

	Department:	Supply Chain Management	Form Number: CA 183-541
	REQUEST FOR QUOTES (RFQ)		

DESCRIPTION OF GOODS/ SERVICE REQUIRED	1-Day Attention to Details Training Course
Quotation Number: RFQ/ZD/ATTENTIONTODETAILSTRAINING/864/2025-2026	
➤ SACAA is seeking a qualified service provider to deliver a specialised training course focused on 'Attention to Details'. This course aims to improve accuracy, reduce errors, and foster a culture of meticulousness within the division.	
ITEM/ SERVICE	QUANTITY
1 Day Attention to Details Training Course for 20 Employees. The Service Provider must:	1 Day
- Deliver a comprehensive "Attention to Details" course that includes interactive and practical exercises	
- Provide Training Material and resources	
- Offering post-training support or follow-up sessions if required, such as sharing training material, tools, and resources with the SACAA for future use	
- Attend briefing meetings in preparation for training sessions.	
- Customise training content to accommodate the SACAA's needs where necessary.	
The Course will be delivered physically at the SACAA Offices in Centurion, Byls Bridge Office Park.	
GENERAL/ COMMENTS:	
For enquiries, you may contact Zodwa Duma, duman@caa.co.za	
NB: Please send your submission to caaquotes@caa.co.za by Friday, 07 November 2025, 17h00 Your quotation must be accompanied by the content, your company profile, completed SBD4 and valid B-BBEE certificate/ affidavit.	