



SITA SOC Ltd, 459 Tsitsa Street, Erasmuskloof, Pretoria, South Africa • PO Box 26100, Monument Park, 0105, South Africa
Tel: +27 12 482 3000 • Fax +27 12 367 5151 • Reg. No 1999/001899/30 • www.sita.co.za

Our Ref: RFB 3143-2025
Enquiries: Nokwanda Wasa
Tel: 012 482 3004
Date: 02 September 2025

PROSPECTIVE BIDDERS

RFB 3143-2025: REQUEST FOR THE APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE MAINTENANCE & SUPPORT OF ELECTRICAL INFRASTRUCTURE AT THE SITA SITES.

Bidders are invited to submit a tender for **RFB 3143-2025: Request for the appointment of a service provider to provide maintenance & support of electrical infrastructure at the SITA sites.**

Compulsory Virtual Briefing Session

Date: **12 September 2025**

Time: 11:00am

Venue: Online (MS Teams). Bidders are requested to indicate in writing to the below email address of their intention to attend the briefing session, following which a link will be shared via email to allow attendance of the briefing session: Nokwanda.wasa@sitaco.co.za

The final date for clarification questions is **22 September 2025.**

The closing date for bid submission is **29 September 2025 @11:00am.**

Notes to the bidders:

- You must ensure that you are registered on the CSD and that all your company details have been updated on the CSD.
- The bidders need to note that if there are any reference made to GCommerce in the Bid Document it needs to be ignored.
- The following will apply for this Bid:

Non-Executive Directors:

Ms Sedzani Mudau (Chairperson), Mr Willie Vukela, Mr Willie Mathebula, Adv. Johannes Collen Weapond, Mr Omega Shelembe

Executive Directors:

Mr. G Reddy (Managing Director Acting), Mr. MK Kgauwe (Chief Financial Officer)

Company Secretary:

Ms. B Laka

RFB 3143-2025: REQUEST FOR THE APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE MAINTENANCE & SUPPORT OF ELECTRICAL INFRASTRUCTURE AT THE SITA SITES.

- CLOSING OF BID

The bidder must submit their bid responses through the tender box at **SITA Erasmuskloof (459 Tsitsa Street)** at 11h00am on the bid closing date.

ADMINISTRATIVE PRE-QUALIFICATION REQUIREMENTS

Note that a Two Envelope process will be followed and therefore bidders must submit as follows:

- (a) One (1) original file excluding pricing which must be submitted in a separate envelope;
- (b) One (1) hard copy excluding pricing which must be submitted in a separate envelope;
- (c) One (1) electronic copies on USB memory stick/ flash drive in Portable Document Format (PDF) of the RFB Document and Technical / Functionality Response.
- (d) One (1) electronic copies on USB memory stick/ flash drive in Portable Document Format (PDF) of pricing only.

- BID PRICING SCHEDULE

Bidders will complete the bid pricing schedule in the Excel spreadsheet format provided, include this as part of the hard copy submission documents.

The bid document is packaged as follows:

The bidder must submit their bid responses as follows and must tick in the box to confirm if the bid response is submitted as such:

Manner of submission	Bidder to tick ✓ to indicate that the bid response has been submitted in this sequence
Responses through the tender box at Erasmuskloof (459 Tsitsa Street) at 11h00am on the Bid closing date.	

All queries to this bid must be submitted in writing to the following email address:

Nokwanda.wasa@sita.co.za

Yours sincerely,

Name and surname : Teboho Ndhlovu

Signature



Date : 3 September 2025