



REQUEST FOR QUOTATION (RFQ)

RFQ NUMBER	RFQ 295 2022/23	
DATE ISSUED	27 February 2023	
PROJECT NAME/ DESCRIPTION OF GOODS, WORK OR SERVICES	PROVISION OF SENIOR SOFTWARE DEVELOPER (01) FOR A PERIOD NOT EXCEEDING 12 MONTHS.	
BRIEFING SESSION <i>(Compulsory or Non- compulsory) if applicable</i>	DATE	TIME
	N/A	
CLOSING DATE AND TIME	03 March 2023	11h00
RFQ VALIDITY PERIOD	90 Days (commencing from the official RFQ closing date)	
NAME OF A BIDDER/TENDERER		
TELEPHONE NUMBER		
FACSIMILE NUMBER		
EMAIL ADDRESS		
POSTAL ADDRESS		
SARS PIN		
PHYSICAL/STREET ADDRESS		
B-BBEE STATUS LEVEL OF CONTRIBUTION	LEVEL:	

1. PROJECT APPOINTMENT OF ONE(1) AUCTIONEER EXPERT

2. INTRODUCTION TO THE SIU

The SIU is an independent statutory body established by proclamation R.118 of 31 July 2001, issued in terms of the Special Investigating Units and Special Tribunals Act No. 74 of 1996 as amended (*"the SIU Act"*). The purpose of the SIU is to investigate serious malpractices, maladministration and corruption in connection with the administration of State Institutions, state assets and public money as well as any conduct, which may seriously harm the interest of the public. Furthermore, the purpose of the SIU is to institute and conduct civil proceedings in any court of law or a Special Tribunal in its own name or on behalf of State Institutions.

3. ELIGIBILITY/MANDATORY REQUIREMENTS

<i>Provide documentations and/or information (SIU reserves the right to review and verify submitted documentations on mandatory requirements)</i>	Comply	Not Comply
3.1. Proof of National Treasury Central Supplier Database (CSD Summary report)		
3.2. CSD Overall Tax Status must be compliant (Tax Compliant)		
3.3. Conformance to the Scope of Work/ Terms of Reference (ToR)		
<ul style="list-style-type: none"><i>Bidder (s) are only required to only submit maximum of one (1) CV, (if a bidder submit more than one (1) CV as stipulated on this , SIU will only consider first one (1) CV received as per the spreadsheet, Annexure A)</i><i>Only bidders who submit qualifying CV as per below requirements will be assessed further for evaluation i.e. Price and Preference subject to award/objective criteria</i>		
At least five (5) years' experience in the conducting of Senior Software Developer <i>Annexure A - will be considered for evaluation bidders must submit candidates profiles together with Annexure A – spreadsheet</i> <i>Updated CV or detailed profile of each proposed resource/personnel must be submitted, with the proof of qualifications.</i>		

	PLEASE TICK (✓) AND INDICATE RESOURCE NAME AND SURNAME	
	Resource 1	
Number of experience	Full Names: 	
Less than five (5) years		
5 years and more		
3.4. A resources holds Honours or equivalent i.e. Diploma in Information Technology, Diploma Data Metrics in Software Engineering, Btech Computer Science, BSC in Computing, Bsc in Informatics, Bsc Statistics/ Mathematics or Bcom with similar specialization.		
<i>Only bidders who submit qualifying CV's will be assessed further for evaluation i.e. Price and Preference subject to award/objective criteria.</i>		
NB: Failure to submit/or reflect the above eligibility requirements and conformance to the scope of work will result in non-compliance and will lead to the bid being disqualified.		
A. RETURNABLE DOCUMENTS		
Provide documentations for screening and vetting purposes.	YES	NO
A.1. ID copies of the: <ul style="list-style-type: none"> ○ proposed resources and ○ Company directors. 		
A.2. CIPC Company registration		
A.3. SARS Pin		
A.4. B-BBEE Certificate/Sworn Affidavit		

B. PROJECT BACKGROUND

The Special Investigating Unit (SIU) is an independent statutory body that is accountable to the President and Parliament in terms of its activities. Its primary mandate is to recover and prevent financial losses to the State due to various acts of corruption, fraud and maladministration.

C. SCOPE OF WORK (TERMS OF REFERENCE)

1. The SIU ICT Division hosts and maintains several business critical systems for the SIU. The Performance Information Management System (PIMS) and Project Time Management System (PTMS), being integrated and dependent system which were developed inhouse, over a period to cater for the specific SIU requirements and an evolving value chain, requiring new and additional functionality to be deployed.
2. The SIU ICT Division does not currently have the services of an Application Developer inhouse. This person would be tasked with performing the analysis and code maintenance of these systems, and such cannot perform the required maintenance to these systems at present.
3. Proposed Solution

The proposed solution to the afore mentioned is to procure the services of a Senior Software Developer, with a minimum of five years' experience in all the following:

- Microsoft.Net 4 Framework
- C#
- ASP.NET
- HTML
- CSS
- JavaScript
- JQuery
- Microsoft SQL Server 2008 and
- Visual Studio 2010 IDE

D. DELIVERABLES

- Effect the necessary changes to the affected systems thereby addressing required changes to the security features of the PIMS and PTMS systems,

- Maintain and update the current systems functionality to accommodate the operational environment changes,
- Maintain and update the current systems code to address minor bug fixes

E. CONTRACT PERIOD

- E.1. The work must commence as soon as the appointment letter is issued and is for a period of 12 months
- E.2. This project cannot exceed R1000 000 for the duration of the contract.
- E.3. The proposed resource must be based in Gauteng (If the resource is outside Gauteng SIU would not bear travelling cost).

F. SPECIAL CONDITION OF THE RFQ

G. PRICE SCHEDULE

- G.1. Contract value should be on hourly rate and estimated hours, inclusive of VAT disbursements;
- G.2. If a price quotation does not indicate the VAT, SIU will deem the quote to be inclusive of VAT if the bidder is VAT registered.
- G.3. SIU reserves the right to negotiate the rates with the recommended bidder.

H. BID CONDITIONS

- H.1. Bidder (s) are only required to only submit maximum of one (1) CV, **(if a bidder submit more than one (1) CV as stipulated on the bid documents, SIU will only consider the first CV received as per the spreadsheet, Annexure A and One(1) resource will be appointed.)**
- H.2. The resource must be based in Gauteng and must be available immediately.
- H.3. The appointment will be based on the outcome of the Price and Preference and the objective criteria.
- H.4. The work needs to commence as soon as the appointment letter is issued and be completed within a period of (1) month, totaling to 160 hours for immediate appointment of one (1) resource;
- H.5. The above illustrate that one bidder will be appointed depending on qualifying CVs. SIU reserve the right to conduct references on proposed resource (s), should it be identified that the resource (s) provided had poor performance on their respective projects or assignments, the identified resource will be withdrawn;

- H.6. If the proposed resource (s) is/are not available before commencement, the referred resource (s) will be withdraw from the appointed/allocated project. The SIU will revert back to the evaluation phase and appoint from the wait list of the resource (s);
- H.7. If the appointed resource is alternatively changed during the investigations, justifiable reasons must be submitted on time to the SIU, the final decision is subject to the SIU's review and approval;
- H.8. An alternate replacement of resource should be equal or more competent to the initial approved resource (s) and if the bidder failed to provide a resource that meets the standard of the SIU as per the terms and conditions, SIU reserves the right to terminate the contract;
- H.9. Proposed resource CV must be accompanied with ID copies and the directors for the security screening;
- H.10. The disbursement will be limited to the province where the work is primarily situated at, further traveling to secondary locations, province, SIU will make provisions and arrangements for such travelling.

I. AWARD/OBJECTIVE CRITERIA

- I.1. Bid will only be awarded to the bidder who passes SIU's Internal Integrity Unit screening and/or State Security Agency vetting; failure to pass could result in SIU not awarding the bid to a bidder irrespective of the points scored after the final evaluation.