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[www.nkomazi.gov.za](http://www.nkomazi.gov.za)

**BID NO: NKO 31/2023 REQUEST FOR PROPOSAL FOR THE APPOINTMENT OF AN ADVERTISING AGENT FOR NKOMAZI LOCAL MUNICIPALITY FOR A PERIOD OF THREE (3) YEARS**

The Nkomazi Municipality invites interested parties to tender / bid for the: Request for proposal for the appointment of an advertising agent for Nkomazi Local Municipality for a period of three (3) years. Tender documentation with complete details is available upon the payment of a non-refundable amount of **R1 425.73** on each tender document or can be downloaded for free on the e-Tender portal. Tender document(s) will be available as from **06/06/2023** and to be obtained at Nkomazi Local Municipality: Budget and Treasury (Old Malalane Taxi Rank) Impala Street from the Cashiers Desk from **07h45 to 15H30** (Monday-Friday).

An optional or non-compulsory tenderer briefing session will be held on **09/06/2023 at 10H00** at the Planning & Development Boardroom (Old Taxi Rank) Malalane. It is advisable that Service Providers do attend the briefing session though it is not compulsory, but for explanation and clarity purposes they (Service Providers) are encouraged to attend. It is also important to note that those who will not make it to the briefing would not be penalized, beside they will be allowed to contact the office for clarity.

Bidders are advised not to commit fraudulent activities or forge document, All abusers of the SCM system, including or faking of returnable documents, may be reported to SAPS and restricted from doing business with any Public institution for a period not exceeding 10 years in line with section 28 and 29 of the prevention and combating of corrupt activities Act 12 of 2004

A preferential system shall apply whereby this contract will be allocated to a bidder in accordance with the Preferential Procurement Policy Framework Act, no 5 of 2000 and as defined in the bid document, read in conjunction with the Preferential Procurement Regulation, 2022 where 80 points will be allocated in respect of price and 20 points in respect of targeted goals.

Completed bid documentation must be deposited on/before **12h00 on 03/07/2023** in the Tender Box situated at the main entrance of the municipality (Civic Centre), 9 Park Street Malalane.

Tenders/Bids must be submitted in a sealed envelope or container on which the tender/bid number and addressee is clearly marked. No bids transmitted by fax or e-mail will be accepted. It must be noted that the municipality is not bound to accept the lowest on any other tender. Tender/bid documentation which is incomplete or filled incorrectly, not filled in on the official bid documentation or which is received after the close of the bids, will be ignored. It must also be noted that tender submitted in a wrong tender box will not be considered.

For Supply Chain enquiries contact Mr. R. Mabuza at 013 790 0386, and for technical enquiries contact Mr. MC Malale at 013 790 0245, between 07H15 – 16H00 on working weekdays.

  
XT MABILA  
MUNICIPAL MANAGER

**01 June 2023**  
Date