



PetroSA

The Petroleum
Oil and Gas Corporation
of South Africa SOC Ltd
Reg. No. 1970/008130/07
151 Frans Conradie Road,
Parow, 7500
Private Bag X 5 Parow, 7499
Republic of South Africa
Tel +27 21 929 3000
Fax +27 21 929 3266

TO ALL INTERESTED SUPPLIERS/TRADERS

ENQUIRY NO: 10813133

DESCRIPTION: INVITATION FOR SUPPLIERS & TRADERS TO APPLY FOR PRE – QUALIFICATION FOR THE SUPPLY OF FINISHED PRODUCTS (DIESEL & PETROL) FOR PetroSA.

1. Introduction

Interested Suppliers and Traders are hereby invited to submit an application for pre-qualification on the PetroSA database of Suppliers for Finished Products (petrol and diesel).

Applications must be submitted electronically via email to tsl.tenders@petrosa.co.za on or before **Monday 04th July 2022 @17H00**

Suppliers and Traders must ensure that they are registered, approved and pre-qualified. Suppliers and Traders that are not registered and pre-qualified will not receive invitations to bid and supply diesel and petrol to PetroSA.

All current PetroSA registered and future suppliers are kindly requested to also register on the National Treasury Central Supplier Database. Please use the following link (<https://secure.csd.gov.za>) or visit the Office of the Chief Procurement Officer's webpage at www.treasury.gov.za.

In keeping with the principles of good corporate governance, which includes adequate fraud prevention measures as required by the Public Finance Management Act (PFMA), PetroSA has established a **toll-free hotline, No 0800 117 861**, where any act of fraud should be reported. This "whistleblower" facility is managed by an independent company that will ensure the anonymity of the whistleblowers and establish the substance of any allegations made.

Directors:

Mr Nkululeko Poya (Chairperson),
Mr Llewellyn Delport, Mr Leon Haywood, Ms. Nolubabalo Sondlo, Mr Mthozami Xiphu,
Group Chief Executive Officer: Mr Pragasen Naidoo
Group Company Secretary: Ms Marlene Khumalo

2. Background

The Petroleum Oil and Gas Corporation of South Africa (PetroSA) is a wholly state-owned company of the Government of South Africa and registered as a commercial entity under the South African law. It is a subsidiary of CEF SOC Limited (CEF).

CEF is the PetroSA shareholder on behalf of the Government and reports to the Department of Mineral Resources and Energy (DMRE). As such, PetroSA is empowered to engage in all commercial activities relating to Petroleum Operations.

In order to ensure compliance with section 217 of the Constitution, PetroSA is required to invite interested parties to participate in the procurement of finished products (diesel and petrol). In order to give effect to section 217, and in line with oil trading processes, PetroSA is calling for Suppliers & Traders to apply for pre-qualification. Suppliers and Traders who supply finished products (petrol and diesel) must be pre-qualified in order to receive invitations to supply.

Suppliers and Traders are expected to supply and deliver products in Mossel Bay, South Africa.

3. Who should apply?

The invitation to apply for pre-qualification is open to:

- All local entities meeting the statutory requirements for doing business with public companies and state-owned companies.
- All current PetroSA suppliers of Hydrocarbons
- Suppliers and Traders must have in place the necessary permits for participating in the importation/selling of hydrocarbons

4. Minimum Requirements for Pre-Qualification (Mandatory)

Applications for pre-qualification must include all supporting documentation. The following minimum requirements will apply:

CRITERIA	DOCUMENTATION REQUIRED
Profile of Supplier / Trader	Company Profile
For South African registered entities, in cases where the seller is not the primary supplier , the seller must provide written proof of backing from the primary supplier . The Primary supplier could be a	Provide a letter confirming the contractual relationship with the backer. Also, provide the profile of the backer. The backer must meet all of PetroSA's supply requirements.

CRITERIA	DOCUMENTATION REQUIRED
local/international refiner or an international/local trading entity	
PetroSA will only accept approved South African quality specifications for the Diesel Kerosene & Petrol	Provide confirmation that the specifications will be complied with
Delivery of Cargo will be into Mossel Bay and Cape Town Port on a DAP basis .	Provide confirmation of acceptance on terms
PetroSA cannot provide any payment security and requires open credit terms	Provide confirmation that open credit terms will apply
PetroSA will pay by telegraphic transfer MINIMUM sixty (60) days after Completion of Delivery of (COD) with COD to count as day one	Provide confirmation that payment terms will apply. Also, provide evidence of financial ability to be able to meet the payment terms
The acceptable pricing basis will be CEF BFP linked to the month of delivery	Provide confirmation of acceptance of pricing basis
Suppliers and Traders must have in place the necessary permits for participating in the importation/selling of hydrocarbons	Submit permits, where applicable

Please note that Suppliers and Traders who are unable to provide the requested information and who are unable to meet the terms above will be disqualified and where applicable removed from the PetroSA database for Hydrocarbons and Finished Products (Diesel & Petrol). Suppliers or Traders who currently meet all the requirements and have previously submitted all the information are not required to re-submit additional information. However, it is the Supplier or Trader's responsibility to ensure that PetroSA has or receives the documentation required before the closing time and date.

PetroSA will update the pre-qualification database periodically, at least annually. New entrants who meet the requirements may apply for pre-qualification at any time.

5. Declaration

By submitting an application for pre-qualification (offer to render the supply the goods and/or services referred to above) the Supplier or Trader declares that:

- (a) the information provided is true and correct.
- (b) the person submitting the application electronically is duly authorised to submit the application on behalf of the Supplier.
- (c) the application is completed independently from, and without consultation, communication, agreement or arrangement with any competitor. Communication between parties in a joint venture or consortium will not be construed as collusive tendering (As detailed in the Certificate of Independent Bid Determination-SBD 9, available from the National Treasury's website).
- (d) documentary proof regarding any tender submission will be submitted to the satisfaction of PetroSA when called upon to do so.
- (e) the Supplier or Trader consents to a "due diligence" being conducted on it by PetroSA or its authorised representatives regarding the Suppliers' legal and empowerment status, technical ability, creditworthiness, security clearance, etc., and the Supplier undertakes to co-operate fully in this regard.
- (f) the Supplier understands and acknowledges that any award made to it will be subject to the conclusion of a written agreement between the Supplier and PetroSA.

6. Enquiries

Technical enquiries regarding this invitation should be addressed to Lorna Tlhako at telephone no. **+27 21 929 3220** or e-mail address lorna.tlhako@petrosa.co.za.

General enquiries (i.e., Supplier queries, Updating / Completing supplier registration) should be addressed to our Supplier Database Call Centre on 021 928 4731.

7. Submission Date & Time

Please submit your application or letter of interest (in the case of existing suppliers & Traders) on or before Monday 4th July 2022 by email to tsl.tenders@petrosa.co.za

Kind Regards,

Lorna Tlhako
Trading Manager