measurement recognized in connection with this contract.

All equipment or materials used in this contract is to be that which is specified or other approved (other approved means where approval is given by the Head: Works prior to the close of the quotation).

The Pricing Schedule is to indicate VALUE ADDED TAX payable by the Employer separately in addition to the total Quoted prices. The Quotation Offer must indicate prices inclusive of VALUE ADDED TAX.

The Bidders obligation in pricing the Quotation offer and the Employer's undertakings in checking and corrections of arithmetical errors are indicated in the Annexure A - Standard Conditions of Quotation.

The Conditions of Contract referred to in this document must be understood and read by the Contractor and will be taken to apply at all times to the work which this Contract refers. The contractor must allow whatever price or costs he may consider necessary to provide for the carrying out and due observance of the aforesaid Conditions of Contract.

PART C3.1: SCOPE OF WORKS			
Project title:	SUPPLY, DELIVERY, INSTALLATION AND ESTABLISH/OPERATIONALIZE TWO CONTAINERIZED FISH PROCESSING FACILITIES IN UGU AND UMKHANYAKUDE DISTRICT MUNICIPALITIES RESPECTIVELY IN LINE WITH SPECIFICATION SUPPLIED		
Quotation no:	2022062801	Project Code:	

### C3.1 - SCOPE OF WORKS

#### 1. DESCRIPTION OF THE WORKS

#### 2. EXTENT OF THE WORKS

Container  
12m X 2.4m steel container  
Painting  
Must be treated for rust, wire brushed and painted in white  
Sealant

#### 3. LOCATION OF THE WORKS

Esibayeni walk-way in Bergville Okhahlamba , Okhahlamba Local Municipality

#### 4. CERTIFICATION BY RECOGNIZED BODIES

Any specific institutions which may certify items for inclusion in the works and building systems, e.g. Agreement Board of South Africa.

#### 5. SERVICES TO BE PROVIDED

Supply, Delivey and Paving of Esibayeni Walkway in Bergville at Okhahlamba Local Municipality

#### 6. UNAUTHORISED PERSONS

State requirements for substantiation of claims in payment certificates to expedite verification and certification by Employer  
The contractor shall keep unauthorized persons from the works at all times. Under no circumstances may any person except guards be allowed to sleep on the building site.

#### 7. ELECTRONIC PAYMENTS

Once a contract is awarded the contractor must complete a WIMS Registration form and a financial detail certificate available from the Department. This form must be submitted together with a cancelled cheque or a certified bank statement and a certified copy of the ID of the person who signed the financial detail certificate.

#### 8. DAILY RECORDS

Add the requirements for daily records of resources (people and equipment employed), or site diaries in respect of work performed on the site, and where such documents are to be kept.

#### 9. PAYMENT CERTIFICATES

State requirements for substantiation of claims in payment certificates to expedite verification and certification by Employer.  
Contractor's must ensure that they submit their Tax Invoice with their claim for timeous payment.

#### 10. PERMITS

State requirements for Contractor's staff to have security \ entrance permits and the like.

#### 11. PROOF OF COMPLIANCE WITH THE LAW

State specific documents / methods by which compliance with any legislation is to be verified, as necessary.

**PART C2.2: PRICING SCHEDULE (SEE ATTACHED BILLS OF QUANTITIES)**

Project title:	SUPPLY, DELIVERY, INSTALLATION AND ESTABLISH/OPERATIONALIZE TWO CONTAINERIZED FISH PROCESSING FACILITIES IN UGU AND UMKHANYAKUDE DISTRICT MUNICIPALITIES RESPECTIVELY IN LINE WITH SPECIFICATION SUPPLIED		
Quotation no:	2022062801	Project Code:	

Rate shall mean inclusive of material, labour, equipment cost, and where appropriate for installation and commissioning.

ITEM NO	DESCRIPTION	UNIT	QTY	RATE	PRICE
1	Container 12m X 2.4m steel container				
2	Painting Must be treated for rust, wire brushed and painted in white				
3	Sealant Poly rubber sealant on roof to prevent leaks				
4	Insulation 30mm Polyurethane insulation with cladding internally				
5	Ceiling 40mm White insulated ceiling panels				
6	Ventilation 4 x 30cm x 30cm ventilation ducts, two on the either side of		4		
7	Windows 2 x C2H large steel windows (1022mm x 950mm) with		2		
8	Electrical Fittings Distribution board, earth leakage, 4 x 16amp double plug				
9	Lighting 2 X 30cm X 30cm skylights		2		
10	Flooring Cementations urethane flooring with floor drains (and		4		
11	Drain Grid 2 X 4m X 0.15m X 0.15m grid drainage system on the front		2		
12	Drain Grid 1 X 4m X 0.3m X 0.15m grid drainage system at the back of the fish processing facility 0.15m away from the		1		
13	Drain Grid 1 X 0.3m X 0.2m X 0.15m grid drainage system perpendicular to the back drain and ending next to the		1		
14	Airconditioner 1 x 12000btu Heating and cooling air conditioner		1		
15	Doors Receiving entrance in the form of a concession window		3		
16	Fittings 2 x large single bowl steel undermount sinks 540 x 440 x		2		
17	Fittings: 1 X 2m X 0.65m X 0.9m stainless steel mounted processing table with undershelf located before the sink at		1		
18	Fittings: 1 X 2m X 0.65m X 0.9m stainless steel mounted processing table located immediately before the sink and		1		
19	Fittings: 2 X 2m X 0.65m X 0.9m stainless steel mounted tables on either side of the container after the sinks each		2		
20	Fittings: 2 X Taps at the product cleaning sinks which must be elbow operated and with hot and cold water		2		
21	1 X hand washing basin with foot operated hot and cold or warm water tap at the staff entrance of the fish processing		1		
22	Stainless Steel Receiving Stand/Step 1 x 1m X 50cm X 7cm Stainless Steel Receiving		1		
23	Clothes Hanging Hook Racks 2 (parallel) X 1m Vertical Clothes Hanging Hook Racks at the staff entrance/exit		2		
24	Footings The contractor is required to supply, deliver and install		6		
25	Subdivisions The containerized fish processing facility must have a		2		
26	User and maintenance manual Provide user and maintenance manuals		3		
27					
28					
29					
30					
31					
32					
33					
34					
35					
36					
37					
38					
39					
40					
41					
42					
43					
44					

TOTAL OF WORK R -

Add: Preliminary and General Costs of 0% R -

TOTAL OF WORK INCLUDING P&amp;G's R -

VAT (15%) R -

GRAND TOTAL (Transfer to C1.1) R -



PART C3.1: SCOPE OF WORKS			
Project title:	SUPPLY, DELIVERY, INSTALLATION AND ESTABLISH/OPERATIONALIZE TWO CONTAINERIZED FISH PROCESSING FACILITIES IN UGU AND UMKHANYAKUDE DISTRICT MUNICIPALITIES RESPECTIVELY IN LINE WITH SPECIFICATION SUPPLIED		
Quotation no:	2022062801	Project Code:	

### C3.1 - SCOPE OF WORKS

#### 1. DESCRIPTION OF THE WORKS

#### 2. EXTENT OF THE WORKS

Container  
12m X 2.4m steel container  
Painting  
Must be treated for rust, wire brushed and painted in white  
Sealant  
Refrigeration system

#### 3. LOCATION OF THE WORKS

Esibayeni walk-way in Bergville Okhahlamba , Okhahlamba Local Municipality

#### 4. CERTIFICATION BY RECOGNIZED BODIES

Any specific institutions which may certify items for inclusion in the works and building systems, e.g. Agreement Board of South Africa.

#### 5. SERVICES TO BE PROVIDED

Supply, Delivery and Paving of Esibayeni Walkway in Bergville at Okhahlamba Local Municipality

#### 6. UNAUTHORISED PERSONS

State requirements for substantiation of claims in payment certificates to expedite verification and certification by Employer  
The contractor shall keep unauthorized persons from the works at all times. Under no circumstances may any person except guards be allowed to sleep on the building site.

#### 7. ELECTRONIC PAYMENTS

Once a contract is awarded the contractor must complete a WIMS Registration form and a financial detail certificate available from the Department. This form must be submitted together with a cancelled cheque or a certified bank statement and a certified copy of the ID of the person who signed the financial detail certificate.

#### 8. DAILY RECORDS

Add the requirements for daily records of resources (people and equipment employed), or site diaries in respect of work performed on the site, and where such documents are to be kept.

#### 9. PAYMENT CERTIFICATES

State requirements for substantiation of claims in payment certificates to expedite verification and certification by Employer.  
Contractor's must ensure that they submit their Tax Invoice with their claim for timeous payment.

#### 10. PERMITS

State requirements for Contractor's staff to have security \ entrance permits and the like.

#### 11. PROOF OF COMPLIANCE WITH THE LAW

State specific documents / methods by which compliance with any legislation is to be verified, as necessary.

**QUERIES RELATED TO QUOTATION DOCUMENTS MAY BE ADDRESSED TO:**

EDTEA Project Leader:	Tutula Sinxoto	Telephone no:	0332642624
Cell no:	0769578530	Fax no:	
E-mail:			

**QUERIES RELATED TO TECHNICAL ISSUES MAY BE ADDRESSED TO:**

EDTEA Project Leader:	Tutula Sinxoto	Telephone no:	0332642624
Cell no:	0769578530	Fax no:	0
E-mail:	<a href="mailto:tutula.sinxoto@kznedtea.gov.za">tutula.sinxoto@kznedtea.gov.za</a>		

**QUERIES RELATED TO SAFETY, HEALTH AND ENVIRONMENTAL ISSUES MAY BE ADDRESSED TO:**

Safety Officer:		Telephone no:	0
Cell no:		Fax no:	0
E-mail:			

**DEPOSIT / RETURN OF QUOTATION DOCUMENTS:**

Telegraphic, telephonic, telex, facsimile, electronic and / or late Quotations will not be accepted.

Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the **Tender Data document**.

All Quotation documents must be submitted on the official forms - (not to be re-typed)

**TENDER DOCUMENTS MAY BE:**

POSTED TO:
Attention:

OR

DEPOSITED IN THE Quotation BOX AT:
270 Jabu Ndlovu Street,PMB EDTEA Head Office
0
0



# SCOPE OF WORK

<b>DESCRIPTION: Establish two containerized fish processing facilities in UGU and UMkhanyakude District Municipalities respectively in line with specification supplied, and connect water and electricity to main transmission.</b>	
<b>A service provider is required to:</b> <ul style="list-style-type: none"> <li>Supply, deliver, install and establish/operationalize two containerized fish processing facilities in UGU and uMkhanyakude District Municipalities respectively in line with specification supplied.</li> <li>Connect water and electricity from the main transmission to the fish processing facilities, having supplied and delivered all required material for same.</li> </ul>	
<b>SPECIFICATIONS FOR EACH CONTAINERIZED FISH PROCESSING FACILITY</b>	
<b>ITEM</b>	<b>QUANTITY</b>
<b>Container</b>  12m X 2.4m steel container	
<b>Concrete Slab</b>  13m X 2.8m	
<b>Painting</b>  Must be treated for rust, wire brushed and painted in white	
<b>Sealant</b>  Poly rubber sealant on roof to prevent leaks	
<b>Insulation</b>  30mm Polyutherene insulation with cladding internally	
<b>Ceiling</b>  40mm White insulated ceiling panels	
<b>Ventilation</b>  4 x 30cm x 30cm ventilation ducts, two on the either side of the front and the back of the fish processing facilities for odour control, prevent condensation, mould, etc.	04
<b>Windows</b>	02

2 x C2H large steel windows (1022mm x 950mm) with strong steel burglar guards with window screening	
<b>Electrical Fittings</b>  Distribution board, earth leakage, 4 x 16amp double plug points, (two in the processing area and two in the cold storage & dispatch area) 3 x double fluorescent lights (light switches to be separate), 1 X dedicated air-conditioner point	
<b>Lighting</b>  2 X 30cm X 30cm skylights	02
<b>Flooring</b>  Cementations urethane flooring with floor drains (and drainage system)	04
<b>Drain Grid</b>  2 X 4m X 0.15m X 0.15m grid drainage system on the front of the fish processing facility 0.15m away from the product and staff entrance  1 X 4m X 0.3m X 0.15m grid drainage system at the back of the fish processing facility 0.15m away from the shorter side of the cold storage area  1 X 0.3m X 0.2m X 0.15m grid drainage system perpendicular to the back drain and ending next to the unprocessed product area of the chiller	02  01  01
<b>Airconditioner</b>  1 x 12000btu Heating and cooling air conditioner  Airconditioner is to be located at the processing area	01
<b>Doors</b>  Receiving entrance in the form of a concession window hatch on the right vertical half of the shorter side of the container, 70cm above the fish processing facility floor with dimensions 1.2m X 0.8m  Concession window to be divided into two horizontally with the lower half opening into a product entrance table and upper half into a shade  1 X door for entry and exit of staff on left vertical half of the shorter side of the container next to the receiving area, opening to the left  1 X door for dispatch of products at the cold storage area	03



<p><b>Fittings</b></p> <p>2 x large single bowl steel undermount sinks 540 x 440 x 348 mm, stainless steel with associated plumbing and couplings on either side of the container after the processing section for product cleaning</p> <p>1 X 2m X 0.65m X 0.9m stainless steel mounted processing table with undershelf located before the sink at the receiving area side</p> <p>1 X 2m X 0.65m X 0.9m stainless steel mounted processing table located immediately before the sink and after the staff entry/exit area, with undershelf</p> <p>2 X 2m X 0.65m X 0.9m stainless steel mounted tables on either side of the container after the sinks each with an undershelf</p> <p>Tables and sinks must have a splashback</p> <p>2 X Taps at the product cleaning sinks which must be elbow operated and with hot and cold water</p> <p>1 X hand washing basin with foot operated hot and cold or warm water tap at the staff entrance of the fish processing establishment, with associated plumbing and couplings</p> <p>Efficient drainage system to support all facilities and activities</p> <p>Install appropriate sized motor to run the facility efficiently</p>	<p>02</p> <p>01</p> <p>01</p> <p>02</p> <p>02</p> <p>01</p>
<p><b>Stainless Steel Receiving Stand/Step</b></p> <p>1 x 1m X 50cm X 7cm Stainless Steel Receiving Stand/Step on the floor area between the concession window hatch and processing table</p>	<p>01</p>
<p><b>Clothes Hanging Hook Racks</b></p> <p>2 (parallel) X 1m Vertical Clothes Hanging Hook Racks at the staff entrance/exit</p>	<p>02</p>
<p><b>Footings</b></p> <p>The contractor is required to supply, deliver and install appropriate size of concrete footings (06 in total)</p>	<p>06</p>
<p><b>Subdivisions</b></p> <p>The containerized fish processing facility must have a straight line process flow and divided &amp; separated into; receiving, processing, cleaning, packing (on 6m of the container), storage and dispatch areas (on the other 6m of the container)</p> <p>2 X 0.8m X 1m polycarbonate dividers to separate the dirty and clean areas; i.e. between each of the two sinks and weighing &amp; packaging areas</p>	<p>02</p>

The storage area is to comprise of cold storage facilities as follows; blast freezer and holding freezer on one side and a chiller separated into the unprocessed and processed products sections respectively on the other side	
<b>User and maintenance manual</b>  Provide user and maintenance manuals	03
Do not utilise copper fittings and instead use polycop	
A registered plumber and electrician must undertake the water and electricity connections/deliverables	
<b>N.B The fish processing facility must comply with the following statutory requirements:</b> <ul style="list-style-type: none"> <li>• Occupational Health and Safety Act (85 of 1993)</li> <li>• National Regulator for Compulsory Specifications ( NRCS) regulations and requirements including but not limited to VC8017 – Compulsory Specifications for Frozen Fish and Frozen Fish Products</li> <li>• SANS including but not limited to SANS 585:2018</li> <li>• Regulation 638</li> <li>• HACCP</li> <li>• NEMA</li> <li>• MLRA</li> <li>• Any applicable Provincial or Municipal By-law or Regulation</li> </ul> <b>NB. The service provider must furthermore submit the following:</b> <ul style="list-style-type: none"> <li>• Estimated facility throughput times</li> <li>• Maximum quantities of product that can be stored at any given time</li> <li>• All utility (water and electricity) connection specifications</li> <li>• Estimated electricity and water usage of the facility when operating</li> <li>• The number of operators required to operate the facility</li> <li>• A detailed description of the health, safety, environment and other regulatory requirements relating to the facilities and working tools, also to ensure certification.</li> <li>• The guarantee/warranty terms and period for all the facilities.</li> </ul> <b>N.B Various species will be stored in these facilities i.e. invertebrates, crustaceans and finfish</b>	
<b>NB: BRIEFING SESSION IS REQUIRED AT EACH SITE</b>	



<p><b>NB: CERTIFICATE OF COMPLIANCE IS REQUIRED</b></p> <p><b>NB: CIDB GRADING 2GB</b></p>	
<p><b>Location of fish processing facilities:</b></p> <p><b><u>Location 1 UGU District Municipality</u></b></p> <p><b>Within Esayidi TVET College site/yard in uMzumbe Local Municipality</b></p> <p><b>GPS Co-ordinates: 30°30'12.59" S &amp; 30°35'43.66"</b></p> <p><b><u>Location 2 uMkhanyakude District Municipality</u></b></p> <p><b>Within uMtubatuba Local Municipality at Mkhanyakude District Municipality.</b></p> <p><b>Mtubatuba, Dukuduku 18 km from Mtubatuba on the St. Lucia tar road, turn right at D2462.</b></p> <p><b>GPS Co-ordinates -282323.7S; 322019.1E</b></p>	
<p><b>For enquiries please contact Ms Tutula Sinxoto on 033 264 2624/076 957 8530</b></p>	

**ANNEXURE A: EVALUATION GRID**  
To be completed for tender by each evaluator.

Name of project	Maximum	Initial assessment
<b>Name of the project:</b>  <b>SUPPLY, DELIVERY, INSTALLATION AND ESTABLISH/OPERATIONALIZE TWO CONTAINERIZED FISH PROCESSING FACILITIES IN UGU AND UMKHANYAKUDE DISTRICT MUNICIPALITIES RESPECTIVELY IN LINE WITH SPECIFICATION SUPPLIED</b>		
<b>COMPANY EXPERIENCE</b>  <b>References provided from Clients:</b>  Provide 3 purchase orders and signed detailed references letter/award letters from clients detailing similar completed for supply, delivery, installation and establish/operationalize two containerized fish processing facilities. The letter must include the company name, contactable references, and value of the contract.	(15)	
More than 3 project = 15 Points		
3 Projects = 10 Points		
Less than 3 Projects = 0		
<b>Total Evaluation Score</b>	<b>15</b>	
<b>Minimum passing score</b>	<b>60%</b>	

The minimum pass mark for this project is 60%

<b>Name</b>	
<b>Signature</b>	
<b>Date</b>	