



The Petroleum
Oil and Gas Corporation
Of South Africa SOC Ltd
Reg. No. 1970/008130/07
151 Frans Conradie Road,
Parow, 7500
Private Bag X 5 Parow, 7499,
Republic of South Africa
Tel +27 21 929 3000
Fax +27 21 929 3266

SCOPE OF WORK

ENQUIRY NO: AHT23298

DESCRIPTION: INSTALLATION OF FA WELL CONDUCTOR SLEEVES BY ROPE ACCESS AT THE FA OFFHSORE PLATFORM FOR PetroSA IN MOSSEL BAY

SCOPE OF WORK

1.1 Services

The Services to be provided shall be the following:-

To assist with maintenance and general work on Rope Access Services at the FA Production Platform (80km from the Mossel Bay coastline), where access for normal maintenance personnel is inaccessible and requires qualified rope access personnel.

Timeline for scope of work – 1 week (7 days) at FA platform.

Scope of work included which may change due to priority

Opr. short text	Functional Loc.
LL:19 REPLACE RISER GUIDES-TEFLON WEDGES	FA PLATFORM STRUCTURAL JACKET COMPLETE

The Scope of work requires 4 technicians;

1. Two at the top operating the pulley systems and feeding the sleeves down to position.
2. Two at the bottom receiving the sleeves for mechanical installation.

1.2 Categories, Qualifications and Experience of Personnel

Category & Level	Experience
Level 1 RAT Technician	Minimum 3 years each Abseiling & rescue experience
Level 2 RAT Technician	Minimum 3 years each Abseiling & rescue experience
Level 3 RAT Technician	Minimum 4 years combined Abseiling & rescue experience

All Supplier personnel shall be required to have the following qualifications and experience:

- Formal abseiling training from a recognised Rope Access training provider.
- Training shall be backed by a valid formal certificate from an IRATA or similar training provider.
- Personnel assigned to Offshore shall in addition have a valid Offshore Survival Certificate.
- All personnel shall have valid annual medical certificates declaring them fit for this type of work at time of commencement of work.
- All personnel must, as a minimum be able to read and understand safety signs and converse in English.
- The Supplier shall demonstrate to PetroSA that the assigned personnel have relevant experience in line with specific services required as mentioned in section 1.2.
- PetroSA shall have the right to evaluate, test and interview all personnel designated to perform the Service, prior to commencement of the Service.

1.3 Application

Where applicable, the Supplier shall perform the services in strict accordance with the manufacturer's maintenance manuals and the latest edition of the PetroSA procedures, standards and specifications. It will be the responsibility of the Supplier to fully acquaint itself with the content thereof.

1.4 Expertise and Technical Support

The Supplier shall have the technical support and expertise to supply professional advice and to design and recommend special requirements on an ad hoc basis.

1.5 Training

The Supplier shall ensure training of all its personnel remains current to the minimum required level of competency to safely and effectively perform assigned duties.

1.6 Permit to Work

The Supplier shall work under the PetroSA permit to work system and shall ensure no work is carried out unless a duly signed and issued permit is available. No work shall be performed on site without a work permit.

1.7 Supervision

The Supplier shall ensure their employees work under the supervision of a competent and suitably qualified person who shall also be responsible for communicating with PetroSA on all matters.

1.8 Reporting

The supplier shall, on completion of any task, submit a written report reflecting all details of the work completed.

2. SUPPLY BY SUPPLIER

The Supplier shall supply adequate resources, which shall include, but not be limited to the following, to enable successful performance of the Services, unless PetroSA elects to supply any of it to the Supplier as a free issue item:

2.1 Labour

The supplier shall ensure that all personnel are suitably qualified and have the necessary experience required to perform the Service.

PetroSA reserves the right to object to any personnel, who in terms of this agreement is deemed to be incompetent, negligent, guilty of misconduct or otherwise unsuitable. The Supplier shall immediately remove such personnel from the premises and provide a satisfactory replacement if required at no cost to PetroSA. All personnel including casual labour must, as a minimum be able to read and understand safety signs.

2.2 Materials

The Supplier may be required to supply materials for the performance of the Services and carry sufficient stock so as not to delay the completion of the Services.

All materials supplied by PetroSA on a free issue basis shall remain the property of PetroSA and any surplus material shall be returned to PetroSA upon completion of the Services.

The Supplier shall be responsible for any loss of material due to negligence, misconduct or bad workmanship.

2.3 Plant, Equipment and Tools

The Supplier shall provide all the necessary equipment and tools of trade necessary for the performance of the Services.

The Supplier shall ensure that own material and equipment is stored securely whenever not in use on PetroSA premises and that it is inspected and checked for defects prior to use.

The Supplier shall clearly mark all its material, plant, equipment and tools for easy identification, and be responsible for any loss thereof.

PetroSA may request inspection certificates for equipment and tools to be used in the provision of the service.

2.4 Transport

The Supplier shall provide all necessary transport for its personnel and equipment to PetroSA Mossel Bay and the Heliport.

2.5 Safety Equipment/Apparel

The Supplier shall ensure that all its personnel engaged in the performance of the Service are provided as a minimum with the safety equipment/apparel in good condition listed below:

- Safety shoes/boots
- Overall with long sleeves
- Hard hat
- Rain suit
- Safety gloves
- Hearing protection
- Safety glasses
- Safety harness

The Supplier shall issue any additional safety equipment/apparel required for the safe execution of the Service.

All safety equipment is to bear the SABS mark and be approved by the PetroSA Safety Department.

PetroSA will supply any other safety equipment, which is a special area requirement, to the Supplier's personnel free of charge.

The safety equipment will remain the property of PetroSA and will only be replaced due to normal wear and tear. The Supplier shall replace any safety equipment damaged as a result of abuse, neglect, misuse, etc.

3. QUALITY ASSURANCE

All documentation will be in accordance with ISO 9002 to ensure full record keeping and traceability.

Procedures

The Supplier shall comply with the following codes of manufacture, legislation and PetroSA's procedures as listed in the reference table below:

Any activity or work not covered in this contract shall be negotiated and approved in advance

DOCUMENT NUMBER	DESCRIPTION
Institute of work at height (IWH) and International Rope Access Training Association (IRATA)	
ISO 9001	Quality Management System
Act No.29 of 2002	Occupational health & Safety Acts
Act No 29 of 1996	Mine Health and Safety Act