



prasa

PASSENGER RAIL AGENCY
OF SOUTH AFRICA

REQUEST FOR QUOTATION (RFQ)

RFQ NUMBER: KZN/CRES/07/2023/001/Q

REQUEST FOR QUOTATION (RFQ) FOR TEMPLE STATION REHABILITATION

SECTION 1: SBD1

PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF PASSENGER RAIL AGENCY (PRASA)

BID NUMBER:	KZN/CRES/07/2023/001/Q	CLOSING DATE:	27 JULY 2023	CLOSING TIME:	12:00PM
DESCRIPTION	TEMPLE STATION REHABILITATION				
BID RESPONSE DOCUMENTS SHALL BE ADDRESSED AS FOLLOWS:					
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS): 65 MASABALALA YENGWA AVENUE PRASA REGIONAL OFFICE FOYER AREA HELPDESK PRASA SCM KWAZULU NATAL					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO					
CONTACT PERSON	Qiniso Makaluza				
TELEPHONE NUMBER	031 813 0376				
E-MAIL ADDRESS	Qiniso.makaluza@prasa.com				
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA.....
2.1 ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		2.2 ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?		<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					

IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? ☐ YES ☐ NO

DOES THE ENTITY HAVE A BRANCH IN THE RSA? ☐ YES ☐ NO

DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? ☐ YES ☐ NO

DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? ☐ YES ☐ NO

IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? ☐ YES ☐ NO

IF THE ANSWER IS “NO” TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.

PART B: TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR IN THE MANNER**
- 1.3. **PRESCRIBED IN THE BID DOCUMENT.**
- 1.4. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE.”

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID NVALID.

SIGNATURE OF BIDDER:

.....



CAPACITY UNDER WHICH THIS BID IS SIGNED:

.....

(Proof of authority must be submitted e.g., company resolution)

DATE:

.....

NB:

- *Quotation(s) must be addressed to PRASA before the closing date and time shown above.*
- *PRASA General Conditions of Purchase shall apply.*

SECTION 2

NOTICE TO BIDDERS

1. RESPONSES TO RFQ

Responses to this RFQ [Quotations] must not include documents or reference relating to any other quotation or proposal. Any additional conditions must be embodied in an accompanying letter.

Proposals must reach the PRASA before the closing hour on the date shown on SBD1 above and must be enclosed in a sealed envelope.

2 COMMUNICATION

Respondent/s are warned that a response will be liable for disqualification should any attempt be made either directly or indirectly to canvass any SCM Officer(s) or PRASA employee in respect of this RFQ between the closing date and the date of the award of the business.

3 BIDDERS COMPLAINTS PROCESS

3.1 Bidders are advised utilize this email address (SCM.Complaints@prasa.co.za) for lodging of complains to PRASA in relation to this bid process. The following minimum information about the bidder must be included in the complaint:

3.1.1 Bid/Tender Description

3.1.2 Bid/Tender Reference Number

3.1.3 Closing date of Bid/Tender

3.1.4 Supplier Name

3.1.5 Supplier Contact details

3.1.6 The detailed compliant

4 LEGAL COMPLIANCE

The successful Respondent shall be in full and complete compliance with any and all applicable national and local laws and regulations.

5 CHANGES TO QUOTATIONS

Changes by the Respondent to its submission will not be considered after the closing date and time.

6 PRICING

All prices must be quoted in South African Rand on a fixed price basis, including all applicable taxes.

7 BINDING OFFER

Any Quotation furnished pursuant to this Request shall be deemed to be an offer. Any exceptions to this statement must be clearly and specifically indicated.

8 DISCLAIMERS

PRASA is not committed to any course of action as a result of its issuance of this RFQ and/or its receipt of a Quotation in response to it. Please note that PRASA reserves the right to:

- Modify the RFQ's goods / service(s) and request Respondents to re-bid on any changes.
- Reject any Quotation which does not conform to instructions and specifications which are detailed herein.
- Reject Quotations submitted after the stated submission deadline or at the incorrect venue.

Should a contract be awarded on the strength of information furnished by the Respondent, which after conclusion of the contract, is proved to have been incorrect, PRASA reserves the right to cancel the contract.

PRASA reserves the right to award business to the highest scoring bidder/s unless objective criteria justify the award to another Respondent.

Should the preferred fail to sign or commence with the contract within a reasonable period after being requested to do so, PRASA reserves the right to award the business to the next highest ranked Respondent provided that he/she is still prepared to provide the required goods at the quoted price.

9 LEGAL REVIEW

Proposed contractual terms and conditions submitted by a Respondent will be subjected to review and acceptance or rejection by PRASA's Legal Counsel, prior to consideration for an award of business.

10 NATIONAL TREASURY'S CENTRAL SUPPLIER DATABASE

Respondents are required to self-register on National Treasury's Central Supplier Database (CSD) which has been established to centrally administer supplier information for all organs of state and facilitate the verification of certain key supplier information. PRASA is required to ensure that price quotations are invited and accepted from prospective bidders listed on the CSD. Business may not be awarded to a

respondent who has failed to register on the CSD. Only foreign suppliers with no local registered entity need not register on the CSD. The CSD can be accessed at <https://secure.csd.gov.za/>.

11 PROTECTION OF PERSONAL DATA

In responding to this bid, PRASA acknowledges that it may obtain and have access to personal data of the Respondents. PRASA agrees that it shall only process the information disclosed by Respondents in their response to this bid for the purpose of evaluating and subsequent award of business and in accordance with any applicable law.

Furthermore, PRASA will not otherwise modify, amend or alter any personal data submitted by Respondents or disclose or permit the disclosure of any personal data to any Third Party without the prior written consent from the Respondents. Similarly, PRASA requires Respondents to process any personal information disclosed by PRASA in the bidding process in the same manner.

12 EVALUATION METHODOLOGY

PRASA will utilise the following criteria [not necessarily in this order] in choosing a Supplier/Service Provider, if so required:

EVALUATION CRITERIA	WEIGHTING
Stage 1 – Compliance	
Stage 1A	Mandatory Requirements
Stage 2	
Technical/Functional Requirements	Threshold of 80%
Stage 3	
Price	80
Specific Goals	20
TOTAL	100
Stage 4	Other Mandatory Requirements

13 ADMINISTRATIVE RESPONSIVENESS

The test for administrative responsiveness will include completeness of response and whether all returnable and/or required documents, certificates; verify completeness of warranties and other bid requirements and formalities have been complied with. Incomplete Bids will be disqualified.

14 VALIDITY PERIOD

14.1 PRASA requires a validity period of **60 Working Days** from the closing date.

14.2 Respondents are to note that they may be requested to extend the validity period of their response, on the same terms and conditions, if the internal processes are not finalized within the validity

period. However, once the delegated authority has approved the process the validity of the successful respondent(s)' bid will be deemed to remain valid until finalization of the award.),

15 PUBLICATION OF INFORMATION ON THE NATIONAL TREASURY E-TENDER PORTAL

Respondents are to note that, bid awards, amendments and cancellations will be published on the e-tender portal and or media used to advertise the bid. For the award of business, PRASA is required to publish the prices and preferences claimed of the successful and unsuccessful Respondents *inter alia* on the National Treasury e-Tender Publication Portal, (www.etenders.gov.za), on CIDB website for construction related RFQ's. (*Where applicable*).

16 RETURNABLE DOCUMENTS

Returnable Documents means all the documents, Sections and Annexures, as listed in the tables below. There are three types of returnable documents as indicated below and Respondents are urged to ensure that these documents are returned with the quotation based on the consequences of non-submission as indicated below:

16.1. Mandatory Returnable Documents

Failure to provide Mandatory Returnable Documents at the Closing Date and time of this RFQ will result in a Respondent's disqualification. Respondents are therefore urged to ensure that all documents are returned with their Quotations.

SECTION 3

1 EVALUATION CRITERIA:

Bidders are to comply with the following requirements and failure to comply may lead to disqualification.

Stage 1A – Mandatory Requirements

If you do not submit/meet the following mandatory documents/requirements, your be will be automatically disqualified.

Only bidders who comply with stage 1A will be evaluated further.

No.	Description of requirement	
a)	Completion of ALL RFP documentation (includes ALL declarations)	
b)	Briefing Session Form D. Bidders must also reflect on the Compulsory Briefing Session Attendance Register.	
c)	Joint Venture, Consortium Agreement or Partnering Agreement signed by all parties. The agreement should indicate the leading bidder where applicable.	
d)	Proof of CIDB grading ...3GB.... or higher	

2.1 Stage 2

Technical / Functionality Requirements

Scoring of Functionality:

The minimum threshold for the Technical/functionality criteria is **(80%)** and bidders who score below this minimum will not be considered for further evaluation in terms of price and Specific Goals.

CRITERIA	INDICATOR	WEIGHT (%)	SCORES
EMPLOYEE EXPERIENCE: PLUMBER	Service provider must submit 1 CV for 1 Plumber with a valid Plumbing trade test certificate (to be verified with CETA-Construction Education and Training Authority) or QCTO (Quality Council for Trade & Occupations) with 5 years similar work experience.	25	5. Five (5) years and above experience on similar projects 4. Four (4) years' experience on similar projects 3. Three (3) years' experience on similar projects 2. One (1) – Two (2) years' experience on similar projects 1. No submission (0) and unrelated Projects
COMPANY EXPERIENCE	Provide a list of contracts/ projects of a similar nature, i.e., general building works, successfully completed in past five years (attached completion certificate for each project). Note: that absence of completion certificate will result of being that project not been counted. To provide: Letter Of Appointment and Completion Certificate.	25	5 = Provided 4 Letter of Appointment and 4 Completion Certificates with a value of R100 000 00 or <i>above per project</i> . 4 = Provided 3 Letter of Appointment and 3 Completion Certificates with a value of R100 000 00 or <i>above per project</i> . 3 = Provided 2 Letter of Appointment and 2 Completion Certificates with a value of R100 000 00 or <i>above per project</i> .

			<p>2 = Provided 1 Letter of Appointment and 1 Completion Certificates with a value of R100 000 00 or <i>above per project</i>.</p> <p>1 = non-submission or irrelevant information provided</p>
EMPLOYEE EXPERIENCE: ELECTRICIAN	<p>Service provider must submit 2 cvs for 2 Electricians with Electrical Trade Tested Certificates with 5 years similar work experience.</p> <p>If the service provider only submits 1 cv for 1 electrician with an electrical trade test certificate, that is considered a non-submission.</p>	25	<p>5. Five (5) years and above experience on similar projects</p> <p>4. Four (4) years' experience on similar projects</p> <p>3. Three (3) years' experience on similar projects</p> <p>2. One (1) – Two (2) years' experience on similar projects</p> <p>1. No submission (0) and unrelated Projects</p>
EMPLOYEE EXPERIENCE: ELECTRICIAN WITH WIREMAN'S LICENCE	<p>Service provider must submit at least 1 × Wireman's License for Electrician together with CV with 5 years similar work experience.</p>	25	<p>5. Five (5) years and above experience on similar projects</p> <p>4. Four (4) years' experience on similar projects</p> <p>3. Three (3) years' experience on similar projects</p> <p>2. One (1) – Two (2) years' experience on similar projects</p> <p>1. No submission (0) and unrelated Projects</p>
TOTAL		100	

2.2 Stage 3- Price and Specific Goals

The following formula, shall be used to allocate scores to the interested bidders:

The maximum points for this tender are allocated as follows:

DETAILS	POINTS
PRICE	80
SPECIFIC GOALS	20
TOTAL POINTS FOR PRICE AND SPECIFIC GOALS	100

FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

POINTS AWARDED FOR PRICE

THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/20

$$PS = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

POINTS AWARDED FOR SPECIFIC GOALS

- 3.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)	Evidence required for specific goals
Black Women Owned	10		Certified copy of ID Documents of the Owners
Black Youth Owned	5		Certified copy of ID Documents of the Owners
Black People Living in Rural Areas	5		Municipal/ESKOM bill or letter from Induna/chief confirming residential address not older than 3 months
TOTAL	20		

Stage 4 –Other Mandatory Requirements

If you do not submit/meet the following mandatory documents/requirements, PRASA may request the bidder to submit the information within five (5) working days. Should this information not be provided, your bid proposal will be disqualified.

Only bidders who comply with stage 1B will be evaluated further.

No.	Description of requirement	
a)	Letter of Good Standing: COID.	
b)	Supply of valid SARS Pin	
e)	CSD supplier registration number	

SECTION 4

PRICING AND DELIVERY SCHEDULE

Respondents are required to complete the attached Pricing Schedule.

- 1 Prices must be quoted in South African Rand, inclusive of all applicable taxes.
- 2 Price offer is firm and clearly indicate the basis thereof.
- 3 Pricing Bill of Quantity is completed in line with schedule if applicable.
- 4 Cost breakdown must be indicated.
- 5 Price escalation basis and formula must be indicated.
- 6 To facilitate like-for like comparison bidders must submit pricing strictly in accordance with this price schedule and not utilize a different format. Deviation from this pricing schedule could result in a bid being declared non-responsive.
- 7 Please note that should you have offered a discounted price(s), PRASA will only consider such price discount(s) in the final evaluation stage on an unconditional basis.
- 8 Respondents are to note that if price offered by the highest scoring bidder is not market related, PRASA may not award the contract to the Respondent. PRASA may:
 - 9 negotiate a market-related price with the Respondent scoring the highest points;
 - 10 if that Respondent does not agree to a market-related price, negotiate a market-related price with the Respondent scoring the second highest points;
 - 11 if the Respondent scoring the second highest points does not agree to a market-related price, negotiate a market-related price with the Respondent scoring the third highest points;
- 12 If a market-related price is not agreed with the Respondent scoring the third highest points, PRASA must cancel the RFQ.

I / We _____ (Insert Name of
Bidding _____ Entity) _____ of

_____ code

(Full address) conducting business under the style or title of:
_____ represented by:

_____ in my capacity as:

_____ being duly

authorized, hereby offer to undertake and complete the above-mentioned work/services at the prices
quoted in the bills of quantities / schedule of quantities or, where these do not form part of the contract,
at a lumpsum, of _____ R

_____ (amount in
numbers);

_____ (amount in words) Incl. VAT.

DELIVERY PERIOD: Suppliers are requested to offer their earliest delivery period possible.

Delivery will be affected within working days from date of order. (To be completed by Service
provider)

SECTION 5

PRASA GENERAL CONDITIONS OF PURCHASE

General

PRASA and the Supplier enter into an order/contract on these conditions to supply the items (goods/services/works) as described in the order/contract.

Conditions

These conditions form the basis of the contract between PRASA and the Supplier. Notwithstanding anything to the contrary in any document issued or sent by the Supplier, these conditions apply except as expressly agreed in writing by PRASA.

No servant or agent of PRASA has authority to vary these conditions orally. These general conditions of purchase are subject to such further special conditions as may be prescribed in writing by PRASA in the order/contract.

Price and payment

The price or rates for the items stated in the order/contract may include an amount for price adjustment, which is calculated in accordance with the formula stated in the order/contract.

The Supplier may be paid in one currency other than South African Rand. Only one exchange rate is used to convert from this currency to South African Rand. Payment to the Supplier in this currency other than South African Rand, does not exceed the amounts stated in the order/contract. PRASA pays for the item within 30 days of receipt of the Suppliers correct tax invoice.

Delivery and documents

The Supplier's obligation is to deliver the items on or before the date stated in the order/contract. Late deliveries or late completion of the items may be subject to a penalty if this is imposed in the order/contract. No payment is made if the Supplier does not provide the item as stated in order/contract.

Where items are to be delivered the Supplier:

Clearly marks the outside of each consignment or package with the Supplier's name and full details of the destination in accordance with the order and includes a packing note stating the contents thereof; On dispatch of each consignment, sends to PRASA at the address for delivery of the items, an advice note specifying the means of transport, weight, number of volume as appropriate and the point and date of dispatch; Sends to PRASA a detailed priced invoice as soon as is reasonably practical after dispatch of the items, and states on all communications in respect of the order the order number and code number (if any).

Containers / packing material

Unless otherwise stated in the order/contract, no payment is made for containers or packing materials or return to the Supplier.

Title and risk

Without prejudice to rights of rejection under these conditions, title to and risk in the items passes to PRASA when accepted by PRASA.

Rejection

If the Supplier fails to comply with his obligations under the order/contract, PRASA may reject any part of the items by giving written notice to the Supplier specifying the reason for rejection and whether and within what period replacement of items or re-work are required.

In the case of items delivered, PRASA may return the rejected items to the Supplier at the Supplier's risk and expense. Any money paid to the Supplier in respect of the items not replaced within the time required, together with the costs of returning rejected items to the Supplier and obtaining replacement items from a third party, are paid by the Supplier to PRASA.

In the case of service, the Supplier corrects non-conformances as indicated by PRASA.

Warranty

Without prejudice to any other rights of PRASA under these conditions, the Supplier warrants that the items are in accordance with PRASA's requirements and fit for the purpose for which they are intended, and will remain free from defects for a period of one year (unless another period is stated in the Order) from acceptance of the items by PRASA.

Indemnity

The Supplier indemnifies PRASA against all actions, suits, claims, demands, costs, charges and expenses arising in connection therewith arising from the negligence, infringement of intellectual or legal rights or breach of statutory duty of the Supplier, his subcontractors, agents or servants, or from the Supplier's defective design, materials or workmanship.

The Supplier indemnifies PRASA against claims, proceedings, compensation and costs payable arising out of infringement by the Supplier of the rights of others, except an infringement which arose out of the use by the Supplier of things provided by PRASA.

Assignment and sub-contracting

The successful Respondent awarded the contract may only enter a subcontracting arrangement with PRASA's prior approval. The contract will be concluded between the successful Respondent and PRASA, therefore, the successful Respondent and not the sub-contractor will be held liable for performance in terms of its contractual obligations.

Governing law

The order/contract is governed by the law of the Republic of South Africa and the parties hereby submit to the non-exclusive jurisdiction of the South African courts.

SECTION 6 SBD4

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of institution	State

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read, and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT. I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

SBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

- a) The applicable preference point system for this tender is the 80/20 preference point system.
- b) The 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and Specific Goals	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.2. POINTS AWARDED FOR PRICE

3.2.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc}
 \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\
 \\
 P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right) & \text{or} & P_s = 90 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)
 \end{array}$$

Where

- P_s = Points scored for price of tender under consideration
- P_t = Price of tender under consideration
- P_{min} = Price of lowest acceptable tender

3.3. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.3.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc}
 \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\
 \\
 P_s = 80 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right) & \text{or} & P_s = 90 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right)
 \end{array}$$

Where

- Ps = Points scored for price of tender under consideration
- Pt = Price of tender under consideration
- Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system: or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.)

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)	Evidence required for specific goals
Black Women Owned	10		Certified copy of ID Documents of the Owners
Black Youth Owned	5		Certified copy of ID Documents of the Owners
Black People Living in Rural Areas	5		Municipal/ESKOM bill or letter from Induna/chief confirming residential address not older than 3 months
TOTAL	20		

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

.....
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:

.....

.....

.....

CERTIFICATE OF ATTENDANCE OF COMPULSORY RFQ BRIEFING

Request number:	KZN/CRES/07/2023/001/Q
Request for Proposal:	TEMPLE STATION REHABILITATION

Attendance

This is to certify that _____ has / have today attended the site inspection / RFQ briefing session to which this enquiry relates.

THUS, DONE and SIGNED at _____ on this _____ day of _____

_____	_____ BUYER
for / on behalf of PRASA	Designation

Acknowledgement

This is to certify that the Bidder attended the above mentioned briefing session/ site inspection and has / have acquainted himself / themselves with the Contract, Project Specification / Special Conditions, Specifications and / or Bills of Quantities / Schedule of Quantities / Schedule of Prices, together with the drawings enumerated therein, as laid down by the PRASA for the carrying out of the proposed WORKS to which the enquiry relates

THUS DONE and SIGNED at _____
on this _____ day of _____

DULY AUTHORISED SIGNATORY(IES) WITNESSES

1. _____	1. _____
2. _____	2. _____
3. _____	3. _____

SECTION 11

SPECIFICATION/SCOPE OF WORK

This contract covers **Temple Station Rehabilitation**, hereinafter also referred to as the “Works,” and any other work arising out of or incidental to the above or required from the contractor for the proper completion of the Works in accordance with the true meaning and intent of the contract. Furthermore, it covers complete:

Supply and install new windows.

Supply and install interior and exterior doors.

Supply paint and paint concrete ceiling and walls.

Supply and install new toilet furnishings.

Refurbishment of platform surface.

Wire station building.

Supply and install platform lighting

PLANT, MATERIALS AND EQUIPMENT

Except where otherwise specified, the Contractor shall provide all labour, material, transport, plant, equipment, consumables, tools and services of every description required to carry out and complete the works included in this Contract and any other work arising from it.

No plant, materials or equipment will be supplied by PRASA.

Contractor to include the rates for this when tendered.

EXISTING SERVICES

Information regarding the location of known existing services will be pointed out at the time of the site inspection where possible, but PRASA will accept no responsibility for the accuracy of this information.

Where the position of a known service cannot be determined with sufficient accuracy by visual inspection, the Contractor shall open up and make further investigation before commencing with any of his activities related to the work, so that the position of such services may be determined with sufficient accuracy. Thereafter the Contractor shall assume responsibility for all known services.

The Contractor shall take all reasonable precautions to protect existing services during his activities on the site, and any known service damaged as a result of the Contractor's operations, shall be repaired and reinstated by the Contractor or the Authority concerned, all at the expense of the Contractor and to the satisfaction of the Technical Officer.

SITE ESTABLISHMENT

Services and facilities provided by PRASA

PRASA will make sites available for the Contractor's camp (material storage) upon request from the contractor. No other services or facilities will be provided by PRASA

Services and facilities provided by the Contractor:

Site storage / camp site

The Contractor shall clear and prepare the site for his camp / storage and the cost thereof shall be included in the rates tendered for the Works.

Housing of employees

No housing of employees of the Contractor will be allowed on the property of the Passenger Rail Agency of South Africa and the Contractor shall make his own arrangements for the housing of his employees.

Water supply, light, power etc.

The contractor shall make his own arrangements for the supply of water (for all purposes), light, power, approved portable sanitation facilities, and telephones as required for his camp site and on the site of the Works unless otherwise PRASA can assist but it is not PRASA's responsibility.

Contractor's agent and communication

The Contractor or his duly authorised agent shall always be in possession of a cellular phone, in working condition, to enable the Technical Officer to always communicate with the Contractor during the duration of the contract. The Contractor shall allow for this in his rates tendered for the Works.

Site office and Accommodation for the Technical Officer

No site office will be required for the Technical Officer.

Tidiness of site

The contractor shall continuously clear and dispose of rubbish, debris, waste and surplus materials to maintain the site in a tidy state.

Removal of facilities established on site

On completion of the Works, the Contractor shall remove all established facilities from the site and restore the site as directed by the Technical Officer / Project leader.

Security

The Contractor shall provide his own security for the protection of his workmen and assets and the Works during the time of construction

MANAGEMENT OF WORKS

Construction program

The contractor shall submit, within one (1) week of the date of acceptance of his tender, a programme of work in the form of a bar chart or as otherwise directed by the Technical Officer / Project leader showing the duration, starting time and completion date of each major activity in the contract.

Co-operation with PRASA staff

The contractor shall co-operate with PRASA and other workmen on site, to their mutual benefit. All necessary co-operation will be afforded the contractor to enable the speedy completion of his work. However, should any dispute regarding the sequence or priority of the work arise, the decision of the Manager in this matter shall be regarded as final.

Site meetings

The Technical Officer / Project leader will arrange site liaison meetings as necessary. The contractor or his duly authorised representative shall be available when called upon to attend site meetings.

Site Instructions and Site Diary

All instructions to the Contractor shall be in writing and shall be deemed to have been received if left with the Contractor or his agent at the Works or at the business premises of the Contractor or at his office on the site. The Contractor shall always supply and have available on the site two triplicate carbon copy books. In one book, site instructions shall be recorded. The other book shall be used by the Contractor as a diary for recording day by day the state of the weather, the work done each day, labour and plant on the site of the Works and full details of any circumstance which may affect the progress of the Works. The original sheet of each set of 3 pages will be removed from both books and retained by the Technical Officer. The Contractor may remove the second sheet, but the third sheet shall be retained on the site until completion of the Works.

HEALTH AND SAFETY

Health and Safety specifications

The contractor shall always be responsible for the safety of his personnel on the site of the works while paying special attention to the danger of them being over-run by passing trains.

The following generic (Standard) PRASA specification is applicable to this contract:

PRASA and Transnet Specification noted as **SPK 7/1** and **E.4E**: Safety arrangements and procedural compliance with the Occupational Health and Safety Act (Act 85 of 1993) and applicable Regulations.

Site Access Certificate

A Site Access Certificate will not be issued to the Contractor unless the contractor's Safety file has been approved by the Risk personnel.

Non-compliance to contractual safety conditions

PRASA reserves the right to stop the Works and report the Contractor to the Department of Labour should the Contractor fail to adhere to any of the contractual safety conditions. No extension of time claims or relief of penalties requests arising from the Works being stopped due to the Contractor's failure to comply with contractual safety conditions will be entertained.

Hours of work

Normal working hours shall mean the period from 07:00 to 16:00 on normal weekdays. No work will be permitted outside normal working hours, on Saturdays, Sundays and public holidays, unless the permission of the Technical Officer has been obtained in writing. Written application to work outside of normal working hours must be submitted to the Technical Officer two days in advance of the dates that the contractor plans to work.

Community Liaison Officer (CLO)

The Contractor shall allow for and pay all costs necessary for the engagement of the services of a Community Liaison Officer (CLO) for the full duration of this contract.

A CLO will be identified by the local structures of the ward areas and appointed following fair and transparent interviewing process, to be conducted in the presence of local structures and the contractor representative, to assist the Contractor in the procurement of any local labour, etc. required for this project. The Contractor is to liaise with the CLO and afford any assistance needed in ensuring sound working relations with the local community.

Key Responsibilities of the CLO are envisaged to include and not necessary be limited to:

1. Assisting local leadership in conducting skills and resources audit which facilitates sourcing labour from within the ward or targeted areas for employment, as required by contractor.
2. Assisting in sourcing labour-only domestic subcontractors and the procurement of materials from local resources, as required by the contractor.
3. Assisting the contractor by identifying areas of potential conflict and or threats to the project or to stakeholders in the project and recommend appropriate action to the contractor.
4. Assisting contractor and stakeholders in the project in the resolution of any conflict which may arise.
5. Establishing and ensuring that sufficient and open communication channels between the contractor and the work force are maintained
6. Establish and ensuring that efficient and open communication channels between the contractors and the community are maintained

7. Identifying and reporting to the Contractor regarding issues where communication between stakeholder is necessary, recommend courses of action and facilitate such communications
8. Assisting the Contractor and the work force in the establishment of grievance procedures and necessary recommendation to the Contractor regarding the grievances and solution thereto.
9. Attending to site meetings and project implementation meetings as required by the Contractor and prepare periodic reports as may be required by the Contractor from time to time.
10. Attending to such other duties which are consistent with the functions of a CLO, as may be required by the Contractor from time to time.

- Keeping a site diary & recording detail of any labour/community issues that may arise

- Monitoring and reporting on general Health & Safety issues on site

- Assisting in HIV/AIDS awareness programmes

- It must be noted that the CLO has no authority to issue any instructions to the Contractor

Should the CLO function not involve a full day's work, the CLO will be expected to undertake other work allocated by the Contractor for the balance of each day

Responsibility for the identification of a pool of suitable labour shall rest with the CLO, although the contractor shall have the right to choose from that pool.

The contractor shall have the right to determine the total number of labourers required at any time, and this will vary through the duration of the contract.

The contractor shall have the right to replace labour that is not performing adequately.



The contractor should ensure that the replacement of any labour due to inadequate performance is done so in conjunction with the CLO.

Local labour shall be paid in accordance with the Civil Engineering Industry minimum wage rate. (See www.labour.gov.za or www.safcec.co.za), and all statutory conditions of employment shall be met

Contractor to manage and supervise the SMME's during the execution of the portion of their works.

SHE CHECKLIST

Only the appointed supplier will be required to submit a safety file that will comply with the **SHE CHECKLIST** below:

<div style="display: flex; align-items: center; justify-content: space-around;"> <div style="text-align: left;"> SHE CHECKLIST </div> <div style="text-align: center;">  </div> <div style="text-align: center;">  <p style="font-size: small; margin: 0;">CORPORATE REAL ESTATE SOLUTIONS</p> </div> </div>				
THIS DOCUMENT SERVES AS THE GUIDELINES TO ALL CONTRACTORS ON HOW TO COMPLETE THE SHE FILE				
NAME OF CONTRACTOR				
STATION / DEPOT				
CONTACT PERSON CONTRACTOR				
SAFETY OFFICER				
CONTACT DETAILS OF SUPERVISING OFFICER / PROJECT MANAGER				
DURATION OF PROJECT		START		
		COMPLETION		
#	Description	Comments / Requirements	REQUIREMENTS ON FILE	
			YES	NO
1	Notification of Construction to the DOL	Notification to have a DOL Stamp or Any document proves that notification was submitted or send to DOL.		
2	Letter of Good Standing	The latest letter on file, Letter to be on the contractor's company name.		
3	Employee List	Only employees who will be working in Prasa premises under the project.		

		ID Copies to be provided.		
		Next of kins information to be provided		
4	Org Structure	Org structure to be in line with the scope of work		
5	SHE Policy	To be signed by company senior manager		
		Policy to be on company letterhead.		
6	SHE Plan	To acknowledged by Prasa project team leader.		
		SHE Plan to be relevant to the scope of work.		
7	Risk Assessments	Risk assessment to be as per scope of work and must be acknowledged by Prasa Project team leader		
8	Method Statement	method - to indicate what type of task to be done / with how many people/equipment to be used/time frame etc..		
9	Rail Protection	When working in a rail operational area - Flagman are required - these are people provide a specialised service: in the protection of all commuters/workers/contracting company/rail rollingstock etc..		
10	Tool Registers	The list of all tool and equipment that the contractor will use for the project.		
11	Induction Records	Prasa induction records to be on file	Induction to be completed by PRASA on acceptance of safety file approval	

12	Proof of medical fitness: Reference is made to Construction Regulation section 7 (8)	Proof of medical fitness to be on file.		
		This certificate must be issued by Occupational Health Doctor/Practitioner/Clinic etc		
		Due to the confidentiality of the medical reports, please ensure that you provide Prasa with any form of document (e.g. Red ticket card) that proves that the employee is fit to work. This document must contain a stamp from the OH Practitioner OR Service provider.		
13	Appointments	Appointment letters. Applicable to the scope. Each appointment to be accompanied by proof of competency.		
14	Tool Inspections	Copies of all inspections to be on file. These inspections must be linked to the tool list provided.		
15	PPE Matrix	A document indicating the contractor's positions and the applicable PPE to each position.		
16	PPE Records	Proof that employee was issued with the necessary PPE.		
17	Training Records	All other training records applicable to the scope		
18	Safe Working Procedures			
19	Toolbox Talks	Proof that the system exists. Contractor to maintain this system throughout his duration of contract.		
20	Equipment Maintenance (Calibrations, Safe Working	To be on file		

	load certificates etc)			
21	Chemicals substances list	All chemicals that will be used by the contractor to be documented and filed included on file		
22	MSDS	As per chemical list (16 pointer)		
23	Proof of training on MSDS	All employees using the chemical to be trained. Copies of the MSDS to be where employees are using the chemical. Correct PPE to be issued.		
24	Excavation plan	(Where Applicable)		
25	Scaffolding plan	(Where Applicable)		
26	Demolition plan	(Where Applicable)		
27	Fall Prevention Plan	(Where Applicable)		
28	Explosives and blasting method statements	(Where Applicable)		
29	Declaration of Sub-contractors	The principal contractors must declare if subcontractor will be appointed. Subcontractors are required to submit the safety file for their company. The declaration to be on file.		

COVID 19 SAFETY CRITERIA

On 17th March 2020, the Department of Employment and Labor issued guidelines for employers to deal with COVID-19 at workplaces. The Department of Employment and Labour appealed to employers to use the prescriptions of the OHSA in particular the Hazardous Biological Agents Regulations governing workplaces in relation to Coronavirus Disease 2019 caused by the SARS-CoV-2 virus.

RSA is moving to Level 3 as from the 1st June 2020 of the Lockdown as announced by the State President on the 24th May 2020; the economy will be re-opened and PRASA CRES would like to minimize COVID 19 related risks to its stakeholders i.e. employees; commuters; contractors; station users and the greater public

Contractors are to ensure the following requirements is submitted together with the safety files under the section COVID -19

30	COVID 19 -PLAN	Site Specific SHEQ Plan		
31	Appointment	COVID - 19 Compliance Officer		
32	POLICY	COVID -19 - Business Policy signed off by the CEO		
33	Risk Assessments	Detailed Risk Assessments- include all risk as well as a plan/method statement		
34	PROCEDURES	PRE - Screening of employees		
		Daily Screening of Employees		
		What health Pro-cols are in place for the protection of the employee		
		Social Distancing		
		Staggered Areas of working - Type of activity/ies		
35	PPE's	COVID -19 - gloves / mask/sanitizers. (Note: PPE required for the various activity/ies example Grinding will remain the standard norm, unless there is a change in process)		

COMMENTS

FILE ACCEPTANCE	
APPROVED	
DECLINED	

BUILDING WORKS SHOULD COMPLY WITH SANS 10400
PLUMBING WORKS SHOULD COMPLY WITH SANS 10252-1:2012
TIMBER STRUCTURES WORKS SHOULD COMPLY WITH SANS 10245

Fit or replace interior type airbrick

Form openings in external walls in the position shown and provide and build in approved 228 x 150mm. Airbrick to be fixed level and flushed with wall.

Fit 4 lever rebate mortise lock with handles to new door

Mortise locks and mortise lock furniture shall comply with SANS and shall have SANS mark on each lock. Each lock shall have two keys and lock shall not have interchangeable keys. Lock and handles must fit precise and shall be straight and parallel to door. Locks and handles shall be fixed with the right type of screw for the type of lock. Mortise locks where specified are to be snugly fitted into the mortice with face plate flush with edge of door. In flush doors the mortice is to be deep enough to accept the lock but must not penetrate through to the core of the door.

Replace flush panel door and paint 1 coat primer

Cutting, chiseling, drilling and fitting the door to the hinges. Masonite hollow core door shall have solid timber sides without joints. The clearance on top and on sides shall be 3mm. The clearance at the bottom shall be 6mm. Any door that is too wide or tall to fit the door frame shall be reduced in size by removing material equally from each edge — removing material from one edge only to obtain a fit is unacceptable. The door shall be fixed with no 8 x 40mm wood screws. The hinges shall be recess and the recess shall be square to the edge, the door shall open and close easy without any hinge bound.

Fit / Replace meranti FL & B door

SA Meranti flash back frame and ledged door. The clearance on top and on sides shall be 3mm and 6mm at bottom. Any door that is too wide or tall to fit the door frame shall be reduced in size by removing material equally from each edge — removing material from one edge only to obtain a fit is unacceptable. Hinges shall be fixed with no 8 x 40mm woodscrews to door. The hinges shall be recess and the recess shall be square to the edge.

Paint door complete 2 coats

Previously painted doors: Wash thoroughly with a suitable detergent to remove all dirt and rinse with clean water. Remove defective paint/varnish and repair all holes and defective places with a suitable wood filler. Sand complete door and wipe off all sanding dust with a damp cloth. Allow to dry and apply one coat universal undercoat and one coat gloss enamel paint. New doors to be painted: Sand smooth and wipe sanding dust off with damp cloth. Allow to dry and apply one coat wood primer, one coat universal undercoat and one coat gloss enamel on doors to be painted.

Manufacture and install security gate

Manufacture security gates with grade A steel. Use 32 X 32 X 1.6 mm (minimum thickness) square tubing for main frame. Use 25 X 25 X 1.6 mm (minimum thickness) square tubing for gate frame and for horizontal bars. All horizontal bars shall be drilled to accommodate 12 mm round bars. Use 12 mm diameter solid round bar for vertical bars. Vertical bars shall be straight and be evenly spaced at not more than 120 mm centers. Provide each gate with 3 butterfly hinges, hinges size 50 mm long and 10 mm diameter. Fit three hinges to each gate, fit one hinge 150 mm from top one in center and one 150 mm from bottom of gate. Fit Ultra double gate security gate lock to double gate and Ultra single gate security lock to single gates. Drill 4 holes of 12 mm diameter each side of main frame, space holes evenly and drill holes at least 100 mm deep in brick wall, insert 132 mm long X 12 mm diameter round bar in holes and weld to main frame. Cut and grind flush with main frame. All corners shall be 45 degree and welding shall be neat with all welding flux and spots removed and clean with steel brush. Clean steel with metal cleaner or thinners to remove all oil and dirt. Apply one coat metal primer, one coat universal undercoat and one coat white gloss enamel to gates.

Fit toilet complete include WC pan, cistern 9l, angle valve, flex connector and toilet seat.

Pedestal water closet pans shall be of the wash down type, approximately 400 mm high, of white glazed fireclay, complying with the requirements of SABS. The pans shall have "P" traps with straight outlets or right or left-hand side outlets, as required. Pans shall be bedded onto the floors in 3:1 cement mortar. Pan shall be level and in parallel with wall next to Pan, Installation of the cistern shall be done in accordance with the relevant manufacturer's instructions. Use approved porcelain low level cistern that complying with the requirements of SABS and complying with the requirements of SABS. Low level cisterns shall be of the valve less siphon type or of the flushing valve type, each with body and removable cover – NB: Flush pipes to flushing cisterns shall have an internal diameter of not less than 34 mm. Install angle valve with chrome plated or braided flex connector, project manager shall first approve any other brand make. The pan shall be fitted with approved solid plastic double flap seats having closed fronts of size and shape required to fit the pan each attached to pan with non-ferrous metal fixing bolts or plastic bolts.

Holes for pipes

All necessary holes shall be cut in walls, floors, roofs, ceilings, etc. for pipes, brackets, etc. and any damage shall be made good in all trades, after pipes, etc. have been built in, all to the satisfaction of the Representative.

Vertical or Horizontal chase for pipes

All necessary holes shall be cut in walls, floors, roofs, ceilings, etc. for pipes, brackets, etc. and any damage shall be made good in all trades, after pipes, etc. have been built in, all to the satisfaction of the Representative.

Vertical or Horizontal chase for pipes

Made good in all trades, after pipes, etc. have been built in, all to the satisfaction of the representative.

Install Replace waste pipe

Install or Replace waste pipe with holder bats complete.

Replace hand washbasin waste pipe with 40mm or 50mm and all other with 50mm upvc waste and vent pipes and fittings as According to National Building Regulations (SANS 10400).

Paint exposes roof timber sprockets

Items include cleaning by washing off all dirt. Remove all loose, chalky, flaking, peeling paint from wood, sanding and wipe off sanding dust with damp cloth and leave to dry before applying paint.

NEW ROOF TIMBER PAINTED: Apply one coat approved exterior wood primer for roof timber specified to be painted before timber are fixed in position, apply one coat universal undercoat and one coat gloss enamel.

FACIA/BARGE BOARDS**Fit / Replace barge board**

Take down barge boards and remove from site. Where necessary cut roof sheeting to be level with purlin ends. The verges of roof to be finished with 225 x 10mm thick plain white PVC barge boards with bottom ends projecting 100mm beyond fascia board or in line with outer edge of gutter stop end, the edge of barge boards at bottom end shall be cut vertical level. The barge boards shall be securely fixed to projecting purlin ends with galvanized barge board brackets. Full length boards shall be used if necessary, to joint in section of barge board the section shall not be shorter than 500mm.

Fit / Replace fascia board

Provide 230 x 12mm plain white PVC fascia board. Fix PVC fascia boards to wood fascia boards at 900mm intervals and 75mm from both sides of joints with 2 no 8 x 38mm countersunk woodscrews, one 30 mm from top edge and 30mm from bottom edge. Use right type of jointer on joints. The edge of fascia boards shall be cut vertical level. Full length boards shall be used, if necessary, to joint in section of fascia board the section shall not be shorter than 500mm.

Fit/replace down pipe complete

Down pipes shall be fitted with all necessary offset's shoes and holder bats. Down pipes shall be fixed vertical level. The panel should be reinforced with 4 x 50mm deep 'v'formation horizontal recessed bonds rigidity. Panel should be 2 x 70' flanged along sides (internal fixtures –all fixtures should be on the inside of the fence line.

Electrical Installations

Distribution Boards (DBs): All DBs worked on shall comply with SANS 10142-1 and shall be of a metal casing and must be clearly labelled.

Socket outlets: Socket outlets shall be 100mm×100mm and the cover shall be of white steel only. Socket outlets for the power skirting shall be 100mm×50mm and the cover shall be of grey PVC. All socket outlets must be labelled.

Power skirting: Power skirtings shall have double ducting, for electrical and telecommunications components, must be grey and durable PVC material.

Light switches: Light switches shall be 50mm×100mm and the cover shall be of white steel only.

Circuit Breakers: Must SABS approved and should have the features below.

Hydraulic-magnetic technology.

VDE approved and CE certified.

Precision tripping characteristics.

Ultra-compact – 13 mm wide module.

Trip indication with mid-trip position.

Suitable to use for electrical isolation.

Earth leakages: Must SABS approved and should have the features below.

Earth leakage sensitivity 30mA, Type A.

Hydraulic-magnetic technology.

VDE approved and CE certified.

Switch versions fitted with short circuit protection.

Precision tripping characteristics.

Compact – 26 mm wide module.

Trip indication with mid-trip position.

Suitable to use for electrical isolation. Cables: Must SABS approved, and the correct size cable should be used for the different types of circuits as per SANS 10142-1.

BOQ/ PRICING SCHEDULE

ITEM NO.	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
				R	R
	A. PRELIMINARY AND GENERAL				
1	Preliminary and general for barricading, security for the work, electricity, water, safety file and construction notice boards. The contractor to submit the breakdown of the Preliminary and General.	Sum	all		
1.1	A CLO will be identified by the local structures of the ward areas and appointed following fair and transparent interviewing process, to be conducted in the presence of local structures and the contractor representative, to assist the Contractor in the procurement of any local labour, etc. required for this project. The Contractor is to liaise with the CLO and afford any assistance needed in ensuring sound working relations with the local community.	Sum	all		
2	Make provision for JBCC contract for minor works.	Each	1		
B	STATION BUILDING				

3	Supply and install Barrier Angelucci or equal approved Level G2 bullet resistant Anti-bandit door, complete with 100 x 50 x 3mm gauge MS frame and 25 x 25 x 3mm MS angle rebates, overall size 930 x 2095mm high in "American Walnut" Formica cladding finish with 250 x 500mm high BRG viewing panel glazed in 38mm thick bullet resistant glass with one-way vision film, supplied with 5-lever CISA mortise dead lock with an additional heavy duty magnetic lock and striker including key switch and surface mounted casing, 6 Amp power supply, push buttons and interlock system, heavy duty aluminum continuous hinge, aluminum slam bar with heavy duty door closer (Dorma TS91) and D-style pull handles.	Each	1		
4	Supply all material and manufacture and install galvanized security gate 2.10 m x 900 mm as per specification	Each	1		
5	Supply all material and manufacture and install galvanized security gate 2.40 m x 1.0 m as per specification	Each	1		
6	Supply and erect 0.4m high Galvanize See Thru High Security fencing as per specification	M	6		
7	Do preparations as specified, supply paint and paint interior walls smooth plaster 3 coats acrylic PVA with matt finish.	M ²	140		
8	Supply and fit pvc barge boards, item include h- profile joiners as necessary	M	22		
9	Supply and fit pvc fascia board item include h- profile fascia joiners and h-profile fascia corner jointers.	M	20		

10	Supply material and fit pvc 125mm half round gutters.	M	22		
11	Supply material and fit pvc round downpipe to match gutters complete item include one offset and one shoe up to 4,50m long	Each	2		
12	Supply material and fit Masonite/hardboard faced flush panel door and paint door complete 1 coat wood primer, include bottom, sides and top edges. Clearance to frame and floor as specified in attached specifications	Each	3		
13	Supply and build in single meranti wood doorframe in new wall	Each	3		
14	Do preparations as specified, supply paint and paint single door and frame complete both sides 1 coat universal undercoat and 6 coat gloss enamel paint	Each	3		
15	Supply lock and replace mortice lock with sabs approved 2 lever mortice lock with 3 keys. If more than 1 lock to be replaced keys shall not be interchangeable. Sabs mark shall be on lock.	Each	3		
16	Supply material and replace/install basin/sink/ wc waste pipe with fitting and holderbats complete from trap to gulley/drain all bends and junctions shall be of the type with access as per attached specification	Sum	All		

17	Supply and install water pipes 15/22mmspeed fit pipes against wall, in wall or in roof item include fittings, supply water point covers the fittings. The connection should start from Municipality water meter.	Sum	All		
18	Supply material and install porcelain wash hand basin, mixer tap as specified, connector, chrome plated brass outlet and pvc bottle trap (install basin 800mm high from floor to front top edge of basin)	Each	1		
19	Supply all material and fit toilet complete include wc pan, cistern 9 l, angle valve, flex connector and heavy-duty plastic seat	Each	1		
20	Remove existing ceramic tiles on the floor complete for disposal.	M ²	55		
21	Chip 80 % of floor area, supply and apply key coat to floor for ceramic tiles (please read the manufacture specifications on container on how to apply the key coat)	M ²	55		
22	Supply material and lay 1st grade as per sample tiles on floor (use 10x6mm notched trowel) (joints 5mm wide) use tile adhesive, type approved by project manager.	M ²	55		
23	Supply and install 0.61m*0.78m* 54mm thick bullet proof resistant glass with frame.	Each	3		
24	Supply and fit Spanish burglar guards for the window (1200mmx900mm)	Each	2		
25	Supply and fit Spanish burglar guards for the window (900 x600)	Each	1		

26	Supply and fit PT 96(900 mm wide x 600mm high) black aluminum frames and black tinted windows complete (see attached spec)	Each	1		
27	Supply and fit (1200 mm wide x 900mm high) black aluminum frames and black tinted windows complete (see attached spec)	Each	2		
28	Supply sink cabinet manufactured from supa wood with granite top. Top to be cut out for drop-in sink and supply cupboard with 4 doors in the lower with 1 shelf and standard handles and hinges. Apply silicone between sink and top (the cabinets should be lockable) (2.3 m length x 0.6 m wide x 0.8 m high)	Each	1		
29	Supply and install sink only exclude cabinet, fit 530mm x 1200mm wide single bowl overlay stainless steel sink for super wood cabinet / drop-in sink 1200mm long for super wood cabinet with granite top	Each	1		
30	Supply and install zip hydro boil size 5l complete, item includes piping and fittings, see item for piping and to supply waterpoint. Item include electrical work.	Each	1		
31	Supply material and provide topping 10mm thick consist of 1-part cement and 3 parts coarse sand	M ²	40		
C	PUBLIC TOILETS GUARDS ROOM AND PLATFORM RESURFACING				
32	Supply all material and fit shires toilet complete include wc pan, cistern 9 l, angle valve, flex connector and heavy-duty plastic seat	Each	3		
33	Supply material and install porcelain wash hand basin as specified, connector, chrome plated brass outlet and pvc bottle trap (install basin 800mm high from floor to front top edge of basin)	Each	2		

34	Supply material and fit / replace sink taps 15 mm with heavy duty bib taps with star handle and chrome plated brass extension pipe	Each	1		
35	Supply material and fit / replace Plastic Bib Tap - Brown/white (19 x 19mm) heavy duty with star handle complete.		2		
36	Supply and install door new door locker indicators.	Each	3		
37	Supply and install new internal door 900mm*1.2m high with frames and all necessary materials.	Each	3		
38	Do all preparation and Supply material and paint 6 coat internal wooden hollow core doors size 900mm*1,2m with paint (Grey).	Each	3		
39	Supply and fit toilet paper holder or toilet paper dispenser type holding 3 rolls	Each	3		
40	Remove vinyl tile complete. The concrete substrates must be dry, sound, dust free, clean, and not contaminated with traces of grease or oils.	M ²	20		
41	Supply paint and paint the floor and concrete bench using stoep paint as specified.	M ²	22		
42	Do preparations as specified, supply paint and paint concrete roof and ceiling smooth plaster 3 coats acrylic PVA with matt finish.	M ²	100		
43	Supply sink cabinet manufactured from supa wood with granite top. Top to be cut out for drop-in sink and supply cupboard with 4 doors in the lower with 1 shelf and standard handles and hinges. Apply silicone between sink and top (the cabinets should be lockable) (2.0 m length x 0.6 m wide x 0.8 m high)	Each	1		

44	Supply and install sink only exclude cabinet, fit 530mm x 1200mm wide single bowl overlay stainless steel sink for super wood cabinet / drop-in sink 1200mm long for super wood cabinet with granite top	Each	1		
45	Supply and install zip hydro boil size 5l complete, item includes piping and fittings, see item for piping and to supply waterpoint. Items include electrical work	Each	1		
46	Supply and build in single meranti wood doorframe in new wall	Each	1		
47	Supply and fit meranti flash back fl & b door. Clearance to frame and floor as specified in attached specifications	Each	1		
48	Do preparations as specified, supply paint and paint single door and frame complete both sides 1 coat universal undercoat and 6 coat gloss enamel paint	Each	1		
49	Supply all material and manufacture and install galvanized security gate 2.10 m x 900 mm as per specification	Each	1		
50	Clean the roof tiles for Station Building and Shelters using a pressure cleaner.	Sum	1		
51	Supply yellow paint and paint 2 coats yellow line on each platform, 200mm thick, one meter away from the edge of the platform, use only SABS 731-1:2006 OR EQUIVALENT TO ALBERTONO.	M	470		
52	Supply white road marking paint and paint 2 coats white line on each platform, 100mm thick, on the edge of the platform, use only SABS 731-1:2006 OR EQUIVALENT TO ALBERTONO.	M	470		

53	Supply yellow road marking paint and paint two coats text “YIMA NGEMUVA KOLAYINI OPHUZI”, and “STAND BEHIND YELLOW LINE” 200mm away from yellow line, height of the text 300mm, use only the SABS 731-1:2006 OR EQUIVALENT TO ALBERTONO. (Item includes all surface preparations	Each	10		
54	Backfill all the trenches on the station platform complete and compact with a roller /compaction rammer/plate compactor.	Sum	1		
55	Supply and lay premix asphalt (40mm compacted to 30mm) compact with a roller /compaction rammer/plate compactor.	M ²	600		
56	Supply material and fit exterior/ interior airbrick using face brick to match the existing complete.	M ²	3		
57	Supply material and build 110mm stock brick wall with approved clay bricks, item include brick force every 4 layers. (mix for building 1-part cement and 4 parts approved building sand)	M ²	3		
58	Supply and install Round Large Concrete Bins Product Size: 750mm x 500mm, the bin must be fixed on the platform surface and have four holes at the bottom.	Each	6		
D	ELECTRICAL WORKS INSTALLATION				
59	Supply and install light fittings Double 4FT LED	Each	11		
60	Supply and install photocell	Each	3		
61	Supply and install single lever switch	Each	6		

62	Supply and install bulkhead outdoor	Each	9		
63	Supply and install DB 12-way surface	Each	1		
64	Supply and install plugs 4x4 (double)	Each	6		
65	Supply and install Beka Fittings (55watts)	Each	22		
66	Supply and install 63A earth leakage	Each	1		
67	Three- phase surge arrestor protection device	Each	1		
68	Supply and install 60A CBI circuit breaker	Each	1		
69	Supply and install 40A CBI circuit breaker	Each	1		
70	Supply and install 20A CBI circuit breaker	Each	3		
71	Supply and install 10A circuit breaker	Each	4		
72	Supply and install 5A circuit breaker	Each	24		
73	Supply and install 6mm ² (2core) + earth	Each	100		
74	Supply and install hinged glass fiber pole 8m	Each	22		
75	Supply and install PVC trunking 100 x 100 double din	Each	50		
76	Supply and install Cable 25mm 4core x 100m	Each	100		
77	Supply and install orange 20way double door metal kiosk 3 phase inclusive of inner door and busbars	Each	1		
78	Supply and install kiosk plinth	Each	1		

79	Supply and install 16mm 2core + earth	M	100		
80	Supply and install House wire 1.5mm ² Red, per 100m roll.	Each	1		
81	Supply and install House wire 1.5mm ² Black, per 100m roll.	Each	1		
82	Supply and install House wire 1.5mm ² Blue, per 100m roll.	Each	1		
83	Supply and install House wire 1.5mm ² Green & yellow, per 100m roll.	Each	1		
84	Supply and install House wire 2.5mm ² Red, per 100m roll.	Each	1		
85	Supply and install House wire 2.5mm ² Black, per 100m roll.	Each	1		
86	Supply and install House wire 2.5mm ² Green & yellow, per 100m roll.	Each	1		
87	Supply and install PI9, lamp/bulb	Each	18		
88	Supply and install meter box 3 phase	Each	1		
89	Supply and install double lever switch	Each	3		
90	Supply and install socket outlet (for power skirting) 4x2	Each	18		
91	Supply and install Power skirting double duct grey 20M	Each	20		
92	Supply and install 18W 4FT LED Tubes	Each	22		
93	Issue Certificate of Compliance (COC)	Each	2		
E	Provisional Protection				

94	Look out flagmen (2) + track master	Days	40		
Total					
Vat @15%					
Sub Total					
<u>Contingencies@10%</u>					
Grand Total					