

169 Main Street
Private Bag 53
Umzimkhulu
3297



Email: info@umzimkhululm.gov.za
Tel: (039) 259 5000/5300
Fax: (039) 259 0427

BUDGET & TREASURY DEPARTMENT

PROVINCE OF KWAZULU-NATAL
KZN 435

Date issued 07/03/2024.
KZN435/23/24/013/INFR

INVITATION TO TENDER UMZIMKHULU LOCAL MUNICIPALITY

uMzimkhulu Municipality hereby invites reputable and experienced Service providers to respond on the projects below:

| PROJECT NAME | PROPOSAL NUMBER | CIDB grading | BRIEFING DATE |
|---------------------------------------|-----------------|----------------|-----------------------|
| CONSTRUCTION OF WARD 1 COMMUNITY HALL | ULM-INFR 009/24 | 5 GB or Higher | 15/03/2024 @ 11:30 am |
| CONSTRUCTION OF WARD 5 COMMUNITY HALL | ULM-INFR010/24 | 5 GB or Higher | 15/03/2024 @ 11:30 am |
| CONSTRUCTION OF WARD 7 COMMUNITY HALL | ULM-INFR 011/24 | 5 GB or Higher | 15/03/2024 @ 11:30 am |

Tender documents will be available on the municipal website (www.umzimkhululm.gov.za) and will also be available from the cashier at 169 Main Street, uMzimkhulu, 3297 upon the non-refundable payment of R300 per document or a bank guaranteed cheque made out to uMzimkhulu Municipality during working hours between 09:30am and 16:00pm from the 11th of March 2024; cut-off time for buying documents is the 15th of March 2024, 15 minutes before the briefing time.

A compulsory briefing meeting is scheduled to take place at uMzimkhulu Municipality Makhosini Building, 247 Main Street, uMzimkhulu 3297.

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Invalid or non-submission of the following documents will render the Tenderer disqualified; Specific Goals points will not be allocated if the required documents are not submitted / invalid.

- Registered on Central Suppliers Database (CSD) attach proof of Registration.
- MBD 4, 8, 6.1 & 9 -
- Municipal rates and services certificate / statement / billing for the directors, owners, shareholders of the company and for the company to confirm that Municipal rates are not in arrears for more than 90 days or.
- Attach valid lease agreement if the company is leasing the office space.
- Attach a valid lease agreement if the director is leasing accommodation.
- Attach affidavit if the account is under your parents, siblings, grandparents, and you are not paying any Municipal rates.
Copy of a marriage certificate if Municipal account in under your spouse.
- Certificate of Authority" to sign all documents in connection with this Tender and any contract or agreement which may arise therefrom, duly signed and dated, shall be provided by the Board of Directors of the firm and shall be attached and must be on a Company letter head. (Example is provided in the Tender document)

80/20 Preference Point System will be used on the following project, functionality will be considered and uMzimkhulu Local Municipal SCM policy.

Second Phase of Evaluation:

The functionality will be applied as a prequalifying criteria to determine the tenders that qualify for further evaluation. The quality shall be scored as per table below. Points will be allocated only where the required supporting documentation has been submitted by the tenderer.

Evaluation minimum threshold for Functionality is 50% or 50 Points:

| Details | Item Max Points | Total Max Points |
|----------------------------------|-----------------|------------------|
| Criteria 1: Methodology: | | |
| 1.1 Preliminary Programme | | |

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| | | |
|---|---|-----|
| The Preliminary Programme to include the full scope of work described in the work specification and schedule of quantities. The programme should highlight all planned activities, the sequence of executing the works and the completion timeframes of the activities. Taking into account factors (i) & (ii) listed below, score will be allocated for the submitted programme as per the ranking outlined below. | | 20 |
| (i) | Logic of the sequencing of construction activities and correlation with the cash flow | |
| (ii) | Practicality of the completion timeframes of the respective activities | |
| The Preliminary Programme must be submitted under "Returnable Documents" | | |
| Good - Fully complies with requisite (i) and (ii) above | | |
| Average - Partly complies with requisite (i) and (ii) above | | 20 |
| No Submission | | 10 |
| Criteria 2: Experience of Site Personnel: | | 0 |
| 2.1 Site Agent (SA) | | 15 |
| If SA has 10 or more years' experience and has completed similar projects | | |
| If SA has 5 - 9 years' experience and has completed similar projects | | |
| The CV and certified copies of Academic Qualifications of the proposed SA must be submitted under "Returnable Documents", The required minimum qualifications for the Site Agent is a National Diploma in any of the following disciplines: Civil Engineering or Quantity Survey or Architecture. No points will be allocated if minimum qualifications are not attached. | | 15 |
| 2.2 General Foreman (GF) | | 7.5 |
| If GF has 10 or more years' experience and has completed similar projects | | |
| If GF has 5 - 9 years' experience and has completed similar projects | | 10 |
| The CV and certified copies of Academic Qualifications of the proposed GF must be submitted under "Returnable Documents" the required minimum qualification for the General Foreman is NQF Level 4 in Civil or Building construction). No points will be allocated if minimum qualifications are not attached. | | 5 |
| Criteria 3: Experience of Company | | 30 |
| 3.1 Relevant Experience | | |
| 5 or more projects of similar nature | | |
| 3 - 4 Projects of similar nature | | |

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Tenderers should attach signed Letters of Appointment and Completion Certificates for completed projects in order to qualify for points for experience submitted under "Returnable Documents". Similar Projects are: **Construction and completion of new Community Hall or Building structure for any Local, Provincial & National Authority.**

Criteria 4: Plant and equipment

Full points will be allocated for plant and equipment owned by the Tenderers and which will be available for the project should the Tenderer be successful. If the contractor does not own some or any of the plant listed below, and chooses to hire some or all of the required plant, then the points indicated below will be awarded at 50% of the stated points for any of the relevant items of plant or equipment hired. Points for hire plant will be allocated if an original letter of intent is attached from a Plant Hire Company.

Tenderers are to attach logbooks for plant owned or hired as proof ownership and latest copy of license renewal.

(Certified copies must be attached)

Details of owned and hired plant and equipment are to be entered in the returnable documents.

| | | |
|--|-------------|----|
| 1 x Tractor Loader Backhoe (TLB) | 5 | 25 |
| 1 x Water Tanker | 5 | |
| 1 x 10m ³ Tipper Truck | 5 | |
| 1 x Grid-Roller or 1 x self-propelled vibrator Pad-foot roller (15t) | 5 | |
| 1 x Loader (0.5m ³ Bucket) | 5 | |
| TOTAL POINTS FOR QUALITY | 100% | |

NB: It is compulsory for a bidder to score not less than 50% per segment in the above table. Even if the bidder has scored the 50 % of threshold but scores less than 50% on one or more of the segments above the bidder will be non-responsive.

The 80/20 scoring will apply.

80 Price

20 Specific goals

Specific Goals

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| The specific goals allocated points in terms of this tender | Number of points allocated (80/20 system) | Verification Documents |
|--|---|--|
| Specific Goals: Goal 1: HDP OWNERSHIP – Maximum Points = 10 points | | |
| Companies that are 51% owned by black South African citizen(s) = 4 points | Maximum Points 4 | CIPC registration Certificate (Companies and Intellectual Property Commission) OR Detailed CSD report, verification on CSD portal by the Municipality) |
| Companies that are less than 51% owned by black South African citizen(s) = 2 point | | OR Certified Copy RSA Identity document of the director(s). |
| Companies that are 51% owned by Female SA citizen(s) = 2 points | Maximum Points 2 | |
| Companies that are less than 51% owned by Female SA citizen(s) = 1 point | | |
| Companies that are 100% owned by Disabled SA citizen(s) = 4 points | Maximum Points 4 | Detailed CSD report, verification on CSD portal by the Municipality) |
| Companies that are 50% owned by Disabled SA citizen(s) = 2 points | | OR Doctors Certificate or Disability Database from relevant institution. |
| Companies that are less than 50% owned by Disabled SA citizen(s) = 1 point | | |
| Specific Goals: Goal 2: RDP – Maximum Points = 10 points | | |
| Promotion of Business located within: | | |
| Umzimkhulu Municipality = 10 points | Maximum Points | Preferred Address on CSD Report and any one of the following: - Certified copy of a utility bill for property rates and services |

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|---|-----------|---|
| Harry Gwala District Municipality = 5 points | 10 | or - Valid lease agreement or - Original letter from the Chief or Local leader (Induna) or - Original proof of residence signed by a Ward Councilor. |
| KwaZulu Natal Province = 3 points | | |
| TOTAL MAXIMUM POINTS | 20 | |

90 days Price Validity

Contact Details

All Technical enquiries shall be directed to:

Attention : Mr A. Afordofe
Telephone : (010) 300 0230
Email Address : anthony@akweni.co.za

Attention : Mrs A. Mtshali
Telephone : (039) 259 5006
Email Address : mtshalia@umzimkhululm.gov.za

All SCM compliance enquiries shall be directed to:

Attention : Mr Z. Ngwane
Telephone : (039) 259 5220

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Email Address : ngwanez@umzimkhululm.gov.za

Closing date

Bid documents in a sealed envelopes clearly indicating the **Bid number and Bid Name**, must be deposited in the tender box of uMzimkhulu Local Municipality, located at 169 Main Street, uMzimkhulu, 3297 reception area, not later than **12h:00 pm of 28th of March 2024**. Telegraphic, telex, telephone, electronic, facsimile, and late tenders will not be accepted.

Tenders may only be submitted along with the tender documentation provided by the municipality.

The uMzimkhulu Municipality Council does not bind itself to accept the lowest bidder. uMzimkhulu Municipality Supply Chain Management policy will apply.

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C. A. NGOOYIYA
MUNICIPAL MANAGER