

	Specification	Kusile Power Station
---	---------------	----------------------

Title: **Kusile Power Station Supply and
Delivery of Office Furniture
Requirements Specification**

Document Identifier: **240-131049459**

Alternative Reference Number: **N/A**

Area of Applicability: **Kusile Power Station**

Functional Area: **Support Services**

Revision: **4**

Total Pages: **19**

Next Review Date: **July 2027**

Disclosure Classification: **Controlled Disclosure**

Compiled by

Supported by

Authorized by



Ngwanaweso Modula

**Officer Business
Administration**

Date: 06/06/2024



Kgomotso Mathe

Fleet Officer

Date: 06/06/2024



Tumi Mosaka
Middle Manager Finance

Date: 06/06/2024

CONTROLLED DISCLOSURE

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg No 2002/015527/30.

Content

	Page
1. Introduction.....	4
2. Supporting Clauses	4
2.1 Scope.....	4
2.1.1 Purpose	4
2.1.2 Applicability	4
2.1.3 Effective date.....	4
2.2 Normative/Informative References	4
2.2.1 Normative	4
2.2.2 Informative.....	4
2.3 Definitions	4
2.4 Abbreviations	5
2.5 Roles and Responsibilities	5
2.5.1 Kusile Generation.....	5
2.6 Process for Monitoring.....	5
2.7 Related/Supporting Documents.....	5
3. Furniture Specifications and Requirements	5
3.1 Furniture Specifications Used Throughout Document.....	5
3.1.1 Standard Office Furniture	5
3.1.2 Standard Boardroom Furniture	8
3.1.3 Standard tea room/Kitchen furniture	11
3.1.4 Other furniture items.....	11
3.1.5 Library furniture	13
3.1.6 Auditorium	14
3.1.7 Executive Desk, Cabinet and Small Meeting Table.....	14
3.2 Offices and Open Office Space	17
4. Acceptance.....	18
5. Revisions.....	18
6. Development Team	18
7. Acknowledgements	19

Figures

Figure 1 L-Shape Desk	6
Figure 2 Filing Cabinet – Option 2.....	7
Figure 3 Filing Cabinet - Option 1	7
Figure 4 Small Meeting Table	7
Figure 5 Operator's Chair.....	8
Figure 6 Visitor Chair	8

CONTROLLED DISCLOSURE

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg No 2002/015527/30.

Figure 8 Boardroom Chair Option 1	8
Figure 7 Boardroom Chair Option 2	8
Figure 9 Mobile Storage Option 2	9
Figure 10 Mobile Storage Option 1	9
Figure 11 Large Boardroom Table	9
Figure 12 Small Boardroom Table	10
Figure 13 Boardroom Table Executive	10
Figure 14 Tea Room Chair.....	11
Figure 15 Canteen Table	11
Figure 16 Perforated Bin	11
Figure 17 Coffee Table	12
Figure 19 Executive Office Chair.....	12
Figure 18 Executive Visitor's Chair.....	12
Figure 20 Couch - 1 Seater	13
Figure 21 Couch - 2 Seater	13
Figure 22 Lounge seater	13
Figure 24 Executive 1 seater couch	13
Figure 23 Executive 2 Seater couch.....	13
Figure 25 Library Catalogue Shelve	13
Figure 26 Library Workstation	13
Figure 27 Library Shelves	13
Figure 28 Executive Wall Unit	14
Figure 30 Executive Desk	15
Figure 29 Executive Server Unit.....	15
Figure 31 Executive Small Meeting Table	16
Figure 32 Classroom Chair	16

CONTROLLED DISCLOSURE

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg No 2002/015527/30.

1. Introduction

The Supply and Delivery of Office Furniture for a period of Two years (24) month to Kusile Power Station, ECAS on an as and when required basis.

2. Supporting Clauses

2.1 Scope

This document will include the office furniture requirements and specifications for Kusile Power Station.

2.1.1 Purpose

The purpose of this works is to purchase Furniture for Kusile Power Station

2.1.2 Applicability

This document shall apply to Kusile Power Station.

2.1.3 Effective date

This document is effective from date of authorization

2.2 Normative/Informative References

Parties using this document shall apply the most recent edition of the documents listed in the following paragraphs.

2.2.1 Normative

- [1] ISO 9001 Quality Management Systems
- [2] Eskom Workspace Standard document - 240-52599753
- [3] Corporate Identity Manual – ESKAM AAA 1 Rev 2
- [4] Kusile Admin Building drawing numbers: 0.90/1716 and 0.90/1720 (Refer to latest revision of documents)

2.2.2 Informative

- [4] Occupational Health and Safety Act 85 of 1993

2.3 Definitions

N/A

CONTROLLED DISCLOSURE

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg No 2002/015527/30.

2.4 Abbreviations

Abbreviation	Explanation
Admin	Administration
CI	Corporate Identity
Doc Centre	Document Control Centre
EP	Emergency Preparedness
GM	General Manager
Gx	Generation
HR	Human Resources
KPS	Kusile Power Station

2.5 Roles and Responsibilities

2.5.1 Kusile Generation

1. Communication of the specifications and quantities of furniture required to Kusile Power Station
2. Ensuring that the furniture specified and delivered meets the Eskom Corporate Identity Standards
3. Providing the office layout to Kusile Power Station as to guide the furniture suppliers in placing the furniture upon delivery.
4. To conduct quality checks of the furniture from the end user's point of view.

2.6 Process for Monitoring

This document will be monitored and updated as and when required.

Once all furniture has been delivered, a verification check will be done to verify if correct furniture has been delivered and is in place.

2.7 Related/Supporting Documents

N/A

3. Furniture Specifications and Requirements

3.1 Furniture Specifications Used Throughout Document

3.1.1 Standard Office Furniture

L-Shape Desk – See Figure 1

- 1) 1 x Handed Core Top- 1700mm x 1200mm x 700mm
- 2) 1 x extension top- 1000 x 700
- 3) 1 x Fixed pedestal
- 4) 1 x roller door with one shelf

CONTROLLED DISCLOSURE

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg No 2002/015527/30.

- 5) 3 x Round desk legs- 76mm diameter
- 6) Item name on National Contract: D2 Pedenza Type Workstation

Figure 1 L-Shape Desk



Filing Cabinet – See Figure 2 and Figure 2

a) Option 1

- 1) 1120mm x 1150mm
- 2) 450mm deep
- 3) 1 x Roller door
- 4) 3 x Metal shelves
- 5) Handle fitted with a multi- point locking system

b) Option 2

- 1) 1150mm x 1120mm
- 2) 450mm deep
- 3) 2 x Roller doors
- 4) 4 x Metal shelves
- 5) 2 x Handle fitted with a multi- point locking system

CONTROLLED DISCLOSURE

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg No 2002/015527/30.



Figure 3 Filing Cabinet - Option 1



Figure 2 Filing Cabinet – Option 2

Small Round Meeting Table – See Figure 4

- 1) 1200mm diameter round top x 600mm (height)
- 2) 1 x Round desk legs – 120 diameter
- 3) 32 mm thickness of the table



Figure 4 Small Meeting Table

CONTROLLED DISCLOSURE

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg No 2002/015527/30.

Chairs – See Figure 5 and Figure 6

a) Office's Chair

- 1) Falcon High Back 24/7 Chair
- 2) Ergonomic design
- 3) 5-year Guarantee

b) Visitor's Chair

- 1) Falcon Visitor Chair
- 2) Black Mesh
- 3) No Wheels



Figure 5 Operator's Chair



Figure 6 Visitor Chair

3.1.2 Standard Boardroom Furniture

Boardroom Chairs – See Figure 7 and Figure 8

a) Option 1:

- 1) Medium Back chair
- 2) Black Leather
- 3) With Wheels

b) Option 2

- 1) "Alpha" High Back Chair
- 2) With wheels



Figure 7 Boardroom Chair Option 1



Figure 8 Boardroom Chair Option 2

CONTROLLED DISCLOSURE

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg No 2002/015527/30.

Mobile Storage – See Figure 9 and Figure 10

a) Mobile Server unit - Option 1

- 1) 1600mm x 700mm x 900mm
- 2) 3 x castor wheels
- 3) 1 x panel top

b) Mobile storage – Option 2

- 1) 1 x Pencil tray drawer
- 2) 3 x standard drawers
- 3) 4 x castors wheels central locking



Figure 10 Mobile Storage Option 1



Figure 9 Mobile Storage Option 2

Boardroom Table 1 (Large) – See Figure 11

- 1) All boardroom tables to have pop-up power and network outlets
- 2) Tables to have a Maple matt cover finish unless otherwise indicated
- 3) Dimensions: 4500mm x 1400mm (as indicated in Figure 11)
- 4) Oval/Racetrack Shape

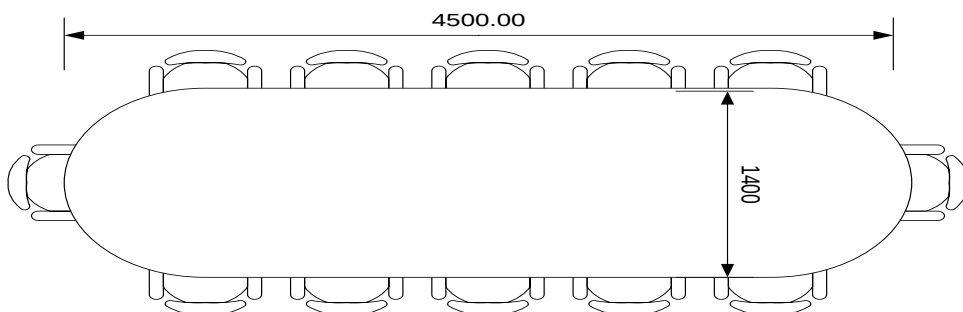


Figure 11 Large Boardroom Table

CONTROLLED DISCLOSURE

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg No 2002/015527/30.

- 1) All boardroom tables to have pop-up power and network outlets
- 2) Tables to have a matt cover finish unless otherwise indicated
- 3) Dimensions: 3500mm x 1400mm (as indicated in Figure 12)
- 4) Oval/Racetrack shape

Boardroom Table 2 (Small) – See Figure 12

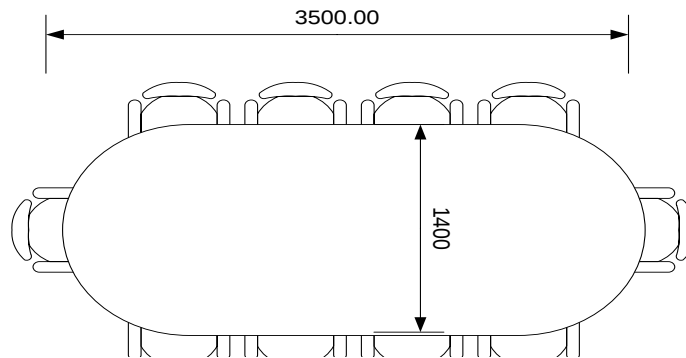


Figure 12 Small Boardroom Table

Boardroom Table Executive – See Figure 13

- 1) All boardroom tables to have pop-up power and network outlets
- 2) Maple Veneer and black accent finish
- 3) Dimensions: 7000mm x 1400mm
- 4) Oval/Racetrack Shape



Figure 13 Boardroom Table Executive

CONTROLLED DISCLOSURE

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg No 2002/015527/30.

3.1.3 Standard tea room/Kitchen furniture

Tea Room Chairs – See Figure 14

Tea Room Table - See Figure 15

- 1) 1200mm (diameter) x 750mm (height)
- 2) Round table with white top and various colour rims.



Figure 14 Tea Room Chair



Figure 15 Canteen Table

3.1.4 Other furniture items

Coat and Hat Stand

- 1) Wooden hat and coat stand
- 2) Vancouver (light) maple wood finish

Dustbin – See Figure 16

- 1) Desk side
- 2) Steel perforated bin – black or Eskom Gold



Figure 16 Perforated Bin

CONTROLLED DISCLOSURE

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg No 2002/015527/30.

Coffee Table: See Figure 17

- 1) 1200mm x 600 mm oval coffee table



Figure 17 Coffee Table

Executive Chairs/Seating – See Figure 19 and Figure 18

- 1) Chair 1 – Visitor's Chair
- 2) Chair 2 – Office use chair



Figure 19 Executive Visitor's Chair



Figure 18 Executive Office Chair

Occasional Seating – See Figure 21, Figure 22, Figure 20, Figure 24

- 1) 2 Seater Couch
- 2) 1 Seat Couch
- 3) Lounge Chair 1 seater
- 4) Executive Couches:
 - a) Cuba 2 seater couch
 - b) Cuba 1 seat couch

CONTROLLED DISCLOSURE

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg No 2002/015527/30.



Figure 20 Couch - 1 Seater



Figure 21 Couch - 2 Seater



Figure 22 Lounge seater



Figure 24 Executive 2 Seater couch



Figure 23 Executive 1 seater couch

3.1.5 Library furniture

Workstations – See Figure 26

Catalogue Stands – See Figure 25

Library Shelves – See Figure 27



Figure 25 Library Catalogue Shelf



Figure 26 Library Workstation



Figure 27 Library Shelves

CONTROLLED DISCLOSURE

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg No 2002/015527/30.

3.1.6 Auditorium

N/A

Executive Filing Cabinet

Wall Storage unit – See Figure 28

- 1) Maple veneer finish
- 2) Dimensions as in Figure below.



Figure 28 Executive Wall Unit

3.1.7 Executive Desk, Cabinet and Small Meeting Table

Desk

- 1) 2200mm x 750mm x 1000mm
- 2) Maple Veneer finish

Pedenza

- 1) 1200mm x 750mm x 600 mm
- 2) Maple Veneer finish

Server

- 1) 200mm(W) x 600mm(D) 750mm(H)
- 2) 400mm drawer System
- 3) 1000mm hinge doors

CONTROLLED DISCLOSURE

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg No 2002/015527/30.

- 4) Maple Veneer finish

Round Meeting Table

- 1) 1200mm(W) x 1200(D) 750mm(H)
- 2) Maple Veneer finish

Classroom Chairs/Seating

- 1) Classroom Chair



Figure 30 Executive Server Unit



Figure 29 Executive Desk

CONTROLLED DISCLOSURE

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg No 2002/015527/30.



Figure 31 Executive Small Meeting Table



Figure 32 Classroom Chair

CONTROLLED DISCLOSURE

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg No 2002/015527/30.

3.2 Offices and Open Office Space

Item	Figure Reference	Quantity
Office Chair	Figure 5	300
Visitor Chair	Figure 6	100
L-Shape Desk – Pedenza on Left	Figure 1	50
L-Shape Desk – Pedenza on Right	Figure 1	50
Small Meeting room tables	Figure 4	20
Filing cabinets – Option 1	N/A	5
Filing cabinets – Option 2	Figure 2	40
Coat and Hat Stand	N/A	20
Dustbins – desk side	Figure 16	50
Boardroom Chair	Figure 7	50
Boardroom Table 1 – Large	Figure 11	2
Boardroom Table 2 - Small	Figure 12	4
Boardroom Storage units	Figure 10	4
Classroom Chair	Figure 36	200
Classroom Table	N/A	100
Couch – L shape Corner unit	N/A	5
Coffee Table	Figure 17	10
Couch – 2 Seater	Figure 21	20
Couch – 1 seater	Figure 20	30
Lounge Chair – 1 seater	Figure 22	20
Coffee Table	Figure 17	15
Pamphlet Shelf	Figure 25	2
Tea room chair	Figure 14	50

CONTROLLED DISCLOSURE

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg No 2002/015527/30.

Tea room tables	Figure 15	20
Kitchen/Domestic Dustbins	N/A	10
Executive Office Chair	Figure 19	30
Executive Visitor Chair	Figure 18	20
Executive Desk with Pedenza on Left	Figure 30	10
Executive Desk with Pedenza on Right	Figure 30	10
Small round meeting table	Figure 31	5
Executive Server unit	Figure 29	4
Small Boardroom Table – with Maple veneer finish	Figure 12	2
Executive Couch – 1 seater	Figure 24	10

4. Acceptance

This document has been seen and accepted by:

Name	Designation
Kgomotso Mathe	Fleet Officer
Ngwanaweso Modula	Officer Business Administration
Tumi Mosaka	Middle Manager Finance

5. Revisions

Date	Rev.	Compiler	Remarks
July 2024	1	Ngwanaweso Modula	N/A

6. Development Team

The following people were involved in the development of this document:

- Ngwanaweso Modula

CONTROLLED DISCLOSURE

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg No 2002/015527/30.

7. Acknowledgements

Name	Designation
Kgomotso Mathe	Fleet Officer
Ngwanaweso Modula	Officer Business Administration
Tumi Mosaka	Middle Manager Finance

CONTROLLED DISCLOSURE

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg No 2002/015527/30.