



T1.1: INVITATION TO TENDER NOTICE

CONTRACT NUMBER: CDC/90/23

CONDITION BASED MAINTENANCE ON BUILDING, CIVIL, STRUCTURAL AND ELECTRICAL ELEMENTS OF THE POLICE STATION AT GLEN GREY SAPS

The Coega Development Corporation's (CDC's) strategic intent is to drive and support socio-economic development through its activities as the developer and operator of the Coega Special Economic Zone (SEZ) and in providing Implementing Agency (IA) Services to National, Provincial and Local Government and State-owned Entities. Its appointment by the Transnet SOC LTD to provide IA Services on the development of the New Manganese Export Terminal at the Port of Ngqura is in line with this strategic intent. The Coega Development Corporation (CDC) is headquartered in the City of Gqeberha, Nelson Mandela Bay Municipality, South Africa, with a strategic operational footprint in South Africa and beyond the borders in the African continent. The CDC's vision is to be the leading catalyst for the championing of socio-economic development. This it seeks to achieve through the development and operation of the 9003-hectare Coega Special Economic Zone (SEZ), a transshipment hub and a leading investment destination in Africa, providing highly skilled competence and capacity for the execution of quality complex infrastructure and related projects throughout South Africa and selected markets on the African continent, and advisory on the development of industrialization and logistics zones. The CDC's advanced capabilities are successful enablers in economic zone development and management, real assets management, infrastructure planning and development for National, Provincial, Local Government Departments and State-owned Entities, technology integration while realising related socio-economic impact areas such as skills and SMME development. The foundational culture of the CDC's approach, backed by core values, is innovation and continuous improvement.

The Coega Development Corporation (Pty) Ltd (CDC) is assisting the Eastern Cape Provincial Department of Health (ECDoH) together with the Eastern Cape Provincial Department of Public Works (DPW) in implementing infrastructure projects within the Eastern Cape Province. Glen Grey Police Station has been identified to undergo condition-based maintenance and it is situated in Lady Frere.

INVITATION AND SCOPE OF SERVICES

The Coega Development Corporation (CDC) is inviting capable and competent Service Providers with proven experience and track-record to submit their bids for **the Condition-based Maintenance on Building, Civil, Structural and Electrical elements of the Police Station at Glen Grey.**

It is estimated that tenderers must have a CIDB Contractor Grading designation of **5GB or higher**, emerging contractors with a CIDB Contractor grading designation of 4GBPE are not eligible to make submissions and will not be considered. It is envisaged that the project will take eleven (11) months.

SCOPE OF WORK

The project deliverables are as follows:

- Condition based Maintenance and Repairs to the police station and residential buildings;
- Maintenance/upgrading water reticulation systems;
- Maintenance, repairs and/or upgrade on electrical installations;
- Stormwater management system to address flooding experienced during rainy seasons;
- Disability accessibility;
- Repairs to fencing;
- Fire safety;

CONDITIONS OF TENDER

Failure to adhere to the conditions stated hereinunder or to provide evidence where specified, will render the submission non-responsive and the submission will be declared as null and void and will not be considered further.

- (a) Tenderers shall be registered with the Construction Industry Development Board (CIDB). It is estimated that tenderers must have a CIDB Contractor Grading designation of **5GB or higher**. Emerging contractors with a CIDB Contractor grading designation of **4GB PE** are not eligible to make submissions/ to be considered.
- (b) Tenderers are required to have a valid and current CIDB registration on the date of closing and are required to maintain this registration throughout the Tender Evaluation period. Failure to do so will invalidate the tender.
- (c) The CDC's Procurement Policy and Procedures shall apply.
- (d) The 80/20 preference point system, as per the Procurement Practise Note 2 of 2022/23 - Preferential Procurement Policy Framework Act 2022:

The following scores will be applied:

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| (i) Price | - 80 |
| (ii) B-BBEE Status Level of Contribution | - 20 |

- (e) The following legislation shall apply:
- (i) Public Finance Management Act (PFMA).
 - (ii) Preferential Procurement Policy Framework Act, 2000
 - (iii) The Preferential Procurement Regulations 2022
 - (iv) The CIDB Act 38 of 2000
 - (v) National Treasury Regulations.
 - (vi) Occupational Health and Safety Act and Regulations, Act (85 of 1993).
 - (vii) Compensation for Occupational injuries and disease Act (130 of 1993).
 - (viii) BBBEE Act Number 53 of 2003 (as amended by Act number 46 of 2013); and
 - (ix) Any other applicable legislation.
- (f) As per amended construction codes, companies with less than 51% black shareholding (QSEs & Generics) are to submit a valid SANAS Accredited B-BBEE Verification Certificate (with the full applicable B-BBEE elements) QSE with at least 51% or 100% black shareholding and EMEs with an annual turnover of R 3 million are required to submit a B-BBEE verification certificate from a SANAS accredited verification agency as they have to comply with the 40% sub-minimum requirement on the QSE Skills Scorecard to avoid being discounted a level. EMEs with a turnover of less than R3 million are exempt from complying with the subminimum requirement and may submit an affidavit or a certificate issued by CIPC, confirming their ownership and annual turnover. The consortia/Joint Venture must submit a consolidated B-BBEE Certificate as well as individual B-BBEE Certificates /affidavits of their own entities to confirm the type of enterprise.
- (g) Bidders and all its Consortium/Joint Venture (JV) members, if any, must confirm their company registration with Companies and Intellectual Property Commission (CIPC) (formerly CIPRO) as CDC will not award any bid to any business that appears on the CIPC List of de-registered businesses. The CDC may verify company registration with CIPC through BizPortal.
- (h) All Bidders must be Value Added Tax (VAT) Vendors and the Form of Offer must include VAT. Non-VAT vendors who submit bids for contracts that would, if successful, take their annual turnover above the threshold of R 1 million are obliged to include VAT in the prices quoted and must therefore immediately upon award of the contract register with the South African Revenue Service (SARS) as VAT vendors. The award of contract would be conditional pending the successful bidder submitting proof of registration as a VAT vendor with SARS.
- (i) Bidders (all the members in the Bidding Team in the case of Consortia or Joint Ventures) must provide proof of registration on the National Treasury's Central Supplier Database (CSD) or provide a Treasury CSD registration number e.g. MAAA0.
- (j) The CDC will only award the Tender to a Successful Tenderer who is tax compliant. The tax compliant status of the Tenderers (and all the members in the Tendering Team in the case of Consortia or Joint Ventures) will be verified through the CSD and South African Revenue Services (SARS) website.

- (k) CDC will not award more than two active Projects to one bidder, unless one Project has reached 80% completion stage and beyond. Capacity assessment may be conducted in an event that the recommended bidder is the only responsive service provider and has already been awarded two contracts.
- (l) Public servants are prohibited from conducting any form of business with organs of state, whether in their own capacity as individuals or through companies in which they are directors. Verification will be carried out by the CDC and Bidders will be disqualified should they be found to be in contravention with this requirement.
- (m) The Bidders must nominate a person who will be their Overall Project Team Leader. The Overall Project Team Leader:
 - (i) Should have delegated authority to sign:
 - (1) The Tender Submissions;
 - (2) Any correspondence with the CDC during the bidding process;
 - (3) The Agreement to be entered into with the Successful Bidder; and
 - (4) Any correspondence during the Contract Execution Phase.
 - (ii) Would be conferred the authority to be the duly Authorised Signatory as would be provided in the **Certificate of Authority of Signatory** that should be included in the Tender Document.
 - (iii) Will be the sole point of contact between the CDC and the Bidder during this bidding process, and during contract execution (i.e. for the Successful Bidder).
 - (iv) Would be required to review and sign off all the deliverables to the CDC during the execution of the contract, confirming their quality and professional soundness.
- (n) In the case of JVs/Consortia, the Bidder must include a Letter of Intent **to Enter into a JV/Consortium Agreement**.
- (o) Entities are not allowed to be a member of more than one (1) JV/Consortium or Bidding Team.
- (p) Bidders must complete and sign the POPI Act Form Q. In the case of a Joint Venture/ Consortium, a separate form in respect of each party to the JV must be completed
- (q) Any misrepresentation of information will lead to immediate disqualification of the Bidder's Submission. It is imperative that the duly authorised person conducts quality control on all the documentation to be submitted to the CDC as part of this Tender Document and signs the submission as a correct and sound documentation that the CDC could put its reliance on.
- (r) It is incumbent upon and the responsibility of the Prospective Bidders to submit their full and correct contact details when they collect the tender documents to enable any communication that the CDC might need to issue to all the Prospective Bidders during the bidding process to be realised. The CDC will not be accountable for any such omission or failure by the

Prospective Bidders.

- (s) The successful bidder will be required to comply with the Occupational Health and Safety Act and Regulations, Act (85 of 1993) and Compensation for Occupational injuries and disease Act, Act (130 of 1993) and, all relevant and applicable legislations. Upon appointment of the successful bidder, the service provider will be required to develop Occupational Health, Safety and Environmental Management Systems to comply with the SANS Norms and Standards.
- (t) Upon award the successful Bidder will be required to provide a valid proof of registered Construction Health and Safety Officer or Construction Health and Safety Manager (CHSO/CHSM) with SACPCMP within the prescribed period. No candidate registration will be accepted. The CHSO/CHSM must have proven record of a minimum of 5 years post registration experience.
- (u) Incomplete Tender document Submissions will be deemed null and void and shall be considered non-responsive
- (v) Tender validity shall be twelve (12) weeks.
- (w) Tenders must only be submitted on the tender document that is issued.

Documents may be collected during working hours from **Monday, 03 April 2023**, from **10:00am** from **CDC's East London Office, Ground Floor, Harraway House, 12 Pearce Road, Berea, East London**. A non-refundable fee of **R500.00** per document must be deposited or payable by means of electronic transfers to Account Name: **CDC – DPW; Standard Bank, Account No: 080 396 038, Branch: Pickering Street**.

A **Compulsory briefing** meeting with representatives of the employer and professional team will take place on site, at **Glen Grey SAPS**, Lady Frere on **Wednesday, 12 April 2023** starting at 11:00. The GPS coordinates to the site are as follows: **(LATITUDE: -31.75751); (LONGITUDE: 27.0212)**. The briefing notes will be packaged and published on the CDC website.

Bidders are requested to send enquiries related to the bid via tenders@coega.co.za, between the period of **31 March 2023** to **26 April 2023**. No new queries received after **26 April 2023** will be entertained.

The closing time for the receipt of tenders is **12h00** on **Monday. 08 May 2023**. Telegraphic, telephonic, telex, facsimile, emailed and late tenders will not be accepted. One original completed bid document shall be placed in a sealed envelope clearly marked:

"CDC/90/23 – Condition Based Maintenance on Building, Civil, Structural and Electrical Elements of the Police Station." Bids are to be placed in the tender box at the **CDC's East London Office, Ground Floor, Harraway House, 12 Pearce Road, Berea, East London**.

Opening register will be posted on the CDC website within 48 hours of the tender closure, and no late submissions will be considered.

Failure to provide any mandatory information required in this Bid will result in the submissions being deemed null and void and shall be considered non-responsive. Telegraphic, telexed, facsimiled or e-mail submissions will not be accepted.

The CDC reserves the right not to accept the lowest proposal in part or in whole or any proposal.