



NKANDLA MUNICIPALITY (KZN286)

INVITATION TO TENDER PROVISION OF PAUPER BURIALS BID NUMBER: NKA/COM001/25/26

Nkandla Municipality hereby invites suitable, qualified, and experienced Funeral Parours with Offices based at Nkandla for the Provision of the Burial Services to Nkandla Indigent and Destitute Families. The prospective service provider will be appointed to a Panel of pre-selected service providers for the period of 36 months with annual screening for performance. The detailed specification will be available on the tender document.

The physical address for collection of bid documents is Nkandla Municipality, Finance Department Main Building, Lot 292, Maree Road, Nkandla, upon presentation of a receipt proving prior payment of a non-refundable fee of R740.00 (inclusive of VAT), having been made at the Municipal Finance Department, or deposited on the Municipal Bank Account: FNB, Account No: 62720610717, Branch: 220930 (Use company name and Bid Number as Reference). Bid documents will be available as from 08h00 on Monday, 23 February 2026 to 13h00 on Friday, 27 February 2026 and will also made available on www.nkandla.gov.za and www.etenders.gov.za

Duly completed bid documents sealed in an envelope, endorsed with TENDER NUMBER AND PROJECT NAME are to be deposited in the tender box at the Municipal Offices, Lot 292 Maree Road, Nkandla, by no later than Wednesday, 18 March 2026 at 11h00 on the (closing date), at which time the bids will be opened in public. Bids are to be submitted on the bid documentation provided by the Municipality.

Nkandla Municipality's SCM policy will apply. Bidders are required to submit mandatory documents: CSD registration report, proof of Municipal rates (i.e. Municipal Rate Certificate/ lease agreement/Council letter, any of the directors should not be in arrears for more than 3 months), and fully completed bid document where bidders will be required to provide them to proceed to next stage. The Council reserves the right to negotiate further conditions and requirements with the successful bidder and reserve the right not to appoint. Bids that are late, incomplete, unsigned, faxed or e-mailed WILL NOT be accepted or considered. The Municipality will accept no responsibility for the late delivery of bids by courier services or any other forms of mailing. Bids shall remain valid for 90 days from the closing date (18 March 2026).

EVALUATION CRITERIA

The above bid will be evaluated and adjudicated according to the following criteria:

Nkandla Local Municipality subscribes to the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000). The 80/20 Preference Points System will be applicable during the evaluation and adjudication of this bid. The amended PPPFA regulation 2022 will be used.

- **STAGE 1: COMPLIANCE TO MANDATORY**, Failure to comply with all the mandatory information as requested above will result the proposal deemed nonresponsive.
- **STAGE 2: FUNCTIONALITY**, Proposals will be subjected to a pre-qualification in terms of functionality, Functionality: 10C points, minimum qualifying points will be 70 points for further evaluation.
- **STAGE 3: PREFERENTIAL POINTS SYSTEM, (80/20)**: 80 for price and 20 for specific goals (Ownership and RDP Goals). Detailed evaluation criteria contained in the tender document.

For further information please contact the following:

SCM related enquiries: Ms. L.N. Mtshali, at tel: (035) 833 2040.

Technical enquiries: Ms. D.K. Nkabinde, at tel: (035) 833 2030.

MISS N.P. DLAMINI: MUNICIPAL MANAGER