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|  Eskom | CONTRACTOR SHE FILE / SHE PLAN EVALUATION CRITERIA | Document Identifier | | Rev | 2 |
| | | Authorisation Date | 01 March 2014 | | |
| | | Review Date | January 2024 | | |

SHE Professional

Name:

Date of Assessment:

Contractor:

Note: Assessor to ✓ requirement for project specific :

| Requirement | Minimum Requirement ✓ | Project Requirement ✓ | Available ✓ ✗ | Score | Comments |
|--|---------------------------------|---------------------------------|----------------------|--------------|-----------------|
| Eskom SHE Specification | | | | | |
| Eskom Baseline Risk Assessment | | | | | |
| Copy of the Act and regulations | | | | | |
| • OHS Act 85 of 1993 and Regs | | | | | |
| Copy SHE policy | | | | | |
| • The SHE policy must be signed by the 16.1 (CEO) and not the SHE officer | | | | | |
| • The SHE policy must have the following: | | | | | |
| ▪ Compliance to all applicable legislation | | | | | |
| ▪ Addressing the needs of Eskom's customers and stakeholders | | | | | |
| ▪ Continual improvement | | | | | |
| ▪ Conducting risk based medical surveillance | | | | | |
| ▪ Providing SHEQ training and awareness | | | | | |
| ▪ Prevention of pollution | | | | | |
| ▪ Ensuring sustainable use of natural resources, protecting biodiversity | | | | | |
| ▪ Adopting climate change efficiencies. | | | | | |
| Copy Letter of Good Standing/ FEMA(Federated employer's mutual assurance) | | | | | |

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| | | | | |
|---|--|--|--|--|
| Sect 16(2) Appointment | | | | |
| <ul style="list-style-type: none"> CEO must appoint senior staff member to comply with OHS 85 of 1993 (delegation of duties to senior manager) 16.2 must appoint others CR 8.1 to appoint a supervisor | | | | |
| Project / Contract organogram | | | | |
| Principal Contractor Appointment | | | | |
| <ul style="list-style-type: none"> Regulation 7 of construction Reg | | | | |
| H & S Representative appointment | | | | |
| <ul style="list-style-type: none"> Sec 17 of OHS. Specified timeframe for the appointment and duties SHE rep training required / SHE Rep Certificate | | | | |
| Safety Officer appointment | | | | |
| <ul style="list-style-type: none"> Construction regs 8.5 Registration with SACPCMP | | | | |
| Construction Notification application | | | | |
| Approved copy of specific SHE plan | | | | |
| <ul style="list-style-type: none"> SHE plan document must be signed by the PM and be aligned with the SHE spec | | | | |
| Project Organisational Organogram | | | | |
| <ul style="list-style-type: none"> Concise reporting CEO Managers Appointed employees must be identified | | | | |
| Appointments and Competency Training records | | | | |
| Incident Investigator | | | | |
| Risk Assessor | | | | |
| Excavation Inspector | | | | |
| Incident investigation plan | | | | |
| <ul style="list-style-type: none"> Contractor incident management process aligned to 32-95 | | | | |
| Activity Risk Assessment | | | | |
| <ul style="list-style-type: none"> Relevant risks identified | | | | |
| Fall protection plan & developer appointment & training | | | | |
| <ul style="list-style-type: none"> Fall Protection Plan signed by a Fall Protection Planner/Developer Competency/Evidence of Training of the Fall Protection Planner | | | | |

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- Working at heights is not valid as a fall protection planner
- Competency /Training of all the climbers
- Competency/Training of the rescuer

Medical Certificates

- Must be done by OHP

Emergency Management plan

- Emergency Procedure
- Differentiate incident vs emergency

Fire Fighter appointment

- Appointment letter of a Fire Fighter
- Training certificates

First Aid appointment

- Appointment letter of a First Aider
- Training certificate

Inspector of construction vehicles and mobile plant

- Appointment letter and licences

DMR18(11) Lifting Machinery Operator (Appointment and Permit✓)

DMR18(5) Lifting Machinery Inspector

DMR 18(10)(e) Lifting Tackle Inspector

- Load Test Certificates

Inspector of electrical machinery and temporary electrical installations

Appointment and Competency

Stacking and Storage

- Competency
- Appointment letter

Firefighting

Fire Fighting Equipment Inspector

- Appointment and competency

SHE Communication System

- How SHE issues will be communicated, such as tool box talks, safety committee meeting, non-stat

Pre start job assessment / talk forms/register

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|--|--|--|--|--|
| • Have Relevant Templates | | | | |
| 37.2 agreement | | | | |
| • Signed copy by PM and contractor on file | | | | |
| Construction Manager/ Supervisor | | | | |
| • Appointment letter | | | | |
| • 8.1 /8.7 of Construction Regs | | | | |
| Competent/ Authorised person | | | | |
| • Authorisation Permit | | | | |
| Safe work procedures and Schedule to discuss them | | | | |
| Excavation Plan(excavation to be closed overnight) and Barricading | | | | |
| Physical material handling | | | | |
| Vehicle risk management | | | | |
| Work with/on extension/single ladders | | | | |
| Operate a vehicle mounted crane | | | | |
| Cable Installation | | | | |
| | | | | |
| | | | | |
| Score | | | | |

Scoring: Where a **✓** is indicated in the requirement and is available then 1 mark is scored. Where a ***** is indicated in the available column, then no score.

| | | | |
|-----------------|------|---------------|-----------|
| Safety Officer | Date | Accepted/Not | Signature |
| Project Manager | Date | Accepted /Not | Signature |

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