



REQUEST FOR QUOTATION CIDB

Form No: RW SCM 00019 F
Revision No: 05
Effective Date: 12 June 2024

BID NUMBER:	10412716	CLOSING DATE:	25 / 02 / 2025	CLOSING TIME:	16:00pm
DESCRIPTION:	MAINTENANCE SERVICES OF FIRE DETECTION, SPRINKLER AND GAS SUPPRESSION SYSTEM, PA ADDRESS AND EMERGENCY EXIT ALARMS AT RANDWATER HEAD OFFICE AND VARIOUS SITES FOR A PERIOD OF 12 MONTHS				
NON-COMPULSORY BRIEFING SESSION DATE AND TIME	N/A	BRIEFING SESSION VENUE	N/A		
ISSUE DATE	10 / 02 / 2025				

BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:

BUYER		SOURCING MANAGER	
CONTACT PERSON	Vongani Mageza	CONTACT PERSON	Ntikane Radebe
TELEPHONE NUMBER	011 682 0675	TELEPHONE NUMBER	011 682 0208
E-MAIL ADDRESS	vmageza@randwater.co.za	E-MAIL ADDRESS	nradebe@randwater.co.za

SUPPLIER INFORMATION

SUPPLIER ENTITY NAME			
POSTAL ADDRESS			
STREET ADDRESS			
TELEPHONE NUMBER	CODE		NUMBER
CELLPHONE NUMBER			
E-MAIL ADDRESS 1			
E-MAIL ADDRESS 2			
VAT REGISTRATION NUMBER			CIDB GRADING
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		CENTRAL SUPPLIER DATABASE No: MAAA_____
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No	B-BBEE STATUS SWORN AFFIDAVIT (EMEs and QSEs)	[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No

BID SUBMISSION:

- a. Submissions must be made by the stipulated date and time to the Rand Water website [Rand Water Online Bids Application](https://bids.randwater.co.za/) or <https://bids.randwater.co.za/>. Late submissions will not be accepted for consideration.
- b. All submissions must be made on the official forms provided (not to be re-typed) or in the manner prescribed in the bid document.
- c. Fully complete and sign Form of Offer
- d. No submissions will be considered from persons in the service of the state, companies with directors who are persons in the service of the state, or close corporations with members / persons in the service of the state.



BID DESCRIPTION: MAINTENANCE SERVICES OF FIRE DETECTION, SPRINKLER AND GAS SUPPRESSION SYSTEM, PA ADDRESS AND EMERGENCY EXIT ALARMS AT RANDWATER HEAD OFFICE AND VARIOUS SITES FOR A PERIOD OF 12 MONTHS

*e. Rand Water will provide any clarifications / addenda / extension of closing date by no later than **three (3)** calendar days before the closing date.*

TABLE OF CONTENTS

- SECTION A: BID 3
 - PART T1: BIDDING PROCEDURES 3
 - T1.1. BID NOTICE AND INVITATION TO BID 3
 - T1.2. BID DATA 3
 - T1.3. EVALUATION CRITERIA 8
 - PART T2: RETURNABLE DOCUMENTS 10
 - T2.1. LIST OF RETURNABLE DOCUMENTS 10
 - T2.2. RETURNABLE SCHEDULES 12
- SECTION B: CONTRACT 35
 - PART C1: AGREEMENT AND CONTRACT DATA 35
 - C1.1. FORM OF OFFER AND ACCEPTANCE 35
 - C1.2. CONTRACT DATA 40
 - PART C2: PRICING DATA 47
 - C2.1. PRICING ASSUMPTIONS 47
 - C2.2. PRICING SCHEDULES / BILLS OF QUANTITIES (BoQ) 47
 - PART C3: SCOPE OF WORK 47
 - C3.1. DATES FOR DELIVERY AND COMPLETION 51
 - C3.2. SCOPE OF WORK 53
 - PART C4: SITE INFORMATION 69
 - C4. SITE INFORMATION 69

SECTION A: BID

PART T1: BIDDING PROCEDURES

T1.1. BID NOTICE AND INVITATION TO BID

<p>Rand Water invites bids for the INSTALLATION OF FINISHES TO RAND WATER BUILDINGS AS AND WHEN REQUIRED AT VARIOUS SITES</p> <p>The technical requirements for the equipment are fully stated in the bid documentation. Potentially emerging or other enterprises that satisfy criteria stated in the Bid Data portion of the document may submit their bid offers.</p>	
Minimum Contractor CIDB Grading Required	It is estimated that tenderers must have a CIDB contractor grading designation of 3SF or higher
Contracting Strategy	Develop and Construct
Classification	Specialist work
Procurement Procedure	Rand Water uses a single volume approach.
Awarding Strategy	The maximum number of suppliers to be awarded this bid is 01 .
Bid Submission	Bids must be submitted by the stipulated date and time on On-Line Bid Submission Systems. RFQ's submitted on e-mail will not be considered. Rand Water Online Bids Application or https://bids.randwater.co.za/
Bid Validity	Validity period of not more than 12 weeks is required from closing date of this RFQ. Rand Water reserves the right to extend the validity period for a period reasonable for business requirements.
Subcontracting	Where CIDB related works are subcontracted, each Subcontractor must also be registered with the appropriate CIDB grading Designations in accordance with the value of the work to be undertaken by that Subcontractor.
Rotation of Suppliers	In the spirit of providing equal opportunities to potential suppliers and in view of not supporting monopolies, Rand Water shall apply rotation of suppliers to ensure equitable share in Rand Water's awarded contracts.

T1.2. BID DATA

The conditions of this bid are the Standard Conditions of Tender as contained in the document *CIDB Standard for Uniformity in Engineering and Construction Works Contracts (August 2019) Annexure C* and may be obtained from the CIDB.

BID DESCRIPTION: MAINTENANCE SERVICES OF FIRE DETECTION, SPRINKLER AND GAS SUPPRESSION SYSTEM, PA ADDRESS AND EMERGENCY EXIT ALARMS AT RANDWATER HEAD OFFICE AND VARIOUS SITES FOR A PERIOD OF 12 MONTHS

The Standard Conditions of Tender for Procurement make several references to the Bid Data for details that apply specifically to this bid. The Bid Data shall have precedence in the interpretation of any ambiguity or inconsistency between it and the Standard Conditions of Tender.

Each item of data given below is cross-referenced to the Clause in the CIDB Standard Conditions of Tender to which it mainly applies.

CLAUSE NUMBER (CIDB)	BID DATA
C.1.1	The Employer is Rand Water.
C.1.2	The bid documents issued by the Employer are detailed on the contents page of this bid document.
C.1.4	The Employer's Representative/s is stated on the cover page of this bid document.
C.1.6.3	The Employer shall evaluate this bid in accordance with the evaluation criteria stated in this bid.
C.2.1	<p><i>Only those Bidders who are registered with the CIDB, or are capable of being so prior to the evaluation of submissions, in a contractor grading designation equal to or higher than a contractor grading designation determined in accordance with the sum tendered, or a value determined in accordance with Regulation 25 (1B) or 25(7A) of the Construction Industry Development Regulations, for a 3SF or higher class of construction work, are eligible to have their tenders evaluated.</i></p> <p><i>Joint ventures are eligible to submit bids provided that:</i></p> <ol style="list-style-type: none"> <i>1. every member of the joint venture is registered with the cidb;</i> <i>2. the lead partner has a contractor grading designation in the 3SF or higher class of construction work; or not lower than one level below the required grading designation in the class of works construction works under considerations and possess the required recognition status.</i> <i>3. the combined contractor grading designation calculated in accordance with the Construction Industry Development Regulations is equal to or higher than a contractor grading designation determined in accordance with the sum tendered for a or 3SF or higher class of construction work or a value determined in accordance with Regulation 25 (1B) or 25(7A) of the Construction Industry Development Regulations.</i>
C.2.7	The arrangement for a non-compulsory site meeting (where applicable) is as stated in the Notice and Invitation to Bid.
C.2.8	The due date for seeking clarification is as stated in the Bid Notice and Invitation to Bid.
C.2.12	<p>In addition to the information appearing in C2.12 of the CIDB Standard Conditions of Tender, the following statements shall apply:</p> <ul style="list-style-type: none"> • Calculations, drawings and all other pertinent technical information and characteristics as well as modified or proposed Pricing Data must be submitted with the alternative bid offer to enable the Employer to evaluate the efficacy of the

BID DESCRIPTION: MAINTENANCE SERVICES OF FIRE DETECTION, SPRINKLER AND GAS SUPPRESSION SYSTEM, PA ADDRESS AND EMERGENCY EXIT ALARMS AT RANDWATER HEAD OFFICE AND VARIOUS SITES FOR A PERIOD OF 12 MONTHS

	<p>alternative and its principal elements, to take a view on the degree to which the alternative complies with the Employer's standards and requirements and to evaluate the acceptability of the pricing proposals.</p> <ul style="list-style-type: none"> • Calculations must be set out in a clear and logical sequence and must clearly reflect all design assumptions. • Pricing Data must reflect all assumptions in the development of the pricing proposal. • <i>The pricing of the alternative bid offer may not exceed the pricing of the main bid offer.</i> <p>Acceptance of an alternative bid offer will mean acceptance in principle of the offer. In the event that the alternative bid offer is accepted, it will be a contractual obligation for the Bidder to accept full responsibility and liability that the alternative bid offer complies in all respects with the Employer's standards and requirements.</p>
C.2.13.5	Bidders must submit one (1) copy of the bid document and returnables.
C.2.13.9	Bid submission must only be submitted on On-Line Bid Submission Systems.
C.2.15	The closing time for submission of bid offers is as stated in the Bid Notice and Invitation to Bid.
C.2.16	The bid offer validity period is as stated in the Bid Notice and Invitation to Bid. <i>No bid substitutions will be allowed after the closing date and time.</i>
C.2.23	See 2.1 List of Returnable Documents for a comprehensive list of certificates and additional documents required for submission with this bid.
C.3.4	Rand Water will make available the names, prices and preference points for submissions to interested parties who make request for such information, at least one (1) week after the closing date. <i>(CIDB Best Practice Guideline #A3 Evaluation tenders offers, February 2008)</i>
C.3.11	<p><i>Rand Water's evaluation process comprises of the following steps. Specific criteria to be utilised for this bid are contained in <u>T1.3 Evaluation Criteria</u></i></p> <p>a) Test for Responsiveness / Pre-qualification</p> <p><i>Refer to the criteria as stated in T1.3 of this bid document. All test for responsiveness must be met in order for the bid submission to be considered further.</i></p> <p>b) Functionality evaluation</p> <p><i>Refer to the criteria as stated in T1.3 of this bid document. A minimum score of 70 points must be obtained for the bid submission to be considered further.</i></p> <p>c) Price</p> <p>i. Price Analysis</p> <p>Rand Water uses a Financial Tolerance Range in order to assess how reasonable the market response prices are. These ranges will assist with eliminating bid prices that are deemed to be excessively high or low to complete the works. The higher limit ensures that Rand Water does not pay more than it believes the value of service or goods is worth, and the lower limit ensures that Rand Water is not exposed to risk of work not being</p>

completed or prices increasing subsequent to the award because the award price was too low to complete said scope.

ii. Specific goals

WHERE PROCUREMENT VALUE IS R0 < R50 000 000 (INCL. VAT):

$$P_s = 80 * \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

The following table will be used to calculate the score out of 20 for BBEE:

B-BBEE Status Level of Contributor	Number of Points
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

Where:

Ps = Points scored for comparative price of bid or offer under consideration

Pt = Comparative price of bid or offer under consideration

Pmin = Comparative price of lowest acceptable bid or offer.

Rand Water does not bind itself to accept the bid with the lowest price

BBEE STATUS (Pp = 20 maximum)

Quantification of procurement contribution to B-BBEE

Points will be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of point (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6

	<table border="1"> <tr> <td>7</td> <td>4</td> </tr> <tr> <td>8</td> <td>2</td> </tr> <tr> <td>Non-compliant contributor</td> <td>0</td> </tr> </table> <p>Bidders will not be disqualified from the bidding process for not submitting a certificate substantiating the B-BBEE status level of contribution or is a non-compliant contributor. Such a bidder will score zero (0) out of maximum of 10 for B-BBEE</p> <p>d) Objective Criteria Refer to the criteria as stated in <u>T1.3 Evaluation Criteria</u> of this bid document.</p> <p>A bid must be awarded to the bidder who scored the highest total number of points in terms of the preference point systems (price and B-BBEE points), unless objective criteria in terms of section 2(1)(f) of the Act justify the award of the bid to another bidder.</p> <p>SUMMARY</p> <p>The total number of functionality/ quality (PF) shall be the sum total of the product of quality criteria by weight allocated.</p> <p>The total number of adjudication points (PT) shall equal the sum of the bid price points (Ps) and the BBBEE status points (PP) i.e.</p> <p>PT = Ps + PP</p> <p>Rand Water does not bind itself to accept the bid with the highest number of adjudication points.</p>	7	4	8	2	Non-compliant contributor	0
7	4						
8	2						
Non-compliant contributor	0						
C.3.17	The number of paper copies of the signed contract to be provided by the Employer is 1 (one).						

T1.3. EVALUATION CRITERIA

T1.3.1. TEST FOR RESPONSIVENESS/ PRE-QUALIFICATION

1. Letter of Good Standing from the Department of Labour or an Accredited Institution.

2. Only those tenderers who are registered with the cidb or are capable of being so prior to the evaluation of submissions, in a contractor grading designation equal to or higher than a contractor grading designation determined in accordance with the sum tendered, or a value determined in accordance with Regulation 25 (1B) or 25(7A) of the Construction Industry Development Regulations, for a **3SF** or higher class of construction work, are eligible to have their tenders evaluated.

3. Fully complete and sign Form of offer and Acceptance.

4. The technicians to be Registered with SAQCC (Fire detection and gas suppression)

T1.3.2. FUNCTIONALITY EVALUATION

Bid submissions will be evaluated on the criteria outlined in items (A-D) below. Each Item (A to D) has an assigned “Weight” and “Rating” scale. During the evaluation process, Bidders shall be assigned a “Rating” for each item in A to D.

The maximum “Score” that a Bidder can achieve will be equal to the “Weight” for a particular item. The Total Scores of each functionality criterion will be multiplied by its weight and then the total score summed up to a total score out of 100.

A detailed description of the “Rating” scales and associated adjudication documentation are as follows:

FUNCTIONALITY CRITERIA		WEIGHT
1.	<p>Previous Related Experience (Similar to current RFQ Scope/Work)</p> <p>The rating of this item is based on a four-point scale:</p> <ul style="list-style-type: none"> • None = 0 % - No submission • Weak = 33.3% - 1 Company reference • Moderate = 66.7% - 2 Company references • Good = 100% - 3 Company references 	25
2.	<p>Human Resource Capacity Adjudicated based on Human Resource Capacity Schedule required for the execution of the scope of work. The purpose is to establish an overall picture of the company's human resource capacity and ability to undertake the work.</p> <p>The rating of this item is based on a four-point scale:</p>	25

BID DESCRIPTION: MAINTENANCE SERVICES OF FIRE DETECTION, SPRINKLER AND GAS SUPPRESSION SYSTEM, PA ADDRESS AND EMERGENCY EXIT ALARMS AT RANDWATER HEAD OFFICE AND VARIOUS SITES FOR A PERIOD OF 12 MONTHS

FUNCTIONALITY CRITERIA		WEIGHT
	1. None = 0 % - No submission 2. Weak = 33.3% - Company organogram not reflecting the resource needs for the scope of work 3. Moderate = 66.7% - Company organogram partially addressing the resource needs for the scope of work 4. Good = 100% - Company organogram adequately addressing the resource needs for the scope of work.	
3.	Equipment Resource Capacity Adjudicated based on Equipment Resource Capacity (Plant, Equipment, vehicles, computers, software's etc.) The purpose is to establish an overall picture of the company's equipment resource capacity and ability to undertake the work and will therefore be services/goods specific. The rating of this item is based on a four-point scale: 5. None = 0 % - No submission 6. Weak = 33.3% - Minimal capacity in relation to the scope 7. Moderate = 66.7% - Capacity meets the scope requirements with some gaps 8. Good = 100% - Capacity meets the scope requirements.	25
4.	Work Breakdown / Schedule / Project Programme Aligned with Contractual requirements, credible and acceptable The rating of this item is based on a four-point scale: 9. None = 0 % - No submission 10. Weak = 33.3% - The work breakdown/ schedule / project programme is submitted but is unclear. 11. Moderate = 66.7% - The work breakdown/ schedule / project programme is submitted and has some indication of the duration. 12. Good = 100% - The work breakdown/ schedule / project programme is submitted and has a clear indication of the duration and delivery date.	25
TOTAL		100

*Responses are required to meet a **minimum of 70 percent** to be further evaluated.*

T1.3.3. PREFERENCE POINT SYSTEM

The (80/20) Preferential Point System will be used to evaluate price and preference on this quotation.

PART T2: RETURNABLE DOCUMENTS

T2.1. LIST OF RETURNABLE DOCUMENTS

1.1.1.1. All documentation listed in table T2.1 below shall form part of the Contract. *The Bidder must utilise this list as a checklist prior to bid submission.*

1.1.1.2. Non-submission of any item listed only under the column “Required for Bid Evaluation” may result in the bid being rejected by the Employer.

1.1.1.3. Attach additional pages if more space is required.

Table T2.1 List of Returnable Documents

ITEM	DESCRIPTION OF DOCUMENT TO BE RETURNED	REQUIRED FOR BID EVALUATION	ONLY REQUIRED AFTER BID AWARD
T2	Returnable schedules (supplied with the bid document)		
T2.2.1	Compulsory Enterprise Questionnaire including SBD 4	•	
T2.2.2	Record of Addenda to RFQ Documents	•	
T2.2.3	Proposed Subcontractors	•	
T2.2.4	Alternative Bid	•	
T2.2.5	Qualifications to Bid	•	
T2.2.6	Requirements with regard to fluctuations in the cost of labour and materials	•	
T2.2.7	FOB Prices of imported equipment/materials for which foreign exchange would be required and importing charges	•	
T2.2.8	Record of Previous Experience, Quality of Workmanship and Safety	•	
T2.2.9	Human Resource Capacity Schedule	•	
T2.2.10	Equipment Resource Capacity (Plant and Equipment)	•	
C1.1	Letter of Bid (Form of Offer and Acceptance)	•	
C1.2	Contract Agreement		•
C2.2	Pricing Schedule / Bill of Quantities (BoQ) The Bidder is required to submit the following: 1 Printed format and signed version of the completed pricing schedule or BoQ.	•	
C3.1	Dates for Delivery and Completion NOTE: A DETAILED PROJECT PROGRAMME MUST BE INCLUDED WITH THE BID SUBMISSION	•	
R 1	Required documentation not issued with the bid document:		
R 1.1	Certificate of Contractor Registration issued by CIDB OR	•	

BID DESCRIPTION: MAINTENANCE SERVICES OF FIRE DETECTION, SPRINKLER AND GAS SUPPRESSION SYSTEM, PA ADDRESS AND EMERGENCY EXIT ALARMS AT RANDWATER HEAD OFFICE AND VARIOUS SITES FOR A PERIOD OF 12 MONTHS

ITEM	DESCRIPTION OF DOCUMENT TO BE RETURNED	REQUIRED FOR BID EVALUATION	ONLY REQUIRED AFTER BID AWARD
	A copy of the application form for registration in terms of the CIDB Act		
R 1.2	Prof of tax compliance status and a valid SARS Tax PIN	•	
R 1.3	Letter of Good Standing from the Department of Labour or an Accredited Institution	•	
R 1.4	Resolution Letter for the Main Contractor (a letter authorising the person completing the bid to sign on behalf of the company)	•	
R 1.5	Resolution Letter for the Subcontractor/s (a letter authorising the person completing the bid to sign on behalf of the company)	•	
R 1.6	Subcontracting Agreement	•	
R 1.7	Certified copy of B-BBEE Certificate or Certified copy of Sworn Affidavit for EMEs or QSEs. <i>The DTIC B-BBEE Certificate</i> No acceptance of IRBA (Independent Regulatory Board for Auditors) BBBEE Certificate.	•	
R 1.8	Main Contractor's internal Safety and Health Policy and Project Specific SHE Plan (compliance with the project specific SHE specification)		•
R 1.9	Comprehensive SHERQ Plan (compliance with SHERQ Specification, including written agreement on Safety, Health and Environmental matters and all documents required for SHERQ compliance)		•
R1.10	Contractors tools and Equipment Inventory		•
R 1.11	Staff list		•
R1.12	Site Clearance Certificate		•
R1.13	Job Creation Report/Statistics (To be submitted Monthly)		•
R1.14	ISO 9001 Certification /proof of In-house Quality Management System (must include proof of a Document Control System and proof of a Non-conformity Management System) including Sample/template of Quality Control Plan and appointment of Quality Representative		•
R1.15	Detailed Project Programme in the following: <ol style="list-style-type: none"> 1) Gantt Chart Format 2) Level 2 schedule activities 3) Credible and Aligned to Rand Water's Programme 4) Resource loaded schedule Monthly cash flows, project to completion.	•	

T2.2. RETURNABLE SCHEDULES

T2.2.1. COMPULSORY ENTERPRISE QUESTIONNAIRE

The following particulars must be furnished. In the case of a joint venture, separate enterprise questionnaires in respect of each partner must be completed and submitted.

Section 1: Name of enterprise:	
Section 2: VAT registration number, if any:	
Section 3: CIDB registration number, if any:	
Section 4: CSD Number:	

Section 5: Particulars of sole proprietors and partners in partnerships:

Name *	Identity Number *	Personal income tax number *

* Complete only if sole proprietor or partnership and attach separate page if more than 3 partners

Section 6: Particulars of companies and close corporations

Company registration Number:	
Close Corporation number:	
Tax reference number:	

Section 7: SBD 4 issued by National Treasury must be completed for this bid.

I the undersigned, who warrants that he/she is duly authorized to do so on behalf of the enterprise:

- authorizes the employer to verify the Bidders tax clearance status from the South African Revenue Services that it is in order;
- confirms that the neither the name of the enterprise or the name of any partner, manager, director or other person, who wholly or partly exercises or may exercise, control over the enterprise appears on the Register of Tender Defaulters established in terms of the Prevention and Combating of Corrupt Activities Act of 2004;
- confirms that no partner, member, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears, has within the last five years been convicted of fraud or corruption;
- confirms that I / we are not associated, linked or involved with any other bidding entities submitting bid offers and have no other relationship with any of the Bidders or those responsible for compiling the scope of work that could cause or be interpreted as a conflict of interest; and
- confirms that the contents of this questionnaire are within my personal knowledge and are to the best of my belief both true and correct.

Name of Bidder: _____

Signed by or on behalf of Bidder: _____ Official Capacity: _____

Date: _____

SBD 4

BIDDER'S DISCLOSURE

- **PURPOSE OF THE FORM**

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

- **Bidder's declaration**

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?

YES/NO

- If so, furnish particulars:

.....
.....

• **DECLARATION**

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.



BID DESCRIPTION: MAINTENANCE SERVICES OF FIRE DETECTION, SPRINKLER AND GAS SUPPRESSION SYSTEM, PA ADDRESS AND EMERGENCY EXIT ALARMS AT RANDWATER HEAD OFFICE AND VARIOUS SITES FOR A PERIOD OF 12 MONTHS

or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder



MAINTENANCE SERVICES OF FIRE DETECTION, SPRINKLER AND GAS SUPPRESSION SYSTEM, PA ADDRESS AND EMERGENCY EXIT ALARMS AT RANDWATER HEAD OFFICE AND VARIOUS SITES FOR A PERIOD OF 12 MONTHS

T2.2.2. RECORD OF ADDENDA TO BID DOCUMENT

We acknowledge receipt of communications from the Employer amending the bid document before the submission of this bid offer. We confirm that these amendments have been taken into account in this bid offer.

Notice Number	Date	Title or Details
A.		
B.		
C.		
D.		
E.		
F.		
G.		
H.		
I.		
J.		

Name of Bidder: _____

Signed by or on behalf of Bidder: _____

Official Capacity: _____

Date: _____

MAINTENANCE SERVICES OF FIRE DETECTION, SPRINKLER AND GAS SUPPRESSION SYSTEM, PA ADDRESS AND EMERGENCY EXIT ALARMS AT RANDWATER HEAD OFFICE AND VARIOUS SITES FOR A PERIOD OF 12 MONTHS

T2.2.3. PROPOSED SUBCONTRACTORS

We notify the Employer that it is our intention to employ the following Subcontractors for work in this contract.

If we are awarded a contract, we agree that this notification does not change the requirement for us to submit the names of proposed Subcontractors in accordance with requirements in the contract for such appointments. If there are no such requirements in the contract, then on official award of Contract by the Employer to us, this list duly signed below shall be binding between us.

The appointment of the proposed Subcontractors shall be subject to the approval of the Employer.

Please note it is compulsory to declare the percentage of work to be completed by the Subcontractor.

Name and Address of Proposed Subcontractor	Nature and Extent of Work	Previous Experience with Subcontractor	CIDB Grading
1)			
2)			
3)			
4)			
5)			

Name of Bidder: _____

Signed by or on behalf of Bidder: _____

Official Capacity: _____

Date: _____

MAINTENANCE SERVICES OF FIRE DETECTION, SPRINKLER AND GAS SUPPRESSION SYSTEM, PA ADDRESS AND EMERGENCY EXIT ALARMS AT RANDWATER HEAD OFFICE AND VARIOUS SITES FOR A PERIOD OF 12 MONTHS

T2.2.4. ALTERNATIVE BID

- T2.2.4.1. Alternative bids will be accepted on the conditions described in [T1.2 Bid Data](#) (CIDB Clause C.2.12)
- T2.2.4.2. Should the Bidder wish to submit an alternative bid he shall set out his proposals clearly hereunder or alternatively state them in a covering letter attached to his bid and referred to hereunder, failing which the bid will be deemed to be unqualified.
- T2.2.4.3. If no departures or modifications are described, the schedule shall be marked NIL and signed by the Bidder.

Page	Item	Proposed alternative	Price saving (if any) to the Employer if proposal is accepted

Name of Bidder: _____

Signed by or on behalf of Bidder: _____

Official Capacity: _____



BID NUMBER. 10412716

BID DESCRIPTION:

MAINTENANCE SERVICES OF FIRE DETECTION, SPRINKLER AND GAS SUPPRESSION SYSTEM, PA ADDRESS AND EMERGENCY EXIT ALARMS AT RANDWATER HEAD OFFICE AND VARIOUS SITES FOR A PERIOD OF 12 MONTHS

Date:



BID NUMBER. 10412716

BID DESCRIPTION:

MAINTENANCE SERVICES OF FIRE DETECTION, SPRINKLER AND GAS SUPPRESSION SYSTEM, PA ADDRESS AND EMERGENCY EXIT ALARMS AT RANDWATER HEAD OFFICE AND VARIOUS SITES FOR A PERIOD OF 12 MONTHS

Date:

MAINTENANCE SERVICES OF FIRE DETECTION, SPRINKLER AND GAS SUPPRESSION SYSTEM, PA ADDRESS AND EMERGENCY EXIT ALARMS AT RANDWATER HEAD OFFICE AND VARIOUS SITES FOR A PERIOD OF 12 MONTHS

T2.2.6. REQUIREMENTS WITH REGARD TO FLUCTUATIONS IN THE COST OF LABOUR AND MATERIALS

T2.2.6.1. The Bidder shall delete whichever of the following statements are not applicable to the bid. *Where the Bidder has not indicated the applicability of fluctuations, Rand Water shall regard the fluctuations as not applicable.*

FLUCTUATIONS IN - Wages and allowances: *TO APPLY/NOT TO APPLY
Price of materials: *TO APPLY/NOT TO APPLY

* Delete whichever is not applicable.

FORMULAE OR BASIS FOR THE ADJUSTMENT OF THE BID PRICE

If firm prices are not quoted the Bidder shall supply the following information:

T2.2.6.2. Formula by which the bid price is to be multiplied in order to arrive at the adjusted price:

.....
.....

T2.2.6.3. Definition of all symbols used in the above formula:

.....
.....
.....
.....

T2.2.6.4. Any special materials or equipment to be excluded from the application of the formula stating the method and basis of price variation to be applied to such materials or equipment:

.....
.....
.....

RECORDING OF WEATHER AND ABNORMAL RAINFALL

If during the time for completion of the works or any extension thereof abnormal rainfall or wet conditions shall occur then an extension of time in accordance hereof shall be granted by the



MAINTENANCE SERVICES OF FIRE DETECTION, SPRINKLER AND GAS SUPPRESSION SYSTEM, PA ADDRESS AND EMERGENCY EXIT ALARMS AT RANDWATER HEAD OFFICE AND VARIOUS SITES FOR A PERIOD OF 12 MONTHS

Employer calculated in accordance with the formula given below for each calendar month or part thereof.

$$V = (Nw - Nn) + ((Rw - Rn)/X)$$

V	Extension of time in calendar days in respect of the calendar month under consideration.
Nw	Actual number of days during the calendar month on which a rainfall of Y mm or more has been recorded.
Nn	Average number of days, as derived from existing rainfall records, on which a rainfall of Y mm or more has been recorded for the calendar month.
Rw	Actual rainfall in mm recorded for the calendar month under consideration.
Rn	Average rainfall in mm for the calendar month as derived from existing rainfall records.

For purposes of the contract Nn, Rn, X and Y shall have those values assigned to them in the Contract Data and/or the Specification. The total extension of time shall be the algebraic sum of all monthly totals for the period under consideration, but if the total is negative the time for completion shall not be reduced due to subnormal rainfall. Extensions of time for part of a month to be calculated using pro rata values of Nn and Rn. This formula does not take account of flood damage that could cause further or concurrent delays and will be treated separately as far as extension of time is concerned.

The factor (Nw-Nn) shall be considered to represent a fair allowance for variations from the average number of days during which rainfall exceeds Y mm. The factor (Rw-Rn)/X shall be considered to represent a fair allowance for variations from the average in the number of days during which the rainfall did not exceed Y mm but wet conditions prevented or disrupted work.

The Contractor shall be permitted to take his own rainfall measurements on site subject to the Engineer's approval, but access to the measuring gauge(s) shall be under the Engineer's control. The Contractor is to provide and install all the necessary equipment for accurately measuring the rainfall as well as to provide, erect and maintain a security fence plus gate, padlock and keys at each measuring station, all at his own cost.

Name of Bidder: _____

Signed by or on behalf of Bidder: _____

Official

Capacity: _____

Date: _____

MAINTENANCE SERVICES OF FIRE DETECTION, SPRINKLER AND GAS SUPPRESSION SYSTEM, PA ADDRESS AND EMERGENCY EXIT ALARMS AT RANDWATER HEAD OFFICE AND VARIOUS SITES FOR A PERIOD OF 12 MONTHS

T2.2.7. F O B PRICES OF IMPORTED EQUIPMENT/MATERIALS FOR WHICH FOREIGN EXCHANGE WOULD BE REQUIRED AND IMPORTING CHARGES

T2.2.7.1. The Bidder shall complete each schedule listing the F O B value of all items of equipment/materials for which foreign exchange would be required.

T2.2.7.2. Bidders based on the supply of locally manufactured equipment and/or materials priced competitively, will be given preference by the Employer provided such equipment and/or materials, and the manufacture thereof, are of sufficiently high standard to meet the Employer's requirements.

T2.2.7.3. If no items are to be imported or if firm prices are submitted the relevant section of the schedule shall be marked NIL. If the equipment contains imported equipment/materials then the Bidder shall complete the schedule listing the F O B value of all items of equipment/materials, which have been or are to be imported. Prices tendered for this imported equipment/material shall be quoted in **currency of origin**. It will therefore be the responsibility of the employer (Rand Water) to take out a Forward Cover for this imported equipment/material, when and if deemed prudent. All charges for the Employer's account referred to in the General Conditions of Contract and any changes in the rates of exchange will only be paid or allowed by the Employer in respect of items listed in this schedule. Bidder shall be expected to provide full documentation (i.e. Invoice, Bill of Lading, etc.) supporting foreign currency requirements for this imported equipment/material to support the Employer application to the SARB for the exchange control approval.

T2.2.7.4. The Bidder shall sign each schedule.

T2.2.7.5. For evaluation purposes, the prices of imported equipment/material sourced directly from outside South Africa quoted in currency of origin will be converted to Rand using the closing rate exchange rate published by SARB on the date, one week (7 day calendar days) prior to the closing date for the Bidder.

"Imported content" means that portion of the price represented by the cost of components, parts or materials which have been, or are still to be imported (whether by the Bidder or his suppliers or Subcontractors) and which cost includes the overseas cost plus direct importation costs, such as freight, all landing charges, dock dues, import duties and the like at the South African port of entry, as well as inward transportation and handling to the factory in the Republic where the equipment offered is produced, manufactured, processed, assembled, packed or otherwise prepared.

The Bidder shall state in the appropriate column the F O B values of equipment/materials, which have already been imported, and which still have to be imported.

MAINTENANCE SERVICES OF FIRE DETECTION, SPRINKLER AND GAS SUPPRESSION SYSTEM, PA ADDRESS AND EMERGENCY EXIT ALARMS AT RANDWATER HEAD OFFICE AND VARIOUS SITES FOR A PERIOD OF 12 MONTHS

Item	Description and country of origin	Rate of exchange	F O B value	
			Already imported	To be imported
			R	R
Total F O B values				

Table T2.2.7.1: F O B Prices

The exchange rate to be used for conversion of the foreign content to local content shall be the closing exchange rate published by South African Reserve Bank (SARB) on the date, one week (7 day calendar days) prior to the closing date of the Bid.

IMPORT PERMIT: The Bidder shall state what arrangements have been or are to be made to obtain the necessary import permit(s).

Item	Rate	Total
PORT OF LANDING	R	R
Freight on tons at		
Insurance on R		
Customs duty on R		
Landing charges on tons at		
Wharfage on tons at		
Forwarding and agency on tons at		
Railage on kg at		
Sundry importing charges		
.....		
TOTAL:		

Table T2.2.7.2: F O B Prices

Guaranteed date of shipping

Guaranteed date of delivery to railway authority

Name of Bidder: _____

Signed by or on behalf of Bidder: _____ Official Capacity: _____

Date: _____

MAINTENANCE SERVICES OF FIRE DETECTION, SPRINKLER AND GAS SUPPRESSION SYSTEM, PA ADDRESS AND EMERGENCY EXIT ALARMS AT RANDWATER HEAD OFFICE AND VARIOUS SITES FOR A PERIOD OF 12 MONTHS

T2.2.8. RECORD OF PREVIOUS EXPERIENCE, QUALITY OF WORKMANSHIP AND SAFETY

The Bidder shall provide details of **completed** works (similar to the work set out in this bid). Individuals listed as references must be contactable and willing to provide information relating to the performance of the Bidder (in terms of safety and health, workmanship, documentation, timeous completion, etc.). In order to verify the quality of workmanship, an inspection of the works may also be undertaken should Rand Water deem it necessary.

The Bidder must take into cognisance the functionality criteria in providing the record of previous experience. Information must be provided in the following format:

Description of Works	
Project Title :	
High level project description:	
Client :	
Contract No. :	
Contract Value (excl. VAT) :	
Role ^(Note 1) :	
Award Date :	
Completion Date :	
Location of Works :	
Project Manager :	
Construction Manager :	
Contact Details of Reference at Client Company	
Name :	
Position Held :	
Tel :	Cell :
Fax :	email :
<small>Note 1 – Role refers to the Contractor’s responsibility w.r.t. the claimed experience. For example Single Contractor, Main Contractor but with electrical sub – contractor, Sub – contractor for civil construction etc.</small>	

Name of Bidder:

Signed by or on behalf of Bidder: _____ Official Capacity: _____

Date: _____

MAINTENANCE SERVICES OF FIRE DETECTION, SPRINKLER AND GAS SUPPRESSION SYSTEM, PA ADDRESS AND EMERGENCY EXIT ALARMS AT RANDWATER HEAD OFFICE AND VARIOUS SITES FOR A PERIOD OF 12 MONTHS

T2.2.8.1 RECORD OF PREVIOUS EXPERIENCE, QUALITY OF WORKMANSHIP AND SAFETY

The Bidder shall provide details of **completed** works (similar to the work set out in this bid). Individuals listed as references must be contactable and willing to provide information relating to the performance of the Bidder (in terms of safety and health, workmanship, documentation, timeous completion, etc.). In order to verify the quality of workmanship, an inspection of the works may also be undertaken should Rand Water deem it necessary.

The Bidder must take into cognisance the functionality criteria in providing the record of previous experience. Information must be provided in the following format:

Description of Works	
Project Title :	
High level project description:	
Client :	
Contract No. :	
Contract Value (excl. VAT) :	
Role ^(Note 1) :	
Award Date :	
Completion Date :	
Location of Works :	
Project Manager :	
Construction Manager :	
Contact Details of Reference at Client Company	
Name :	
Position Held :	
Tel :	Cell :
Fax :	email :
<small>Note 1 – Role refers to the Contractor’s responsibility w.r.t. the claimed experience. For example Single Contractor, Main Contractor but with electrical sub – contractor, Sub – contractor for civil construction etc.</small>	

Name of Bidder:

Signed by or on behalf of Bidder: _____ Official Capacity: _____

Date: _____

MAINTENANCE SERVICES OF FIRE DETECTION, SPRINKLER AND GAS SUPPRESSION SYSTEM, PA ADDRESS AND EMERGENCY EXIT ALARMS AT RANDWATER HEAD OFFICE AND VARIOUS SITES FOR A PERIOD OF 12 MONTHS

T2.2.8.2 RECORD OF PREVIOUS EXPERIENCE, QUALITY OF WORKMANSHIP AND SAFETY

The Bidder shall provide details of **completed** works (similar to the work set out in this bid). Individuals listed as references must be contactable and willing to provide information relating to the performance of the Bidder (in terms of safety and health, workmanship, documentation, timeous completion, etc.). In order to verify the quality of workmanship, an inspection of the works may also be undertaken should Rand Water deem it necessary.

The Bidder must take into cognisance the functionality criteria in providing the record of previous experience. Information must be provided in the following format:

Description of Works	
Project Title :	
High level project description:	
Client :	
Contract No. :	
Contract Value (excl. VAT) :	
Role ^(Note 1) :	
Award Date :	
Completion Date :	
Location of Works :	
Project Manager :	
Construction Manager :	
Contact Details of Reference at Client Company	
Name :	
Position Held :	
Tel :	Cell :
Fax :	email :
<small>Note 1 – Role refers to the Contractor’s responsibility w.r.t. the claimed experience. For example Single Contractor, Main Contractor but with electrical sub – contractor, Sub – contractor for civil construction etc.</small>	

Name of Bidder:

Signed by or on behalf of Bidder: _____ Official Capacity: _____

Date: _____

MAINTENANCE SERVICES OF FIRE DETECTION, SPRINKLER AND GAS SUPPRESSION SYSTEM, PA ADDRESS AND EMERGENCY EXIT ALARMS AT RANDWATER HEAD OFFICE AND VARIOUS SITES FOR A PERIOD OF 12 MONTHS

T2.2.9. HUMAN RESOURCE CAPACITY SCHEDULE

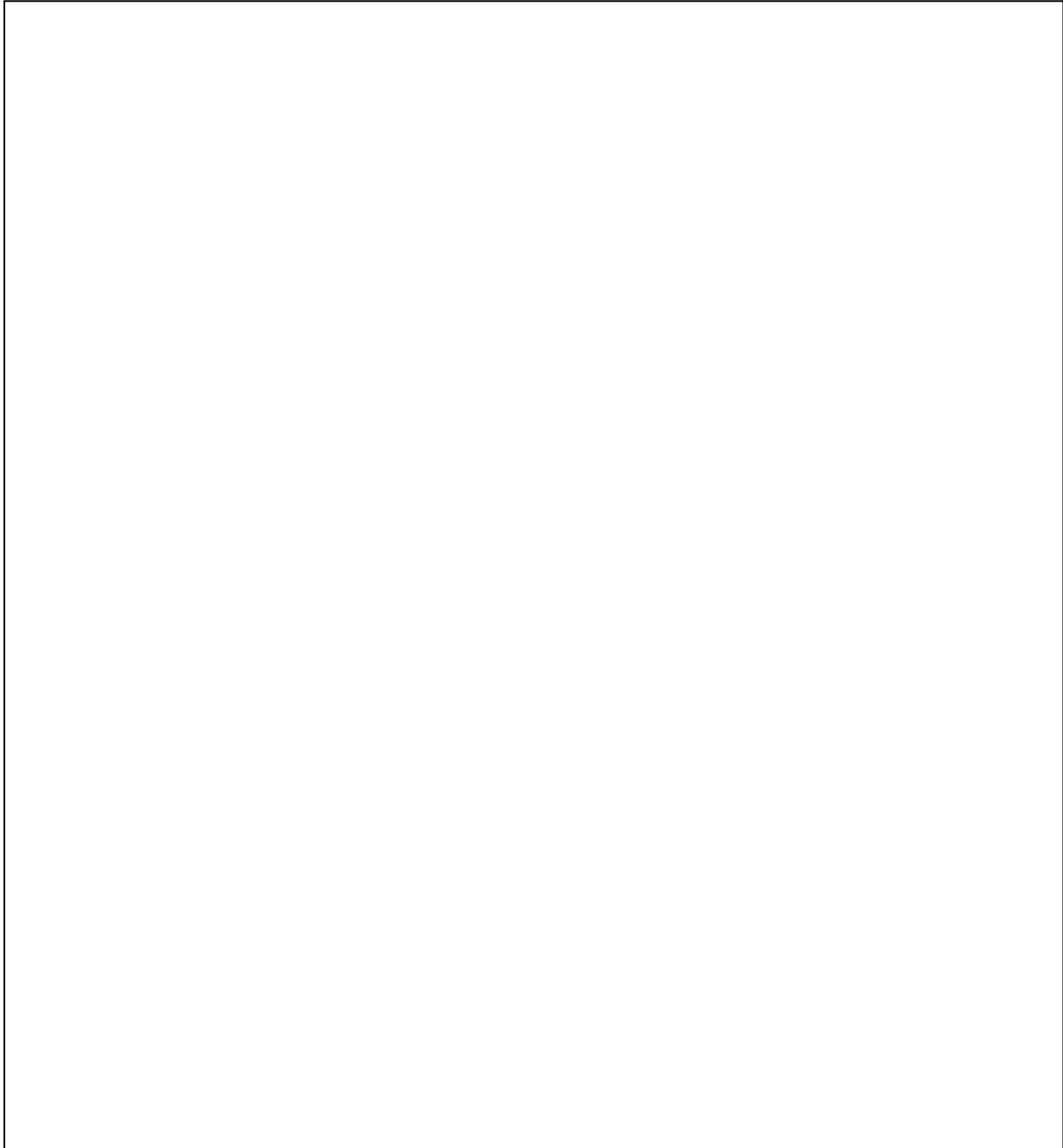
The aspects covered by T2.2.11.1, T2.2.12.2 and T2.2.12.3 will be viewed in conjunction with each other to establish an overall picture of the Bidder's capacity and ability to undertake the work specified in this document.

T2.2.9.1. Project Team Organogram vs. Company Organogram

The Bidder shall detail in the block below their company organogram and the Resources dedicated to this contract must be clearly indicated. In addition, sub-contractor and Joint-Venture arrangements must be clearly indicated:



MAINTENANCE SERVICES OF FIRE DETECTION, SPRINKLER AND GAS SUPPRESSION SYSTEM, PA ADDRESS AND EMERGENCY EXIT ALARMS AT RANDWATER HEAD OFFICE AND VARIOUS SITES FOR A PERIOD OF 12 MONTHS



cont.



BID NUMBER. 10412716

BID DESCRIPTION:

MAINTENANCE SERVICES OF FIRE DETECTION, SPRINKLER AND GAS SUPPRESSION SYSTEM, PA ADDRESS AND EMERGENCY EXIT ALARMS AT RANDWATER HEAD OFFICE AND VARIOUS SITES FOR A PERIOD OF 12 MONTHS

--	--	--	--	--

cont...

MAINTENANCE SERVICES OF FIRE DETECTION, SPRINKLER AND GAS SUPPRESSION SYSTEM, PA ADDRESS AND EMERGENCY EXIT ALARMS AT RANDWATER HEAD OFFICE AND VARIOUS SITES FOR A PERIOD OF 12 MONTHS

T2.2.9.3. List of Current Contracts (Work Load)

Contract or Work Title	Client	Contract Value (excl. VAT)	Role ^{NOTE 1}	Progress
				Award Date: Completion Date: % Complete: Stage ^{NOTE2} :
				Award Date: Completion Date: % Complete: Stage ^{NOTE2} :
				Award Date: Completion Date: % Complete: Stage ^{NOTE2} :
				Award Date: Completion Date: % Complete: Stage ^{NOTE2} :
				Award Date: Completion Date: % Complete: Stage ^{NOTE2} :
<p>NOTES</p> <p>1. Role refers to the Contractor's responsibility w.r.t. the claimed experience for example Single Contractor, Main Contractor but with Electrical subcontractor, Sub-contractor for civil construction etc.</p> <p>2. Stage refers to the current stage of the work (example design, procurement, construction, installation, commissioning, handed over, in Defects Liability Period etc.)</p> <p>3. Attach additional signed copies of this schedule if insufficient space is available.</p>				

Name of Bidder: _____

Signed by or on behalf of Bidder: _____

Official Capacity: _____

MAINTENANCE SERVICES OF FIRE DETECTION, SPRINKLER AND GAS SUPPRESSION SYSTEM, PA ADDRESS AND EMERGENCY EXIT ALARMS AT RANDWATER HEAD OFFICE AND VARIOUS SITES FOR A PERIOD OF 12 MONTHS

Signed by or on behalf of Bidder: _____ Official Capacity: _____

Date: _____

SECTION B: CONTRACT

PART C1: AGREEMENT AND CONTRACT DATA

C1.1. FORM OF OFFER AND ACCEPTANCE

C1.1.1. LETTER OF BID

LETTER OF BID

DESCRIPTION: **MAINTENANCE SERVICES OF FIRE DETECTION, SPRINKLER AND GAS SUPPRESSION SYSTEM, PA ADDRESS AND EMERGENCY EXIT ALARMS AT RANDWATER HEAD OFFICE AND VARIOUS SITES FOR A PERIOD OF 12 MONTHS**

BID NO: [10412716]

TO: [Rand Water Online Bids Application](https://bids.randwater.co.za/) or <https://bids.randwater.co.za/>

Attention: Ntikane Radebe

We have examined the Conditions of Contract, Specifications, Drawings, Schedules, the attached Appendix and Addenda No.'s for the execution of the above named Works. We offer to execute and complete the Works and remedy any defects therein in conformity with this Bid which includes all said documents, for the total sum of in South **African Rand (ZAR** _____)

(_____)

Amount in Words inclusive of all taxes) or such other sum as may be determined in accordance with the Conditions of Contract.

The total ZAR value quoted above, to include the sum of imported equipment/material sourced directly from outside South Africa. The applicable currency of origin/s must be converted to South African Rand (ZAR) using the closing rate of exchange as published by SARB on the date, one week (7-day calendar days) prior to the closing date for the Bid.

The Bidder shall further complete the offer/letter and stipulate the sum in the currency of origin (i.e. Euro, USD, GBP or any other currency) as noted below.

MAINTENANCE SERVICES OF FIRE DETECTION, SPRINKLER AND GAS SUPPRESSION SYSTEM, PA ADDRESS AND EMERGENCY EXIT ALARMS AT RANDWATER HEAD OFFICE AND VARIOUS SITES FOR A PERIOD OF 12 MONTHS

for the sum of in **Euro** (€ _____)
 (_____ **Amount in Words inclusive of all taxes***)

or such other sum as may be determined in accordance with the Conditions of Contract.

for the sum of in **USD** (\$) (_____)
 (_____ **Amount in Words inclusive of all taxes** *)

or such other sum as may be determined in accordance with the Conditions of Contract.

for the sum of in **GBP** (£ _____)
 (_____ **Amount in Words inclusive of all taxes** *)

or such other sum as may be determined in accordance with the Conditions of Contract.

for the sum of in **any other currency** _____
 (_____ **Amount in Words inclusive of all taxes ***)

or such other sum as may be determined in accordance with the Conditions of Contract.

***Applies to international suppliers that are registered for all taxes in South Africa**

We accept your suggestions for the appointment of the DAB, as set out in the Appendix to Bid.

We agree to abide by this Bid for a period of 90 days from the Submission Date and Time for Bids and it shall remain binding upon us and may be accepted at any time before that date. We acknowledge that the Appendix forms part of this Letter of Bid.

If this offer is accepted, we will provide the specified Performance Security, commence the Works as soon as is reasonably practicable after the Commencement Date, and complete the Works in accordance with the above-named documents within the Time for Completion.

Unless and until a formal Agreement is prepared and executed this Letter of Bid, together with your written acceptance thereof, shall constitute a binding contract between us.

We understand that you are not bound to accept the lowest or any bid you may receive.

Signature..... in the capacity of.....

duly authorized to sign bids for and on behalf of.....

Address:

Date:.....



MAINTENANCE SERVICES OF FIRE DETECTION, SPRINKLER AND GAS SUPPRESSION SYSTEM, PA ADDRESS AND EMERGENCY EXIT ALARMS AT RANDWATER HEAD OFFICE AND VARIOUS SITES FOR A PERIOD OF 12 MONTHS

Signature of Witness: _____ Signature of Witness: _____

Name of Witness: _____

Name of Witness: _____

Date: _____ Date : _____

C1.1.2. CONTRACT AGREEMENT

This Agreement made on the _____ day of (month) _____ (year) _____
between

RAND WATER
(hereinafter called "the Employer")

And

(hereinafter called "the Contractor").

Whereas the Employer desires that the Works known as **MAINTENANCE SERVICES OF FIRE DETECTION, SPRINKLER AND GAS SUPPRESSION SYSTEM, PA ADDRESS AND EMERGENCY EXIT ALARMS AT RANDWATER HEAD OFFICE AND VARIOUS SITES FOR A PERIOD OF 12 MONTHS** should be executed by the Contractor, and has accepted a bid by the Contractor for the execution and completion of these Works and the remedying of any defects therein,

The Employer and the Contractor agree as follows:

(a) In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract.

2. The following documents shall be deemed to form and be read and construed as part of this Agreement:

a. The Letter of Award

MAINTENANCE SERVICES OF FIRE DETECTION, SPRINKLER AND GAS SUPPRESSION SYSTEM, PA ADDRESS AND EMERGENCY EXIT ALARMS AT RANDWATER HEAD OFFICE AND VARIOUS SITES FOR A PERIOD OF 12 MONTHS

- b. The Letter of Bid (incorporating the Appendix to Tender)
- c. The Conditions of Contract
- d. The Employer's Requirements
- e. The Returnable Schedules
- f. The Contractor's Proposal
- g. The Bid Addenda (where applicable)
- h. Additional Information Provided by Contractor (where applicable)

1. In consideration of the payments to be made by the Employer to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Employer to execute and complete the Works and remedy any defects therein, in conformity with the provisions of the Contract.

2. The Employer hereby covenants to pay the Contractor, in consideration of the execution and completion of the Works and the remedying of defects therein, the Contract Price at the times and in the manner prescribed by the Contract.

Authorised signature of Employer

Authorised signature of Contractor

 for and on behalf of the Employer

 for and on behalf of the Contractor

Name: **Ntikane Radebe**
 Designation: _____
 Date: _____

Name: _____
 Designation: _____
 Date: _____

In the presence of the undersigned witnesses:

Name: _____
 Signature: _____
 Date: _____

Name: _____
 Signature: _____
 Date: _____



BID NUMBER. 10412716

BID DESCRIPTION:

MAINTENANCE SERVICES OF FIRE DETECTION, SPRINKLER AND GAS SUPPRESSION SYSTEM, PA ADDRESS AND EMERGENCY EXIT ALARMS AT RANDWATER HEAD OFFICE AND VARIOUS SITES FOR A PERIOD OF 12 MONTHS

--

MAINTENANCE SERVICES OF FIRE DETECTION, SPRINKLER AND GAS SUPPRESSION SYSTEM, PA ADDRESS AND EMERGENCY EXIT ALARMS AT RANDWATER HEAD OFFICE AND VARIOUS SITES FOR A PERIOD OF 12 MONTHS

C1.2. CONTRACT DATA

C1.2.1. GENERAL CONDITIONS

The General Conditions of Contract applicable to this Contract are the: “General Conditions” which form part of the “Conditions of Contract for **SHORT FORM OF CONTRACT**.”

First Edition 1999

As published by the Federation Internationale des Ingenieurs-Conseils (FIDIC)

C1.2.2. PARTICULAR CONDITIONS

The General Conditions shall be amended by the Particular Conditions of Contract as detailed herein.

The following clauses – of the Conditions of Contract for **SHORT FORM OF CONTRACT**, First Edition 1999, published by the Federation Internationale des Ingenieurs-Conseils (FIDIC) shall be amended as stated below:

a. GENERAL PROVISIONS

2.7 Definitions

The Contract

1.1.1 Delete this definition and replace with the following: “**Contract**” means the Contract Agreement, the Letter of Acceptance, the Letter of Tender, these Conditions, the Specifications, the Drawings, the Schedules, and the further documents (if any) listed in the Contract Agreement or in the Letter of Acceptance.

1.1.2 Delete this definition and replace with the following: “**Specification**” means the document entitled Specification, as included in the Contract, including Employer’s requirements in respect of design to be carried out by the Contractor, if any, and any Variation to such document.

1.1.3 Delete this definition and replace with the following: “**Drawings**” means the Employer’s drawings of the Works, as included in the Contract, and any Variation to such drawings.

Persons 1.1.4 Delete this definition and replace with the following: “**Employer**” means Rand Water which is a body corporate established in terms of Section 83 of the Water Services Act 107 of 1997.

Dates, Times and Periods 1.1.7 Delete this definition and replace with the following:

“**Commencement Date**” means the date recorded in the Letter of Acceptance unless otherwise defined in the Contract Agreement.

Other Definitions 1.1.12 Delete this definition and replace with the following:

“**Country**” means the Republic of South Africa.

1.1.17 Delete this definition and replace with the following: “**Site**” means the places where the permanent Works are to be executed and to which Plant and Materials are to be delivered.

The following definition is added after Sub-Clause 1.1.19:

1.1.20 “**Accepted Contract Amount**” means the amount accepted in the Letter of Acceptance, or the amount recorded in the Contract Agreement if there is no Letter of Acceptance, for the

execution and completion of the Works and the remedying of any defects.

1.1.21 “**Contract Agreement**” means the contract agreement referred to in Sub-Clause 1.7 [Contract Agreement].

1.3

Priority of Documents Delete this Sub-Clause and replace with the following:

The documents forming the Contract are to be taken as being mutually explanatory of one another. If any ambiguity or discrepancy is found in the documents, the Employer shall issue any instructions to the Contractor, and the priority of the documents shall be in accordance with the following sequence:

- (a) The Contract Agreement;
- (b) The Letter of Acceptance;
- (c) The Letter of Tender (incorporating the Appendix);
- (d) The Particular Conditions;
- (e) The General Conditions;
- (f) The Specification;
- (g) The Drawings;
- (h) The Schedules;
- (i) The Addenda and any other documents forming part of the Contract.

1.6

Statutory Obligations

Delete this Sub-Clause and replace with the following:

“The Contractor shall at all times conform in all respects with the provisions of any Act of Parliament, Regulations, Bye-law of any Local or any other Statutory Authority or other Enactment having the force of law which may be applicable to the performance of its obligations under the Contract and shall indemnify, and keep indemnified the Employer, against damages that it may suffer as a result of any breach by the Contractor, its agents or employees, including any hired labour, of any such Act, Regulation, Bye-law or other Enactment and including all

MAINTENANCE SERVICES OF FIRE DETECTION, SPRINKLER AND GAS SUPPRESSION SYSTEM, PA ADDRESS AND EMERGENCY EXIT ALARMS AT RANDWATER HEAD OFFICE AND VARIOUS SITES FOR A PERIOD OF 12 MONTHS

legal costs on the attorney and client scale which may be payable as a result of any claims or proceedings in respect of the Contract.”

The following Sub-Clauses are added at the end of Clause 1:

1.7

Contract Agreement

“The Contractor shall within a reasonable time after having been called upon to do so, enter into and execute a Contract Agreement.”

b. THE EMPLOYER

As per FIDIC

c. EMPLOYER’S REPRESENTATIVE

As per FIDIC

d. THE CONTRACTOR

4.2 Contractor’s Representative

The following is added at the end of this Sub-Clause:

“Without derogating from the generality of the foregoing, the Contractor’s Representative shall, at the Contractor’s cost, implement forthwith any additional safety precautions which the Engineer may consider necessary for the proper protection of the Contractor’s employees engaged in the Works. Work to which such additional precautions will apply shall be suspended pending the implementation of such precautions.”

4.4 Performance Security

The following is added at the end of this Sub-Clause:

“Should the Contractor fail to provide the said security within the specified time the Employer, in his sole discretion, may either:-

- (a) Withhold payment from the Contractor until the amount withheld is equal in value to one tenth (10%) of Accepted Contract Amount, or
- (b) Proceed to issue notice in terms of Clause 12.1 [Default by Contractor].”

The following Sub-Clauses are added at the end of Clause 4:

4.5 Safety Procedures

The following is added at the end of this Sub-Clause:

“The Contractor shall:-

- (a) comply strictly with the Employer’s site SHE Specifications/Rules, applicable legislation, other requirements and regulations from time to time in force, a copy of which is incorporated into and shall be read as part of the Agreement;
- (b) be responsible for the safety and welfare of all its employees and shall comply with all relevant SHE requirements;
- (c) familiarize himself with all the Employer’s internal SHEQ systems, regulations, policies and procedures and all legislative or statutory requirements with regard to the health and safety of the Contractor’s employees;
- (d) ensure that all his personnel are fully briefed with regards to all relevant policies and safety procedures and that all personnel have attended the requisite inductions;
- (e) ensure that all personnel sign their acceptance of these procedures and regulations – which signed documents are to be kept in a register which is to be made available at all times for inspection;

(f) at its own cost provide all of its employees with all necessary safety equipment, namely, safety boots, hard hats, overalls etc. and will at all times adhere to the Employer’s site rules and regulations, including his subcontractors and their employees, the South African safety regulations in particular, the Occupational Health and Safety Act (No. 85 of 1993) and relevant regulations and their latest revisions;

(g) be responsible for the discipline of its employees and shall, at the Client’s request remove from the site any incompetent or undesirable employees.”

4.6 Quality Assurance

“The Contractor shall maintain an effective quality management system in accordance with the requirements of ISO 9001 (or equivalent), in order to ensure and demonstrate that the Works and services conform to the specified requirements. A copy of the ISO 9001 Certification Certificate (or equivalent) must be submitted on request.

The Employer will have the right to visit the manufacturing location for the purpose of audit, surveillance or inspection during the manufacturing of the Materials/Plant to verify the Contractor’s quality management.

In the event of the Material/Plant being rejected due to non-compliance with the Specification, workmanship and/or other valid reasons, then the cost of rectification as well as re-inspection shall be for the account of the Contractor.”

4.7 Sufficiency of the Accepted Contract Amount

“No claim by the Contractor for additional payment will be entertained which is consequent upon any misunderstanding or the allegation, or fact that it was supplied with incorrect information by any person, or its failure to obtain correct information as to any matter affecting its accepted tender or the execution of the Works to be provided, nor will any such misunderstanding, or the obtaining of incorrect information, or the failure to obtain correct information, relieve it from any risk or responsibility for the due fulfilment of its obligations in terms of the Contract.”

4.8 Contractor’s Equipment

“All Contractor’s Equipment shall be subject to and comply with the operational and safety regulations of the Employer and, upon notice by the Engineer, may at all times be inspected by relevant members of the Employer’s Personnel for the purposes of ensuring compliance with the aforesaid regulations.”

4.9 Protection of the Environment

“The Contractor’s attention is directed to Employer’s SHEQ Policy a copy of which is incorporated into and shall be read as part of the Contract Agreement.

The Contractor shall comply with all requirements, stipulations and the like of any Environmental Impact Assessment undertaken and/or issued in respect of the Works.”

4.10 Security of the Site

“The Contractor shall at all times remain responsible for the security of his own Equipment.

In addition, the Contractor shall fully acquaint himself and strictly comply with all the Employer’s security regulations particularly with regard to personnel, Plant, Material and Equipment entering or leaving the Employer’s property. All badging costs shall be borne by the Contractor.”

4.11 Health and Safety

“The Contractor is responsible for the safety and welfare of its employees and subcontractors employed on the Works.”

4.12 Key Personnel

MAINTENANCE SERVICES OF FIRE DETECTION, SPRINKLER AND GAS SUPPRESSION SYSTEM, PA ADDRESS AND EMERGENCY EXIT ALARMS AT RANDWATER HEAD OFFICE AND VARIOUS SITES FOR A PERIOD OF 12 MONTHS

"The Contractor shall furnish the Employer with a list of addresses and telephone numbers of key personnel in the Contractor's organisation who may be contacted in any emergency both during and outside normal working hours."

4.13 Labour Laws

"Without derogating from the generality of Sub-Clause 1.6 [Statutory Obligations] the Contractor shall comply with all the relevant labour Laws applicable to the Contractor's personnel, including Laws relating to their employment, health, safety, welfare, immigration and emigration, and shall allow them all their legal rights.

The Contractor shall require the Contractor's personnel to obey all applicable Laws, including those concerning safety at work, and shall indemnify the Employer for the consequences of any failure by the Contractor's personnel to obey all applicable Laws as aforesaid."

4.14 Waiver of Contractor's Lien

"The Contractor waives, in favour of the Employer, any lien or right of retention that is or may be held in respect of the Works to be executed on the Site. The Contractor shall ensure that it procures similar waivers from its subcontractors."

e. DESIGN BY CONTRACTOR

As per FIDIC

f. EMPLOYER'S LIABILITIES

As per FIDIC

g. TIME FOR COMPLETION

As per FIDIC

h. TAKING OVER

As per FIDIC

i. REMEDYING DEFECTS

As per FIDIC

j. VARIATIONS AND CLAIMS

10.3 Early Warning

The second paragraph of this Sub-Clause is deleted and replaced with the following:

"The Contractor shall notify the Employer in writing of any event, circumstance or factor which may adversely affect the Works or the progress thereof, delay the execution of the Works or increase the contract price ("notified event"). Such notice shall be given as soon as possible, but in any event within not more than 7 days after the event, circumstance or factor in question was known or should reasonably have been known to the Contractor. In such notice the Contractor shall provide:

(a) detailed particulars of the notified event and the potential adverse effects; and

(b) proposals for the steps to be taken by the Contractor to mitigate the potential adverse effects and meet the Time for Completion.

The Employer may also require the Contractor to submit a proposal under Sub-Clause 10.5 [Variation and Claims Procedure] in respect of any notified event. A notification in terms of this Sub-Clause 10.3 shall not constitute a notification of a claim for extension of time or additional cost pursuant to Sub-Clause 7.3 [Extension of Time] or Sub-Clause 10.5 [Variation and Claim Procedure], or otherwise under the Contract. In the event of the Contractor making a claim for an extension of time or additional cost under Sub-Clause 7.3 and/or 10.5 the event relied

upon shall be assessed as if the Contractor had complied with the 7 day notice period referred to above."

k. CONTRACT PRICE AND PAYMENT

11.3 Monthly Statements

Delete the last paragraph of this clause and replace with the following: "The Contractor shall by the 25th day of each month submit to the Employer a statement showing the amounts to which he considers himself entitled.

In the event that the Contractor fails to submit a statement by the 25th day of the month any late submission will only be evaluated in the next month."

The following Sub-Clause is added at the end of Clause 11:

11.9 Tax Invoices

The Contractor shall issue an invoice to the Employer for all amounts to be paid to the Contractor under the Contract. Each invoice shall be issued to the Employer at least 28 days prior to the date on which the amount is payable.

If VAT is payable on any amount certified by the Employer for payment under the Contract, the Contractor shall ensure that the invoice complies with the requirements of a Tax Invoice under the Value Added Tax Act no. 89 of 1991 (as amended). No payment shall be made by the Employer on invoices not meeting this requirement and the Employer shall not be liable for interest for such non-payment.

l. DEFAULT

As per FIDIC

m. RISK AND RESPONSIBILITY

As per FIDIC

n. INSURANCE

14.1 Extent of Cover

Delete this Sub-Clause and replace with the following:

"The Employer shall, prior to commencement of the Works, effect and thereafter maintain insurances in the joint names of the Parties:-

(a) for loss and damage to the Works, Materials and Plant, and
(b) for liability of both Parties for loss, damage, death or injury to third parties or their property arising out of the Contractor's performance of the Contract, including the Contractor's liability for damage to the Employer's property other than the Works.

This insurance shall be effected and maintained by the Employer in accordance with and to the extent provided in the Employer's construction risks insurance policy."

Notwithstanding anything to the contrary in this Clause 14 [Insurance] (and notwithstanding the definitions and other terms of the Contract), the scope and extent of insurance cover provided by the Employer as the insuring Party, and the Employer's obligations as the insuring Party under this Sub-Clause, are subject to the terms of the said policies.

The Contractor shall, prior to commencement of the Works, effect and thereafter maintain all additional and other insurances in the joint names of the Parties:-

(a) for loss and damage to the Contractor's Equipment,
(b) for Plant and Materials during manufacture or fabrication to the extent not covered by the policies procured by the Employer as the Insuring Party,

(c) for liability of both Parties and of any Employer's representative for death or injury to the Contractor's personnel except to the extent that liability arises from the negligence of the Employer, any Employer's representative or their employees, and

(d) to the extent that the Contractor considers it necessary, for other insurances for risks carried by the Contractor under the Contract

MAINTENANCE SERVICES OF FIRE DETECTION, SPRINKLER AND GAS SUPPRESSION SYSTEM, PA ADDRESS AND EMERGENCY EXIT ALARMS AT RANDWATER HEAD OFFICE AND VARIOUS SITES FOR A PERIOD OF 12 MONTHS

(including for the Works, Plant, Materials and/or Contractor's Documents for risks which are not covered, or not sufficiently covered, as the case may be, by the Employer's policy(s))."

o. RESOLUTION OF DISPUTES

Clause 15 deleted in its entirety and replaced with the following:

15.1 Adjudication

"If a dispute (of any kind whatsoever) arises between the Parties in connection with, or arising out of, the Contract, including the validity of the Contract, or the execution of the Works, including any dispute as to any certificate, determination, instruction, opinion or valuation of the Employer, either Party may, within 28 days after such dispute arising, refer the dispute to adjudication in accordance with the Rules for Adjudication all as appended to the FIDIC Short Form of Contract (First Edition 1999) ("the Rules"). The adjudicator shall be any person agreed by the Parties. In the event of disagreement and notwithstanding anything else provided in the Rules the adjudicator shall be appointed by the Chairman of the Association of Arbitrators of Southern Africa. Neither Party shall be entitled to be represented by a practicing and/or admitted lawyer (including but not limited to attorneys, advocates or judges) in any proceedings before the adjudicator. The proceedings shall be conducted on the papers unless both parties agree that a hearing should be held, or the adjudicator otherwise directs. Each Party shall bear its own costs in regard to any matter referred to the adjudicator."

15.2 Notice of Dissatisfaction

"If a Party is dissatisfied with the decision of the adjudicator or if no decision is given within the time set out in the Rules, either Party may give notice of dissatisfaction referring to this Sub-Clause within 28 days of receipt of the decision or the expiry of the time for the decision. If no notice of dissatisfaction is given within the specified time, the decision shall be final and binding on the Parties who shall give effect to it without delay. Where a notice of dissatisfaction is given within the specified 28 day period the decision shall nevertheless remain binding unless and until the decision of the adjudicator is revised by an arbitrator."

15.3 Amicable Settlement

"Where notice of dissatisfaction has been given under Sub-Clause 15.2 [Notice of Dissatisfaction] above, both Parties shall attempt to settle the

dispute amicably before the commencement of arbitration. However, unless both Parties agree otherwise, arbitration may be commenced on or after the twenty-eighth day after the day on which notice of dissatisfaction was given, even if no attempt at amicable settlement has been made."

15.4 Arbitration

"Unless settled amicably, any dispute in respect of which the adjudicator's decision (if any) has not become final and binding shall be finally settled by arbitration. Unless otherwise agreed by both Parties: (a) the dispute shall be finally settled under the Rules For The Conduct of Arbitrations as published by the Association of Arbitrators (Southern Africa) in force at the time of commencement of the arbitration, (a) the dispute shall be settled by one arbitrator to be appointed by the Chairman of the Association of Arbitrators (Southern Africa), (b) the arbitration shall be held in Johannesburg, and (e) the arbitration shall be conducted in the language for communications defined in Sub-Clause 1.5 [Communications]. For the purpose hereof the term "dispute" shall be interpreted in the widest sense and shall include any dispute or difference in connection with or in respect of the conclusion or existence of the Contract, the carrying into effect of the Contract, the interpretation or application or the provisions of the Contract, the Parties respective rights and/or obligations in terms of and/or arising out of the Contract and/or the validity, enforceability, rectification, termination or cancellation, whether in whole or in part, of the Contract.

The arbitration shall not be construed as a review or appeal of any adjudicator's decision. Resolution of the dispute shall commence anew, as if no adjudication had taken place. The claimant in the adjudication shall be the claimant in the arbitration. The adjudicator's decision, or reasons, shall not be admissible in the arbitration.

Neither Party shall be limited in the proceedings before the arbitrator to the evidence or arguments previously put before the adjudicator to obtain his decision, or to the reasons for dissatisfaction given in its Notice of Dissatisfaction.

The adjudicator shall not be eligible for subsequent appointment as the arbitrator nor shall any party have the right to call on the adjudicator as a witness in the arbitration.

This Sub-Clause shall exist independently of this agreement to the extent necessary to resolve disputes that may arise out of or concerning this agreement, its validity or termination"

MAINTENANCE SERVICES OF FIRE DETECTION, SPRINKLER AND GAS SUPPRESSION SYSTEM, PA ADDRESS AND EMERGENCY EXIT ALARMS AT RANDWATER HEAD OFFICE AND VARIOUS SITES FOR A PERIOD OF 12 MONTHS

C1.2.3. EMPLOYER'S INSURANCE MANUAL

PRINCIPAL CONTROLLED INSURANCE CLAUSES - FOR USE WITH THE EMPLOYER'S CONTRACTS

PARTICULAR CONDITION 18

18.1 Insurance Effected by the Employer.

18.1.1 Notwithstanding anything elsewhere contained in this Contract and without limiting the obligations liabilities or responsibilities of the Contractor in any way whatsoever (including but not limited to any requirement for the provision by the Contractor of any other insurances) the **Employer** shall effect and maintain as appropriate in the joint names of the **Employer** the Contractor and where relevant subcontractors the following insurances which are subject to the terms limits exceptions and conditions of the Policy:

(a) **CONTRACT WORKS**

Insurance - which will provide cover against accidental physical loss of or damage to the Works including temporary works, Plant and Materials intended to form part of the Permanent Works

(b) **SASRIA SPECIAL RISKS**

Insurance - in respect of riot and associated risks of damage to the Works, including temporary works, Plant and Materials intended to form part of the Permanent Works.

(c) **PUBLIC LIABILITY** Insurance

- which will provide indemnity against the insured parties legal liability in the event of accidental death of or injury to third party persons and/or accidental loss of or damage to third party property arising directly from the execution of the contract on or about the Site and occurring during the period of insurance with a limit of indemnity of R250,000,000 in respect of all claims arising from any one occurrence or series of occurrences consequent on or attributable to one source or original cause.

- The **Employer** shall pay any premium due in connection with the insurance effected by the **Employer**. All of the aforementioned policies are renewed on an annual basis and are thus applicable for the year they are placed, that is, a 12-month period commencing 01 July and ending 30 June of the ensuing year. In terms of all details contained hereunder, they are thus applicable until 30 June. Policy terms, conditions and deductibles may change on the 01 July depending on the outcome of the renewal. This will thus be the case for every ensuing year of insurance.

- The Contractor shall not include any premium charges for this insurance except to the extent that he may deem necessary in his own interests to effect supplementary insurance to the insurance effected by the **Employer**. The **Employer** reserves the right to call for full information regarding insurance costs included by the Contractor.

- Any further clarification of the scope of cover provided by the Policies arranged by the **Employer** should be obtained from the **Employer**:

Mr. Bafana Gamede
Tel: 011 682 0362
Fax: 011 682 0765
Email: bgamede@randwater.co.za

OR
Ms. Lerato Mosweu

Tel: 011 682 0709
Fax: 011 682 0765
Email: mmosweu@randwater.co.za

18.1.5 In the event of any occurrence which is likely to or could give rise to a claim under the insurances arranged by the **Employer** the Contractor shall:

a) In addition to any statutory requirement or other requirements contained in the Contract immediately notify the **Employer** by telephone and or e-mail giving the circumstances nature and an estimate of the loss or damage or liability.

MAINTENANCE SERVICES OF FIRE DETECTION, SPRINKLER AND GAS SUPPRESSION SYSTEM, PA ADDRESS AND EMERGENCY EXIT ALARMS AT RANDWATER HEAD OFFICE AND VARIOUS SITES FOR A PERIOD OF 12 MONTHS

- b) Complete a Claims Advice Form available from the **Employer** to whom the form must be returned without delay.
- c) Negotiate the settlement of claims with the Insurers through the **Employer's** Insurance Brokers and shall when required to do so obtain the **Employers** approval of such settlement.

The **Employer** and Insurers shall have the right to make all and any enquiries on the site of the Works or elsewhere as to the cause and results of any such occurrence and the Contractor shall co-operate in the carrying out of such enquiries.

- i. The Contractor will be liable for the amount of the Deductible (First Amount Payable) in respect of any claim made by or against the Contractor or Subcontractors under the insurances effected by the **Employer**.
- ii. The Contractor will be liable for the amount of the Deductible (First Amount Payable) in respect of any claim made by or against the Contractor or Subcontractors under the insurances effected by the **Employer**.

Insured Contracts

All contracts undertaken by the Insured involving Design, Construction, Testing, Commission in respect of new works, capital expenditure, Upgrade, modification, retrofitting, or alteration and/or additions to existing facilities undertaken by the Insured or other Insured Parties acting on their behalf but excluding.

- (a) Projects with an estimated period exceeding 36 months (excluding Defects Liability period)
- (b) Projects exceeding R500 million at inception
- (c) Contracts involving Tunnelling

All Sums Insured inclusive of VAT.

Where more than one Contractor is involved in the same claim the Deductible will be borne in pro-rata amounts by each Contractor in proportion to the extent of each Contractor's admitted claim.

The Deductibles (First Amount Payable) for which the Contractors are responsible and which are applicable in respect of each and

every occurrence or series of occurrences attributable to one source or original cause giving rise to loss or damage or liability indemnifiable are as follows:

- (a) Under the **Contract Works Insurance** in respect of loss or damage
 - i) Wet Risks:
 - ii) 10% of the claim with a minimum R10,000 and a maximum of R 500,000
 - iii) Maintenance:
 - iv) 10% of the claim with a minimum R10,000 and a maximum R500,000
 - v) Other contracts:
 - vi) 10% of the claim with a minimum of R10,000 and maximum of R250,000
- b) Under the **Sasria** (Special Risks) Insurance:
 - 0.10% of the Contract Value in respect of loss by theft following an insured peril subject to a minimum of R2,500 and a maximum of R25,000
- c) Under the Public Liability Insurance
 - in respect of loss of or damage to property R 25,000
- (d) Under any other insurances shall be as specified in such insurance policy.

1.1.1 Any amount which becomes payable to the Contractor or any of his Subcontractors as a result of a claim under the Contract Works Insurance shall if required by the **Employer** be paid net of the Deductible to the **Employer** who shall pay the Contractor from the proceeds of such payment upon rectification repair or reinstatement of the loss or damage but this provision shall not in any way affect the Contractor's obligations liabilities or responsibilities in terms of the Contract.

In respect of any amount which becomes payable as a result of a claim under any Public Liability Insurances the Contractor or his Subcontractors shall be required to pay the amount of the Deductible to the Insurer to facilitate settlement of such claim.

- 18.2 **Insurance Effected by the Contractor.**
- 18.2.1 Without in any way detracting from any requirements contained elsewhere in this contract the Contractor and Subcontractors shall where applicable provide as a minimum the following:
 - 1 Insurance of Contractors Equipment (including tools offices and other temporary structures and contents) and other things (except those intended for incorporation into the Works) brought onto the Site for a sum sufficient to provide for their replacement.

MAINTENANCE SERVICES OF FIRE DETECTION, SPRINKLER AND GAS SUPPRESSION SYSTEM, PA ADDRESS AND EMERGENCY EXIT ALARMS AT RANDWATER HEAD OFFICE AND VARIOUS SITES FOR A PERIOD OF 12 MONTHS

- | | |
|--|---|
| <p>2 Insurance in terms of the provisions of the Social Security Act as may be amended or in terms of any similar Workers Compensation and Unemployment Insurance enactment's in the Contractors' or Sub Contractor's operational, manufacturing or assembly locations.</p> | <p>2 Be effected with Insurers and on terms approved by the Employer – these terms shall be consistent with any terms agreed by both Parties before the date of the Letter of Acceptance. This agreement of terms shall take precedence over the provisions of this Clause</p> |
| <p>3 Motor Vehicle Liability Insurance comprising (as a minimum) "Balance of Third Party" Risks including Passenger Liability indemnity.</p> | <p>3 Be maintained in force for whatever period the perils to be insured by the Contractor are at risk (including any Defects Notification Period during which the Contractor is responsible for the care of the Works)</p> |
| <p>4 Where the Contract involves manufacturing and/or fabrication of the Works or parts thereof at premises other than at the Site the Contractor shall satisfy the Employer that all Plant and Materials for incorporation in the Works are adequately insured during manufacture and/or fabrication. In the event of the Employer having an insurable interest in such Works during manufacture or fabrication then such interest shall be noted by endorsement to the relevant Policies of Insurance.</p> | <p>4 Within the respective periods stated in the Appendix to Bid submit to the Employer the relevant Policy or Policies of Insurance or evidence acceptable to the Employer that such insurances have been effected.</p> |

Special Condition

- 5 ***Only applicable if contracts works involves elements of design***

PROFESSIONAL INDEMNITY Insurance – of not less than R 1 000 000 for a period of insurance commencing on the date of award of the Contract. The Insurance shall include Retroactive cover to the date of Conceptual Design commencement and should be in effect for a period of 12 months after completion of the works.

Notwithstanding the required limit as set out above, "Professional Indemnity" the contractor will be liable for the full amount of the claim arising out of their errors and omission.

- The insurances to be provided by the Contractor and his Sub-contractor shall

- 18.2.3 In the event that the Contractor or his Subcontractor receives any notice of cancellation or restrictive modification to the insurance provided to them they shall immediately notify the **Employer** in writing of such cancellation or restriction and shall advise what action the Contractor or his Sub-contractor will take to remedy such action.

If the Contractor fails to effect and keep in force the insurances referred to then the **Employer** may effect and keep in force any such insurances and pay such premium or premiums as may be necessary for that purpose and from time to time deduct the amount paid by the **Employer** from any monies due or which may become due to the Contractor or recover same as a debt from the Contractor.

18.3 **Subcontractors.**

The Contractor shall:

- a) Ensure that all potential and appointed Subcontractors are aware of the whole contents of this clause, and
- b) Enforce the compliance by Subcontractors with this clause where applicable.

MAINTENANCE SERVICES OF FIRE DETECTION, SPRINKLER AND GAS SUPPRESSION SYSTEM, PA ADDRESS AND EMERGENCY EXIT ALARMS AT RANDWATER HEAD OFFICE AND VARIOUS SITES FOR A PERIOD OF 12 MONTHS

PART C2: PRICING DATA

C2.1. PRICING ASSUMPTIONS

- 2 These Bills of Quantities (C2.2) shall be used to assist both parties in administering and agreeing any changes/variations, which may arise during the course of the Contract.
- 3 These Bills of Quantities shall be used to calculate the value of work completed in the evaluation of interim/final payments.
- 4 The Bidder is deemed to have allowed opposite each item contained in these Bills of Quantities whatever costs and charges it may consider necessary for the carrying out, complying with and due observance of the provisions, conditions and requirements set out in the Contract.
- 5 No claim whatsoever will be entertained in respect of errors or omissions in pricing due to the brevity of a description of any item contained in these Bills of Quantities which items are fully described or can reasonably be inferred when read in conjunction with the relevant clauses provided for in the Conditions of Contract, Specifications, Drawings or other relevant documentation.
- 6 Any item left un-priced will be deemed to be provided for elsewhere and no claim for any extras arising out of the Bidder's omission to price any item will be entertained.

C2.2. PRICING SCHEDULES / BILLS OF QUANTITIES (BoQ)

	MILESTONES / LINE ITEMS	Estimated delivery period (where applicable)	UNIT PRICE (where applicable)	QUANTITY (where applicable)	COSTING
1.	Compilation and submission of safety file per Rand Water standards on all sites for all Site Rietvlei and Scientific Services (AS, PT, WWHSE)			2	
2.	Yearly servicing of fire detection systems as detailed in the scope of work– Rietvlei			1	

MAINTENANCE SERVICES OF FIRE DETECTION, SPRINKLER AND GAS SUPPRESSION SYSTEM, PA ADDRESS AND EMERGENCY EXIT ALARMS AT RANDWATER HEAD OFFICE AND VARIOUS SITES FOR A PERIOD OF 12 MONTHS

	MILESTONES / LINE ITEMS	Estimated delivery period (where applicable)	UNIT PRICE (where applicable)	QUANTITY (where applicable)	COSTING
3.	Yearly servicing of fire suppression systems as detailed in the scope of work– Rietvlei			1	
4.	Yearly servicing of fire sprinkler systems as detailed in the scope of work– Rietvlei			1	
5.	Yearly servicing of fire detection systems as detailed in the scope of work- Scientific Services (AS, PT, WWHSE)			1	
6.	Yearly servicing of fire suppression systems as detailed in the scope of work- Scientific Services (AS, PT, WWHSE)			1	
7.	6 months servicing of fire detection and suppression systems as detailed in the scope of work- Rietvlei			2	
8.	6 months servicing of fire suppression systems as detailed in the scope of work- Rietvlei			2	
9.	6 months servicing of fire detection systems as detailed in the scope of work- Scientific Services (AS, PT, WWHSE)			2	
10.	6 months servicing of fire suppression systems as detailed in the scope of work- Scientific Services (AS, PT, WWHSE)			2	

MAINTENANCE SERVICES OF FIRE DETECTION, SPRINKLER AND GAS SUPPRESSION SYSTEM, PA ADDRESS AND EMERGENCY EXIT ALARMS AT RANDWATER HEAD OFFICE AND VARIOUS SITES FOR A PERIOD OF 12 MONTHS

	MILESTONES / LINE ITEMS	Estimated delivery period (where applicable)	UNIT PRICE (where applicable)	QUANTITY (where applicable)	COSTING
11.	3 months servicing of fire suppression systems as detailed in the scope of work- Rietvlei			4	
12.	3 months servicing of fire sprinkler system as detailed in the scope of work- Rietvlei			4	
13.	3 months servicing of fire suppression systems as detailed in the scope of work- Scientific Services (AS, PT, WWHSE)			4	
14.	Monthly servicing of fire detection as detailed in the scope of work - Scientific Services (AS, PT, WWHSE)			12	
15.	Monthly servicing of fire detection as detailed in the scope of work - Rietvlei			12	
16.	Monthly servicing of sprinkler system as detailed in the scope of work - Rietvlei			12	
17.	Weekly servicing of fire detection system as detailed in the scope of work - Rietvlei			52	
18.	Weekly servicing of fire detection system as detailed in the scope of work- Scientific Services (AS, PT, WWHSE)			52	
19.	Quarterly servicing of PA System and emergency exit doors at Analytical Services.			4	
20.	Conditional Assessment of Rietvlei PA system, emergency exit doors, and Pressure Testing of all FM 200 at –			50HRS	

MAINTENANCE SERVICES OF FIRE DETECTION, SPRINKLER AND GAS SUPPRESSION SYSTEM, PA ADDRESS AND EMERGENCY EXIT ALARMS AT RANDWATER HEAD OFFICE AND VARIOUS SITES FOR A PERIOD OF 12 MONTHS

	MILESTONES / LINE ITEMS	Estimated delivery period (where applicable)	UNIT PRICE (where applicable)	QUANTITY (where applicable)	COSTING
	Detailed report to be submitted with dated photographic evidence				
21.	Bi- Annual Evacuation Drill- Scientific Services (AS, PT, WWHSE)			2	
22.	Bi- Annual Evacuation Drill- Rietvlei			2	
23.	Provisional sum Spares and emergency call out (ADHOC)		300 000.00	Sum	300 000.00
TOTAL					
VAT					
TOTAL [VAT INCLUDED]					

ADHOC MAINTENANCE RATES

AD HOC REPAIRS (UNPLANNED INCLUDING EMERGENCY CALL OUT)

DESCRIPTION	APPLICATION	OUM	Pricing
Material Markup = X%	Original quotation	-	
Technician (Normal hour) (incl consumables)	Repairs	HOUR	
Technician (overtime, weekend and public holiday) (incl consumables)	Repairs	HOUR	
Assistant Technician call out for (Normal hour) (incl consumables)	Repairs	HOUR	
Assistant Technician (overtime, weekend and public holiday) (incl consumables)	Repairs	HOUR	
Admin Fee	Call out	-	
Travelling	Call out / repairs	R / KM	

MAINTENANCE SERVICES OF FIRE DETECTION, SPRINKLER AND GAS SUPPRESSION SYSTEM, PA ADDRESS AND EMERGENCY EXIT ALARMS AT RANDWATER HEAD OFFICE AND VARIOUS SITES FOR A PERIOD OF 12 MONTHS

PART C3: SCOPE OF WORK

C3.1. DATES FOR DELIVERY AND COMPLETION

- (i) It is estimated that the Contract will be placed on or before <1 April 2025> access to undertake work will only become available after the issue of the Site Access Certificate.
- (ii) The Bidder shall state the proposed start and completion dates based on the above approximate date, these dates shall comply with the dates mentioned below in T2.2.1.4
- (iii) The Bidder shall simultaneously fill in the period required to complete the work in days or weeks from the date of acceptance of the offer by the Employer. This shall be used to adjust dates should the Contract placement date vary.
- (iv) All equipment and plant shall be handed over by <31 March 2026> and the Bidder's programme shall comply with this requirement by the Employer.

Item	Start Date	Completion Date	Working Period
PHASE 1:			
PHASE 2:			
PHASE 3:			
PHASE 4:			
PHASE 5:			

Table C3.1: Dates for delivery and completion

NOTE THAT A DETAILED PROJECT PROGRAMME MUST BE INCLUDED WITH THE BID SUBMISSION

Name of Bidder: _____

Signed by or on behalf of Bidder: _____

Official Capacity: _____



BID NUMBER. 10412716

BID DESCRIPTION:

MAINTENANCE SERVICES OF FIRE DETECTION, SPRINKLER AND GAS SUPPRESSION SYSTEM, PA ADDRESS AND EMERGENCY EXIT ALARMS AT RANDWATER HEAD OFFICE AND VARIOUS SITES FOR A PERIOD OF 12 MONTHS

Date:

MAINTENANCE SERVICES OF FIRE DETECTION, SPRINKLER AND GAS SUPPRESSION SYSTEM, PA ADDRESS AND EMERGENCY EXIT ALARMS AT RANDWATER HEAD OFFICE AND VARIOUS SITES FOR A PERIOD OF 12 MONTHS

C3.2. SCOPE OF WORK

MAINTENANCE SERVICES OF FIRE DETECTION AND GAS SUPPRESSION SYSTEM, PA ADDRESS AND EMERGENCY EXIT ALARMS AT RANDWATER HEAD OFFICE AND VARIOUS SITES FOR A PERIOD OF 12 MONTHS

1. PURPOSE

The purpose of the document is to procure services of a suitably qualified Fire prevention and protection systems contractor for maintenance services of fire detection and gas suppression system, sprinkler system, pa address and emergency exit alarms at various Rand Water sites for a period of 12 months.

The sites are as follows:

Rietvlei (RV)

Scientific Services [Analytical Services (AS), Process Technology (PT) and Water Wise House (WWHSE)]

2. STATUTORY AND REGULATORY REQUIREMENTS

The existing equipment shall be maintained and commissioned in compliance with the following applicable regulations:

- SANS 10400 – 2011 The application of the National Building Regulations
- SANS 10142-1:2009; The code of practice for wiring of a premises as amended.
- SANS 1475
- SANS 246
- SANS 14520
- SANS 10139
- National Building Regulations and standard Act 103 of 1977
- Occupational Health and safety Act 85 of 1993
- Quality Management System requirement ISO 9001:2015
- Environmental management system ISO 14001; 2015
- Occupational Health and safety Management System ISO 45001:2018

The service provider shall, at the request of Rand Water's representative, conduct a complete inspection to evaluate the equipment relevant to the works and submit an assessment report detailing the items that require maintenance/ repairs.

MAINTENANCE SERVICES OF FIRE DETECTION, SPRINKLER AND GAS SUPPRESSION SYSTEM, PA ADDRESS AND EMERGENCY EXIT ALARMS AT RANDWATER HEAD OFFICE AND VARIOUS SITES FOR A PERIOD OF 12 MONTHS

3. QUALITY OF MATERIAL AND WORKMANSHIP

- All materials shall be new, undamaged and free from rust or other defects. Only material of the best quality, which has been approved by RW's representative, shall be used.
- Where applicable, all material shall be in accordance with the relevant standard specifications of the South African Bureau of Standards
- The installation shall be carried out according to the latest modern engineering practices.
- Rand Water's representative reserves the right to reject any work or part thereof that, according to his judgement, does not meet the highest standards of material and workmanship and to enforce replacement of the work at the expense of the *Contractor*.
- The *Contractor* shall institute an approved Quality Assurance system (QA), which shall be submitted to the *Project Manager* for his approval. The records of this QA system shall be kept throughout the duration of the contract and be submitted to the *Project Manager* at regular intervals as required by the *Project Manager*
- The spare parts used for replacements shall be from an authorised reseller of the same make/ quality.
- The Contractor shall maintain a service logbook with all job cards signed by the Building Supervisor.

4. OPERATIONAL HOURS

Rand Water facilities are operational 24 hours. Normal working hours for this service shall be considered as from 08:00 to 16:30. Down-time of Fire Detection for routine maintenance shall be arranged with the building supervisor to suit Rand Water operations.

MAINTENANCE SERVICES OF FIRE DETECTION, SPRINKLER AND GAS SUPPRESSION SYSTEM, PA ADDRESS AND EMERGENCY EXIT ALARMS AT RANDWATER HEAD OFFICE AND VARIOUS SITES FOR A PERIOD OF 12 MONTHS

5. ROUTINE MAINTENANCE

5. 1 SERVICE SANS 14520: GAS SUPPRESSION

Please Note:

- a) All requirements (reports) as per (Annex A –H) shall be put together in a Fire Protection Safety File.
- b) A Cloud Based Data system shall be linked to all responsible personnel at Rand Water.
- c) Pictures (Date and Location) – Photographic evidence.

Every 12 months:

- All Gas Suppression Systems shall be thoroughly inspected and tested for proper operation by competent personnel annually (12 months) as per SANS 14520 9.2.1.1
- All annual inspection records and recommendations shall be provided to the owner of the building by the servicing company. We require the records to be in a Fire Protection Safety File.
- Rand Water shall keep such records as required under SANS 14520 9.2.1.2
- Where container pressure gauges or weight-monitoring devices are used for this purpose, they shall be compared to a separate calibrated device at least annually (12 months) SANS 14520 9.2.2.3 (a) for all Inert Gases
- All system hoses shall be examined annually (12 months) for damage. If visual examination shows any defect, the hose shall be replaced as per SANS 14520 9.2.3
- At least every 12 months it shall be determined whether boundary penetration or other changes to the protected enclosure have occurred that could affect leakage and extinguishant performance as per SANS 14520 9.2.4.1
- If this cannot be visually determined, it shall be positively established by repeating the test for enclosure integrity in accordance with Annex E as per SANS 14520 9.2.4.1

Every 6 months:

- Check container content every 6 months as per SANS 14520 9.2.2.3
- Refill or Replace the Liquid Content if a container shows a loss in extinguishant quantity of more than 5% as per SANS 14520 9.2.2.3 (a) for all Liquefied Gases
- Refill or Replace the Liquid Content if a container shows a loss in extinguishant quantity of more than 5% as per SANS 14520 9.2.2.3 (a) for all Liquefied Gases
- Refill or Replace the Liquid Content if a container shows a loss in pressure of more than 10% as per SANS 14520 9.2.2.3 (a)
- If an Inert Gas extinguishant container shows a loss in pressure of more than 5%, it shall be refilled or replaced.

Every 3 months:

MAINTENANCE SERVICES OF FIRE DETECTION, SPRINKLER AND GAS SUPPRESSION SYSTEM, PA ADDRESS AND EMERGENCY EXIT ALARMS AT RANDWATER HEAD OFFICE AND VARIOUS SITES FOR A PERIOD OF 12 MONTHS

- It is recommended that the type of hazard within the enclosure, and the volume it occupies, be regularly checked to ensure that the required concentration of extinguishant can be achieved and maintained as per SANS 14520 9.2.4.3
- Monthly: Check that all personnel who may have to operate the equipment or system are properly trained and authorized to do so and, in particular, that new employees have been instructed in its use as per SANS 14520 9.3.2(b)

Weekly:

- Weekly: Visually check the hazard and the integrity of the enclosure for changes which might reduce the efficiency of the system. Carry out a visual check that there is no obvious damage to pipework and that all operating controls and components are properly set and undamaged. Check pressure gauges and weighing devices, if fitted, for correct reading and take the appropriate action specified in the users' manual as per SANS 14520 9.3.2(a)

Procedures:

- All extinguishant removed from containers during service or maintenance procedures shall be collected and recycled, or disposed of in an environmentally sound manner, and in accordance with existing laws and regulations as per SANS 14520 9.2.1.4
- Where the integrity test reveals increased leakage that would result in an inability to retain the extinguishant for the required period, remedial action shall be carried out as per SANS 14520 9.2.4.2
- Where it is established that changes to the volume of the enclosure or to the type of hazard within the enclosure, or both, have occurred, the system shall be redesigned to provide the original degree of protection as per SANS 14520 9.2.4.3
- The user shall carry out a programme of inspection, arrange a service schedule, and keep records of the inspections and servicing as per SANS 14520 9.3.1
- The installer shall provide the user with an inspection programme for the system and components. The programme shall include instructions on the action to be taken in respect of faults as per SANS 14520 9.3.2
- The user's inspection programme is intended to detect faults at an early stage to allow rectification before the system may have to operate as per SANS 14520 9.3.2
- A service schedule shall include requirements for periodic inspection and test for the complete installed system, including pressurized containers, as specified in the appropriate national standards. The schedule shall be carried out by a competent person who shall provide the user with a signed, dated report of the inspection, advising any rectification carried out or needed as per SANS 14520 9.3.3, the schedule shall be as per Annex F
- Personnel working in an enclosure protected by a gaseous extinguishant shall receive training in the operation and use of the system, in particular regarding safety issues as per SANS 14520 9.4

MAINTENANCE SERVICES OF FIRE DETECTION, SPRINKLER AND GAS SUPPRESSION SYSTEM, PA ADDRESS AND EMERGENCY EXIT ALARMS AT RANDWATER HEAD OFFICE AND VARIOUS SITES FOR A PERIOD OF 12 MONTHS

5. 2 SERVICE SANS 10139: SMOKE DETECTION

Every 12 months:

Recommendations (SANS 10139 12.2.3):

The following recommendations are applicable:

- a) The records of false alarms should be checked in accordance with SANS 10139 9.1.2(i). The rate of false alarms during the previous 12 months should be recorded (see SANS 10139 9.1.2(i)). Action taken in respect of false alarms recorded should comply with the recommendations of SANS 10139.1.2(j).
- b) The standby battery should be disconnected, and full load alarm should be simulated.
- c) Batteries and their connections should be examined and momentarily load tested with the mains disconnected (other than those within devices such as manual call points, detectors and fire alarm sounders of a radio-linked system), to ensure that they are in good serviceable condition and not likely to fail before the next service visit. Vented batteries should be examined to ensure that the specific gravity of each cell is correct.

Recommendations (SANS 10139 12.2.4):

The following recommendations are applicable:

- a) The switch mechanism of every manual call point should be tested, either by removal of a frangible element, insertion of a test key or operation of the device as it would be operated in the event of fire.
- b) All automatic fire detectors should be examined, as far as practicable, to ensure that they have not been damaged, painted, or otherwise adversely affected. Thereafter, every detector should be functionally tested. The tests used need prove only that the detectors are connected to the system, are operational and are capable of responding to the phenomena they are designed to detect.
- c) Every heat detector should be functionally tested by means of a suitable heat source, unless operation of the detector in this manner would then necessitate replacement of part or all of the sensing element (e.g. as in fusible link point detectors or non-integrating line detectors). Special test arrangements will be required for fusible link heat detectors. The heat source should not have the potential to ignite a fire; live flame should not be used, and special equipment might be necessary in explosive atmospheres.
- d) Point smoke detectors should be functionally tested by a method that confirms that smoke can enter the detector chamber and produce a fire alarm signal (e.g. by use of apparatus that generates simulated smoke or suitable aerosols around the detector). It should be ensured that the material used does not cause damage to, or affect the subsequent performance of, the detector; the manufacturer's guidance on suitable materials should be followed.

MAINTENANCE SERVICES OF FIRE DETECTION, SPRINKLER AND GAS SUPPRESSION SYSTEM, PA ADDRESS AND EMERGENCY EXIT ALARMS AT RANDWATER HEAD OFFICE AND VARIOUS SITES FOR A PERIOD OF 12 MONTHS

- e) Optical beam smoke detectors should be functionally tested by introducing signal attenuation between the transmitter and receiver, either by use of an optical filter, smoke or simulated smoke.
- f) Aspirating fire detection systems should be functionally tested by a method that confirms that smoke can enter the detector chamber and produce a fire alarm signal. It should be ensured that the material used does not cause damage to or affect the subsequent performance of the detectors; the manufacturer's guidance on suitable materials should be followed. Furthermore, appropriate testing should be performed to verify that smoke is able to enter each sampling point (or collection of sampling points that are recommended by the manufacturer to cover the same area as a point smoke detector). This can be achieved by introducing smoke into each sampling point in turn and verifying a response at the detector. However, where access is restricted or other site conditions prevent this, other verification techniques should be employed such as:
- verifying transport time from furthest hole or a dedicated test point and comparing with previously recorded results to identify deviations;
 - confirming that the flow monitoring is capable of detecting loss of a single sampling point or collection of sampling points that are deemed to be acceptable for the risks involved;
 - inspecting flow readings and comparing with previously recorded results to identify deviations which would indicate a loss of detection performance;
 - measuring the pressure at each sampling point and comparing with previously recorded results to identify deviations which would indicate a loss of detection performance.

The technique used is dependent on the particular features of the ASD technology, the risk and details of the specific application. Such techniques may also be supported by visual inspection of sampling points where this is possible but it is essential to verify that adequate detection performance is maintained. Details of the techniques used should be recorded and agreed with all parties.

- g) Carbon monoxide fire detectors should be functionally tested by a method that confirms that carbon monoxide can enter the detector chamber and produce a fire alarm signal (e.g. by use of apparatus that generates carbon monoxide or a gas that has a similar effect on the electrochemical cell as carbon monoxide).
- h) Flame detectors should be functionally tested by a method that confirms that the detector will respond to a suitable frequency of radiation and produce a fire alarm signal. The guidance of the manufacturer on testing of detectors should be followed.
- i) In fire detection systems that enable analogue values to be determined at the control and indicating equipment, it should be confirmed that each analogue value is within the range specified by the manufacturer.
- j) Multi-sensor detectors should be operated by a method that confirms that products of combustion in the vicinity of the detector can reach the sensors and that a fire signal can be produced as appropriate. The guidance of the manufacturer on the manner in which the detector can be functionally tested effectively should be followed.
- k) All fire alarm devices should be checked for correct operation. It should be confirmed that visual fire alarm devices are not obstructed from view and that their lenses are clean.

MAINTENANCE SERVICES OF FIRE DETECTION, SPRINKLER AND GAS SUPPRESSION SYSTEM, PA ADDRESS AND EMERGENCY EXIT ALARMS AT RANDWATER HEAD OFFICE AND VARIOUS SITES FOR A PERIOD OF 12 MONTHS

- l) All unmonitored, permanently illuminated filament lamp indicators at control and indicating equipment should be replaced.
- m) Radio signal strengths in radio-linked systems to which SANS 10139 8.20 applies should be checked for adequacy.
- n) A visual inspection should be made to confirm that all readily accessible cable fixings are secure and undamaged.
- o) The cause-and-effect programme should be confirmed as being correct.
- p) The standby power supply capacity should be checked to establish it remains suitable for continued service.
- q) All further annual checks and tests recommended by the manufacturer of the control and indicating equipment and other components of the system should be carried out. On completion of the work, any outstanding defects should be reported to the responsible person and a record of the inspection and test should be made on the servicing certificate.

Every 6 months:

- Voice alarm systems shall be functionally tested, comprehensively every six months in accordance with the recommendations of SANS 7240-16 or SANS 7240-19 as per SANS 1013 9.3.2(f)
- The recommended period between successive inspection and servicing visits should not exceed six months as per SANS 10139 12.2.3

Recommendations (SANS 10139 12.2.3):

The following recommendations are applicable:

- a) The system log book should be examined. It should be ensured that any faults recorded have received appropriate attention.
- b) A visual inspection should be made to check whether structural or occupancy changes have affected the compliance of the system with the recommendations of this standard for the siting of manual call points, automatic fire detectors and fire alarm devices. Particular care should be taken to verify whether:

Recommendations (SANS 10139 12.2.3):

The following recommendations are applicable:

- f) The fire alarm functions of the control and indicating equipment should be checked by the operation of at least one detector or manual call point on each circuit. An entry should be made in the log book indicating which initiating devices have been used for these tests.
- g) The operation of the fire alarm devices should be checked.
- h) All controls and visual indicators at control and indicating equipment should be checked for correct operation.
- i) The operation of any facility for automatic transmission of alarm signals to an alarm receiving centre should be checked. Where more than one form of alarm signal can be transmitted (e.g. fire and fault signals), the correct transmission of each signal should be confirmed.

MAINTENANCE SERVICES OF FIRE DETECTION, SPRINKLER AND GAS SUPPRESSION SYSTEM, PA ADDRESS AND EMERGENCY EXIT ALARMS AT RANDWATER HEAD OFFICE AND VARIOUS SITES FOR A PERIOD OF 12 MONTHS

- j) All ancillary functions of the control and indicating equipment should be tested.
- k) All fault indicators and their circuits should be checked, where practicable, by simulation of fault conditions.
- l) All printers should be tested to ensure that they operate correctly and that characters are legible. It should be ensured that all printer consumables are sufficient in quantity or condition to ensure that the printer can be expected to operate until the time of the next service visit.
- m) Radio systems of all types should be serviced in accordance with the recommendations of the manufacturer.
- n) All further checks and tests recommended by the manufacturer of the control and indicating equipment and other components of the system should be carried out.
- o) On completion of the work, any outstanding defects should be reported to the responsible person, the system log book (see SANS 10139 11.2.2(d)) should be completed and a servicing certificate should be issued (see annex G).

Visual Inspection Checklist:

- 1) All manual call points remain unobstructed and conspicuous.
- 2) Any new exits have been created without the provision of an adjacent manual call point;
- 3) Any new or relocated partitions have been erected within 500 mm horizontally of any automatic fire detector (see SANS 10139 8.15.3(g));
- 4) Any storage encroaches within 300 mm of ceilings, such as to obviate compliance with SANS 10139 8.15.3(i);
- 5) A clear space of 500 mm is maintained below each automatic fire detector (see SANS 10139 8.15.3(n)), and that the ability of the detector to receive the stimulus that it has been designed to detect has not been impeded by other means;
- 6) Any changes to the use or occupancy of an area make the existing types of automatic fire detector unsuitable for detection of fire or prone to unwanted alarms;
- 7) Any building alterations or extensions require additional fire detection and alarm equipment to be installed.

Every Month:

- In premises in which some employees only work during hours other than that at which the fire alarm system is normally tested, an additional test(s) should be carried out at least once a month to ensure familiarity of these employees with the fire alarm signal(s) as per SANS 10139 12.1.2(c).
- If an automatically started emergency generator is used as part of the standby power supply, it should be started up once each month by simulation of failure of the normal power supply and operated on-load for at least 1 h. The test should be carried out in accordance with the instructions of the generator manufacturer, including instructions

MAINTENANCE SERVICES OF FIRE DETECTION, SPRINKLER AND GAS SUPPRESSION SYSTEM, PA ADDRESS AND EMERGENCY EXIT ALARMS AT RANDWATER HEAD OFFICE AND VARIOUS SITES FOR A PERIOD OF 12 MONTHS

on the load that should be operated. At the end of the test, the fuel tanks should be left filled, and the oil and coolant levels should be checked and topped up as necessary.

- All vented batteries and their connections should be examined by a person competent in battery installation and maintenance technology. Electrolyte levels should be checked and topped up as necessary.

Weekly

- Every week, a manual call point should be operated during normal working hours. It should be confirmed that the control equipment is capable of processing a fire alarm signal and providing an output to fire alarm sounders, and to ensure that the fire alarm signal is correctly received at any alarm receiving centre to which fire alarm signals are transmitted. It is not necessary to confirm that all fire alarm sounder circuits operate correctly at the time of this test as per SANS 10139 12.1.2(a)
- The weekly test should be carried out at approximately the same time each week; instructions to occupants should then be that they should report any instance of poor audibility of the fire alarm signal. In systems with staged alarms incorporating an "Alert" and an "Evacuate" signal, the two signals should be operated, where practicable, sequentially in the order they would occur at the time of a fire (i.e. "Alert" and then "Evacuate") as per SANS 10139 12.1.2(b)
- The duration for which any fire alarm signal is given (other than solely at control and indicating equipment) at the time of the weekly test by the user should not normally exceed 1 min, so that, in the event of a fire at the time of the weekly test, occupants will be warned by the prolonged operation of the fire alarm devices as per SANS 10139 12.1.2(e)

Procedures:

- A different manual call point should be used at the time of every weekly test, so that all manual call points in the building are tested in rotation over a prolonged period. There is no maximum limit for this period (e.g. in a system with 150 manual call points, the user will test each manual call point every 150 weeks). The result of the weekly test and the identity of the manual call point used should be recorded in the system logbook as per SANS 10139 12.1.2(d)
- If vented batteries are used as a standby power supply, a visual inspection of the batteries and their connections should be made to ensure that they are in good condition. Action should be taken to rectify any defect, including low electrolyte level.

MAINTENANCE SERVICES OF FIRE DETECTION, SPRINKLER AND GAS SUPPRESSION SYSTEM, PA ADDRESS AND EMERGENCY EXIT ALARMS AT RANDWATER HEAD OFFICE AND VARIOUS SITES FOR A PERIOD OF 12 MONTHS

5.3 SPRINKLER SYSTEM MAINTENANCE (SANS 10177)

Monthly:

- Monthly inspections of sprinkler systems should be conducted to check for any physical damage, corrosion, or obstruction in sprinkler heads, piping, or valves.
- Ensure that sprinkler heads are free from any obstructions such as dust, paint, or debris that could impede water flow.
- Ensure sprinkler valve positions are correct and not accidentally closed.

Quarterly:

- Test the main water supply valve for functionality, making sure it is accessible and in working condition.
- Inspect and test the alarm system connected to the sprinkler system to ensure it activates properly when water begins to flow.
- Check the backflow prevention valve and ensure it is not leaking and functioning correctly.

Annual:

- Perform a full inspection of all sprinkler components, including pipes, valves, heads, and the water supply system, ensuring that everything is functioning to its required standards.
- Test the flow alarms and ensure they are triggered at the correct flow rate.
- Inspect the sprinkler heads for damage and replace those that are cracked, painted, or improperly installed.
- Verify that sprinkler heads are suitable for the building type, ceiling height, and other environmental conditions.
- Hydrostatic testing of the system should be done to check for pressure leaks or system failures.
- Certification of Compliance to be issued for Sprinkler System Tests.

Replacement of Components:

- Components such as sprinkler heads, control valves, and piping should be replaced as needed if they are found to be damaged, outdated, or no longer compliant with SANS regulations.
- Water supply tanks or pumps should be inspected regularly for wear, ensuring they maintain adequate pressure and are operational.

MAINTENANCE SERVICES OF FIRE DETECTION, SPRINKLER AND GAS SUPPRESSION SYSTEM, PA ADDRESS AND EMERGENCY EXIT ALARMS AT RANDWATER HEAD OFFICE AND VARIOUS SITES FOR A PERIOD OF 12 MONTHS

Record Keeping:

- Detailed records of all inspections, tests, repairs, and replacements must be maintained for reference and compliance with regulatory bodies, and to be sent to Rand Water Building Foreman/ Manager.

EMERGENCY EVACUATION DRILLS:

SANS 1186, which deals with fire safety, and other local regulations such as SANS 10139 for fire detection and alarm systems, mandate regular fire drills for buildings to ensure preparedness in case of an emergency.

OHSA (Section 10) requires that evacuation plans are not just documented but also practiced regularly to make sure they are effective when needed.

The contractor is required to conduct a bi-annual evacuation drill to ensure all components of the Detection, Suppression, PA system and Exit Alarms are functional in case of an actual emergency.

The contractor shall be responsible for the plan and execute the Emergency Evacuation Drill, with the coordination of Rand Water Building Maintenance team and the Rand Water Risk Department.

Once the contractor completes the drill, a full report is to be handed in to Rand water Building Manager.

The contractor needs to ensure that Rand Water's Fire Emergency Evacuation Plan is in accordance with the relevant legislature, by reviewing the current plan and offering recommendations to ensure compliance.

6. AD HOC REPAIRS (RV, AS, PT, WWHSE)

The contractor is required to have a 24/365 call out facility. The maximum response time which the contractor must respond shall be less than 30 minutes.

The contractor shall ensure that standby arrangements for emergency call outs are at all times in place with contact details of the technicians on standby.

All ad hoc and miscellaneous repairs in this tender will be treated as "as and when" the service is needed.

The contractor will not be entitled to claim any of the amounts listed in ad hoc repairs unless work has been carried out. Such work must be first be requested by Rand Water official and the reference number quoted in all job cards.

The Contractor shall be required to comply with the following benchmarks:

Fire and Gas Detection Systems

System availability 95%

MAINTENANCE SERVICES OF FIRE DETECTION, SPRINKLER AND GAS SUPPRESSION SYSTEM, PA ADDRESS AND EMERGENCY EXIT ALARMS AT RANDWATER HEAD OFFICE AND VARIOUS SITES FOR A PERIOD OF 12 MONTHS

Response Time (office hours)	2 hours
Response Time (after working hours)	4 hours
Emergency Call Out (24/7/365)	1 hour.

NB: Dated photographic evidence and detailed inspection report to be submitted with invoice after each service. No invoice will be processed without this information.

5.2 CALL OUT FOR REPAIRS

Call out services shall include attending to any complaint any time of the year, on receipt of written complaint from the Building Foreman or Manager. A record of the break-down calls attended duly acknowledged by the occupant or end user.

5.3 LATENT DEFECTS

In case it is found at later date that the work conducted is of inferior quality and proper action was not taken at the time of execution of the work, the Contractor shall remain liable to repair at his own cost or pay compensation to the Rand Water for inferior works as determined by the Client.

Rand Water Scientific Services is a 24-hour operational facility. Normal working hours for this service shall be considered as from 08:00 to 16:30. Down-time of Fire Detection for routine maintenance shall be arranged with the building supervisor to suit Rand Water operations.

7. INFRASTRUCTURE

FIRE DETECTION AND GAS SUPPRESSION SYSTEM INFRASTRUCTURE (SCIENTIFIC SERVICES)

Building	Type of Panel	No. of Sigma's	Area covered	No of fire detectors	No of smoke detectors	Manual call point (MCP)	No. of Sounders / bell	No. Cylinder (FM 200)
ANALYTICAL SERVICE	Zyton two-way addressable way	10	Entire Building	200	9	10	5	8

MAINTENANCE SERVICES OF FIRE DETECTION, SPRINKLER AND GAS SUPPRESSION SYSTEM, PA ADDRESS AND EMERGENCY EXIT ALARMS AT RANDWATER HEAD OFFICE AND VARIOUS SITES FOR A PERIOD OF 12 MONTHS

PROCESS TECHNOLOGY	Techno switch		Entire Building incl	85	2	5	2	-
WWHSE	Sigma conversional		Entire	12	2	2	1	
VIROLOGY – Supply, delivery and installation	Addressable panel			10		2	1	1

FIRE DETECTION AND GAS SUPPRESSION SYSTEM INFRASTRUCTURE (RIETVLEI NEW WING)

	Type of Panel	Gas control units	Area covered	No of smoke/detectors	No of sprinklers	Manual call point (MCP)	No. of Sounders / bell	No. Cylinder (FM 200)
Level 2	Zyton two-way addressable way	8	Entire Level	5	140	4	11	8
Level 3	Zyton two-way addressable way	0	Entire Level	13	340	2	1	-
Level 4	Zyton two-way addressable way	4	Entire Level	33	440	4	2	4
Level 5	Zyton two-way addressable way	0	Entire Level	17	240	4	4	-

MAINTENANCE SERVICES OF FIRE DETECTION, SPRINKLER AND GAS SUPPRESSION SYSTEM, PA ADDRESS AND EMERGENCY EXIT ALARMS AT RANDWATER HEAD OFFICE AND VARIOUS SITES FOR A PERIOD OF 12 MONTHS

FIRE DETECTION AND GAS SUPPRESSION SYSTEM INFRASTRUCTURE (RIETVLEI OLD WING)

	Type of Panel	No. of Sigma's	Area covered	No of smoke/detectors	No of sprinklers	Manual call point (MCP)	No. of Sounders / bell	No. Cylinder (FM 200)
Level 1	Zyton two-way addressable way	1	Entire Level	25	200	1	1	1
Level 2	Zyton two-way addressable way	5	Entire Level	30	350	4	3	9
Level 3	Zyton two-way addressable way	7	Entire Level	26	400	6	7	7
Level 4	Zyton two-way addressable way	1	Entire Level	16	500	4	1	1
Level 4	Zyton two-way addressable way	-	Entire Level	8	100	3	1	

MAINTENANCE SERVICES OF FIRE DETECTION, SPRINKLER AND GAS SUPPRESSION SYSTEM, PA ADDRESS AND EMERGENCY EXIT ALARMS AT RANDWATER HEAD OFFICE AND VARIOUS SITES FOR A PERIOD OF 12 MONTHS

PA ADDRESS SYSTEM AND EMERGENCY EXIT ALARM INFRASTRUCTURE AT ANALYTICAL SERVICES

DESCRIPTION	Number of Amps / panels	Numbers of speakers / alarm	Number of doors
PA Address system	1	15	-
Emergency exit doors	-	-	15

SPRINKLERS AT RIETVLEI

	Old Wing	New Wing
No. of Sprinklers	1700	1100

8. RESPONSIBILITIES

RESPONSIBILITIES OF RAND WATER

The responsible Rand Water official will notify the Contractor, give a description of the problem, as they perceive it and merely give their opinion as to the reason or cause; however, Rand Water will not accept any responsibility for any information given with regard to the fault or its location or reasons, therefore.

Notification to the contractor will be done by means of a telephone call, or an e-mail. Records of notification will be kept and updated by the contractor.

Rand Water will afford the Contractor access to the works site and to such other places as may be necessary to enable the Contractor to carry out his/her duties.

9. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall be responsible for the complete maintenance service, fully described and detailed in the Scope of Work. The Contractor shall establish and maintain a job card system and all repair work, modifications and descriptions of work done, shall be recorded on the job card system.

The names of the person who issued the instruction as well as the names of the contractor's personnel who carried out the work shall be recorded on the job card.

Each job card shall be signed off by the employer's duly appointed representative.

Copies of each of the fully completed and signed job cards shall be submitted together with a summary of work done, when the work is invoiced for payment.

The Contractor shall carry out the necessary repair and maintenance work within the specified response and repair time, once notification has been given to the contractor to commence with the repair or maintenance work.

MAINTENANCE SERVICES OF FIRE DETECTION, SPRINKLER AND GAS SUPPRESSION SYSTEM, PA ADDRESS AND EMERGENCY EXIT ALARMS AT RANDWATER HEAD OFFICE AND VARIOUS SITES FOR A PERIOD OF 12 MONTHS

The Contractor shall maintain all the documents, supplied by Rand Water, in a neat and usable condition and shall return the documents, including the additional documents obtained during the course of the Contract to Rand Water on completion of the Contract. The Contractor shall update literature and drawings whenever he becomes aware of discrepancies in them.

10. CONTRACTORS PERFORMANCE

Depending on the severity of the maintenance or repair required, all repair work shall be concluded on the same day that it was reported; however, where the fault was reported after midday, the work so required shall be concluded by midday the following day, i.e., within 24 hours. Where the work to be done cannot be reasonably expected to be concluded within the time allocated, the due time for repair will be communicated to the employer for his approval thereof.

11. TERMS OF PAYMENT

A tax invoice for the monthly maintenance shall be submitted by the 25th of the month, payment thereof to be processed with the next cheque run i.e., before the end of the following month. This procedure will be followed for each monthly maintenance period.

All additional services, repair and charges for spares must first be discussed with the responsible Rand Water official. All the work in table 2 of the pricing schedule shall be carried out if requested by the Rand Water official.

12. AD HOC REPAIRS

The contractor is required to have a 24/365 call out facility. The maximum response time which the contractor must respond shall be less than 30 minutes.

The contractor shall ensure that standby arrangements for emergency call outs are at all times in place with contact details of the technicians on standby.

All ad hoc and miscellaneous repairs in this tender will be treated as “as and when” the service is needed.

The contractor will not be entitled to claim any of the amounts listed in ad hoc repairs unless work has been carried out. Such work must be first be requested by Rand Water official and the reference number quoted in all job cards.

MAINTENANCE SERVICES OF FIRE DETECTION, SPRINKLER AND GAS SUPPRESSION SYSTEM, PA ADDRESS AND EMERGENCY EXIT ALARMS AT RANDWATER HEAD OFFICE AND VARIOUS SITES FOR A PERIOD OF 12 MONTHS

PART C4: SITE INFORMATION

C4. SITE INFORMATION

The Bidder must refer to **Annexure C4: Site Information** provided with this bid document.

Rand Water Head Office is allocated at the following address:

522 Impala Road

Glenvista

Johannesburg

GPS: 28° 2' 10.5" E

26° 17' 21,1" S

Rand Water Analytical Services, Process Technology and WWHSE in Vereeniging

111 Barrage Road

Vereeniging

1930