



BID NOTICE

PROJECT DESCRIPTION

Mnquma Local Municipality hereby invites bids from all prospective accredited and qualifying service provider for

BID NO.	Description	Evaluation Criteria	Closing Date	Pre-qualification criteria for preferential procurement
MNQ/SCM/24/22-23	Supply, Installation and Maintenance of VPN, Internet, Cyber-Security and Telephony Services for a period of five (05) years	80/20	Date: 08/09/2022 Time: 12:00	Only locally produced or locally manufactured Telecom cables with a 90% minimum threshold for local production content will be considered.

All enquiries must be directed to the following email addresses:

Technical Enquiries: Mr. M Best (Manager ICT) at 047 050 1134 email: mbest@mnquma.gov.za

Supply Chain Management Enquiries: Ms. NP Mnini (Manager SCM) at (047) 050 1150 email: nmnini@mnquma.gov.za

Evaluation Criteria: The evaluation will be conducted in Four (04) stages namely:

Stage 1: “Administrative compliance”

Bidders that do not meet the Administrative compliance (Compliance with mandatory and other bid requirements) will not be eligible for further evaluation and will be deemed as non-responsive.

Stage 2: Evaluation in terms of the minimum stipulated threshold for local production content

- Only locally produced or locally manufactured Telecom cables with a 90 % minimum threshold for local production content will be considered.
- The exchange rate to be used for calculation of local production and content must be the exchange rate published South African Reserve Bank (SARB) 12H00 on the date of the advertisement of the bid; and
- Only the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 must be used to calculate local content.

Only bids achieve the minimum stipulated threshold for local production and content will be evaluated further to the second stage.

Stage 3: “functionality” evaluation

CRITERIA	WEIGHT	VALUE 1-5	MAXIMUM POSSIBILITY SCORE
1. EXPERIENCE: (10 points per project)			40
• Bidder has successfully completed 1 related project (VoIP and VPN) (10 points)	2	5	
• Bidder has successfully completed 2 related projects (VoIP and VPN) (20 points)	4	5	
• Bidder has successfully completed 3 related projects (VoIP and VPN) (30 points)	6	5	



<ul style="list-style-type: none"> Bidder has successfully completed 4 or more related projects (VoIP and VPN) (40 points) 	8	5	
<ul style="list-style-type: none"> Bidder has submitted no information or inadequate information to determine the scoring level (score 0) 	0	0	
Proof of professional experience: Signed reference letters/ completion certificates in relation to the required services must be attached. Practical completion and Appointment Letters will not be considered.			
2. KEY STAFF COMPETENCE: (must be working for the Bidding company)			35
<ul style="list-style-type: none"> Project Manager/ Director <ul style="list-style-type: none"> Academic Qualification: National Diploma in Project Management or any related certificate: (3 points for experience per year (max. 5 years) = 15 points. 	3	5	
<ul style="list-style-type: none"> Engineer(s) <ul style="list-style-type: none"> CCIE Routing and Switching or CCNP Routing and Switching or CCNA Routing and Switching = 5 points CCNP Wireless or CCNA Wireless = 5 points CCNA Voice = 5 points CCIE Security or CCNP Security or Fortinet Certification = 5 points 	4	5	
3. COMPANY COMPETENCES:			10
<ul style="list-style-type: none"> Certificate of compliance- (Electronic Communication Network Service) = 5 points 	1	5	
<ul style="list-style-type: none"> ICASA License = 5 points 	1	5	
NB: Bidders must submit detailed CVs with certified copies of the required professional qualifications not older than 06 months. Copy of a certified copy will not be considered			
4. METHODOLOGY			15
Understanding of the Terms of Reference and Full compliance with TOR with a detailed work plan			
<ul style="list-style-type: none"> Detailed activities with clear timeframes to closure of project = 5 points 	1	5	
<ul style="list-style-type: none"> Risk Register for the Project = 5 points 	1	5	
<ul style="list-style-type: none"> Allocation of human resource personnel = 5 points 	1	5	
Methodology proposal must be attached (To score points bidders must attach details on each of the sub-criteria point)			
Total			100



NB: Bidders must score 70 out of 100 to proceed to the next stage (Financial Evaluation)

Stage 4: Evaluation in terms of the 80/20 preference point systems prescribed in Preferential Procurement Regulations.

Price=80 points, B-BBEE=20 points. Bidders are required to submit an original or certified copy of B-BBEE certificate to claim preferential points.

REQUIRED DOCUMENTS:

Potential bidders are urged to submit the following attachments when submitting their proposals, failure to do so will lead to disqualification:

1. Full CSD Report (Not older than one Month)
2. Only the original tender documents, printed one (01) sided will be accepted.
3. Fully completed Forms i.e. Form of offer, all returnable MBDs MBD 1-9 (Part of the document). Return all returnable documents to the employer after the completing them in their entirety by writing legibly in non-erasable ink.
4. In the case of partnerships/consortiums/ joint venture agreement, signed agreement must be submitted with the tender document; and All parties/partners to the partnership/consortium/joint venture agreement must be registered on the Central Supplier Database
5. **For Local Production Content**
 - Declaration Certificate for Local Production and Content (MBD 6.2) together with the Annexure C (Local Content Declaration: Summary Schedule) must be completed, duly signed and submitted by the bidder at the closing date and time of the bid;
 - The rates of exchange quoted by the bidder in paragraph 4.1 of the Declaration Certificate will be verified for accuracy; and
 - Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)] are accessible to all potential bidders on the dti's official website <http://www.thedti.gov.za> 'industrial development/ip.jsp at no cost.

OBTAINING OF TENDER DOCUMENTS:

Tender documents for this project can be downloadable at the Mnquma Local website www.mnquma.gov.za, on etender portal <https://etenders.treasury.gov.za>

CONDITIONS OF ACCEPTANCE:

- The Municipality is under no obligation to accept any proposal/tender and reserves the right to accept the whole or any part of the proposal/tender. No proposal/tenders will be considered from persons in the service of the state.
- The bidder or any of its directors/shareholders is not listed on the Register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector;
- The bidder has not abused the Employer's Supply Chain Management System; or failed to perform on any previous contract and has been given a written notice to this effect.
- No late, incomplete, unsigned faxed, couriered, and emailed tenders will be accepted
- The tender offer submitted shall remain valid, irrevocable and open for written acceptance by the Mnquma Local Municipality for a period of 90 days from the closing date.
- The award of the tender may be subjected to price negotiation with the preferred tenderers.
- The municipality reserves the right to extend the tender period by notice in the press and on the municipality's official website www.mnquma.gov.za

NB: Preferred bidders will be required to furnish the municipality with:

- CK/ Company registration, Certified ID Copies not later than six (06) months
- Tax Compliance Status PIN
- Certificate issued by the municipality or any other municipality to which he may be indebted to the effect that he and, in the event of the bidder being a company, also any of its directors, is not indebted to the municipality or any other municipality or municipal entity for rates, taxes and/or municipal service charges which are in arrear for a period more than **three months** and that no dispute exists between such bidder and municipality or municipal entity concerned in respect of any such arrear amounts. Bidders who reside within the Mnquma Local Municipality (MLM) jurisdiction will be verified with MLM Revenue Section.



TENDER SUBMISSION AND OPENING

Tenders/Proposals must be submitted by hand at Bid Box,
Corner King and Mthatha Street, Butterworth. 4960

Bids may only be submitted on the bid document provided by
the municipality.

Tenders should be sealed, endorsed on the **front of the
envelope** with:

- **BID NO:** MNQ/SCM/24/22-23
- **PROJECT NAME:** Supply, Installation and
Maintenance of VPN, Internet, Cyber-Security and
Telephony Services for a period of five (05) years

On the **back of the envelope** with:

- Company Name, Address, Contact Person and
Contact Details

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S. MAHLASELA
MUNICIPAL MANAGER