Appendix B: Environmental Evaluation Checklist

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|  | **Majuba Power Station****Environmental Evaluation Checklist** | **Unique Identifier** | **MAJ/235** |
| **Document Type** | **Checklist** |
| **Revision** | **2** |
| **Authorisation Date** | **Jan 2020** |
| **Next Review Date** | **Sept 2025** |
| **Environmental Management** |

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| 1. **Contractor Name:**
 |  |
| **Site/Project Name:** |  |
| **Scope of Work:** |  |
| **Date of Assessment:** |  |

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| CONTRACTOR/SUPPLIER |
|  |  |
| **PURPOSE**To assess whether the above-mentioned supplier/s have submitted the required **environmental documentation** prior to commencements of project activities |
| **REFERENCE DOCUMENTATION**Majuba Power Station Environmetal Management Requirements for contractors and suppliers ENV/GEN/SPEC/01SHEQ policy(32-727) |
| **NO** |  **ITEM**  |  | **Max Points**  | **Actual points**  | **COMMENTS** |
|  |  | **YES** | **NO** | **N/A** |  |  |  |
| 1. | Environmental Management System File * Environmental Policy
* Objectives and Targets
* Roles and Responsibilities
* Communication
* Internal Audits
* Emergency Preparedness (Environmental related emergencies)
* Monitoring, measurement and evaluation of compliance
* Non-Conformance, Corrective action and preventive action
* Management Review
 |  |  |  | **1** |  |  |
| 2. | Environmental Aspects and Impacts Register |  |  |  | **1** |  |  |
| 3. | ISO 14001 EMS Certificate (If company is certified) |  |  |  | **1** |  |  |
| 4. | A detailed signed Contractor’s Environmental Management Plan (EMP) pertaining to site specific activities or a copy of the approved Environmental Management Programme  |  |  |  | **1** |  |  |
| 5. | Copy of the Environmental authorization, Water Use License, Water Use – If applicable |  |  |  | **1** |  |  |
| 6. | A detailed signed Site Environmental Representative Appointment Letter |  |  |  | **1** |  |  |
| 7. | Method statements for specific activities as per the scope of work |  |  |  | **1** |  |  |
| 8. | Copies of procedures and work instructions pertaining to site specific activities |  |  |  | **1** |  |  |
| 9.  | PR Number |  |  |  | **1** |  |  |
| 10. | Emergency Preparedness Plans (e.g., oil / chemical spill, disasters, etc.) |  |  |  | **1** |  |  |
| 11.  | Register of all hazardous substances |  |  |  | **1** |  |  |
| 12.  | Safety Data Sheets (SDS) |  |  |  | **1** |  |  |
| 13 | Register of waste that will be generatedWaste Management Plan (Method statement) |  |  |  | **1** |  |  |
| 14 | Proof of training and skills of persons performing significant activities (e.g. oil spills, application of herbicides and asbestos AIA) |  |  |  | **1** |  |  |
| **The following procedures will be given to the contractor that is awarded the contract:** |
|  | Waste Management Procedure (ENV/GEN/WI/12 |  | No |  |  |  | To be provided to the contractor that is awarded the contract |
|  | Oil-Spill cleanup and rehabilitation procedure (RA/ENV/110 & Oil Spill assessment form |  | No |  |  |  | To be provided to the contractor that is awarded the contract |
|  | Majuba Environmental Statement of Intent (ENV/STMT/01 |  | No |  |  |  | To be provided to the contractor that is awarded the contract |
|  | Eskom SHEQ Policy (32-727) |  | No |  |  |  | To be provided to the contractor that is awarded the contract |
|  |  Environmental Incident Management Procedure 240-133087117 |  | No |  |  |  | To be provided to the contractor that is awarded the contract |
| **Final Score Total** | **Maximum****Total****14** | **Actual Total** |  |
| **FINAL SCORE PERCENTAGE (%)** |
|  |
| **THRESHOLD****The score that each tender receives will provide a numeric basis for tender comparison. The minimum weighted average score required for a tender to be considered must be 80% or above** |
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| **Motivation for failing to attain maximum score in the evaluation above** |
| **No.** | **Requirement** | **Issue** |
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Evaluated by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_