

AMAJUBA DISTRICT MUNICIPALITY

INVITATION TO BID

BID No.: T2023/19

SUPPLY AND DELIVERY OF VEGETABLE SEEDLINGS AND FERTILIZERS

Amajuba District Municipality hereby call for bids from companies registered on the Central Supplier Database for supply and delivery of vegetable seedlings and fertilizers. The bid document will be emailed to the bidder upon producing proof of payment of a non-refundable fee of **R500.00** per document. Deposits must be made into the Amajuba District Municipality bank account: **Standard Bank Account N° 062156624** with the reference number 000000002319. Bidders are required to email proof of payment, name of bidding company and its contact details before **12h00, 15 September 2023**, to khethiwem@amajuba.gov.za Evaluation of bids will be done on bid companies that submitted their proof of payment before the closing date 15 September 2023. Cash payments are not accepted at the Amajuba District Municipality office.

NB: This bid will be evaluated on price and functionality in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act and for this purpose the enclosed forms must be scrutinized, completed, and submitted together with your bid. The tender validity period is 90 days after tender closing date.

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system)	Verification documents
HDI Points: 1. No Franchise before 1993 2. Gender = Female 3. Disability =	5 5 5	1. Business registration certificate 2. ID copy/CSD report 3. Medical certificate
The promotion of enterprises located in KwaZulu-Natal for work to be done or services to be rendered in the Province of KwaZulu-Natal	5	Municipal accounts not older than 90 days Lease agreement and affidavit if you are leasing Affidavit if you are residing in rural areas
TOTAL POINTS CLAIMED	20	

Bidders are required to submit original tax clearance certificate/ Tax Compliance Status Pin or CSD number.

Completed bid documents in sealed envelopes endorsed "**Bid number: T2023/19 SUPPLY AND DELIVERY OF VEGETABLE SEEDLINGS AND FERTILIZERS**" – must be deposited in the Municipality's tender box located in the reception of the Amajuba District Municipality on or before the closing date, whereby bids will be opened to the public. Bid envelopes that are not sealed and numbered/ marked will not be considered. Late bids will not be accepted. The Amajuba DM is not obliged to award the lowest or any bid.

All technical enquiries should be directed to **Gabangaye Mchunu** on 034 329 7200 or by email gabangayem@amajuba.gov.za ; regarding the bidding procedures, kindly contact **Sabelo Zulu** on 034 329 7200 or by email sabeloz@amajuba.gov.za

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Closing date: Friday, 29 September 2023 @12h00 noon

MR P. M MANQELE
MUNICIPAL MANAGER



TERMS OF REFERENCE – SUPPLY AND DELIVERY OF VEGETABLE SEEDLINGS AND FERTILIZERS

1. BACKGROUND

It was established through the Agricultural Development Plan that Amajuba District Municipality, has a huge potential for crops production, especially vegetables. The soils, temperature and rainfall patterns all provide for a conducive environment for vegetable production.

Vegetables are the dominant agricultural enterprises that the community and farmers of the district are familiar with, understand and easy to maintain. In this district, vegetables continued to be an important practice for both commercial and subsistence farming. It plays a significant role in terms of food security provision and economic development.

It is against this backdrop that Amajuba District Municipality has continued to pursue the Vegetable Production Programme which forms part of our IDP, LED Strategy and support RASET programme.

Emerging farmers of the district are the main beneficiaries for this programme.

2. THE AIM FOR THE CULTIVATION OF VEGETABLES:

- To promote and develop the economic potential of a region through the development of economic opportunities that are in line with the unique competitive strengths of that local economy.
- To leverage public and private resources for the development of opportunities which offer economic and development benefits.
- To foster and develop the innovation and entrepreneurial potential in the agric sector and activities within a local area through the realisation of key strategic investment projects and programmes.

- To use the strengths of an area’s economic environment created by the LED initiatives of the municipalities so that the region can compete effectively for investment that is necessary to reach full economic potential.

3. WORK DESCRIPTION

Supply and delivery of vegetable seedlings and fertilisers as per the specifications below.

4. REQUIREMENTS

Proven track record, reputation, and experience in supplying and delivering goods.

5. PROJECT TIMEFRAMES

Delivery of planting inputs by 13 October 2023 for summer crop and by 29 February 2024 for winter crops. Delivery venue for the goods will be advised by Agric Development Manager: Amajuba DM.

6. SPECIFICATION

VEGETABLES SEEDLINGS SPECIFICATION (Summer Crops)

Stage/Aspect(s)	Description	Size	Quantity	Unit Price	Total
Cabbage Seedlings	1. Adaptable to cool areas 2. Good yielding potential 3. Good standability 4. Diseases various resistant 5. Not sensitive to herbicides and insecticide	5-10cm	120 000		

Delivered by 30 September 2023

VEGETABLES SEEDLINGS SPECIFICATION (Winter Crops)

Stage/Aspect(s)	Description	Size	Quantity	Unit Price	Total
Spinach Seedlings	1. Adaptable to cool areas 2. Good yielding potential 3. Good standability 4. Diseases various resistant 5. Not sensitive to herbicides and insecticide	5-10cm	180 000		

Delivered 29 February 2024

FERTILIZER SPECIFICATION

Stage/Aspect(s)	Description	Size	Quantity	Unit Price	Total
Fertilizer	2:3:4 (30) + 0.5% Zn	50kg	60		

30 bags by 13 October 2023 and 30 bags by 29 February 2024

7. EVALUATION CRITERIA

Bids will be evaluated on both price and functionality and 80/20 preference point system will apply:

7.1 Functionality criteria (30)

The proposals submitted shall be evaluated on functionality criteria first before price evaluation. Any bid that fails to achieve a minimum of 10 points on the functionality evaluations shall not be evaluated for price and will therefore be deemed to be unsuccessful.

#	COMPETENCY	POINT ALLOCATION	MAXIMUM POINTS
1.	Appointment letter for the supply and delivery of goods Supporting documents required: The bidder must provide letters of reference relating to similar work undertaken.	1 letter = 10 Points 2 letters = 15 Points 3 letters = 30 Points	30

Bidders that score less than 10 points will not be considered for further evaluation.

8. PAYMENT TERMS

Payments will be made on invoices rendered for work completed. On receipt of invoices rendered the service provider should allow at least 30 days for the payments to be processed.

9. NON-APPOINTMENT

Amajuba District Municipality has a right not to make an appointment should it find that proposals received do not meet the specified criteria / requirements and is not compelled to accept the lowest proposal. Further, no awards will be made to suppliers in service of the state.

10. RETURNABLE DOCUMENTS

- All MBD documents must be completed and signed,
- Attached municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is not older than 3 months.
- Supporting documents for Functionality evaluation and Specific goals

TERMS OF REFERENCE APPROVED BY

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MR P.M MANQELE

MUNICIPAL MANAGER