

The scope of works will include the following:	
Category	Services Required
Building Works	Minor building works: works that don't require new design or new construction. Repairs of cracks, replacement or repair brick or plaster work.
Carpentry	Repair or replace damaged or broken: doors, door frames, cabinets, drawers, cabinet tops.
Ceiling works	Repair or replacement of damaged ceiling panels, plaster board ceilings, grid structures etc
Fixtures	Repairs or replacement of hinges, handles, locks, door closures, door stoppers, general door furniture and ironmongery etc.
Furniture	Repair or replacement to benches, chairs, chair armrests, chair / table wheels, chair seats, chair back rests, chair / couch upholstery, chair mechanisms, all office desks, tables and cabinets
Waterproofing	Waterproofing where necessary
Roofs	Roof repairs, gutter and down pipe repairs, gutter and down pipe cleaning
Glazing	Removal and replacement of damaged glass, building windows, doors and façade.
Metalworks/Steelworks	Repair / welding of damaged steel works, railings, sign brackets, trolley barriers, gutters, roof, canopies and shelters. Includes mild steel / stainless steel / aluminium structures. Repairs and replacement to aluminum windows, doors, frames etc
Painting	Removal of old paint, surface preparation (all types), painting of internal / external walls, floors, ceilings, planters; colour matching and touch ups.
Partitioning	Partitioning and building works: demolishing, repair, installation of dry walls, partitioning or brick partitions.
Signs	Repair or replacement of damaged, faded or missing ACSA building signage.
Tiling	Removal, replacement of damaged floor / wall tiles and laying of new tiles.
ADHOC	Ad-hoc handy man activities that are deemed necessary by ACSA including outsourcing of third party services