Minutes of Transnet Pipelines Tender Briefing for

TENDER NUMBER: TPL/2026/07/0433/8067/RFP

The provision of evacuation alarms systems, maintenance, services and supply of spares for various Transnet pipelines depots for the period of three years

Date: 17 August 2026

Time: 11h00

Venue: 42 Main Reef Road Longdale, Johannesburg, South Africa

Attendance: As per the briefing register attached to these minutes **(Annexure A)**

Transnet Pipelines Representatives

Mazwi Ndebele	:	Project Director (MN)
Masego Khutsoane	:	Strategic Sourcing Specialist (MK)
Shahiem Davids	:	Operations Supervisor & Site Owner (SD)

<table>
<tr><th>Discussion Point</th><th>Responsible person</th></tr>
<tr><td>1. <u>OPENING</u>

Attendees were welcomed to the compulsory session.
The agenda mentioned below was discussed:

• Welcome & Safety video
• Introduction of TPL Team
• Project Purpose
• Scope of Services and Specifications/Annexures
• Commercial - Tender Process: Tendering Procedure and clarification of Returnables
• Pricing Instructions & Pricing Schedule and Contract Data
• Technical Evaluation Criteria
• Questions
• TDPS Video

REFER TO THE TENDER BRIEFING PRESENTATION FOR MORE DETAILS (Annexure B)</td><td>MK</td></tr>
<tr><td>2. <u>SAFETY INDUCTION</u>

A detailed evacuation and safety procedure discussion was followed, covering:
Evacuation routes, assembly points, and emergency protocols.
Reminder that all visitors must comply with building safety requirements.</td><td>SD</td></tr>
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<tr><td>3. <u>Introduction of the TPL Project</u>

The TPL Project team was introduced

4. <u>Project Purpose</u>

The briefing session was held to clarify the pricing methodology applicable to the proposed three-year contract for the maintenance of the fire evacuation alarm systems.
In particular, clarification was required regarding whether bidders' submitted rates would remain fixed for the full 36-month contract period or whether escalation would apply during the second and third years of the contract</td><td>MK</td></tr>
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5. Pricing Schedule During the briefing session, the relevant contract provision relating to the pricing methodology was discussed. The clause provides that the contract is for a **36-month period**, with: • all costs/rates fixed for the **first 12 months**; and • costs for work performed during **Year 2 and Year 3** subject to escalation from the applicable base date, in accordance with the escalation provisions stipulated in the Contract Data. During the discussion, it was noted that the wording appeared to deviate from the position previously understood to have been agreed through the BSC process, and it was indicated that the relevant clause may require updating. Following the briefing session, the matter was reviewed and subsequently confirmed. **2.1 Final Confirmation** It was confirmed that the pricing clause contained in the tender documentation is **correct and remains applicable**. Accordingly, **no amendment or resubmission is required** from bidders in respect of this matter. Bidders are required to submit their rates for purposes of tender evaluation on the basis that: 1. **Year 1:** The submitted rates will remain fixed for the first 12 months of the contract. 2. **Years 2 and 3:** Work performed during the second and third years will be subject to escalation in accordance with the applicable contractual escalation provisions and the Contract Data. The contract period remains **36 months**.	MK
6. Scope of Services The Bidders were taken through the Scope of Work and locations.	MN
7. Tender Process Overview Document Structure Part T1: Procedures & tender data Part T2: Returnables C1: Form of Offer & Contract Data C2: Pricing Data C3: Scope of works Eligibility Requirements Attendance to this compulsory briefing. Submission of all returnables. Proof of T2-02 key personnel registrations (all 4 are Mandatory). Pricing loaded electronically on the new e-Supplier Portal (mandatory) —Paper/PDF price will be accepted as an addition to not as the main pricing to be references. Tax compliance (TCS PIN), CSD registration, BEE certificate, CIPC registration. Electronic Submission System (e-Supplier Portal) Transnet Digital Procurement System (TDPS) Supplier Relations Management (SRM) Portal video was played to the attendees. The video is available on the portal.	MK

Suppliers must:

- Register and log intent to bid.
- Upload all mandatory/Essential documentation.
- Submit electronic pricing.
- System allows tracking, amendments before closing, and collaboration during contracting.

MK

Once the tender has closed:

- No further amendments may be made
- A submission may no longer be withdrawn
- The submitted information is finalised
- The submission becomes available on a read-only basis

8. Contract clauses to be mindful of

X1: Price adjustment for inflation
X2 Changes in the law
X17: Low service damages
X18: Limitation of liability
Z: Additional conditions of contract of the NEC3 Term Service Contract (June 2005) (and amended June 2006 and April 2013)
Z1 Obligations in respect of Termination
Z2 Protection of Personal Information Act
Z3 Obligations in respect of Joint Venture Agreements
Z4 Right Reserved by the Employer to Conduct Screening
Z5 Delay Damages

9. Key Dates

Tender Closing: 28 August 2026 at 12:00 (encouraged to submit early)
Validity Period: 180 days
Final Query Deadline: As per RFP (Currently 21st August 2026)

10. Clarifications from Q&A

Key clarifications provided during the session:

- Delivery of spares for the first year
- There are 3 stores for TPL and locations provided as per the Table1
- There are 26 sites and have all been listed in the pricing schedule on what is required per site
- Delay damages: are applicable as prescribed in the Contract Data of the RFP.

MK/MN

11. Closing

Load all questions formally onto the e-Supplier portal
Assistance would remain available should they experience difficulties with the procurement system

Compiled By:

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Masego Khutsoane
Strategic Sourcing Specialist
Date: