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| BID ADVERTISEMENT FORM |

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| Bid description | **APPOINTMENT OF SERVICE PROVIDER(S) TO PROVIDE CLEANING MATERIAL, CLEANING EQUIPMENT AND TOILETRIES FOR THE FREE STATE DEPARTMENT OF SOCIAL DEVELOPMENT FOR A PERIOD OF THREE (03) YEARS**  |
| Bid number |

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| **FSDSD (T) 003/2023** |

 |
| Name of institution | Department of Social Development |
| Tender Type (RFQ/RFP/RFI) | Tender |
| Province / National | Free State |
| The place where goods, works or services are required | Free State:1. Xhariep District2.Mangaung District3. Lejwe-leputswa District4. Thabo-Mofutsanyana District5. Fezile-Dabi District District |
| Opening date | **Date** | 2 | 3 | 0 | 6 | 2 | 0 | 2 | 3 | **Time** | 11h00 |
| Closing date and time | **Date** | 2 | 4 | 0 | 7 | 2 | 0 | 2 | 3 | **Time** |
|  | Postal address | Civilia Building14 Merriam-Makeba Ground FloorBloemfontein9300 |
| Physical address | 14 Elizabeth StreetMerriam- Makeba Street Ground FloorBloemfontein9300 |
| Tel | 051 409 0533/ 0615 |
| Fax | N/A |
| Contact person | Name | Bidding Process: Ms. Nthabiseng MabulaTechnical: Ms. C. Lebone, 051-4090615 |
|  | email | Nthabiseng.Mabula@fssocdev.gov.za  |
| Tel | 051 409 0533 / 0615 |
| Where bids should be delivered | Social Development Civilia Building **Ground Floor (bid box situated at ground floor)**14 Merriam-Makeba StreetBloemfontein9300 |
| Where bids can be collected | Social Development 14 Elizabeth StreetCivilia Building (4th floor room 418)14 Merriam-Makeba Street (bid box situated at ground floor)Bloemfontein9300 |
| A non-refundable tender / bid deposit | **Payment of a non-refundable tender fee of R1 282.00** is payable for collection of the bid document at the Department of Social Development. **The banking details are as follows:**Account : Standard BankTender Number : FSDSD (T) 003/2023Method of payment : Electronic transfer Account number : 240322355Banking Details: : FSPG Social DevelopmentBranch Code (electronic payments): 051001Branch Code BRANDWAG : 055534**An official receipt must be presented on collection of the bid document.** |
| Category *(refer to annexure A)* | Other: Toiletries, Cleaning Material and Equipment  |
| Sector | Other |
| Region  | Free State |
| Compulsory briefing session/site visit | Yes / No | No |
|  |
| **The specific goals allocated points in terms of this tender** | **Number of points****Allocated****(80/20 system)** | **Source Documents Required To Claim Points** |
| 100% or 51% Women or shareholding or owned enterprise | 2,5 | A copy of a full CSD report not older than 3 months |
| 100% or 51% Youth shareholding or owned companies  | 2,5 | A copy of a full CSD report not older than 3 months |
| Locality SMME’s located within the free state District Municipality area of jurisdiction | 10 | 1. located within the free state District Municipality area of jurisdiction:
2. B-BBEE status level verification certificates Verification agencies credited by SANAS, or
3. Sworn affidavit signed by the EME/QSE representative and attested by a Commissioner of oaths.
4. Proof of residence or valid leasing agreement if not owning the property / affidavit signed by lessor and lessee or

Proof of municipality accounts in the bidders’ name (company name) not older than (3) three months OrMunicipality Clearance Certificate  |
| People living with disability | 5 | A copy of a medical certificate to confirm disability |

ANNEXURE A: COMMODITY CATEGORIES

* OTHER