



ADDENDUM 1:

8. Please note:

- Preference will be given to companies who are owned by Women, Youth & Persons with Disabilities.
- **Functionality will apply. Based on functionality the tenderer should score 70 points or more to be further evaluated:**

Criteria	Minimum requirement	Points	Maximum Points
Experience of bidder (Scoring a max of 50)	Completion of at least 5 projects/instruction of similar scope within a specific institution in the last 3 years, supported by appointment letters, Housing Subsidy System (HSS) project completion letters from the previous employers with references. (50 points)	50	50
	Completion of at least 4 projects/instruction of similar scope within a specific institution in the last 3 years, supported by appointment letters, Housing Subsidy System (HSS) project completion letters from the previous employers with references. (40 points)	40	40
	Completion of at least 3 projects/instruction of similar scope within a specific institution in the last 3 years, supported by appointment letters, Housing Subsidy System (HSS) project completion letters from the previous employers with references. (30 points)	30	30
	Completion of at least 2 projects/instruction of similar scope within a specific institution in the last 3 years, supported by appointment letters, Housing Subsidy System (HSS) project completion letters from the previous employers with references. (20 points)	20	20
Support staff: Conveyancing secretary and verification officer (Scoring max of 20 points)	• CV with 2-3 Minimum years of experience and above (10 points) • CV with 1-2 years of experience (5 points) • 0-1 years of experience (5 points)	20	20
Project execution methodology (Scoring a max of 30)	Provide a detailed methodology application in the following: • Opening of Township Register in deeds office (10 points) • Registration of Title Deeds and Late Estates (10 points) • Registration of deed of grants (5 points) • Regulations 68 (1) & Section 16 Applications (5 points)	30	30
Total			100