

## BID NOTICE

### STELLENBOSCH MUNICIPALITY HEREBY INVITES YOU TO TENDER FOR B/SM 53/24: TERM TENDER FOR PIPE REPLACEMENT USING CONVENTIONAL AND TRENCHLESS METHODS

TENDER NUMBER: **B/SM 53/24**  
DESCRIPTION: Term Tender for Pipe Replacement using Conventional and Trenchless Methods  
CLOSING DATE: **04 March 2024**  
CLOSING TIME: 12h00: Bids will be opened in the **Council Chambers or Supply Chain Management Boardroom**  
CIDB : The following CIDB class of construction works will be applicable to the Tender, in accordance with the sum tendered or value determined in accordance with regulation 25(7A) of the Construction Industry Development Regulations, 2004 (as amended) – As at 23 May 2019 - Class of Construction Works: 2CE or higher.

#### **INFORMATION:**

**Tender Specifications:** Leandro Hendricks at 021 808 8221 : **e-mail:** [Leandro.Hendricks@stellenbosch.gov.za](mailto:Leandro.Hendricks@stellenbosch.gov.za) / Engineering Advice & Services Western Cape (Pty) Ltd at 072 244 2932  
e-mail: [dalem@easwc.co.za](mailto:dalem@easwc.co.za)  
**SCM Requirements:** Renae Bergstedt at 021 808 8408: **e-mail:** [Renae.Bergstedt@stellenbosch.gov.za](mailto:Renae.Bergstedt@stellenbosch.gov.za)  
**Office hours for collection:** **08h00-15h30**

A **Compulsory Clarification Meeting** will be held on **12 February 2024 at 10h00**. The Compulsory Clarification meeting will be held in person at Stellenbosch Municipal Library Hall, 1<sup>st</sup> Floor, Plein Street. Tenderers must provide notification of attendance, including email address and cell phone number, to [dalem@easwc.co.za](mailto:dalem@easwc.co.za) or [Leandro.Hendricks@stellenbosch.gov.za](mailto:Leandro.Hendricks@stellenbosch.gov.za) at least 48 hours prior to the meeting.

Tenderers must be registered with the Department of Labour (DoL) in accordance with Asbestos Regulations GNR. 155.

Tenders may only be submitted on the Tender documentation issued by Stellenbosch Municipality and must be valid for **180 days** after tender closing. Late, electronic format, telephonic or faxed Tenders will not be considered and Stellenbosch Municipality does not bind itself to accept the lowest, part of or any Tender. Printed Schedules of Rates, in the same format (that is, layout, scheduled items, units and quantities, if applicable) as those issued electronically by the Employer upon request, may be submitted as stated in the Tender Data.

Sealed Tenders, with “**B/SM 53/24: TERM TENDER FOR PIPE REPLACEMENT USING CONVENTIONAL AND TRENCHLESS METHODS**” clearly endorsed on the envelope, must be deposited in the Tender box at the offices of the Stellenbosch Municipality, Plein Street, Stellenbosch. The Tender box is accessible 24 hours a day. Tenders must be accompanied by the completed Tender Document (hardcopy), as well as a **USB memory stick** containing a **scanned copy of the whole completed Tender Document in pdf format (softcopy) and a whole completed Schedule of Rates in Excel format (softcopy)**. Should there be any discrepancy between the tenderer's hardcopy and softcopies, the hardcopy document shall take precedence. Any contract shall be based on the tenderer's hardcopy Tender Document. Tenders not accompanied by a complete hardcopy Tender Document, will not be considered.

**NOTE:** This tender will be evaluated in terms of the General Conditions of Contract, Supply Chain Management Policy and relevant specification as depicted in the document and also the Stellenbosch Preferential Procurement Policy effective from 16 January 2023 in accordance with the Preferential Procurement Regulations that was promulgated by the Minister of Finance on 04 November 2022 in Government Gazette No 47452.

The preferential points system applied is as follows: 80/20 in terms of the approved policy.

<b>Price</b>	<b>80</b>
<b>B-BBEE status level of contribution</b>	<b>20</b>
<b>Total points for Price and B-BBEE</b>	<b>100</b>

The following conditions to Tender exist (failure to comply may result in your Tender being disqualified):

1. This Tender is subject to the General Conditions of Contract for Construction Works, Third Edition, 2015, prepared by the South African Institution of Civil Engineering (SAICE).;
2. Tender data and relevant terms of reference;
3. Tenderers must be registered on the Central supplier database (CSD) if they wish to conduct business with the municipality;
4. No award will be made to tenderers whose tax status is non-compliant;
5. Tenders submitted must be in a sealed envelope clearly marked with the Tender number, placed in the tender box before closing time. Failure will result in the tender being invalid;

## POPIA

By submitting a tender to the Stellenbosch Municipality, (and by concluding any ensuing related agreement with the Stellenbosch Municipality, if applicable), the Tenderer thereby acknowledges and unconditionally agrees:

1.1. that the tenderer has been informed of the purpose of the collection and processing of its personal

the avoidance of doubt is for, and in relation to, the tender process and the negotiation, conclusion, performance and enforcement of the ensuing agreement, if applicable, as well as for the Stellenbosch Municipality's reporting purposes;

1.2 to the collection and processing of the tenderer's personal information by the Stellenbosch Municipality and agrees to make available to the Stellenbosch Municipality, all information reasonably required by the Stellenbosch Municipality for the above purposes;

1.3 that the personal information the Stellenbosch Municipality collects from the tenderer or about the tenderer may be further processed for other activities and/or purposes which are lawful, reasonable, relevant and not excessive in relation to the purposes set out above, for which it was originally collected;

1.4 that, the tenderer indemnifies the Stellenbosch Municipality and its officials, employees, and directors and undertakes to keep the Stellenbosch Municipality and its officials, employees, and directors

nature which may be made against the Stellenbosch Municipality (including the costs incurred in defending or contesting any such claim) in relation to the tenderer or the tenderer's employees', representatives' and/or sub-contractors' non-compliance with POPIA and/or the Stellenbosch Municipality's failure to obtain the tenderer's consent or to notify the tenderer of the reason for the processing of the tenderer's personal information;

1.5 to the disclosure of the tenderer's personal information by the Stellenbosch Municipality to any third party, where the Stellenbosch Municipality has a legal or contractual obligation to disclose such personal

1.6 that, under POPIA, the tenderer may request to access, confirm, request the correction, destruction, or deletion of, or request a description of, personal information held by the Stellenbosch Municipality in relation to you, subject to applicable law; and

1.7 that under POPIA, subject to applicable law, the tenderer also has the right to be notified of a personal information breach and the right to object to, or restrict, the Stellenbosch Municipality's processing of its personal information.

*Only hard copy tender documents, in English, are available and obtainable from the offices of the Supply Chain Management Unit, Stellenbosch Municipality, Town House Complex, 1st Floor, Plein Street, Stellenbosch, upon payment of a non-refundable fee of **R1407.00 per document**.*

Note: The Municipality will never contact you to pay money in exchange for the award of the tender

G Mettler (Ms)  
**MUNICIPAL MANAGER**

**TENDER KENNISGEWING**

**STELLENBOSCH MUNISIPALITEIT NOOI U VIR DIE VOLGENDE TENDER: B/SM 53/24: PYP VERVANGING WAT GEBRUIK MAAK VAN KONVENSIENELE EN SLEUFLOSE METODEDES.**

**TENDER NOMMER:** B/SM 53/24  
**BESKRYWING:** PYP VERVANGING WAT GEBRUIK MAAK VAN KONVENSIENELE EN SLEUFLOSE METODEDES.  
**SLUITINGSdatum:** 04 Maart 2024  
**TYD VAN SLUITING:** 12h00. Tenders sal oopgemaak word in die Raadsaal of in die Voorsieningskanaalbestuurs Raadsaal  
**KIOR:** Die volgende KIOR klas vir konstruksiewerk, in ooreenstemming met die totale bedrag getender of waarde bepaal in ooreenstemming met regulasie 25 (7A) van die Konstruksie-industrie Ontwikkelingsraad, Regulasies, 2004 (soos gewysig) op 23 Mei 2019, sal op die bod van toepassing wees. Tendersaars moet 'n geskatte KIOR kontrakteurgradering van ten minste 2CE of hoër hê.  
**NAVRAE:**  
**Tender spesifikasies:** Leandro Hendricks by 021 808 8221: e-mail: [Leandro.Hendricks@stellenbosch.gov.za](mailto:Leandro.Hendricks@stellenbosch.gov.za)  
Engineering Advice & Services Western Cape (Pty) Ltd at 072 244 2932  
e-mail: [dalem@easwc.co.za](mailto:dalem@easwc.co.za)  
**Vkb vereistes:** Renae Bergstedt by 021 808 8588: e-pos: [Renae.Bergstedt@stellenbosch.gov.za](mailto:Renae.Bergstedt@stellenbosch.gov.za)  
**Kantoor Ure:** 08h00-15h30

'n Verpligte inligtingsessie sal gehou word op **12 Februarie 2024** om 10:00 vm. Die Verpligte Toeligtingsvergadering sal by Stellenbosch Munisipale Biblioteeksaal, 1ste Vloer, Pleinstraat gehou word. Tendersaars moet ten minste 48 uur voor die vergadering kennisgewing van bywoning, insluitend e-posadres en selfoonnommer, aan [dalem@easwc.co.za](mailto:dalem@easwc.co.za) of [Leandro.Hendricks@stellenbosch.gov.za](mailto:Leandro.Hendricks@stellenbosch.gov.za) verskaf. Tendersaars wat nie die verpligte inligtingsessie bywoon nie, sal nie in ag geneem word nie.

Tenders mag slegs ingedien word op die tenderdokumentasie verskaf deur Stellenbosch Munisipaliteit en moet geldig wees vir 180 dae na die sluitingsdatum. Laat, elektroniese formaat of gefakse tenders sal nie aanvaar word nie en Stellenbosch Munisipaliteit is nie verplig om die laagste of enige tender wat ingedien word te aanvaar nie.

Verseëde tenders duidelik gemerk: **"B/SM 53/24 PYP VERVANGING WAT GEBRUIK MAAK VAN KONVENSIENELE EN SLEUFLOSE METODEDES."** op die koevert, moet geplaas word in tenderbus buite die kantore van Stellenbosch Munisipaliteit, Meenthuis Kompleks, Stellenbosch. Die tenderbus is 24 uur per dag beskikbaar en tenders moet vergesel word met die voltooiëde stel tenderdokumente. Tenderaanbiedinge wat nie deur die volledige tenderdokument vergesel word nie, sal nie oorweeg word nie.

**LET WEL:** Hierdie tender sal geëvalueer word ingevolge die Algemene Kontrakvoorwaardes, Voorsieningskanaal Bestuursbeleid and relevante spesifikasies, soos vervat in die tender dokument asook die Stellenbosch Voorkeurverkrygingsbeleid effektief vanaf 16 Januarie 2023 in samewerking met die Voorkeurverkrygingsregulasies wat op 04 November 2022 deur die Minister van Finansies in Staatskoerant No 47452 afgekondig is.

Die voorkeerpunte stelsel is soos volg gebaseer: 80/20 in terme van die goedgekeurde beleid:

<b>Prys</b>	<b>80</b>
<b>BBSEB status</b>	<b>20</b>
<b>Totale punte vir prys en B-BSEB</b>	<b>100</b>

Die volgende voorwaardes vir Tender soos volg: (versuim om te voldoen, kan veroorsaak dat u Tender gediskwalifiseer word):

1. Hierdie tender is onderworpe aan die algemene kontrakvoorwaardes (GCC) en spesiale voorwaardes vir die tender;
2. Toepaslike opdrag
3. Tendersaars moet geregistreer wees op Sentrale verskaffersdatabasis (SVD) as hulle met die munisipaliteit sake wil doen
4. Geen toekenning sal gemaak word aan diensverskaffers wie se Belasting status ongeldig is.
5. Die tender wat ingedien moet word, moet in 'n verseëde koevert wees wat duidelik gemerk is met die Tendernommer, wat in die tenderbus voor sluitingstyd geplaas word. Versuim sal tot gevolg hê dat die tender ongeldig is.

## POPIA

Deur 'n tender aan die Stellenbosch Munisipaliteit voor te lê (en deur enige daaropvolgende verwante ooreenkoms met die Stellenbosch Munisipaliteit aan te gaan, indien van toepassing), erken die Tenderer hiermee en stem onvoorwaardelik in:

- 1.1. dat die tenderer ingelig is oor die doel van die insameling en verwerking van sy persoonlike inligting, wat vir die voorkoming van twyfel, verband hou met die tenderproses en die onderhandeling, afsluiting, uitvoering en afdwinging van die daaropvolgende ooreenkoms, indien van toepassing, asook vir die Stellenbosch Munisipaliteit se rapporteringsdoeleindes;
- 1.2. tot die insameling en verwerking van die tenderer se persoonlike inligting deur die Stellenbosch Munisipaliteit en stem daarmee in om alle inligting wat redelikerwys deur die Stellenbosch Munisipaliteit vir bogenoemde doeleindes vereis word, beskikbaar te stel;
- 1.3. dat die persoonlike inligting wat die Stellenbosch Munisipaliteit van die tenderer verkry of oor die tenderer mag verwerk, vir ander aktiwiteite en/of doeleindes verder verwerk mag word, wat wettig, redelik, relevant en nie buitensporig is in verhouding tot die bogenoemde doeleindes waarvoor dit oorspronklik ingesamel is nie;
- 1.4. dat die tenderer die Stellenbosch Munisipaliteit en sy amptenare, werknemers en direkteure indemniteer en verbind hom daartoe om die Stellenbosch Munisipaliteit en sy amptenare, werknemers en direkteure skadeloos te stel teen enige eise van welke aard ookal wat teen die Stellenbosch Munisipaliteit ingestel mag word (insluitende die kostes wat aangegaan is om enige sodanige eis te verdedig of te betwis) in verband met die tenderer of die tenderer se werknemers, verteenwoordigers en/of subkontrakteurs se nie-nakoming van POPIA en/of die Stellenbosch Munisipaliteit se versuim om die tenderer se toestemming te verkry of om die tenderer van die rede vir die verwerking van die tenderer se persoonlike inligting in kennis te stel;
- 1.5. tot die bekendmaking van die tenderer se persoonlike inligting deur die Stellenbosch Munisipaliteit aan enige derde party, waar die Stellenbosch Munisipaliteit 'n wettige of kontraktuele verpligting het om sodanige persoonlike inligting bekend te maak;
- 1.6. dat die tenderer ingevolge POPIA, onderworpe aan toepaslike wetgewing, mag versoek doen om toegang te verkry tot, die bevestiging van, die versoek van korreksie, vernietiging of skraping van, of 'n beskrywing van, persoonlike inligting wat deur die Stellenbosch Munisipaliteit in verband met hom gehou word; en
- 1.7. dat die tenderer ingevolge POPIA, onderworpe aan toepaslike wetgewing, ook die reg het om in kennis gestel te word van 'n inbreuk op persoonlike inligting en die reg het om te beswaar maak teen, of die verwerking van sy persoonlike inligting deur die Stellenbosch Munisipaliteit te beperk.

*Tenderdokumente, is slegs in Engels, is verkrygbaar by die kantoor van die Voorsieningskanaalbestuursseenheid, Stellenbosch Munisipaliteit, Meenthuis Kompleks, 1ste Vloer, Pleinstraat, Stellenbosch na betaling van 'n nie-terugbetaalde tenderdeelnamefooie van R 1407.00 per dokument*

**Let wel:** Die munisipaliteit sal jou nooit kontak om geld te betaal in ruil vir die toekenning van 'n tender nie.

G Mettler (Ms)  
**MUNISIPALE BESTUURDER**