

REQUEST FOR QUOTATION

SENTECH INVITES SUPPLIERS FOR:

Project title:	SUPPLY AND INSTALLATION OF HANDRAILS AT C1 CONSTANTIBERG MAST STRUCTURE		
Quotation or Proposal no:	6000000647		
RFQ Issue date:	26 October 2021		
Compulsory site briefing	03 November 2021		
Venue	Bidders are to meet with Sentech representative at the bottom of Tokai mountains at the first boom gate in Constantiaberg		
Closing date:	09 November 2021		
Closing time:	12h00	Validity period:	30 days

You are invited to provide a quote to deliver the goods, services or works defined in the Scope of Work.

QUOTATIONS OR PROPOSALS TO BE RETURNED TO:

Quotations Administrator	Zanele Zulu
Instructions	Please confirm your attendance via email
E-mail:	Quotations6@sentech.co.za

Form of Offer and Acceptance

Offer

The Employer, identified in the Acceptance signature block, has solicited offers to enter into a contract for the services as stated in the RFQ: Scope of Work

The Service Providers, identified in the Offer signature block, has examined the documents listed in the RFQ and addenda thereto as listed in the Returnable Schedules, and by submitting this Offer has accepted the Conditions of this RFQ.

By the representative of the Service Provider, deemed to be duly authorised, signing this part of this Form of Offer and Acceptance the Service Provider offers to perform all of the obligations and liabilities of the RFQ under the contract including compliance with all its terms and conditions according to their true intent and meaning for an amount to be determined in accordance with the conditions of contract identified in the RFQ.

THE OFFERED TOTAL OF THE PRICES INCLUSIVE OF VAT IS:

(in words)

.....Rand;

R.....(in figures)

THE OFFERED PRICES ARE AS STATED IN THE PRICING SCHEDULE

This Offer may be accepted by the Employer by signing the Acceptance part of this Form of Offer and Acceptance and returning one copy of this document including the Schedule of Deviations (if any) to the Service Provider before the end of the period of validity stated in the RFQ, or other period as agreed.

Signature(s)

Name(s)

Capacity

**For the
tenderer:**

(Insert name and address of organisation)

Name &
signature of
witness

Date

Acceptance

By signing this part of this Form of Offer and Acceptance, the Employer identified below accepts the Service Providers Offer. In consideration thereof, the Employer shall pay the Service Provider the amount due in accordance with the conditions of the RFQ. Acceptance of the Service Providers Offer shall form an agreement between the Employer and the Service Provider upon the terms and conditions contained in this RFQ.

Deviations from and amendments to the documents listed in the RFQ and any addenda thereto listed in the Returnable Schedules as well as any changes to the terms of the Offer agreed by the Service Provider and the Employer during this process of offer and acceptance, are contained in the Schedule of Deviations attached to and forming part of this Form of Offer and Acceptance. No amendments to or deviations from said documents are valid unless contained in this Schedule.

The Service Provider shall within two days of receiving a completed copy of this agreement, including the Schedule of Deviations (if any), contact the Employer's agent to arrange the delivery of any securities, bonds, guarantees, proof of insurance and any other documentation to be provided in terms of the conditions of contract identified in the RFQ. Failure to fulfil any of these obligations in accordance with those terms shall constitute a repudiation of this agreement.

Notwithstanding anything contained herein, this agreement comes into effect on the date when the Service Provider receives one fully completed original copy of this document, including the Schedule of Deviations (if any).

Signature(s)

Name(s)

Capacity

**for the
Employer**

(Insert name and address of organisation)

Name &
signature of
witness

Date

RFQ Data

1. ADMINISTRATIVE RESPONSIVENESS CRITERIA

Suppliers are required to ensure that they meet all the Administrative Responsiveness Criteria. Suppliers that do not meet all the Administrative Responsive Criteria may not be awarded this Quote. It is the service provider's responsibility to ensure that Sentech is in possession of a valid and original tax clearance certificate and a valid B-BBEE Certificate at the time of offer closure.

- 1.1. Supplier's providing quotations must be registered on the Sentech Supplier Database.
- 1.2. **Quotations must be in a Company Letterhead.**
- 1.3. Quotations or Proposals must be received on or before the closing date and time specified on the Call for Quotation or Proposal document.
- 1.4. Quotations or Proposals must be fully completed and signed in BLACK ink.
- 1.5. Quotations must be submitted via Email.
- 1.6. The Tenderer undertakes to the Purchaser that it will treat as confidential the terms of this RFQ together with all the Purchaser's confidential information and will not disclose such confidential information to any person, firm or company (other than to its auditors and other professional advisers) or to the media, and will not use such confidential information other than for the purposes of this RFQ, subject always to any prior specific authorisation in writing by the Purchaser to such disclosure or use."

2. EVALUATION CRITERIA

The evaluation criteria are stipulated in Section 5. It is the Suppliers responsibility to ensure that it has responded to the evaluation criteria. Failure to meet the evaluation criteria may result in the Supplier being disqualified from being appointed. Suppliers must ensure that they have included all supporting documentation, especially the documentation that may be required to support the response to the evaluation criteria.

3. BRIEFING SESSION

N/A

4. RFQ EVALUATION METHOD

This RFQ will be evaluated as described in the table below.

Evaluation Method	<p>1. Stage 1 – Administrative Responsiveness Evaluation All the Quotations will be evaluated against the Administrative responsiveness requirements as set out in section 2 of the RFQ Data.</p> <p>2. Stage 2 – Mandatory Evaluation Criteria Proposals that are administratively responsive will be evaluated against the Mandatory Evaluation Criteria. Suppliers must COMPLY FULLY with all the Mandatory evaluation criteria in-order to be evaluated further.</p> <p>3. Stage 3 – Functional Evaluation Criteria The proposals that COMPLY with the Mandatory evaluation criteria be evaluated against the Functional Criteria. Suppliers meeting the minimum requirement will be evaluated further.</p> <p>4. Stage 4 – Price and Preference Suppliers with the lowest Price offered will score the highest points. Only Suppliers that submit a valid B-BBEE Certificate can claim preference points in line with the 80/20</p> <p>Suppliers with the highest number of points will be recommended for the award of this quotation, unless there are compelling and justifiable reasons not to do so.</p>
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5. Evaluation of Price and Preference

The Service Provider will be evaluated on a points system for Price and Preference as per Preferential Procurement Framework Act of 2000 (Act 5 of 2000).

5.1. Mandatory Evaluation Criteria

6. Service Provider MUST comply with ALL the criteria below to be evaluated further (if applicable):

Mandatory Criteria	Proof Required
1 x Qualified Rigger with valid mast climbing certificate or 1 x Qualified Level 3 Rope Access Qualified Technician	Attach valid proof
Assistants to Rigger or Level 3 Rope Access Technician must either have Rope access level 1 or valid mast climbing certificates. At least 3 assistants are required to be provided	Attach valid proof
Minimum CIDB grading of 1SL or higher	Attach CIDB certificate

7. To be verified by SCO and Initiator (BSEC is not a requirement)

1. Functional / Quality criteria (if applicable)

Applicable for acquisitions between R 30 000 and R 500 000 and if no Functional Criteria, indicate "N/A"
(Applicable where Evaluation Method 3 or 4 is used.)

2. Minimum Score to Qualify (applicable to Functional Criteria)

If no Functional Criteria, indicate "N/A"

Minimum Score to Qualify for Further Evaluation	[Insert Minimum functional/ quality score]
N/A	70

1.1. The price / preference weighting applicable for RFQ are as follows:

Price / Preference	Points
Preference:	20
Price:	80
Total must equal:	100

1.2. Preference Point allocation – 80/20

80/20 point scoring system			
Preference: 20 Points		Price: 80 points	
Other: B-BBEE Status Level Contributor			
B-BBEE Level	Number of Points	Price:	100 % (of 80)
1	20	Quality / Functionality:	0 % (of 80)
2	18		
3	14		
4	12		
5	8		
6	6		
7	4		
8	2		
Non-Compliant contributor	0		
		Total must equal:	100% (of 80)

1.3. Price Calculation 80/20

The following formula will be used to calculate the points for price.

$$P_s = 80 \left[\frac{1 - (P_t - P_{min})}{P_{min}} \right]$$

Where:

P_s = Points scored for price of bid under consideration
 P_t = Rand value of bid under consideration
 P_{min} = Rand value of lowest acceptable bid

SCOPE OF WORKS: SUPPLY AND INSTALLATION OF HANDRAILS AT C1 CONSTANTIABERG MAST STRUCTURE

1. SCOPE OF WORKS

- 1.1 Remove existing worn out hand rails
- 1.2 Install new hand rails.
- 1.3 Handrails must be galvanised and Paint - The recommended paint coating system is the 3 coat 100% Epoxy coating system consisting of:
 - PRIMER COAT
 - INTERMEDIATE COAT
 - FINAL COAT (Signal Red or White)

2. WORK SPECIFICATION AND METHOD STATEMENT

2.1 REMOVE EXISTING HANDRAILS

- Loosen and remove existing worn out handrails. Discard everything from the site to a designated site to be supplied by Sentech representative.

2.2 INSTALL NEW HANDRAILS

- The handrails on the main platform and on the other levels that need to be changed, must be done per level so that the safety of staff is not compromised.
- The traditional round bar handrail will be changed to angle iron.

Main platform handrail

- The handrail on the main platform is (-+) approximately 6.050m x 6.050m square in length.
- The height will be 1.250m from the attachment point and 500mm top horizontal to horizontal.
- 16 vertical poles (3 / 5 / 3 / 5)

Handrails on levels

- Handrails at levels must be one-piece handrails (welded), not being bolted together.
- The height must be 1150mm from anchor point, 2170mm in length, vertical anchor points 1560mm apart and the two horizontals 460mm apart.
- 24 handrails must be manufactured for these levels.
- All bolts, washers and nuts must be stainless steel 304.
- The thickness of the angle iron must not be less than 5mm x 50mm x 50mm.

- Bidders are to meet with Sentech representative at the bottom of Tokai mountains at the first boom gate in Constantiaberg. The time to meet is 10H00 then we will proceed to site from there. Please take note that contractors will not be able to access site without Sentech representative, therefore it is advised that contractors be at the bottom before 10H00.

GPS Co-ordinates to site			
Longitudinal	Co-	Latitudinal	Co-
Ordinates		Ordinates	
34° 15' 03" S		18° 23' 15" E	

NOTE:

On submission of your quote please attach your company's proof of registration with National Treasury, on the Central Supplier Database (CSD) www.csd.gov.za