

COMPANY'S EXPERIENCE-

Track Record of the Contractor on similar type of work (Cleaning, hygiene & horticulture or cleaning & hygiene services or Cleaning & Horticultural/Gardening services).

NB: Bidders submitting a track record of Cleaning only or hygiene only or horticultural services only will be regarded as an incomplete submission

Score will be based on successfully executed and completed cleaning service or Cleaning & Horticultural / Gardening service or Cleaning & Hygiene rendered over the last 5 years (2021-2026). Only Contracts with a minimum value of R 3 000 000 will be considered. Evidence required: The bidders are to submit the following documents: • Provide appointment letter/Purchase Order/contract for each project. • Provide a reference letter or Completion certificate relating to the appointment letter/Purchase Order/contract provided. Note: Points will be awarded ONLY if both documents are submitted i.e. (LOA / Purchase Order/Contract doc AND Reference letter/ Completion certificate) Both documents shall indicate the Contract description, Contract value and contract duration. And the information on both documents must correspond and be presented in a Company letterhead. The reference letter shall further indicate the following: company name, contact person and confirmation that work has been completed.	5 Points: The Appointment letters/Purchase Orders/contracts accompanied by reference letters/completion certificates for combined contract value between a range of R 11 000 001 and above. 4 Points: The Appointment letters/Purchase Orders/contracts accompanied by reference letters/completion certificates for combined contract value between a range of R 8 000 001 – R11 000 000. 3 Points: The Appointment letters/Purchase Orders/contracts accompanied by reference letters/completion certificates for combined contract value between a range of R 5 000 001 – R8 000 000. 2 Points: The Appointment letters/Purchase Orders/contracts accompanied by reference letters/completion certificates for combined contract value between a range of R 3 000 001 – R 5 000 000. 1 Point: The Appointment letters/Purchase Orders/contracts accompanied by reference letters/completion certificates for combined contract value between a range of R 1 000 000 – R3 000 000. 0 Point: No submission or irrelevant submission	30%
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Resources Availability

The bidder to submit proof of ownership or rental agreement of a list of vehicles suitable for the execution of the work. Suitable vehicles include "bakkies" or light duty or heavy-duty pickup trucks.

- **For rental of vehicle a letter of intent on the letter head of the rental company or rental agreement will be enough.**
- **For ownership of vehicle only proof from Traffic Dept will be accepted.**

<u>Proof Of Ownership of Vehicles</u> • For rental of vehicle a letter of intent on the letter head of the rental company or rental agreement will be enough. • For ownership of vehicle only proof from Traffic Dept will be accepted.	5 Points: Proof of ownership for five (5) vehicles or rental agreement on a rental Company letter head provided 4 Points: Proof of ownership for four (4) vehicles or rental agreement on a rental Company letter head provided	20%
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	3 Points: Proof of ownership for three (3) vehicles or rental agreement on a rental Company letter head provided 2 Points: Proof of ownership for two (2) vehicle or rental agreement on a rental Company letter head provided 1 Point: Proof of ownership for one (1) vehicle or rental agreement on a rental Company letter head provided 0 Point: No submission or irrelevant information provided	
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TECHNICAL APPROACH AND METHODOLOGY

Proposed methodology should demonstrate thorough understanding of PRASA's objectives and required deliverables as outlined in the Scope of Work and meeting PRASA's requirements

Bidders will submit a methodology that is aligned to the scope of work highlighting, but not limited to the following elements: • Cleaning Deployment Plan in line with proposed Staff shift schedule, Bidder to demonstrate how the deployment will address incidents or absenteeism due to strikes/ sickness/ Leave time. • Project Operational and Safety structure (Safety officer, first aiders, Fire fighters, Flagmen) indicating positions of responsibilities. • Provide a plan of integrating recruitment of people within local communities • Risk assessment with risk mitigation measures associated with the project • PPE Matrix indicating operational areas and their applicable PPE as per the Project Scope of work	5 = if methodology is aligned to the scope of work highlighting Five (5) elements 4 = if methodology is aligned to the scope of work highlighting Four (4) elements 3 = if methodology is aligned to the scope of work highlighting three (3) elements 2 = if methodology is aligned to the scope of work highlighting two (2) elements 1 = if methodology is aligned to the scope of work highlighting one (1) element. 0 points = No Submission or irrelevant information provided	20%
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FINANCIAL CAPABILITY

Financial Capability of the Bidder (*Bidder to submit complete set of financial statements*)

Financial Capability The operating cash flow ratio measures a company's short-term liquidity. Use the formula below: Operating cash flow ratio = Net Cash flow from operations/Current liabilities Bidders should submit a complete set of recent financial statements of the company	Demonstration of financial capability of the company. <i>Recent year's set of financial statements: current and preceding financial years.</i> <i>Financials prepared and signed by an independent registered accounting professional and signed by the company director.</i> <i>Financial statements must include cashflow statement and balance sheet.</i> <i>Incomplete Financial Statements will not be considered</i> Note: In case of a trust, consortium or joint venture (including unincorporated consortia and joint ventures) a LEAD CONTRACTOR must submit the financial statements.	5 = Operating Cash Flows Ratio $X \geq 1.5$ 4 = Operating Cash Flows Ratio $1 > X < 1.5$ 3 = Operating Cash Flows Ratio $0.5 > X < 1$ 2 = Operating Cash Flows Ratio $0 > X < 0.5$ 1 = Operating Cash Flows Ratio $X < 0$ 0 = No Submission or Incomplete Financial Statement.	30%
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