MATZIKAMA MUNICIPALITY | UMASIPALA | MUNISIPALITEIT

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matzikama

TENDER NOTICE AND INVITATION TO BID

	NOTICE NO:	K33:2025-2026	DEPARTMENT	CORPORATE SERVCES
ADVERTISED IN	MUNICIPAL NOTICE BOARD, MUNICIPAL WEBSITE, Burger, E-portal,			
BID NO:	T15:2025-2026		PUBLISHED DATE:	13 March 2026
Bids are hereby invited for (Tender Description)	APPOINTMENT OF A PANEL OF SERVICE PROVIDERS FOR THE PROVICION OF OCCUPATIONAL HEALTH SERVICES FOR A PERIOD OF THREE (3) YEARS			
Closing Time and Date	No later than **12H00**	On the Date		**14 April 2026**

Bids will be opened immediately after closing, in public at the Council Chambers of Matzikama Municipality, 37 Church Street, Vredendal.

AVAILABILITY OF BID DOCUMENTS

Printed copies of the Tender Documents will be available from 8h30-13h00 and 14h00-16h30 on Mondays to Thursdays and 8h30-13h00 and 14h00-15h00 on Fridays, at **Matzikama Municipality**: Supply Chain Management Unit, 37 Church Street, Vredendal at a non-refundable fee, payable to a cashier at Matzikama Municipality at the aforementioned address. The fee may also be transferred via EFT (**Matzikama Municipality, Current Account – 082451885 Standard Bank, Vredendal, Branch Code - 051001**). Proof of payment will be required upon collection of tender documents. Bid Number to be used as payment reference with name of payee

Date Available	**13 March 2026**	Non-refundable Documentation Fee:	R150

BID RULES

a. Bids are to be completed in accordance with the conditions and bid rules contained in the bid document and supporting documents must be placed in a sealed envelope and externally endorsed WITH THE BID NUMBER, DESCRIPTION AND CLOSING DATE OF THE BID, and be deposited in the Bid Box, at the Supply Chain Management Unit, Matzikama Municipality, 37 Church Street, Vredendal. No late, faxed or emailed tenders will be accepted.

b. Bids may only be submitted on the bid documentation issued by the Municipality.

c. The Matzikama Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept any tender, as it may deem expedient.

d. Tenderers who are not yet registered are required to register on the Municipality's Accredited Supplier Database (CSD). Online registration to be completed on the CSD registration platform, website https://secure.csd.gov.za.

e. The Municipality reserves the right to withdraw any invitation to tender and/or to re-advertise or to reject any tender or to accept a part of it. The Municipality is not bound to accept the highest or any tender.

Tenders shall be evaluated in terms of the Matzikama Municipality Supply Chain Management Policy and the Preferential Procurement Regulations, 2022.	Bidders may claim preference points in terms of their B-BBEE status level of contribution.

Preferential Procurement Point System Applicable	80/20	Local Content Requirement	n/a
CIDB GRADING	None	Validity Period	90 days

TECHNICAL ENQUIRIES MAY BE DIRECTED TO **Mss Pumelela Xoseni** pumelelax@matzikama.gov.za	BIDDING PROCEDURE REQUIREMENTS MAY BE DIRECTED TO: **Mrs A Lott** – antheal@matzikama.gov.za **Ms M Luke** – monalisal@matzikama.gov.za

Section	CORPORATE SERVICES	Section	SUPPLY CHAIN MANAGER
Contact Person	**Miss Pumelela Xoseni**	Contact Person	**Mrs H Meyer**
Tel:	**E-mail Enquiries Only**	Tel:	**E-mail Enquiries Only**
E-mail	pumelelax@matzikama.gov.za	E-mail	heleenm@matzikama.gov.za

Authorised by:

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MUNICIPAL MANAGER