



OFFICIAL SPECIFICATION FORM

Specification for:	APPOINTMENT OF A REGISTERED TRANSACTION ADVISOR TO REVIEW/UPDATE THE VALUE ASSESSMENT COST ESTIMATES FOR THE NATIONAL ARCHIVES AND RECORDS SERVICE OF SOUTH AFRICA BUILDING FEASIBILITY STUDY REPORT			
Directorate:	NARSSA			
Unit:	NARSSA			
Was this service previously requested in this current financial year? If yes, please provide reasons why is requested again on your memo to procure.	Yes		No	✓
Departmental Assets	Yes		No	✓
Item Description:				Quantity
1. Background - The National Archives and records Service of South Africa appointed a service provider in 2021 to conduct a Feasibility Study for the construction of a new National Archives building. The project followed a Public Private Partnership (PPP) model as instructed by the National Treasury. - A comprehensive Feasibility Study Report (FSR) for the design and construction of the new purpose-built National Archives Building (the project) and the upgrading of the current building in line with the same specification for the new building, was produced in 2023. - The feasibility study determined the full life cycle project costs; affordability limits; identification of all risks and their costs recommendations with regards to allocation of each risk; and Optimal value for money methods of delivery. 2. Requirements - A lot has changed since the FSR was produced, in terms of the value assessment report conducted and other aspects, as such a service provider needs to be appointed to update the cost of the project. - A service provider is therefore required to update the market-sensitive assumptions using current evidence and appropriate indices/benchmarks; - Re-run the Affordability and Value-for-Money tests under the updated assumptions (including stress tests to reflect volatility rather than CPI alone); - Incorporate the revised results into an updated Value Assessment report suitable for National Treasury review				





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- Other parts of the report should not be altered or enhanced as the aim is to have revised implications that are in line with the market trends.

3. Compulsory virtual Briefing session

- A compulsory virtual briefing session with all possible service providers will take place.

4. Project implementation approach

- The 2023 National Archives and Records Service of South Africa Building Feasibility Study Report will be availed to the service provider upon appointment.
- The Service Provider, upon appointment, shall provide an integrated multidisciplinary professional team comprising the following suitably qualified and experienced personnel:
 - (i) Civil/Structural Engineer;
 - (ii) Project Manager;
 - (iii) Accountant; and
 - (iv) Architect;
- All named personnel proposed by the Service Provider shall be appropriately qualified and registered with the relevant statutory professional council or professional body, as applicable to their respective disciplines, and shall maintain valid professional registration for the duration of the appointment".

5. Contractual arrangement

- The service provider is required to enter into a Service Level Agreement with DSAC to perform all functions as set out in the project Task Directives.

6. Time frame

- The contract duration will be 1 month from the date of appointment.

7. Financial implications

- Payments will be done as per the Service Level Agreement, and no upfront payment will be made. Payments will be made only after the work is verified/confirmed/checked by DSAC.

Requestor: Name (in print)	Signature	Date
K. NGCOBO	Signed by K. Ngcobo Signed at 2023-09-07 15:13:14 +02:00 Reason I approve this document <i>K. Ngcobo</i>	
Director/ Delegate: Name (in print)	Signature	Date
P. KEKANA	Signed by P. Kekana Signed at 2023-09-07 15:13:14 +02:00 Reason I approve this document <i>P. Kekana</i>	
Technical Enquiries: Name (in print)	Telephone Number	E-mail address

Note: Department doesn't provide tools of trade to the service providers



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