

VCW383/LEGAL36/24**INVITATION TO SUBMIT A TENDER FOR RE-ADVERT: APPOINTMENT OF A PANEL OF LEGAL EXPERTS AND ATTORNEYS TO RENDER LEGAL SERVICES TO VAAL CENTRAL WATER FOR A PERIOD OF THREE YEARS ON AS AND WHEN REQUIRED BASIS****TENDER NOTICE AND INVITATION TO TENDER**

Vaal Central Board derives its primary mandate from the Water Services Act, Act 108 of 1997 and is, in terms of the Public Finance Management Act (PFMA), Act 1 of 1999, Schedule 3B, a National Government business entity, which reports to the Executive Authority, represented by the Minister of Water and Sanitation through the Department of Water and Sanitation (DWS).

Vaal Central is a Water Board with the mandate to provide water services to the Southern and Central areas of the Free State Province and the Northern Cape respectively to include the entire jurisdictional area that was previously serviced by Sedibeng Water as gazetted on 26 July 2022 by the minister of Water of Water and Sanitation.

Vaal Central Water accordingly invites interested Service Providers to tender for the following legal and related contract.

Scope of Works

Vaal Central Water would like to appoint a panel of legal experts to render legal services to Vaal Central Water for a period of three years on as and when required basis. The areas of expertise and skills required are, but not limited to:

- Corporate & Commercial law
- IT
- Labour and Employment
- Pension
- Public Private Partnerships
- Litigation
- Legislative Drafting
- Construction Law
- Environmental Law
- Conveyancing and related matters
- General

Price and Preference (Specific Goals)

The specific goals allocated points in terms of this tender		Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)	Number of points claimed (90/10 system) (To be completed by the tenderer)
Categories of specific goals	Requirements				
Blacks and people who had no franchise on national elections before 1994 constitution (more than 50% ownership)	Certified ID copy and CIPC registration/ CSD report	3	2		
Women (more than 50% ownership)	Certified ID copy and CIPC registration/ CSD report	2	1		
Or	Or				
Youth (more than 50% ownership)	Certified ID copy and CIPC registration/ CSD report				
Or	Or				
People with disability (more than 50% ownership)	Medical report sanctioned by qualified professional and CIPC registration/ CSD report				
Located in a specific Local Area of Supply for work to be done	Official Municipal Rates Statement which is in the name of the bidder	10	4		
Free State and Northern Cape Provinces					



The specific goals allocated points in terms of this tender		Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)	Number of points claimed (90/10 system) (To be completed by the tenderer)
	Or Valid Lease agreement which is in the name of the bidder and the lessor. Or Permission to Occupy from Local Chief in the case of Rural areas which is in the name of the bidder (Vaal Central Water reserves the right to verify all addresses)				
Promotion of BBBEE companies	Sworn affidavits/ CIPC/ BBBEE certificate	5	3		
BBBEE Level 1		5	3		
BBBEE Level 2		2	1		
BBBEE Level 3		0	0		
BBBEE Level 4+		0	0		
Total Points		20	10		

Notes to complete table for specific goals:**THE FOLLOWING DOCUMENTS MUST BE ATTACHED AS PROOF OF THE POINTS CLAIMED.****A: BBEEE for EME and QSE**

- Sworn affidavit signed by the company representative and attested by a Commissioner of Oaths
- A certified copy of a BBEE certificate
- CIPC registration / CSD report

B: Women Owned Companies of Ownership

- Certified RSA identity document
- CIPC registration / CSD report

C: Youth Owned Companies or Ownership

- A tenderer must submit a copy of their CIPC company registration and /or shareholder certificate as proof, which shows ownership or share certificate documents and ID of owners. The youth owners should be less than 35 years at the time of submission of tender to claim these points.
- Certified RSA identity document
- CIPC registration / CSD report

D: Persons with Disability Owned Companies or Ownership

- Medical report sanctioned by qualified professional and
- Certified RSA identity document
- CIPC registration / CSD report

E: Locality of supplier. Tenderers should complete one relevant row for points claimed.

- The municipal rates and taxes statement, which is in the name of the company, not older than three (3) months; or
- The Clearance Certificate issued by the bidding companies' local municipality, which is in the name of the company, not older than three (3) months; or
- The completed Municipal Form with either the stamp of the municipality or the landlord, which is in the name of the company, not older than three (3) months. (If the landlord does not have a stamp, please attach the lease agreement and landlord's municipal account statement).



- An official letter which is in the name of the company from the local tribal authority, not older than three (3) months; or
- A valid signed lease agreement which is in the name of the company, that clearly shows the business address (not expired at closing date); or
- If the municipal rates and taxes statement is in the Landlord's or Director's name an affidavit certified by the commissioner of oaths **must** be attached indicating that the company/enterprise is operating from the stated address, **accompanied** by their municipal rates and taxes statement (not older than three (3) months).

NB: If no proof is attached the tenderer will not be awarded the points claimed.

Where bid documents can be obtained:

Open bidding process will be followed and advertised on Vaal Central Water website, National Treasury eTender portal and social media platforms.

No **compulsory briefing session** will held.

Only tenderers that satisfy the eligibility criteria stated in the tender document will be eligible to submit tenders.

The name of the firm submitting the tender shall be clearly shown on all correspondence. An appointment will be made in terms of the approved Supply Chain Management Policy of the Board of Vaal Central Water.

Completed proposals must be addressed as below and deposited before **12:00** on Friday, **31 October 2025** at the Tender Box situated at the Vaal Central Water Reception Area for Attention:

Supply Chain Management

Vaal Central Water,
2 Mzuzu Street,
Pellissier,
Bloemfontein,
9322

Each bidder must submit an envelope clearly marked **Contract No. VCW383/LEGAL36/24: INVITATION TO SUBMIT A TENDER FOR RE-ADVERT: APPOINTMENT OF A PANEL OF LEGAL EXPERTS AND ATTORNEYS TO RENDER LEGAL SERVICES TO VAAL CENTRAL WATER FOR A PERIOD OF THREE YEARS ON AS AND WHEN REQUIRED BASIS** with the bidder's name and address. The name of the firm submitting the tender shall be clearly shown on all correspondence. An appointment will be made in terms of the approved Supply Chain Management Policy of the Board of Vaal Central Water.

Tenders may only be submitted on the tender documentation that has been issued. **A one - envelope system will be followed.**

Each proposal must be submitted in **1 envelope clearly marked:**

1. VCW383/LEGAL36/24: INVITATION TO SUBMIT A TENDER FOR RE-ADVERT: APPOINTMENT OF A PANEL OF LEGAL EXPERTS AND ATTORNEYS TO RENDER LEGAL SERVICES TO VAAL CENTRAL WATER FOR A PERIOD OF THREE YEARS ON AS AND WHEN REQUIRED BASIS.

Proposals which are incomplete, filled incorrectly, or telegraphic, telephonic, telex, facsimile, e-mail and late tenders will not be accepted. Should you do not receive any feedback from Vaal Central Water after 90 days of submission, consider your tender unsuccessful. Vaal Central Water reserves the right NOT to appoint any Service Provider or to withdraw this request for bids.

Service Providers who meet the specified quality criteria will be further evaluated in line with the Preferential Procurement Policy Framework Act (PPPFA) principle of 80/20 or 90/10. Vaal Central Water reserves the right not to award the tender to the highest scoring bidder.

Technical Queries can be directed to:

Ms. Thandiwe Metsing

Legal Department

Tel: 051 - 403 0800

Fax: 051 - 422 5333

Email: thandiwem@vcwater.co.za

Tender Administrative Queries can be directed to:

bids@vcwater.co.za

NB: Service Providers to all departments, constitutional institutions and public entities listed in schedule 2 and 3 of the PFMA are required to self-register on the Central Supplier Database.