



Sarah Baartman

DISTRICT MUNICIPALITY

Province of the Eastern Cape

progress through development

INVITATION TO BID

BID NO. 12/2026: PROCUREMENT OF PROFESSIONAL SERVICE PROVIDER FOR THE IMPLEMENTATION AND MANAGEMENT OF THE RURAL ROAD ASSET MANAGEMENT SYSTEM IN THE SARAH BAARTMAN DISTRICT MUNICIPAL AREA FOR A PERIOD OF THREE (3) YEARS

Bids are invited from suitably qualified service providers for the Procurement of Professional Service Provider for the Implementation and Management of the Rural Road Asset Management System in the Sarah Baartman District Municipal Area for a period of three (3) years.

MANDATORY DOCUMENTS TO BE SUBMITTED FAILURE TO DO SO WILL LEAD TO BIDS BEING DEEMED TO BE NON- RESPONSIVE: Company registration (CK) documents and certified ID copies of directors / owners. Compulsory submission of fully completed and accurate MBD forms 4, 6.1, 8 and 9. Bidder's municipal statement of account covering a period of three (3) months or a valid lease agreement. Directors' municipal statements of account(s) covering a period of three (3) months. Alternatively, valid lease agreement must be submitted. Should the afore-mentioned not be available, an affidavit declaring that a bidder/director(s) does not owe municipality services for more than 90 days.

SBDM's Supply Chain Management Policy will apply. Evaluation criteria is 80/20 preference points system, where 80 points will be used for price and 10 points will be allocated for locality, and 10 points will be allocated for B-BBEE status level of contribution. Prospective bidders must be registered on the Central Supplier Database (CSD). Failure to comply shall render the bid null and void.

The original document collected from the municipality must be submitted or, if documents are printed from the websites, the original, printed document must be submitted. Bids must only be submitted on the bid documentation provided by the municipality. Late, incomplete, facsimiled or emailed bids will not be accepted for consideration. The only or lowest bid received shall not necessarily be accepted. SBDM reserves the right not to make an appointment, and value for money will be a key consideration.

Bid documents with the necessary specifications will be available for free download on the e-tender portal (<https://etenders.treasury.gov.za>) or the municipal website (<https://www.sarahbaartman.co.za>). Hard copies can be obtained from the Supply Chain Management Unit, (4th Floor, 32 Govan Mbeki Avenue, Gqeberha, Tel. 041 508 7007) at a fee of R219.20 to cover printing costs.

Bidders that do not obtain a minimum score of 80% on functionality criteria will be excluded from further evaluation. Functionality will be assessed as follows:

Criteria	Points
Experience of Company on Rural Road Asset Management System	40
Qualifications and expertise of key personnel	35
Methodology	25
TOTAL	100

Bids in a sealed envelope clearly marked "BID NO. 12/2026: PROCUREMENT OF PROFESSIONAL SERVICE PROVIDER FOR THE IMPLEMENTATION AND MANAGEMENT OF THE RURAL ROAD ASSET MANAGEMENT SYSTEM IN THE SARAH BAARTMAN DISTRICT MUNICIPAL AREA FOR A PERIOD OF THREE (3) YEARS" must be placed in the Bid Box, 4th Floor, 32 Govan Mbeki Avenue, Gqeberha before 12h00noon on Friday, 17 July 2026. Thereafter the bids will be opened in public in the Committee Room No. 1, 6th Floor, 32 Govan Mbeki Avenue, Gqeberha.

All technical enquiries to be directed to: Ms Sinovuyo Nondlazi, tel. (041) 508 7335, e-mail: snondlazi@sbdm.co.za and SCM enquiries to: Ms. Khanyisile Notshulwana, on tel: 041 508 7007, e-mail: knotshulwana@sbdm.co.za

NOTICE NO. 26 OF 2026 DATED 15 JUNE 2026

MS. U. DANIELS: MUNICIPAL MANAGER

Sarah Baartman District Municipality, P O Box 318, Gqeberha, 6000.