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| --- |
| *INSERT YOUR COMPANY LETTERHEAD & DETAILS* |

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| --- | --- | --- | --- | --- |
| **DATE:** | | | |  |
|  | | | | |
| **RFQ No:** | **RFQ/25/26/48** | | | |
|  | | | | |
| Description of work done | | Required responses | Response from Client | |
| The bidder must confirm that the required goods and/or services will be supplied and delivered in accordance with the scope of work and delivery lead time as indicated in the specification document. | | Indicate  YES or NO |  | |

|  |  |
| --- | --- |
| Signature: |  |
|  |  |
| Name of Signatory: |  |
|  |  |
| Title of Signatory: |  |
|  |  |
| Contract Number: |  |
|  |  |
| Contact E-mail Address: |  |