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| BID ADVERTISEMENT FORM |

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| Bid description | **APPOINTMENT OF SERVICE PROVIDER(S) TO PROVIDE CLEANING MATERIAL, CLEANING EQUIPMENT AND TOILETRIES FOR THE FREE STATE DEPARTMENT OF SOCIAL DEVELOPMENT FOR A PERIOD OF THREE (03) YEARS** | | | | | | | | | | | | |
| Bid number | |  | | --- | | **FSDSD (T) 003/2023** | | | | | | | | | | | | | |
| Name of institution | Department of Social Development | | | | | | | | | | | | |
| Tender Type (RFQ/RFP/RFI) | Tender | | | | | | | | | | | | |
| Province / National | Free State | | | | | | | | | | | | |
| The place where goods, works or services are required | Free State:  1. Xhariep District  2.Mangaung District  3. Lejwe-leputswa District  4. Thabo-Mofutsanyana District  5. Fezile-Dabi District District | | | | | | | | | | | | |
| Opening date | **Date** | 2 | 3 | | 0 | | 6 | 2 | 0 | 2 | 3 | **Time** | 11h00 |
| Closing date and time | **Date** | 2 | 4 | | 0 | | 7 | 2 | 0 | 2 | 3 | **Time** |
|  | Postal address | | | | | | Civilia Building  14 Merriam-Makeba Ground Floor  Bloemfontein  9300 | | | | | | |
| Physical address | | | | | | 14 Elizabeth Street  Merriam- Makeba Street Ground Floor  Bloemfontein  9300 | | | | | | |
| Tel | | | | | | 051 409 0533/ 0615 | | | | | | |
| Fax | | | | | | N/A | | | | | | |
| Contact person | Name | | | | | | Bidding Process: Ms. Nthabiseng Mabula  Technical: Ms. C. Lebone, 051-4090615 | | | | | | |
|  | email | | | | | | Nthabiseng.[Mabula@fssocdev.gov.za](mailto:Mabula@fssocdev.gov.za) | | | | | | |
| Tel | | | | | | 051 409 0533 / 0615 | | | | | | |
| Where bids should be delivered | Social Development  Civilia Building **Ground Floor (bid box situated at ground floor)**  14 Merriam-Makeba Street  Bloemfontein  9300 | | | | | | | | | | | | |
| Where bids can be collected | Social Development 14 Elizabeth Street  Civilia Building (4th floor room 418)  14 Merriam-Makeba Street (bid box situated at ground floor)  Bloemfontein  9300 | | | | | | | | | | | | |
| A non-refundable tender / bid deposit | **Payment of a non-refundable tender fee of R1 282.00** is payable for collection of the bid document at the Department of Social Development. **The banking details are as follows:**  Account : Standard Bank  Tender Number : FSDSD (T) 003/2023  Method of payment : Electronic transfer  Account number : 240322355  Banking Details: : FSPG Social Development  Branch Code (electronic payments): 051001  Branch Code BRANDWAG : 055534  **An official receipt must be presented on collection of the bid document.** | | | | | | | | | | | | |
| Category *(refer to annexure A)* | Other: Toiletries, Cleaning Material and Equipment | | | | | | | | | | | | |
| Sector | Other | | | | | | | | | | | | |
| Region | Free State | | | | | | | | | | | | |
| Compulsory briefing session/site visit | Yes / No | | | No | | | | | | | | | |
|  | | | | | | | | | | | | | |
| **The specific goals allocated points in terms of this tender** | **Number of points**  **Allocated**  **(80/20 system)** | | | | | **Source Documents Required To Claim Points** | | | | | | | |
| 100% or 51% Women or shareholding or owned enterprise | 2,5 | | | | | A copy of a full CSD report not older than 3 months | | | | | | | |
| 100% or 51% Youth shareholding or owned companies | 2,5 | | | | | A copy of a full CSD report not older than 3 months | | | | | | | |
| Locality  SMME’s located within the free state District Municipality area of jurisdiction | 10 | | | | | 1. located within the free state District Municipality area of jurisdiction: 2. B-BBEE status level verification certificates Verification agencies credited by SANAS, or 3. Sworn affidavit signed by the EME/QSE representative and attested by a Commissioner of oaths. 4. Proof of residence or valid leasing agreement if not owning the property / affidavit signed by lessor and lessee or   Proof of municipality accounts in the bidders’ name (company name) not older than (3) three months  Or  Municipality Clearance Certificate | | | | | | | |
| People living with disability | 5 | | | | | A copy of a medical certificate to confirm disability | | | | | | | |

ANNEXURE A: COMMODITY CATEGORIES

* OTHER