

CONTENTS FOR CONTRACTOR'S ENVIRONMENTAL FILE

PROJECT NAME:		DOCUMENT NO:	
PROJECT NO:		DATE:	
CONTRACTOR:		CONTRACT NO:	

The following documents must be incorporated into the Contractors Environmental File

No	Item Description	Document No	Tick
1.1	Transnet Safety, Health, Environmental and Quality – Risk Management Policy Statement dated 10 June 2016.		
1.2	TGC Safety, Health, Environmental Management and Quality Policy dated 01 June 2016.		
1.3	Transnet Construction Environmental Management Plan (CEMP) as supplied to Contractor by Transnet Group Capital	ENV-STD-001 Rev03	
1.4	Transnet Standard Environmental Specification (SES) as supplied to Contractor by Transnet Group Capital	ENV-STD-002 Rev03	
2	Project Environmental Specification (PES) as supplied to Contractor by Transnet Group Capital	ENV-FAT-0001	
3	Declaration of Understanding (Signed)	ENV-FAT-0002	
4.1	Contractor's Information	ENV-FAT-0003	
4.2	Contractor's Environmental Policy		
4.3	Contractor's Organogram		
4.4	Contractor's Environmental Management Plan		
4.5	Appointment of Contractors EO and Declaration of Understanding (Including CV and Job Profile)	ENV-FAT-0004	
5	Schedule of Contractor's Construction Plant and Equipment	ENV-FAT-0005	
6	Hazardous Substances Register	ENV-FAT-0006	
7	Emergency Contacts Register	ENV-FAT-0007	
8	Energy Consumption Register	ENV-FAT-0032	

CONTENTS FOR CONTRACTOR'S ENVIRONMENTAL FILE

9	Water Usage Register	ENV-FAT-0033	
10	List of Interested and Affected Parties	ENV-FAT-0008	
11	Induction Attendance Register	Rev 00-01	
12	Project Start-Up Checklist	ENV-FAT-0022	
13	Site Access Certificate	ENV-FAT-0010	
14	Method Statement Register	ENV-FAT-0011	
15	Method Statements	ENV-FAT-0026	
16	Waste Disposal Register	ENV-FAT-0012	
17	Daily Inspection Checklist	ENV-FAT-0023	
18	Weekly Inspection Checklist	ENV-FAT-0024	
19	Monthly Compliance Audits	ENV-FAT-0025	
20	Public Complaints Register	ENV-FAT-0013	
21	Record of Formal External Communications	ENV-FAT-0014	
22	Incident Register	ENV-FAT-0015	
23	Incident Reports	ENV-FAT-0016	
24	Non Conformance Register	ENV-FAT-0017	
25	Non Conformance Reports	ENV-FAT-0018	
26	Awareness/Toolbox Attendance Register (Including Awareness Material)	ENV-FAT-0019	
27	Minutes of Monthly SHE Meetings		
28.1	Environmental Site Rules for Visitors	ENV-GL-0002	
28.2	Environmental Site Rules for Contractors	ENV-GL-0003	
29	Basic Site Procedures	ENV-GL-0001	

CONTENTS FOR CONTRACTOR'S ENVIRONMENTAL FILE

30	TGC Environmental Induction		
31	Contractor's Environmental Management File Handover	ENV-FAT-0020	
32	Site Closure Inspection Form	ENV-FAT-0021	
33	Site Closure Certificate	ENV-FAT-0021	
34	Application for Exemption	ENV-FAT-0034	