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**ELUNDINI LOCAL MUNICIPALITY  
TENDER NOTICE AND INVITATION TO TENDER  
RE-ADVERTISEMENTS**

The Elundini Local Municipality is requesting for proposals on the following services:

Project No.	Project Name	Bid Number	Closing Date
1.	Township Establishment on Erven 2014 and 2017 Maclear under Elundini Local Municipality	ELM-6/005/2021-2022	Wednesday, 09 February 2022
2.	Supply and Delivery of Hawke's Stalls	ELM-6/008/2021-2022	Wednesday, 09 February 2022
3.	Strategic Private Partner for investment Facilitation and implementing Agent for Ugie Agro HUB Development	ELM-6/009/2021-2022	Monday, 21 February 2022

The Elundini Local Municipality is looking for one service provider in each of the following service:

1. The specialist in Town planning services with an assembled team from different relevant disciplines to establish a Township with necessary supporting studies and statutory authorizations/approvals, proclaim it as a registered Township on the Provincial Government gazette and preparation of relocation plan prioritizing lower blocks informal settlement dwellers for the period of eleven (11) months.
2. Manufacturing, Delivery and erecting of twelve (12) Hawkers Stalls in Mount Fletcher
3. A two-envelope system will be followed, the Technical Proposal inclusive of all eligibility and functionality requirements on a separate envelope and the Financial Proposal inclusive of proposed professional services fee and the Average Credit Facility in its separate envelope. These envelopes will be submitted at the same time. The Private Partner will be expected within 6 months of appointment, at its own cost, amongst the critical activities, do the following:-
  - Cultivate the Tenants;
  - Development of the Hub infrastructure master plan and business plan;
  - Final funding proposals for National Treasury BFL application and any other /finance development institutions;
  - Develop an incentive policy and any other required policies;
  - Commission other critical studies;
  - Identify all critical pre-establishment/establishment studies and cost there off. The municipality will within the legislation and capacity of the successful bidder utilise the services of the Successful Bidder to conduct critical professional studies needed for the project and in some cases the Municipality and the successful bidder will agree on a cost-sharing method in certain activities that shall be agreed upon prior commencement of such studies or activities. NB: the private partner will be expected to incur some of the projects costs in the same stage.
  - A full report with all evidence, on the above mentioned areas will be submitted to the municipality by end of the financial year.
  - The tender will sign a 30-year lease agreement as approved by the Council
  - The municipality will only pay for the critical studies

Contracts will be based on the National Treasury General Condition of Contracts. The bids will be evaluated on the basis of the Preferential Procurement Policy Framework Act (Act No. 5, 2000), and the regulations pertaining thereto (2017) **PRICE AND B-BBEE:** Price 80, B-BBEE 20

Tender documents may be obtained from the Elundini Local Municipality SCM Unit upon payment of a non-refundable amount of R250 (two hundred and fifty Rand) each document, either paid in cash or by means of electronic funds transfer (EFT) to the Elundini Local Municipality. The cash amount is to be paid at the cashier's office between the hours of 08:00 and 16:00, prior to the collection of the tender documents from the SCM unit. Bidders should note that these two bids were cancelled, therefore all the bidders that bought the tender document are not going to pay again. The tender documents will be available from **Wednesday, 19 January 2022**.

NB: For EFT payment deposit at ELM FNB cheque account No: 62159933772 and use this reference no. 020114350000. Proof of payment to be sent to: [kwaneles@elundini.gov.za](mailto:kwaneles@elundini.gov.za) Upon receiving proof payment, Elundini Municipality will email the tender document to the service providers who are unable to make collections.

**Stage 1 of Evaluation – Eligibility Criteria**

The tenders must certify the following eligibility criteria. Only those tenders that are eligible will have their tenders evaluated.

<b>ELM-6/005/2021-2022</b>		
<b>No</b>	<b>Key Resources / Expert</b>	<b>Minimum qualification category of Registration professionals to the relevant professional bodies</b>
1.	Project Leader	Professional/ Technical Planner with post registration experience of 5 years with The South African Council for Planners (SACPLAN).
2.	Land Surveyor	Professional land surveyor with post registration experience of 3 years with South African Geometrics Council (SAGC) or The South African Council for Professional and Technical Surveyors (PLATO) or The Institute of Professional Land Surveyors.
3.	Environmental Practitioner	Environmental practitioner/ Specialist Registered with the Environmental Assessment Practitioners (EAPSA) or The South African Council for Natural Scientific Professions (SACNASP) or any other regulatory body (Must be compliant).
4.	Geotechnical Engineer / Technologist /Technician	Geotechnical Engineer/ Technologist/ Technician/ Geologist with post registration experience of 3 years with South African Institution of Civil Engineering (SAICE) or Engineering Council of South Africa (ECSA) or The South African Council for Natural Scientific Professions (SACNASP).
5.	Professional Engineer/ Technician/ Technologist Water Sanitation )	Professional Engineer / Technologist/ Technician with post registration experience of 3 years with South African Institution of Civil Engineering (SAICE) or Engineering Council of South Africa (ECSA).
6.	Professional Engineer /Technician / Technologist (Roads, Storm water, and Transport Infrastructure	Professional Engineer/ Technologist/ Technician with post registration experience of 3 years with South African Institution of Civil Engineering (SAICE) or Engineering Council of South Africa (ECSA).

**In the event that one of the key recourse does not meet the eligible criteria, the team will be disqualified**

**Bidders with non-compliant with the above requirements will be disqualified and not be considered for further evaluation.**

**Please Note:** The service provider is expected to provide information on available human resource capacity that will be directly involved in the project, including but not limited to: detailed CV, indicating relevant qualifications and experience list of projects completed as required by this Terms of Reference; full contact details (office, fax and cell phone, and email) Staffing requirements identified on the onset of the project shall remain unchanged for the duration of the project, unless prior written consent has been granted by the and list of projects Municipality.

**Stage 1 of Evaluation – Eligibility Criteria ELM-6/009/2021-2022**

**Only those tenderers who satisfy the following eligibility criteria are eligible to submit tenders, and to have their tender submissions evaluated:**

- The tenderer’s list of registered professionals that are in compliance with the requirements stated below, and that are capable of providing such services listed in the table below:
- Compulsory composition of company/firm’s directors due to the long-term nature of this assignment and its contractual obligations (the first 8 key resource/ expert) required from the directors of the company which the municipality will make partnership with.
- In the event that the key eight expects required are not found in one company registration a registered joint venture it’s required.
- Names of the directors must be provided, assigned to portfolios and presentation of qualification and experience as per the bid specifications.
- The last eight key resources/ Expert (from 8 to16) are eligible to submit the requirements however the expertise can be outsourced (not necessarily obtained from the tender itself).
- The tenderer confirms that it has put in place specifically for the purpose of this tender, professional indemnity insurance cover (which cover is effective from not later than the closing date of this tender) issued by a reputable insurer of an amount of not less than R 5 million in respect of a claim without limit to the number of claims. In the case of a Joint Venture or Consortium, a consolidated or use of a nominated lead party to cover the Joint Venture or Consortium to meet this minimum requirement. Provide proof of Professional Indemnity Insurance to the value specified in the tender data.

**In the event that one of the key resources and the information above does not meet the eligible criteria, the tender will be disqualified**

<b>Item</b>	<b>Key Resources / Expert</b>	<b>(Returnable) Minimum Qualifications, Category of Professional Registration and Experience</b>	<b>Key Service(s) Discipline</b>
1)	Project/Business Development and investment Management.	Proof of Registration as a Professional Project Management/Investment Planning/Development Facilitation Body. Must be registered with a professional body have experience in the delivery (leadership, planning and implementation) of projects and investments in South Africa. Attach CV & Registration Certificate <b>Regulating bodies: PMISA / IBASA.</b>	Programme Leadership, Management, Development and Investment Facilitation.

2)	Architect.	Proof of Registration as a Professional Architect in terms of the Architectural Professions Act, 2000. Must have at least <b>5 years post-registration</b> experience in the provision of architectural services in the delivery (planning and implementation) of buildings, infrastructure and related works in South Africa. Attach CV& Registration Certificate <b>Regulatory Body: SACAP</b>	Architectural Services.
3)	<b>Professional Engineer</b> (Water, Sanitation and Waste Management Infrastructure).	Proof of Registration as a Professional Engineer or as a Professional Engineering Technologist in terms of the Engineering Professions Act, 2000. Must have at least <b>5 years post-registration</b> experience in the delivery (planning and implementation) of water, sanitation and waste management infrastructure in South Africa. Attach CV & Registration Certificate <b>Regulatory body: ECSA</b>	Civil Engineering Services: (Water, Sanitation and Waste Management
4)	<b>Professional Engineer</b> (Roads, Rail, Storm Water and Transport Infrastructure).	Proof of Registration as a Professional Engineer or as a Professional Engineering Technologist in terms of the Engineering Professions Act, 2000. Must have at least <b>5 years post-registration</b> experience in the delivery (planning and implementation) of roads and transport infrastructure in South Africa. Attach CV& registration certificate <b>Regulatory body: ECSA</b>	Infrastructure Services).
5)	<b>Professional Engineer</b> (Structural).	Proof of Registration as a Professional Engineer or as a Professional Engineering Technologist in terms of the Engineering Professions Act, 2000. Must have at least <b>5 years post-registration</b> experience in the delivery of structural engineering planning and implementation projects. Attach CV& Registration certificate <b>Regulatory body : ECSA</b>	Civil Engineering Services: (Roads, Rail, Storm Water and Transport Infrastructure
6)	<b>Professional Electrical Engineer</b> (Electricity / Energy Infrastructure).	Proof of Registration as a Professional Engineer or as a Professional Engineering Technologist in terms of the Engineering Professions Act, 2000. Must have at least <b>5 years post-registration</b> experience in the delivery (planning and implementation) of electricity / energy infrastructure in South Africa. Attach CV& registration certificate <b>Regulatory body: SAIEE</b>	Services).
7)	Sustainable Development Specialist	<b>NO REGISTRATION OF REGULATORY BODY REQUIRED</b> Master Degree in social policy/public policy/politics/ economics/ development studies/development agriculture/ Natural Science or a related area. Must have <b>at least 5 years' experience</b> within any of the following areas: Review of sustainable production mechanism including agriculture) or policies, Research or review regulatory, technical, or market issues related to sustainability. Identify or create new sustainability indicators. Identify or investigate violations of natural resources, waste management, and recycling, environmental policies. Attach CV& Qualification certificate	Structural Engineering.
8)	Property Law Expert.	Proof of Registration post the qualification for a Bachelors' degree in Law (LLB). Must be registered as an attorney by the Law Society of South Africa. Must have <b>at least 5 years post-registration experience</b> in property law in in South Africa. Attach CV & registration certificate <b>Regulatory body : Law Society</b>	Property Law Expert
9)	Geotechnical Engineer.	Geotechnical Engineering, or in Engineering Geology. Must be registered as a Professional Engineer or Professional Engineering Technologist, or as a Professional Natural Scientist in-terms of the Engineering Professions Act, 2000 or the Natural Scientific Professions Act, 2003. Must have at least <b>5 years post-registration</b> experience in the provision of geotechnical engineering services on civil engineering infrastructure projects in South Africa. Attach CV& registration certificate <b>Regulatory Body: e,g ECSA/ SAICE</b>	Development Policy Research, and Planning, Strategy.
10)	Land Surveyor.	Proof of registration for a Bachelor's degree in Land Surveying plus professional registration as a Professional Land Surveyor in terms of the Professional and Technical Surveyor's Act, 1984. Must have at least <b>5 years post-registration</b> experience in the provision of land surveying services in South Africa. Attach CV& registration certificate <b>Regulatory body: e,g PLATO</b>	Land Surveyor
11)	Town/Urban and Regional Planner.	Proof of registration for a Bachelor's degree in City/Town/Urban and Regional Planning or equivalent plus professional registration as a Technical Planner in terms of the Planning Professions Act, 2003. Must have at least <b>5 years post-registration experience</b> in city/town/urban planning in South Africa. Attach CV& Registration certificate <b>Regulatory body: e,g SACPLAN</b>	With respect to Property e.g. Conveyancing, Registrations,
12)	Financial Analyst / Infrastructure Investment Analyst/ Development Fund Facilitation &	Proof of Registration as a Professional registration as a Chartered Accountant CA (SA), or as a Chartered Financial Analyst (CFA). Must be a member of the Chartered Institute of Public Finance and Accountancy (CIPFA) or similar public-sector professional body. Must have <b>at least 5 years post-registration experience</b> within any of the following areas: Project	Transfers, Sub-divisions, etc.)

	Management and Deal structuring.	Finance, Investment Analysis, Investment Planning, Financial Planning, Financial Analysis, and Municipal Financial Management. Attach CV& registration certificate <b>Regulatory body: e.g SAICA</b>	
13)	Geo-Information Science (GISc) Expert.	Proof of Registration for a Bachelors' Degree in information Science or in Land Surveying. Must be registered as a Professional Geo- Information Science Practitioner PrGISc by the South African Council of Professional and Technical Surveyors established in terms of the Professional Land and Technical Surveyors (PLATO) Act No. 40 of 1984, (or registered by the South African Geometrics Council in terms of the Geometrics Profession Act - Act 19 of 2013), and preferably be a member of the Geo-Information Society of South Africa (GISSA). Must have <b>at least 5 years post- registration experience</b> in the planning and establishment of GIS systems for public or private sector entities in South Africa. Attach CV& registration certificate <b>Regulatory body: SAGC</b>	Geotechnical Engineering Services.
14)	Market and Economic Research Expert.	Proof of Registration for a Bachelor's Degree in Commerce / Marketing/ Economics or equivalent. Should preferably have <b>at least 5 years' post-graduation (working) experience</b> in market research / economic research in the trade / economic development Sector in South Africa. Attach CV& qualification certificate	Land Surveying Services.
15)	Project Manager and Team Leader.	Proof of Registration as a Professional Engineer in terms of the Engineering Professions Act, 2000, or as a Professional Architect in terms of the Architectural Professions Act, 2000. Must have <b>at least 5 years post-registration experience</b> in the delivery (planning and implementation) of buildings, municipal services (water, sanitation, roads, storm water, electricity, etc.) and related physical infrastructure in South Africa. Attach CV <b>Regulatory Body : ECSA SACPCMP/any other Regulatory Body</b>	Town/Urban Planning Services
16)	Environmental and Heritage Management Practitioner.	Proof of Registration as a Professional Natural Scientist in terms of the National Scientific Professions Act, 2003. Must have <b>at least 5 years post-education experience of 5 years</b> in the environmental assessments, climate change mitigation, compliance and management aspects of integrated waste and materials management field in South Africa. Attach CV & registration certificate <b>Regulatory body: e.g EAPSA / any other Regulatory Body</b>	Infrastructure Investment Analysis.

#### Stage 2 of Evaluation – Functionality

ELM-6/005/2021-2022		ELM-6/008/2021-2022		ELM-6/009/2021-2022	
Key Resources	Points scored	Description	Points scored	Company/Registered joint venture and Directors	Points scored
Leading Company	30	Experience	40	Company /Registered joint venture	20
Project Leader	30	Methodology	20	Project/Business Development and investment Management.	9
Land Surveyor	10			Architect.	9
Environmental Practitioner	10			Professional Engineer (Water, Sanitation	9
Geotechnical Engineer /Technologist/Technician	10			Electrical Engineer (Electricity / Energy Infrastructure).	9
Professional Engineer/ Technician/	10			Professional Engineer (Structural).	9

Technologist (Water & Sanitation and)					
Professional Engineer/ Technician / Technologist (Roads, Storm water, and Transport Infrastructure	10			Professional (Roads, Rail, Storm Water and Transport Infrastructure).	9
Project Plan	10			Property Law Expert	9
				Sustainable Development Specialist	9
				Proposed Methodology and Approach	18
Total Points	120	Total Points	60	Total Points	110

**A minimum score of 70% out of total points must be score in order to proceed to the Financial Evaluation in all of the above bids.**  
**Stage 3 Evaluation – Price and Preferential Points**

The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286:2011 as follows:

$$LC = (1-x/y)*100$$

Where

X is the imported content in Rand

Y is the bid price in Rand excluding value added tax (VAT)

The designated local production with minimum local content thresholds of industries, sectors and sub-sectors for Steel and Galvanised will be 100%. Bidders may apply for exemption through process elucidated on page 26 of the tender documents for these bids: **ELM-6/008/2021-2022**

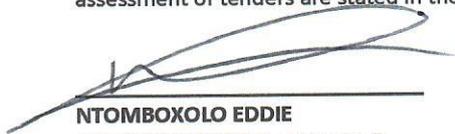
The scope of work, specification, detailed eligibility criteria and functionality including mandatory documents and bid conditions will be uploaded on ELM Website. [www.elundini.elundini.gov.za](http://www.elundini.elundini.gov.za) and will be also attached in the tender document.

Queries relating to the issue of these documents may be addressed to Ms H. Mdzulwana, Tel No. 045 932 8125 or email: [hlubikazi@elundini.gov.za](mailto:hlubikazi@elundini.gov.za) Technical enquires for both tenders may be addressed to Mr V. Madolo, Tel No. 045 932 8163 or email: [viwem@elundini.gov.za](mailto:viwem@elundini.gov.za)

Completed bid document and CD or Memory-Stick of the whole tender submission converted into PDF format and supporting documentation must to be placed in a sealed envelope endorsed with **RELEVANT PROJECT NAME AND BID NUMBER**: must be delivered to the Elundini Local Municipality, at No. 1 Seller Street, Nqanqarhu, Finance Department, Cashier's reception area, and placed in the Tender Box not later than 12H00 Noon on the above mentioned dates for this bid at which time the tenders will be opened in public. Failure to adhere to the above conditions shall deem a bidder non-responsive

Telegraphic, telephonic, telex, facsimile, e-mail and late tenders will not be accepted.

Tenders may only be submitted on the tender documentation that is issued. Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the tender data and tender documents.

  
**NTOMBOXOLO EDDIE**  
**ACTING MUNICIPAL MANAGER**

# Bid Conditions and Information

## Supply and Delivery of Hawke's Stalls

## BID CONDITIONS AND INFORMATION

1. **Bidders must adhere to the bid conditions , otherwise the bid will be disqualified.**

2. **Agreement**

The successful bidder will be expected to sign the service Level agreement within 30 days of the date of notification by the Elundini Municipality that his/her bid has been accepted.

3. **Completion of Bid Documents**

- a) The original bid document must be completed fully in black ink and signed by the authorised signatory to validate the proposal. All the pages must be initialled by the authorised signatory. Failure to do so may result in the invalidation of the bid.
- b) By initialling and signing the bid document you agree to the terms and conditions of this bid and you understand that the ELM is administered by ELM Supply Chain Management Policy , MFMA Act 56 of 2003 and MFMA SCM Regulations and shall act in accordance with the said legislative prescripts.
- c) Bid documents may not be retyped or altered in any way, Bidder must complete the original issued bid document and original issued returnables .
- d) Tender documents must be completed with non-erasable ink. Any tender document completed with pencil will not be acceptable and shall be disqualified.
- e) Ensure that there are no errors or omissions.
- f) Bids price submitted must include vat where applicable.
- g) Failure to comply with any of the above will result in the invalidation of the bid.

4. **Alteration or Qualification of Bid**

- a) No unauthorised alteration of this set of bid documents will be allowed after the closing date. Any unauthorised alteration will disqualify the proposal automatically. Any ambiguity has to be cleared with contact person for the bid before the closure date.
- b) The submission should be entirely legible. Any changes made to the original text of bid should be crossed through and signed for. **DO NOT USE CORRECTION FLUID** as this may invalidate your submission

5. **Signatory**

- (a) A copy of the recorded Resolution taken by the Board of Directors, members, partners or trustees authorising the representative to submit this bid on the bidder's behalf must be attached to the Bid Document on submission of same.
- (b) A bid shall be eligible for consideration only if it bears the signature of the bidder or of some person duly and lawfully authorised to sign it for and on behalf of the bidder.

6. **Submission of Bid**

- (a) Completed bid document and CD or Memory-Stick of the whole tender submission converted into PDF format and supporting documentation must be placed in a sealed envelope endorsed with **RELEVANT PROJECT NAME AND BID NUMBER as well as closing date and time:** must be delivered to the **Elundini Local Municipality, at No. 1 Seller Street, Nqanqarhu, Finance Department, Cashier's reception area, and placed in the Tender Box not later than 12H00 Noon on Wednesday, 09 February 2022** for this bid at which time the tenders will be opened in public. Failure to adhere to the above conditions shall deem a bidder non-responsive.
- (b) Faxed, e-mailed and late bids will not be accepted. Bids may be delivered by hand, by courier, or posted at the bidder's risk and must be received by the deadline specified above, irrespective of how they are sent or delivered.
- c) Clearly mark the back of the envelope with your bidder's name and address .

## 7. Opening, Recording and Publications of Bids Received.

- a) Bids will be opened in public immediately after the bid closure date, or at such time as specified in the bid documents. If requested by any bidder present, names of the bidders, and if practical the total amount of each bid and of any alternative bids will be read out loud.
- b) Bids received in time recorded and entered in a register which is open for public inspection.
- c) Late bids will be registered and returned unopened unless the bidder did not clearly specify their address at the back of the envelope.

## 8. Tax Clearance Certificate , Tax Matters and VAT

- a) Tender offers will only be accepted if the tenderer provides written proof from SARS that the tenderer either has no Tax obligations or has made arrangements to meet outstanding Tax obligations.
- b) Upon submission of a bid/quote the bidder automatically grants confirmation that SARS may, on an ongoing basis during the contract term disclose the bidders Tax Compliance status to the municipality
- c) Prices must always be VAT inclusive where applicable.

## 9. Evaluation of Bids

Bids will be evaluated in terms of their responsiveness to the bid specifications and requirements as well as such additional criteria as set out in the bid document.

## 10. Acceptance or Rejection of a Bids

The Elundini Municipality reserves the right to withdraw any invitation to submit a bid and/or to re-advertise or to reject any bid or to accept a part of it. The Elundini Municipality does not bind itself to accepting the lowest bid.

## 11. Registration on Accredited Supplier Database

It is expected of all prospective service providers who are not yet registered on the Central Supplier Database to register online ([www.csd.gov.za](http://www.csd.gov.za)) and verify their company information Elundini Municipality Database Department. The Elundini Municipality reserves the right not to award proposals to prospective suppliers who are not registered on the CSD (Central Supplier Database).

## 12. BBBEE Certificate

For the proof of B-BBEE status level of contributor the bidder must submit an original or certified copy of a valid verification certificate from a verification agency accredited by SANAS and recognized as an Accredited B-BBEE Verification Agencies ([www.sanas.co.za/afdirectory/bbbee\\_list.php](http://www.sanas.co.za/afdirectory/bbbee_list.php)) or original or certified completed AFFIDAVIT downloaded from [www.thedti.gov.za/economic\\_empowerment/bee\\_codes.jsp](http://www.thedti.gov.za/economic_empowerment/bee_codes.jsp)

## 13. Tender offers will only be accepted if:-

- a) the financial offer is market related (See Regulation 6 (9) and section 7 (9) of the 8(9) OF Preferential Procurement Regulation 2017.
- b) the tenderer or any of its directors/shareholders is not listed on the Register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector;
- c) the tenderer has not:
  - i) abused the Employer's Supply Chain Management System; or
  - ii) failed to perform on any previous contract and has been given a written notice to this effect; and
  - iii) the tenderer has completed the Compulsory Declaration and there are no conflicts of interest which may impact on the tenderer's ability to perform the contract in the best interests of the employer or potentially compromise the tender process.

## 14. Requirements for the Joint Venture

- a) J V agreement,
- b) original or certified copy of consolidated BBBEE certificate, and
- c) letter of signatory.

**15. Site / Information Meetings**

None

**16. Procurement Policy**

- a) Bids will be awarded in accordance with the Preferential Procurement Regulations, 2017 pertaining to the Preferential Procurement Policy Framework Act, No 5 of 2000.
- b) The latest General Conditions of Contract and any Special Conditions of Contract will apply
- c) The Elundini Local Municipality Supply Chain Management Policy will apply. This policy is obtainable from Elundini Local Municipality offices in Maclear and is available on ELM Website: [www.elundini.gov.za](http://www.elundini.gov.za)

**17. Expenses Incurred in Preparation of Bid**

The Elundini Municipality shall not be liable for any expenses incurred in the preparation and submission of the bid.

**18. Wrong Information Furnished**

Where a contract has been awarded on the strength of the information furnished by the bidder which, after the conclusion of the relevant agreement, is proved to have been incorrect, the Elundini Municipality may, in addition to any other legal remedy it may have, recover from the contractor all costs, losses or damages incurred or sustained by the Municipality as a result of the award of the contract.

**19. Validity Period**

Bids shall remain valid for **90 days** after the bid closure date.

**20. General and Special Conditions of Contract**

The General Conditions of Contract as well as any Special Conditions of Contract that may form part of this set of bid documents will be applicable to this bid in addition to the conditions of bid.

**21. Municipal Rates, Taxes and Charges**

The bidder to provide their municipal account of rates and taxes of both the Bidding entity and its directors' in its Bid Document submission. Any bidder which is or whose directors are in arrear with their municipal rates and taxes due to any Municipality within South Africa for more than three months and have not made an arrangement for settlement of or same before the bid closure date will be disqualified.

If the bidder is renting the office a Lease Agreement must be attached to the bid document

OR Affidavit from SAPS stating that the bidder is not obliged to pay municipal rates with a letter from a ward councillor is submitted with the tender document.

**22. Contact with Municipality after Bid Closure Date**

Bidders shall not contact the Elundini Municipality on any matter relating to their bid from the time of the opening of the bid to the time the contract is awarded for additional information or amendments of bids. Any effort by the firm to influence the Elundini Municipality in the bid evaluation, bid comparison or contract award decisions may result in the rejection of the bid.

**23. Vetting Of The Supplier/Due diligence**

- Tenderers must furnish the municipality with the details of similar services, which they have satisfactorily completed in the past to allow vetting process. Failure to do so will invalidate the bid.

**SPECIFICATIONS  
& SCHEDULE OF QUANTITIES**

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## **Supply and Delivery of Hawke's Stalls**

### **Project Description**

The Elundini Local Municipality (ELM) hereby seeks to appoint a service provider to Supply, Delivery and Erect 12 Hawker Stalls in Mount Fletcher Town

### **Project Background**

The informal economy has been prioritized in the local economic development strategy as a key contributor to employment creation and the reduction of poverty. The Informal Economy has a diverse combination of informal traders in different sectors that use different resources to generate revenue. Informal traders use different structures to conduct their businesses such as stalls, caravans and steel containers. In the current financial year the municipality will provide hawker stall for Mount Fletcher Street Traders.

### **Specification**

#### **Hawker Stall size**

18m long X 1, 5 wide X 2,2m High (Flat Roof)

#### **Materials**

1. Main frame 32x32x2 square tube
2. Intermediate frame 32x32x2 square tubing
3. Floor frame 76x38 rectangular tube
4. 1,2mm galvanized steel counter top
5. Galvanized Xpanda lockable roll up door
6. 0.5 full hard IBR sheeting roof
7. Selected S5 PAR TRH3 treated timber for cladding and floor
8. Timber painted with 1x coat deep brown woodoc stabilizer
9. Sides, front and back to be covered with, 5 galvanized sheeting (weather proof)
10. All steel hot dipped galvanised
11. Stalls to be number from 1-12 (Front)

**Functionality**

DESCRIPTION	DELIVERABLES	SCORING CRITERIA	POINTS ALLOCATED
<b>Experience</b>			<b>Maximum 40 Points</b>
Proven experience in successfully completing projects of similar nature and complexity	Submission of Reference letters or completion certificate and Pictures of the completed project, from a recognized institution	<p>No reference or completion certificate and pictures = <b>0 Points</b></p> <p>1 reference or completion certificate and pictures = <b>20 Points</b></p> <p>2 reference or completion certificates and pictures = <b>40 Points</b></p>	
<b>Methodology</b>			<b>Maximum 20 Points</b>
Provide a detailed methodology of how each assignment will be dealt with	Provide a detailed methodology of how each assignment will be dealt with.	<p>The proposed methodology must include timeframes from:</p> <p>Date of installation and hand over on site within 60 days = <b>20 Points</b></p> <p>Date of installation and hand over on site within 90 days = <b>10 Points</b></p> <p>Date of installation and hand over on site more than 90 days = <b>0 Points</b></p>	
<b>TOTAL POINTS</b>			<b>60</b>

**A minimum score of 70% out of 100 points in this bid must be scored in order to proceed to the Financial Evaluation.**