

## SPECIFICATION FOR ICT TRAINING – SKILL DEVELOPMENT TRAINING

### 1. INTRODUCTION.

Gateway Airport Authority Limited (GAAL) seeks to appoint a reputable service provider to conduct skill development trainings for ICT personnel.

### 2. SERVICES REQUIRED

To conduct the below listed training as per table content.

Training provider must provide a valid accreditation certificate for the training listed below and all the below trainings must include Completion Letter & Examination Voucher.

Four (4) Training Programs for Quarter Two: FY 2024/25				
No	Name of Training	Number of Officials	Training Venue	Outcome
1.	MC-CBTFE19-COBIT 2019 Foundation (Exam included)  <b>The supplier must submit APMG International Accrediting Professional/Accredited Organization. (Association for Project Management – APMG).</b>	2	(Outside Training Institution)	Competence Certificate
2.	SM-ITILF4: ITIL® Foundation V4 (Exam included)	2	(Outside Training Institution)	Competence Certificate

	<b>The supplier must submit People Cert Accreditation or partnership letter as an accredited training organization.</b>			
3.	<p>MC-FOU-Project Management Foundation to Intermediate Level (Exam Included)</p> <p><b>The supplier must submit ATC affiliate for TOGAF. Accreditation Training Course (ATC) affiliate for The Open Group Architecture Framework (TOGAF).</b></p>	2	(Outside Training Institution)	Competence Certificate
4.	<p>CAS-004: CompTIA CASP+ (Exam included)</p> <p><b>The supplier must submit a partnership letter for CompTIA authorized partner.</b></p> <p><b>Computing Technology Industry Association (CompTIA).</b></p>	2	(Outside Training Institution)	Competence Certificate

<b>Four (4) Training Programs for Quarter Three: FY 2024/25</b>				
5.	VE-VMCE: Veeam Backup & Replication v12: Configure, Manage and Recover (Exam included)  <b>The supplier must submit a letter of recognition as a Veeam reseller.</b>	2	(Outside Training Institution)	Competence Certificate
6.	SK0-005: CompTIA Server+ (Exam included)  <b>The supplier must submit a partnership letter for CompTIA authorized partner.</b>  <b>Computing Technology Industry Association (CompTIA).</b>	2	(Outside Training Institution)	Competence Certificate
7.	VCP-DCV 2024 VMware vSphere 8.x Professional (Exam included)  <b>The supplier must submit a certificate/accreditation for VMware and</b>	2	(Outside Training Institution)	Competence Certificate

	<b>vSphere Certified Instructor (VCI).</b>			
8.	<p>SYO-701: CompTIA Security + (Exam included)</p> <p><b>The supplier must submit a partnership letter for CompTIA authorized partner.</b></p> <p><b>Computing Technology Industry Association (CompTIA).</b></p>	2	(Outside Training Institution)	Competence Certificate
<b>Two (2) Training Programs for Quarter Four: FY 2024/25</b>				
9.	<p>SC-100: Microsoft Cybersecurity Architect (Exam included)</p> <p><b>The supplier must submit a partnership letter for Microsoft for AI cloud solutions.</b></p>	2	(Outside Training Institution)	Competence Certificate
10.	<p>AZ-801: Configuring Windows Server Hybrid Advanced Services (Exam included)</p> <p><b>The supplier must submit a partnership</b></p>	2	(Outside Training Institution)	Competence Certificate

	<b>letter for Microsoft for AI cloud solutions.</b>			
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Training Scope - The training must cover the following but not limited below.

1.	MC-CBTFE19-COBIT 2019 Foundation (Exam included)	<ul style="list-style-type: none"> <li>▪ Recognize the target audience of COBIT 2019</li> <li>▪ Recognize the context, benefits and key reasons COBIT is used as an information and technology governance framework.</li> <li>▪ Recognize the descriptions and purposes of the COBIT product architecture.</li> <li>▪ Recall the alignment of COBIT with other applicable frameworks, standards and bodies of knowledge.</li> <li>▪ Understand and describe the governance “system” and governance “framework” principles</li> <li>▪ Describe the components of a governance system</li> <li>▪ Understand the overall structure and contents of the Goals Cascade</li> <li>▪ Recall the 40 Governance and Management Objectives and their purpose statements</li> <li>▪ Understand the relationship between Governance and Management Objectives and Governance Components</li> <li>▪ Differentiate COBIT based performance management using maturity and capability perspectives</li> <li>▪ Discover how to design a tailored governance system using COBIT</li> <li>▪ Explain the key points of the COBIT business case</li> <li>▪ Understand and recall the phases of the COBIT implementation approach</li> <li>▪ Describe the relationships between the COBIT Design and Implementation Guides</li> <li>▪ Prepare for the COBIT 2019 Foundation exam.</li> </ul>
2.	SM-ITILF4: ITIL® Foundation V4 (Exam included)	<ul style="list-style-type: none"> <li>▪ Understand the key concepts of ITIL® service management.</li> <li>▪ Understand how ITIL® guiding principles can help an organization to adopt and adapt ITIL® service management.</li> </ul>

		<ul style="list-style-type: none"> <li>▪ Understand the four dimensions of ITIL® service management.</li> <li>▪ Understand the purpose and components of the ITIL® service value system, and activities of the service value chain, and how they interconnect.</li> <li>▪ Understand the key concepts of continual improvement.</li> <li>▪ Learn the various ITIL® practices and how they contribute to value chain activities.</li> </ul>
3.	MC-FOU-Project Management Foundation to Intermediate Level (Exam Included)	<ul style="list-style-type: none"> <li>▪ Have a clear understanding of the Project Management Body of Knowledge (PMBOK) content, terminology, and application.</li> <li>▪ Acquire the competency and knowledge they need to calculate and process all the project management planning and control tools and techniques.</li> </ul>
4.	CAS-004: CompTIA CASP+ (Exam included)	<ul style="list-style-type: none"> <li>▪ Supporting IT Governance and Risk Management</li> <li>▪ Leveraging Collaboration to Support Security</li> <li>▪ Using Research and Analysis to Secure the Enterprise</li> <li>▪ Integrating Advanced Authentication and Authorization Techniques</li> <li>▪ Implementing Cryptographic Techniques, Security Controls for Hosts and Mobile Devices</li> <li>▪ Competency in risk management, enterprise security operations and architecture, research and collaboration, and integration of enterprise security</li> </ul>
5.	VE-VMCE: Veeam Backup & Replication v12: Configure, Manage and Recover (Exam included)	<ul style="list-style-type: none"> <li>▪ Describe Veeam security concepts.</li> <li>▪ Given a scenario, configure a backup job and a backup copy job.</li> <li>▪ Explain network-attached storage (NAS) backups and configuration.</li> <li>▪ Describe Veeam's replication capabilities.</li> <li>▪ Determine appropriate use case for backups, replicas and/or continuous data protection.</li> <li>▪ Configure backup infrastructure components, including proxy and repository servers.</li> <li>▪ Given a scenario, evaluate when and how to apply immutability settings.</li> <li>▪ Given a scenario, recover data from backups</li> </ul>
6	SK0-005: CompTIA Server+ (Exam included)	<ul style="list-style-type: none"> <li>▪ Manage server hardware.</li> <li>▪ Install server hardware and operating systems.</li> <li>▪ Configure networking hardware and protocols.</li> </ul>

		<ul style="list-style-type: none"> <li>▪ Create a virtual server environment.</li> <li>▪ Perform basic server configuration task.</li> <li>▪ Administer servers</li> <li>▪ Implement server storage solutions.</li> <li>▪ Secure the server.</li> <li>▪ Plan and test disaster recovery.</li> <li>▪ Troubleshoot server issues.</li> </ul>
7	VCP-DCV 2024 VMware vSphere 8.x Professional (Exam included)	<ul style="list-style-type: none"> <li>▪ Ability to install, configure, manage, operate, and maintain a vSphere 8.x infrastructure. Install and configure ESXi hosts.</li> <li>▪ Deploy and configure vCenter.</li> <li>▪ Use the vSphere Client to create the vCenter inventory and assign roles to vCenter users.</li> <li>▪ Create virtual networks using vSphere standard switches and distributed switches.</li> <li>▪ Create and configure datastores using storage technologies supported by vSphere.</li> <li>▪ Use the vSphere® Client™ to create virtual machines, templates, clones, and snapshots.</li> <li>▪ Create content libraries for managing templates and deploying virtual machines.</li> <li>▪ Manage virtual machine resource allocation.</li> <li>▪ Migrate virtual machines with VMware vSphere® vMotion® and VMware vSphere® Storage vMotion®.</li> <li>▪ Create and configure a vSphere cluster that is enabled with VMware vSphere® High Availability and VMware vSphere® Distributed Resource Scheduler™.</li> <li>▪ Manage the life cycle of vSphere to keep vCenter, ESXi hosts, and virtual machines up to date.</li> </ul>
8	SYO-701: CompTIA Security + (Exam included)	<ul style="list-style-type: none"> <li>▪ Assess attacks, threats, and vulnerabilities.</li> <li>▪ Identify various threats to information security.</li> <li>▪ Conduct security assessments to detect vulnerabilities.</li> <li>▪ Implement secure cloud solutions.</li> <li>▪ Implement security for hosts and software.</li> <li>▪ Implement security for networks.</li> <li>▪ Implement cryptographic solutions in the organization.</li> <li>▪ Implement security at the operational level.</li> <li>▪ Ensure the continuity of business operations in the event of an incident.</li> <li>▪ Explain data privacy and protection concepts.</li> </ul>
9	SC-100: Microsoft	<ul style="list-style-type: none"> <li>▪ Design a Zero Trust strategy and architecture.</li> </ul>

	Cybersecurity Architect (Exam included)	<ul style="list-style-type: none"> <li>▪ Evaluate Governance Risk Compliance (GRC) technical strategies and security operations strategies.</li> <li>▪ Design security for infrastructure.</li> <li>▪ Design a strategy for data and applications.</li> </ul>
10	AZ-801: Configuring Windows Server Hybrid Advanced Services (Exam included)	<ul style="list-style-type: none"> <li>▪ Harden the security configuration of the Windows Server operating system environment.</li> <li>▪ Enhance hybrid security using Azure Security Centre, Azure Sentinel, and Windows Update Management.</li> <li>▪ Apply security features to protect critical resources.</li> <li>▪ Implement high availability and disaster recovery solutions.</li> <li>▪ Implement recovery services in hybrid scenarios.</li> </ul>

### 3. EVALUATION CRITERIA

All quotations will be evaluated in terms of administrative requirements and preference point system.

Administrative (mandatory) Criteria (Gate 0)	Price and Specific Goals Evaluation Criteria (Gate 1)
Suppliers must submit all documents as outlined in paragraph 3.1 (Table 1) below.  Only bidders that comply with all these criteria will proceed to Gate 1.	Supplier(s) will be evaluated on <b>price</b> (weighted price) as per scope of work and <b>specific goals</b> claimed points as stipulated on SBD 6.1 (paragraph 4.2).

#### 3.1 Gate 0: Administrative (mandatory) requirements

Supplier (s) must submit the documents listed in **Table 1** below. All documents must be completed and signed in black ink by the duly authorised representative of the prospective bidder(s). **Correction fluid is not allowed and any cancellation on the bid document must be initialled by the authorized signatory.** During this phase, Bidders' responses will be evaluated based on compliance with the listed

administration and mandatory bid requirements. The bidder(s) quotation will be disqualified for non-submission of any of the documents.

**Table 1: Documents that must be submitted for administrative/mandatory requirements.**

Document that must be submitted	Non-submission will result in disqualification.	
Invitation to Bid – SBD 1	YES	Complete and sign the supplied pro forma document with a fixed physical address for their business operations for in-loco inspection.
Declaration of Interest – SBD 4	YES	Complete and sign the supplied pro forma document.
Preference Point Claim Form – SBD 6.1	YES	Non-submission of below documents/information for verification will lead to a zero (0) score on Specific goals. <ul style="list-style-type: none"> <li>▪ Full CSD Report</li> <li>▪ Medical certificate for disability</li> <li>▪ Proof of address not older than three months.</li> </ul>
Proof of registration on Central Supplier Database (CSD) (detailed CSD report)	YES	Supplier must be registered as a service provider on the Central Supplier Database (CSD).
Confirmation and Award of full accreditation to deliver training within MICT SETA	YES	Supplier must submit confirmation and award accreditation to deliver training within MICT SETA, In terms of the ETQA Regulations No: R 1127 of 1998 of the SAQA Act 58 of 1995,
Media Information and Communication Technologies Sector Education and Training Authority.	YES	Supplier must submit proof valid certificate

Pricing Schedule	YES	Quotation /pricing structure must be completed in full for all service categories. Where bidder has omitted to put price for certain price categories the price offer will not be accepted and will be disqualified as it will not be comparable with others who have quoted for all service categories.
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### 3.2. Gate 1: Preference Point System

**Preference Points System** where the 80 points are awarded for price and the 20 points are awarded for specific goals as follows:

FINAL EVALUATION CRITERIA	POINTS
Price	80
Specific goals	20
<b>Total</b>	<b>100</b>

## 4. QUOTATION SUBMISSION

All quotations and supporting documents must be placed in the bid box OR couriered OR emailed to the address on or before the stipulated closing date and time as indicated in the SBD1.

Quotations will only be considered if received by the entity on or before the closing date and time.

**Suppliers are required to submit their quotations and supporting documents in a clearly marked envelopes as follows: -**

REQUIRED DOCUMENTS	PRICE & SPECIFIC GOALS
<p><b>Exhibit 1:</b></p> <p>Administrative and mandatory documents</p> <p><i>(Refer to Section 3.1 - Gate 0: Administrative requirements (Table 1))</i></p>	<p><b>Exhibit 2:</b></p> <p>Pricing Schedule/Quotation</p>
<p><b>Exhibit 3:</b></p> <p>SBD 6.1: Preference Points Claim Form in terms of the Preferential Procurement Regulations 2022. The Entity will make use of CSD report as a means of verification for point allocation except for disability points that require medical certificate.</p>	

## 5. TERMS AND CONDITIONS

### 5.1 Supplier Due Diligence

5.1.1 GAAL reserves the right to conduct supplier due diligence prior to final award or at any time during the contract period and this may include pre-announced/non-announced site visits. During the due diligence process the information submitted by the bidder will be verified and any misrepresentation thereof may disqualify the bid in whole or parts thereof.

### 5.2 Counter Conditions

5.2.1 Bidders' attention is drawn to the fact that amendments to any of the bid conditions or setting of counter conditions by bidders may result in the invalidation of such bids.

### **5.3 Negotiation**

5.3.1 GAAL reserves the right to negotiate with the preferred bidders prior to award and with the successful bidders(s) post award.

### **5.4 Bid Enquiries**

5.4.1 All enquiries should be in writing to [scmgroupp@gaal.co.za](mailto:scmgroupp@gaal.co.za) . The closing date for receipt of all enquiries is 15 August 2024. All enquiries beyond the closing date will not be considered.

### **5.5 Communication and Confidentiality**

5.5.1 If a bidder finds or reasonably believes it has found any discrepancy, ambiguity, error or inconsistency in this bid or any other information provided by GAAL (other than minor clerical matters), the bidder must promptly notify GAAL in writing of such discrepancy, ambiguity, error or inconsistency to afford GAAL an opportunity to consider what corrective action is necessary (if any).

5.5.2 Any actual discrepancy, ambiguity, error or inconsistency in this bid or any other information provided by the GAAL will, if possible, be corrected and provided to all bidders without attribution to the bidder who provided the written notice.

5.5.3 All communication between the bidder and Supply Chain Management office must be done in writing.

**PART A  
INVITATION TO BID**

**SBD 1**

<b>YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)</b>					
BID NUMBER:	ICT/JUL/2024/01	CLOSING DATE:	16 AUGUST 2024	CLOSING TIME:	11:00
DESCRIPTION	RE-ADVERTISEMENT PROVISION OF ICT PERSONNEL SKILL DEVELOPMENT TRAININGS.				
<b>BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)</b>					
<b>ADMIN BLOCK</b>					
N1 NORTH TO MAKHADO					
<b>GATEWAY WEG</b>					
POLOKWANE, 0700					
<b>BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO</b>			<b>TECHNICAL ENQUIRIES MAY BE DIRECTED TO:</b>		
CONTACT PERSON	JULIUS RAMATJIE		CONTACT PERSON	MONICCA MNISI	
TELEPHONE NUMBER	087-291-1088		TELEPHONE NUMBER	087-291-1054	
FACSIMILE NUMBER	015-288-0125		FACSIMILE NUMBER	015-288-0122	
E-MAIL ADDRESS	scmgroupp@gaal.co.za		E-MAIL ADDRESS	monicca.mnisi@gaal.co.za	
<b>SUPPLIER INFORMATION</b>					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]	
<b>QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS</b>					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
DOES THE ENTITY HAVE A BRANCH IN THE RSA?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
<b>IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS</b>					

Directors: Mr V Xaba (Chairperson). Mr E Ramutanda. Ms S Phayane. Mr N Mangena. Adv. E Lambani. Ms S Mabilane. Mr S Maharaj. Dr N Skeepers. Mrs M Matli (CEO). Mr J Khuloane (CFO).  
Adv. K Sebola (Company Secretary)

**SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.**

## PART B TERMS AND CONDITIONS FOR BIDDING

<b>1. BID SUBMISSION:</b>
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2. <b>ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.</b>
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4. <b>THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).</b>
<b>2. TAX COMPLIANCE REQUIREMENTS</b>
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

**NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.**

SIGNATURE OF BIDDER:.....

CAPACITY UNDER WHICH THIS BID IS SIGNED:.....  
(Proof of authority must be submitted e.g. company resolution)

DATE: .....

## BIDDER'S DISCLOSURE

## SBD 4

### 1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

### 2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

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2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....  
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....  
.....

**3 DECLARATION**

I, \_\_\_\_\_ the \_\_\_\_\_ undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor.



However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.

- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

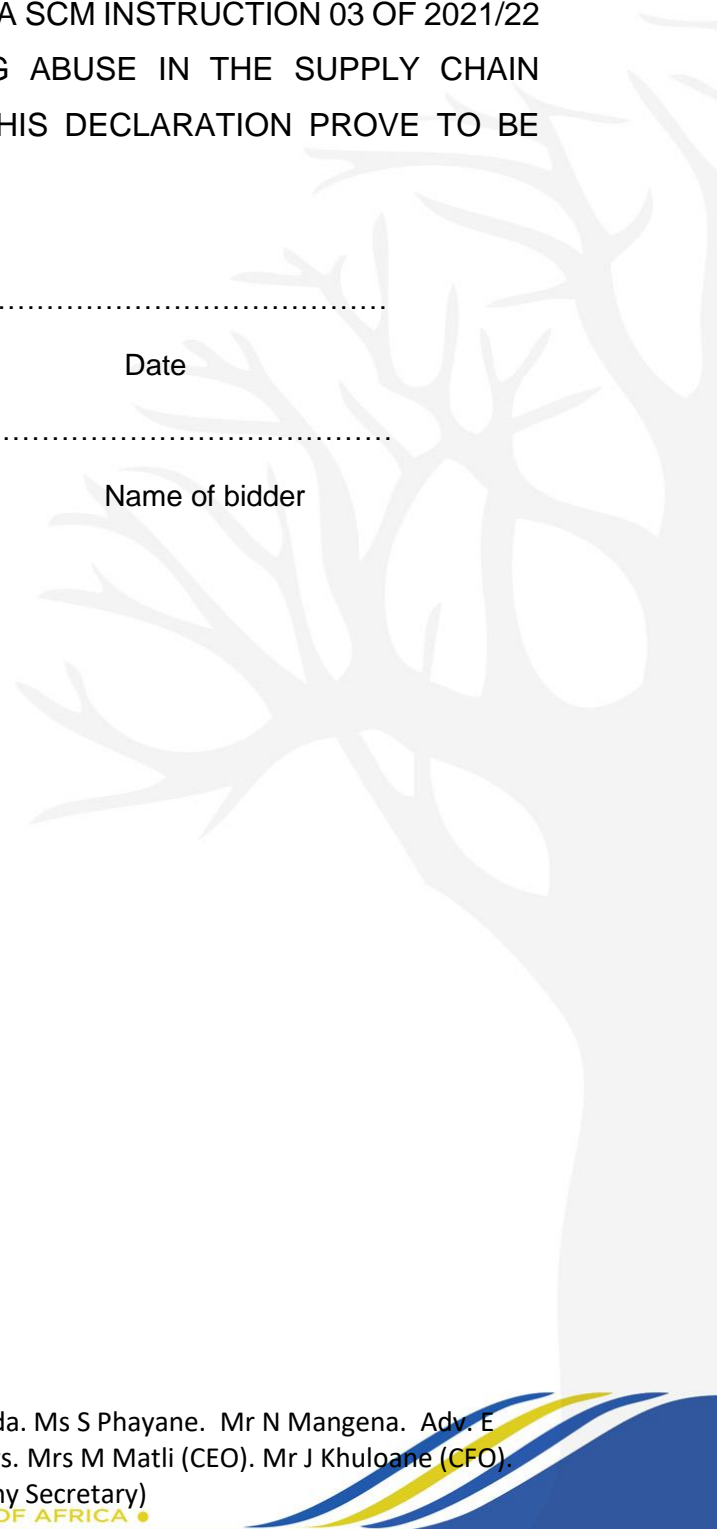
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<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....	.....
Signature	Date
.....	.....
Position	Name of bidder



## SBD 6.1

### PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

**NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022**

#### 1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to invitations to tender:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
  - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).
- 1.2 **To be completed by the organ of state**
- a) The applicable preference point system for this tender is the **80/20** preference point system.
- 1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:
- (a) Price; and
- (b) Specific Goals.
- 1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
<b>PRICE</b>	80
<b>SPECIFIC GOALS</b>	20
<b>Total points for Price and Specific Goals</b>	<b>100</b>

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

## 2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

## 3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

### 3.1. POINTS AWARDED FOR PRICE

#### 3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

<b>80/20</b>	or	<b>90/10</b>
$Ps = 80 \left( 1 - \frac{Pt - P_{min}}{P_{min}} \right)$	or	$Ps = 90 \left( 1 - \frac{Pt - P_{min}}{P_{min}} \right)$

Where

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Adv. K Sebola (Company Secretary)



acceptable tender will be used to determine the applicable preference point system; or

- (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system, then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

**Table 1: Specific goals for the tender and points claimed are indicated per the table below.**

***(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.)***

***Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)***

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Enterprises with ownership of 51% or more by person/s who are black	4	
Enterprises with ownership of 51% or more by person/s who are women	4	
Enterprises with ownership of 51% or more by person/s who are youth	4	
Enterprises with ownership of 51% or more by person/s with disability	2	
Small, Medium and Micro Enterprises (SMMEs and QSEs)	2	
Enterprises located in rural/township areas	4	
<b>Total</b>	<b>20</b>	

### DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name \_\_\_\_\_ of  
company/firm.....

4.4. Company \_\_\_\_\_ registration \_\_\_\_\_ number:  
.....

4.5. TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
  - One-person business/sole propriety
  - Close corporation
  - Public Company
  - Personal Liability Company
  - (Pty) Limited
  - Non-Profit Company
  - State Owned Company
- [TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;

iv) If the specific goals have been claimed or obtained on a fraudulent basis

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or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –

- (a) disqualify the person from the tendering process;
- (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
- (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
- (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution, if deemed necessary.

	.....
	<b>SIGNATURE(S) OF TENDERER(S)</b>
<b>SURNAME AND NAME:</b>	.....
<b>DATE:</b>	.....
<b>ADDRESS:</b>	.....
	.....
	.....

