



**(TENDER): 2022/11/002**

**APPOINTMENT OF A SERVICE PROVIDER (CONTRACTOR) FOR SUPPLY,  
DELIVERY, INSTALLATION AND COMMISSIONING OF 2 HIGH MAST LIGHTS IN  
VERKEERDEVLEI /TSHEPONG MASILONYANA LOCAL MUNICIPALITY.**

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## 1. STATEMENT OF INVITATION

Masilonyana local Municipality invites proposals from competent contractors to submit a comprehensive document inclusive of planning, design, contract administration, supervision and construction of 2x30m high mast lights in Verkeerdevlei/Tshepong.

## 2. MINIMUM REQUIREMENTS

- Certified copy of Company registration certificate (CK), not older than 3 months
- Tax compliance status pin/Valid Tax Clearance
- Certified copy of Identity documents of directors/owners/members/shareholders, not older than 3months
- Municipal bills (Water, Sanitation, Rates and Electricity) / Taxes Clearance Certificate not owing more than 90 days or a valid lease agreement with municipal bill of account not owing more than 90 days for municipal services that the lessee (bidder) is responsible for.
- CIDB grading of 2 EP to 4EP and potential emerging enterprise who satisfy criterial stated in the Tender Data may submit tender.
- Central Supplier Database (CSD) Registration Report or MAAA Number
- Original or certified copy of BBBEE certificate.
- A pre-existing sub-contracting contract agreement of 30% with a local company (within Masilonyana Local Municipality) or a pre-existing joint-venture agreement with a local company (Companies within Masilonyana Local Municipality)

## 3. SCOPE OF WORK

- Construction, installation and commissioning of 2x30m high mast lights in Verkeerdevlei/Tshepong
- Site Establishment
- Site clearance
- Setting out
- Trenching for foundation
- Compaction
- Concrete works for mast foundation
- Trenching for cables
- Laying cables
- Backfilling
- Installation of steel masts
- Installation of luminaires
- Wiring the Mast
- Testing and Commissioning
- Construction of 2 (4x4m) clear view fence
- Energizing

- Liaise with Eskom for energizing, this includes electrical applications and direct payments of Eskom invoices using municipal credentials.
- Design, facilitate proposals, construct and monitor implementation of the project.
- Liaise with the community through ward councilors and the project CLO's for the implementation of the project from commencement to completion.

#### 4. EXPECTED DELIVERABLES / OUTCOMES

- Provide a cost breakdown for the project cost
- Complete a bill of quantities for the works with a provision for the CLO per Town
- The project is expected to be completed within five (2) calendar months from the date of the site hand-over
- The task must be done in line with SABS, SANS or IEC.
- Overall, the cost of the project must not affect the quality of work.

#### 5. HEALTH AND SAFETY REQUIREMENTS

Safety file including measures to curb the spread of covid-19 and adherence to general safety conditions during construction.

#### 6. SPECIAL CONDITIONS

- Prices must be valid for at least ninety (90) days from the closing date.
  - Prices quoted must be firm and must, where applicable, be inclusive of VAT.
  - Masilonyana Local Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid.
  - Bids that are late will not be considered, whilst the lowest or only tender will not necessarily be accepted.
  - Faxed or E-mailed bids will not be considered.
  - An original tax clearance certificate issued by SARS to accompany all tenders and a tax pin must be provided by bidders.
  - Tax status will also be verified against the Central Supplier Database (CSD)
  - Bidders must be registered on the National Treasury Centralized Suppliers Database and must submit their registration summary report.
  - A pre-existing sub contracting contract agreement of 30% with a local company (Within Masilonyana) or A joint venture agreement with a local company (Company within Masilonyana Local municipality).
- For a local bidder the 30% sub contracting or joint venture agreement is not a pre-qualifying requirement.

- All supplementary / compulsory forms (MBD Forms) must be completed and signed in full.
- Bidders who wish to claim for preferential points in terms of the Preferential Procurement Regulations, 2017, must submit a certified copy of the proof of B-BBEE status level of contribution as follows:
  - In the case of an Affidavit, both the Commissioner of Oaths stamp for the Affidavit itself (the “commissioning”) AND a “true copy” stamp (which certifies the document as being a true copy of the original) are required i.e. TWO stamps are required.
  - In the case of a B-BBEE Certificate, only a “true copy” stamp and signature (which certifies the document as being an accurate copy) is required i.e. ONE stamp is required.
- It should be noted that the 80/20 points system will be applied, 80 being for price and 20 for the B-BBEE status level as defined in the Preferential Procurement Regulations, 2017.
- A Municipal Billing Clearance Certificate, which covers, both the company and its directors, must accompany all bids.
- Bidders are required to submit:
  - Particulars of any contracts awarded to the bidder by an organ of state during the past five years, including particulars of any material non-compliance or dispute concerning the execution must be declared of such contracts.
  - A statement indicating whether or not any portion of the goods or services required by the municipality are expected to be sourced from outside the Republic, and, if so, what portion and also whether or not any portion of the payment to be made by the municipality is expected to be transferred out of the Republic.
  - The award will be made in terms of the Municipality’s Supply Chain Management Policy.
  - To ensure that tenders are not exposed to invalidation, documents are to be completed in full and in accordance with the conditions and bid rules contained in the bid documents.

## 7. EVALUATION CRITERIA

<b>PRE-QUALIFICATION ASSESSMENT – POINTS SCORING</b>		
<b>Pre-Qualification Category &amp; Description</b>	<b>Points Allocation</b>	<b>Points Claimed</b>
<b>Experience</b>	<b>Total = 20</b>	
<p><b>Each project weighs 5points per project. Points can only be claimed by attaching traceable appointment letters and completion letters from previous Clients</b> (Minimum R1.5 million High Mast Lights Projects Only will count for points)</p> <p>One (1) Letter – 5 points Two (2) Letters – 10 points Three (3) Letters – 15 points Four (4) Letters – 20 points</p>	20	
<b>Expertise (Key Personnel)</b>	<b>Total = 30</b>	
<p><b>NOTE: Points can only be claimed by submitting CV with certified copies of qualification and professional registration.</b></p> <p><b>Electrical Team</b></p> <ul style="list-style-type: none"> <li>● Electrical Engineer Should have BSC Degree /B-Tech in Electrical Engineering with 7 years' experience &amp; Should be Registered as Professional with ECSA 8</li> <li>● Electrical Technician - Should have minimum National Diploma in Electrical Engineering with 5 years' experience 5</li> <li>● Installation Electrician – 5 years' experience 5</li> <li>● Electrician- Trade test 5</li> <li>● Safety Officer- 3-5 years' experience 5</li> <li>● Crane operator/Rigger 2</li> </ul>		
<b>Methodology -Technical Approach</b>	<b>Total = 10</b>	
<ul style="list-style-type: none"> <li>● The bidder must clearly demonstrate the understanding of the project and how the project will be managed, clearly explaining how the works will be implemented. 5</li> <li>● Construction Programme-detailing a work plan with timeframes and a cash flow projections 5</li> </ul>		
<b>Plant Ownership- natis</b>	<b>Total= 30</b>	
<p><b>Bidders to attach Proof of Ownership or Letter of intent to lease from supplier (including Natis Certificates)</b></p> <ul style="list-style-type: none"> <li>● Crane Truck 12</li> <li>● Two LDV (Light Duty Vehicle) 9</li> <li>● Plant and tools applicable to project 9</li> <li>Winch = 3</li> </ul>		

Low Tension Insulation Tester = 3 Concrete vibrator = 3  <b>Total Bank and Location</b>	<b>10</b>	
<b>Bank Rating (minimum code C)</b> Bank Code: D and Below – 0 points Bank Code: C – 2 points Bank Code: B – 3 points Bank Code: A – 5 points <b>Location of the company</b> Within South Africa – 2 points Within the Free state- 3 points Within the district- 4 points Within Masilonyana LM- 5 points <b>N.B The municipality reserves the right to conduct site                  inspection for verification</b>	<b>5</b>       <b>5</b>	
<b>TOTAL</b>	<b>100</b>	

## 7.2 TECHNICAL EVALUATION CRITERIA

A bidder who gets a minimum of 84 points and above will qualify to the next stage. Individual tenders would have to be evaluated according to the preferential point system.

The bidder must score minimum points as follows:

- Item 1 – 10 points,
- Item 2 – 30 points,
- Item 3 – 10 points,
- Item 4 – 30 points.
- Item 5 – 2 points in the Evaluation Criteria
- Item 6 – 2 points in the Evaluation Criteria

### 7.3 PRICE AND REFERENTIAL POINTS SCORING – STAGE 2 (Price and B-BBEE status)

All Bidders that have passed the technical evaluation threshold of 84 points would also be scored based the 80/20 principle where 80 Points is for the Price and 20 points for B-BBEE as per the detail given below.

#### Points awarded for price

A maximum of 80 Points is allocated for price on the following basis:

$$\text{Where } P_s = 80 \left[ 1 - \frac{P_t - P_{\min}}{P_{\min}} \right]$$

$P_s$  = Points Scored for comparative price of bid under consideration

$P_t$  = Comparative Price of bid under consideration

$P_{\min}$  = Comparative Price of lowest acceptable bid

### 7.4 Points awarded for B-BBEE Status Level of Contribution

In terms of Regulation 5(2) and 6(2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below;

B-BBEE Status Level of Contributor	Number of Points (80/20 System)
1	20
2	18
3	16
4	12
5	8
6	6
7	4
8	2
Non-Compliant Contributor	0

**Table 2** : B-BBEE Status level

## 8. COSTING/ COMPREHENSIVE BUDGET

8.5.1. The quotation price(s) shall be SEIFSA based priced

8.5.2. The quotation price(s) shall be subject to negotiated increase, if unavoidable, should the contract be extended for one or more further periods, each period not exceeding 12 months.

**Pricing should include any other unspecified expenses related to items listed under technical specifications**

Are the quoted prices firm for the full duration of the contract? Yes/No

If not, indicate CPA or SEIFSA price adjustment method: \_\_\_\_\_

CPA- Suppliers price list date: \_\_\_\_\_ or

SEIFSA indexes – Price basis month and year \_\_\_\_\_

**Note: All the necessary documentation for CPA's or CPI to prove the price increase must be submitted with the invoice clearly link to an order number be for payment will be done.**

9. CONTACT DETAILS

**Technical Queries**

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