

SOUTH AFRICAN



***CIVIL AVIATION
AUTHORITY***

**Request for Additional PAM License for a period of two (2)
years**

Terms of reference
Request for Additional PAM License for a period of two (2) years

1. INTRODUCTION

The South African Civil Aviation Authority (SACAA) is an agency of the Department of Transport (DoT), established in terms of the Civil Aviation Act, 2009 (Act No.13 of 2009), which came into effect on 31 March 2010. The Civil Aviation Act provides for the establishment of a stand-alone authority, mandated with controlling, promoting, regulating, supporting, developing, enforcing, and continuously improving levels of safety and security throughout the civil aviation industry.

The SACAA's mandate is to administer civil aviation safety and security oversight in the Republic of South Africa, in line with Civil Aviation Authority Act (the Act), and in accordance with the Standards and Recommended Practices (SARPs) prescribed by the ICAO.

The above is achieved by complying with the SARPs of the ICAO, whilst considering the local context.

The SACAA, as prescribed by the Civil Aviation Act as well as the Public Finance Management Act (PFMA), 1999 (Act No.1 of 1999) is a Schedule 3A public entity.

2. INVITATION TO BID

The South African Civil Aviation Authority seeks proposals from accredited and qualified organizations to provide additional CyberArk PAM licenses. These licenses are required for a period of two years and must be in line with the terms and conditions of the current license agreement. The objective is to enhance our existing cybersecurity infrastructure by expanding our use of CyberArk's solutions, ensuring robust and compliant privileged access management across our organization.

3. SCOPE OF WORK

The SACAA is inviting proposals from accredited and interested organizations to supply additional CyberArk licenses for a two-year period, in alignment with the existing license agreement

	Production Description	Quantity	Duration
1	CyberArk Privileged Standard User Subscription ✓ Credential Protection; Session Isolation; Recording; Detection; Remote VPN-less Access; Adaptive MFA and risk-based Authentication; Adaptive Application Access;	4	24
2	CyberArk PAM RemoteVendor User with Advanced Remote Access ✓ Includes external Privileged User, biometric MFA, remote VPN-less access, session isolation, and recording through Privileged Session Manager. Price per user per month. Backend Vault is the PAM on-premises Vault	6	24

4. EVALUATION CRITERIA

Bidders will be evaluated in accordance with the Supply Chain Management Policies as well as the Preferential Procurement Policy Framework, 2000 (Act No. 5 of 2000) and the Preferential Procurement Regulations of 2022.

4.1. PHASE 1 – SUPPLY CHAIN MANAGEMENT (SCM) ADMINISTRATIVE MANDATORY COMPLIANCE REQUIREMENTS

Bids received will be verified for completeness and correctness. The SACAA reserves the right to accept or reject a bid based on the completeness and correctness of the documentation and information provided. The set of bid documents must be completed and submitted. **(SACAA reserve the right to request information/additional documents if there are any missing from the bidder(s) submission).**

Bidders are to ensure that they submit the following documentation / information with their bid.

Document	Comments	Compulsory requirement
Proof of registration on the Central Supplier Database (CSD) of National Treasury	Prospective bidders must be registered on the Central Supplier Database (CSD) prior to submitting bids. Please indicate / supply the supplier number.	Yes
SBD 3 (Pricing Schedule)	Completed	Yes
SBD 4 (Bidders Disclosure)	Completed and signed	Yes
SBD 6.1 (Preferential Procurement Point)	Completed and signed	Yes
Partnership letter	Provide a letter of partnership accreditation	Yes
PAM Certificate	Provide a CyberArk Certified Delivery Engineer PAM (CDE- PAM) Certificate	Yes

4.2 PHASE 3 – PRICE AND SPECIFIC GOALS EVALUATION

Bidders who comply with the requirements of this bid will be evaluated according to the preference point scoring system as determined in the Preferential Procurement Regulations, 2022 pertaining to the Preferential Procurement Policy Framework Act, (Act No 5 of 2000).

For this bid 80 points will be allocated for Price and 20 points for Specific Goal.

4.2.1 This tender will be evaluated using the 80/20 preferential point system. The following PPPFA formula will be used to evaluate price:

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

P_s = Points scored for price of the bid under consideration.

P_t = Rand value of bid under consideration.

P_{\min} = Rand value of lowest acceptable bid.

Only bidders that have achieved the minimum qualifying points on functionality will be evaluated further in accordance with the 80/20 preference point system as follows:

Points for this bid shall be awarded for:

- (a) Price; and
- (b) Specific Goal.

The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOAL	20
Total points for Price and SPECIFIC GOAL	100

POINTS AWARDED FOR A SPECIFIC GOAL

In terms of the Preferential Procurement Regulations 2022, points will be awarded for specific goal in accordance with the table below:

SPECIFIC GOALS	Number of points
100% Black ownership	20
51% Black ownership	10
50 - 30% Black ownership	5
0% Black ownership	0

5. NON-COMPULSORY BRIEFING SESSION

There will be no briefing session and any service provider that may seek further clarity can send their queries to seek any clarity on the tender document. All requests must be submitted through email.

6. SUBMISSION OF BID DOCUMENT

The bid submission requires a two (2) electronic file system as per Section 4 of the evaluation criteria.

6.1 Electronic File 1

- All mandatory documents on Phase 1.

6.2 Bidders are required to well packaged electronic documents, as SACAA will not be held responsible for any loss of documents whatsoever.

6.3 Bid documents shall be submitted in electronic files and/or packages clearly marked :

6.4 All bid submissions should be deposited via email to caaquotes@caa.co.za on or before 11:00am on the closing date on 30 August 2024.

Annexure A
Pricing Schedule

Item	Description	Unit Price	Quantity
1	CyberArk Privileged Standard User Subscription		4
2	CyberArk PAM RemoteVendor User with Advanced Remote Access		6