



## REQUEST FOR QUOTATION FORM FOR GOODS AND SERVICES

### AGRICULTURAL RESEARCH COUNCIL (ARC)

RFQ: RFQ-076972

Enquiries: Supply Chain Management

Tel: 012 672 9114

E Mail: [MotubaBP@arc.agric.za](mailto:MotubaBP@arc.agric.za)

RFQ Closing Date: 23 August 2023 @ 10:00

1. You are kindly requested to submit a written quotation to Agricultural Research Council as per below or attached specification.

Description	Quantity	UOM
<ul style="list-style-type: none"><li>• 80T Semi complete</li><li>• Total Mixed Ration</li><li>• For High producing Dairy Cows</li><li>• 17% Protein</li><li>• This is a Semi complete feed that should be fed in addition with Silage and Eragrostis hay or on its own with no other ADDED components (on farm).</li><li>• 17% Protein.</li><li>• Feed is packed in bags of 40kg/50kg</li><li>• Bags will be labelled with the correct feed name.</li><li>• Delivery should be included in the price of the feed.</li></ul>	80 000.00	Kg

<ul style="list-style-type: none"> <li>• Feed will be delivered in batches of 20T as arranged after Purchase Order is issued.</li> <li>• After sales service should be available at all times.</li> <li>• Delivery of feeds in the store room designated should be included in the price quoted.</li> </ul>		
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**NB: The dates of delivery will be confirmed as soon as the order is placed.**

2. Requirements:

Label should be sent as an addendum that provides information on the feed quoted for, this should indicate nutrient composition for the items in terms of Act 36 of 1947.

Offloading of goods/feeds is the sole responsibility of the appointed service provider.

Prior arrangement should be made before delivery is made to ensure goods are delivered at the correct site, at the correct stores.

No damaged bags will be accepted and will be replaced by the supplier of goods.

Feed delivered should be recently manufactured and not older than 3 weeks from date of manufacturing.

3. The above specified goods/services should be delivered/rendered to:

**Name of Institute: ARC- API**

**Address : Old Olifantsfontein Road, Irene**

4. The particulars of the guarantee that will apply to the goods quoted for, with particular regard to the period and extent of the warranty must be clearly stated. Where services are required, service providers must submit documentation pertaining the relevant experience.

5. **Your written quotation should be sent to:**

**E Mail: [MotubaBP@arc.agric.za](mailto:MotubaBP@arc.agric.za)**

6. Standard conditions:

6.1 The validity of the quotations must be indicated.

6.2 Prices quoted should be in South African Rand and inclusive of VAT costs such as delivery, insurance, taxes, etc.

6.3 No price adjustments or amendment of the delivery particulars contained in paragraph 2 will be considered by the ARC.

6.4 The supplier accepts full responsibility for the proper execution and fulfilment of the goods/services quoted for.

- 6.5 ARC reserves the right to accept or reject any special terms and conditions that may qualify the goods/services to be provided.
- 6.6 Quotes should be submitted on an official letterhead and duly signed
- 6.7 Goods and services should be supplied/rendered upon receipt of a purchase order from the ARC
- 6.8 The General Conditions of Contract issued by National Treasury are applicable.
- 6.9 The ARC supply chain management code of conduct is applicable.
- 6.10 SBD Forms must be signed and returned together with the quotation failure to comply will result to disqualification of your quotation.
- 6.11 Only quotation from suppliers who are requested to quote shall be evaluated and considered.
- 6.12 Your quotation must indicate the delivery date.
- 6.13 The ARC reserve the right to do due diligence on the quotations.
- 6.14 The ARC reserve the right to benchmark prices quoted.
- 6.15 CSD registration summary report

Thank you in anticipation

**Supply Chain Management: ARC**