Office of the Municipal Manager



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MANDENI MUNICIPALITY Bid Notice Bid No.: 22/25/26 PROVISION OF BANKING AND RELATED SERVICES TO MANDENI MUNICIPALITY FOR A PERIOD OF FIVE YEAR

Bidders are hereby invited from suitable service providers for the provision of banking and related services to Mandeni Municipality for a period of five year

The physical address for the collection of bid documents is Mandeni Municipality's Civic Centre, 2 Kingfisher Road, Mandeni Cashers Office, upon payment of a non-refundable fee of R600.00 (inclusive of VAT) (Cash or Debit Card or EFT: Ref no.: Bid No 22/25/26 Bidder's Name). Bid documents will be available Monday, 15th December 2025 to Wednesday, 14th January 2026, during working hours, Monday to Friday, from 08h00 to 15h30. bidders who opt to pay via EFT may request the Municipal bank account details from the Manager SCM. See email below.

Bid are to be completed in accordance with the conditions attached to the Bid document and must be sealed in an envelope and marked: "BID NO.: 22/25/26 PROVISION OF BANKING AND RELATED SERVICES TO MANDENI MUNICIPALITY FOR THE PERIOD OF FIVE YEARS and must be deposited in the tender box situated at the reception: Civic Centre, 2 Kingfisher Road, Mandeni no later than 12H00, on Monday, 16th of February 2026 at which time bids will be opened in public. Closing time will only be determined by the Municipal watch displayed on the Municipal wall at the reception. The name and address of the Bidder must be clearly written on the sealed envelope containing the Bid Document. Late submission, e-mail or fax bids will no circumstances be considered. Only bidders registered on Central Supply Database (CSD) will be considered.

The following PPPFA Regulations 2022 Specific Goals are applicable for 80/20 evaluation criteria:

Specific Goal	Maximum Allocated Points
Enterprise Headquarters Located within KwaZulu Natal	10
EME or QSE which is at least 25% owned by black	
people	5
Enterprise 25% owned by Women	5



The Mandeni Municipality subscribes to the preferential procurement policy framework Act, Act No. 5 of 2000 and its associated Regulations of 2022. Bids will be evaluated and adjudicated in terms of the Mandeni Municipality's SCM Policy in two stages. First stage of evaluation is functionality and second stage being price (form of offer). Bids shall be valid for a period of 120 days. The Mandeni Municipality does not bind itself to accepting the lowest bid, either wholly or in part or give any reason for such action. All bidders must provide audited annual financial statements (AFS) for the past 3 years for companies required by law to be audited. For companies not required by law to be audited, AFS for the past three years or since the date of establishment if established during the past three years. All prospective bidders will be screened in accordance with the National Treasury's Defaulters Data Base. Canvassing in any form of gift to Council is strictly prohibited and will lead to the disqualification of the bid.

Oueries relating to the issuing of these documents may be addressed to Mr. Mukelani No.(032)4568291,email: Bhodoza from the SCM Department on Tel. mukelani.bhodoza@mandeni.gov.za Technical queries may be directed to the CFO Ms Nompumelelo Guzana Tel. No. (032)456 8224, mpume.guzana@mandeni.gov.za

MUNICIPAL MANAGER MR. S.G. KHUZWAYO

Date