



AMAHLATHI LOCAL MUNICIPALITY

C/o Hill & Maclean Street, Stutterheim, 4930
Tel (043) 683 5000 Fax (043) 683 1127

Bids are hereby invited for the following projects as listed in the table below.

PROJECT NAME	BID NUMBER	Preferential Procurement Framework Act (PPFA) Points will be awarded as follows	Compulsory briefing session	CIDB Grading	Bid document fee	Closing Date
Preparation of GRAP-Compliant Annual Financial Statements.	ALM/SCM/06/2023-24	80/20	N/A	N/A	R350	Friday, 31 July 2023
Update and Maintenance of GRAP-Compliant fixed Asset Register for a 36 month period.	ALM/SCM/07/2023-24	80/20	N/A	N/A	R350	Friday, 31 July 2023

The minimum specifications are detailed in the Bid document.

Bid documents will can be collected on 19th July 2023 at Engineering Department after furnishing proof of payment. A non-refundable bid fee should be deposited to **Account Name: Amahlathi Municipality; Bank: First National Bank: Account Number: 53813535227, Reference: Bid No.**

Bidders who are unable to collect the document must email the proof of payment to: a.masiko@yahoo.com, and the document will be emailed.

For GRAP-Compliant Annual Financial Statements enquiries should be addressed to project Manager: Ms. S. Faye on **sindi.faye1@gmail.com**

For GRAP-Compliant fixed Asset Register enquiries should be addressed to project Manager: Mr. P. Fikelephi on 073 578 118 / **phambilif@yahoo.com**

Bidders must note that they will be evaluated in two stages:

Stage 1: - Administrative Compliance as detailed in the specification in the bid document (Bidders that do not meet the Administrative Compliance will not be eligible for further evaluation and will be deemed as non-responsive)

Stage 2: -Bids will be evaluated on price and ALM Specific Goals.

Completed bid documents are to be placed in a sealed envelope endorsed: **"PROJECT NAME & BID NUMBER – AMAHLATHI LOCAL MUNICIPALITY"** and be deposited in the Bid Box, at the Engineering Department Offices of the Amahlathi Municipality, No. 29 Dragon Street, Stutterheim 4930, **not later than 12h00 on dates stated in the advert** at which time the bids will be opened in public.

PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT (PPFA) POINTS WILL BE AWARDED AS FOLLOWS:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

TENDERERS SHALL TAKE NOTE OF THE FOLLOWING TENDER CONDITIONS:

- The Amahlathi Municipality Supply Chain Management Policy will apply
- The Amahlathi Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid and to award to more than one bidder.
- Bids which are late, incomplete, unsigned or submitted by facsimile or electronically, will not be accepted.
- All pages must be signed where necessary
- Additional annexure(s) is/are accepted only if cross referencing has been done and the page signed
- Bids submitted are to hold good for a period of 90 days
- SARS pin to be declared in the bid
- Bid documents must remain intact
- Use of Tippex will render the bid non- responsive
- Declaration pages must be fully completed and signed
- Joint Ventures/consortiums must provide signed copies of such agreements and all other returnable documents for each partner to the Joint Venture.
- Failure to submit comprehensive JV agreement (where applicable), will result in a tender deemed non-responsive. Individual partners of JV are to comply and submit all relevant documents. Failure to do so will result in a tender deemed non-responsive.
- Failure to complete tender forms e.g MBD 1, MBD 3, MBD 4, MBD 6, MBD 9 will result in a tender deemed non-responsive
- All copies must be originally certified and not older than three (3) months.
- Failure to submit or complete supplementary information will result in the tender being null, void and non-responsive.
- All bidders from ALM jurisdiction must submit latest municipal statement not older than three months showing that they do not owe the Municipality, non ALM bidders must attach proofs not older than three months from their respective Municipalities. The council reserves the right to disqualify any service provider whose members and or shareholders owe the Municipal rates & taxes (Lease agreements and sworn statements / affidavits are also accepted).
- ALM shall not do business with any person in the service of the state.
- Bidders must be registered on National Treasury's Central Supplier Database (CSD)

- DR. Z. SHASHA, MUNICIPAL MANAGER -