

Q and A Pack

RAF/2024/00020: Audio-visual Equipment.

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| EMPLOYER: | The Road Accident Fund ("RAF") |
| RFP NUMBER: | RAF/2024/00020 |
| DESCRIPTION: | The Road Accident Fund (RAF) seeks to secure an agreement for the provision of Audio-Visual Equipment, which is compatible with Microsoft Teams, with a reputable service provider for a period of five (5) years on a rental basis. |
| DATE OF PUBLICATION: | 30 April 2024 |
| BID VALIDITY PERIOD: | 90 days from the Bid Closing Date |
| BID CLOSING DATE: | 21 May 2024 |
| BID CLOSING TIME: | 11h00 |
| TENDERS MUST BE HAND DELIVERED OR COURIERED TO: | The Road Accident Fund (RAF) 420 Witch Hazel Avenue Eco Glades 2 Office Park, Block F (at reception) Attention: RAF's Representative mentioned below |
| RAF'S REPRESENTATIVE | Tshiamo Motitswe: e-mail Tshiamomo@raf.co.za |

1. Can bidders quote on professional displays as standard TV's only supports a 2yr warranty, and we can only offer a 5yr warranty on the professional display

Answer: The bidders must consider RAF's request for a five year warranty in their pricing.

2. Based on the specs, is it a Microsoft Teams room compute or a stand-alone pc in the room?

Answer: It's a Microsoft Teams room compute

3. Does the rooms lights have DALI light control?

Answer: No

4. Is the scheduling panels teams schedulers or outlook based?

Answer:

Teams schedulers

5. Can we spec 4000 to 4500 lumen projectors, as 3000 is a low brightness projector, though the cost would be cheaper then a higher lumen brightness?

Answer: 3000 lumens

6. in rooms with large amount of pop ups, how many hdmi feeds must be active on the front of room display simultaneously?

Answer: Please clarify further

7. is VGA required in the pop ups, as most devices no longer cater for VGA.

Answer: Yes

8. **(6.1: Training Rooms)** does the rooms combine and uncombine into larger venues?

Answer: Yes they do

9. **(6.1.1: reception area)** is there 4 DSTV decoders or 1 DSTV decoder for all screens?

Answer: Ther is one multi channel decoder for all screens

10. **(6.1.1: reception area)** Where is the decoder/s located in conjunction with the reception?

Answer: In the Hubroom

11. **(6.1.4: Executive Boardroom)** Can we position USB-C connection that caters for Video, Audio & Charging?

Answer: Not clear , please clarify further

12. **(6.1.8: ICT Command Centre)** what layout should the pole mounted screens be? (side by side, 2X3, standalone, etc)

Answer: not clear , please clarify

13. **(6.1.10: CIO Room)** There is 3 tv's with two pop ups requested, how will the video splitting work regarding the pop ups and displays.

Answer: The 3rd TV will be used as a TV , there will be no need for a Popup

14. Can we also arrange for a site visit to the premises?

Answer: Yes you can make arrangements (See attached Site inspection schedule).

Site inspection information

Please take note of site inspection dates below:

| Regions | Dates and times | Contact person and number |
|---|-------------------------------|----------------------------------|
| Menlyn Office 38 Ida Street Menlo Park | 15 May 2024 09:30 to 10:00 | Tshiamo Motitswe 071 247 1459 |
| Head Office (Eco-Glades) 420 Witch Hazel Avenue | 15 May 2024 10:45 to 11:30 | Tshiamo Motitswe 071 247 1459 |
| Johannesburg Office | 15 May 2024 | Tshiamo Motitswe |

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| 10 Junction Avenue Parktown | 12:30 to 13:15 | 071 247 1459 |
| Durban The Embassy Bldg. 199 Smith Street | 16 and 17 May 2024 11:00 to 12:00 | Sthembiso Sukazi 060 989 9388 |
| Capetown 1 Thibault Square Long Street, Cape Town | 16 and 17 May 2024 11:00 to 12:00 | Sivuyile Jafta 0612951422. |
| East London Office 5201 Cnr. Drury Lane and Caxton Street | 16 and 17 May 2024 11:00 to 12:00 | Lusanda Gqirana 0847747188 |

15. Do you have plans and drawings of all these rooms?

Answer: Yes

16. Can RAF provide us with their TV Licenses to allocate the TV's.

Answer: No The SP must provide TV licennces

17. Will RAF provide Room Teams Licenses?

Answer: Yes

18. Can the Spec be reloked at with regards to Hardware, Are they brand specific?

Answer: we are not brand specific , where do you find brand specificity ?

19. There are several rooms in the provided specification that state that you need multiple popups with HDMI, VGA, Audio, and network - Do all these pop-ups need to be able to present? For example, there are 30 popups in the executive boardroom, do you require all of these to be able to present?

Answer: Yes for all board room popups must be able to present.

20. It is stated that you require network cables in the popups, but you have not specified a network switch per room, do you think RAF should provide the network switches and cabling or should our quotes include the network switches? Is there a standard we must adhere to if we need to supply?

Answer: The SP should supply all the connecting devices and cables that are required to make the system work. RAF will provide space for SP to connect but RAF will not provide switches for instance.

21. Please clarify what the phrase "equipment needs to be MS Teams compatible" entails, do you require equipment that needs to be able to integrate to laptops for BYOD usage, a complete MTR solution, or a hybrid of both? If you require MTRs, will RAF provide Teams licenses for the aforementioned rooms?

Answer: Yes RAF will provide Teams Room licenses for MTR solution

22. You have specified TVs for your solutions, we have discussed in the briefing that we recommend professional displays for this application, this eliminates the need for TV licenses, prolongs the warranty on the devices as well and caters to long-hour usage - please advise.

Answer: TVs .

23. You need to integrate lighting control into the control system, this requires electrical work - will RAF provide an electrician to integrate said lights into the proposed control system or do you require this to be included in the quotation? If so, would you require a COC?

Answer: RAF will provide Electrician.

24. Please assist with building plans and layout, as well as pictures of the venues where possible.

Answer: Kindly arrange a site visit using the email address in this document.

25. Do you have plans and drawings of all these rooms?

Answer: floor plans

26. Can RAF provide us with their TV Licenses to allocate the TV's.

Answer: No the SP must provide

Will RAF provide Room Teams Licenses? Yes

27. Can the Spec be relooked at with regards to Hardware, Are they brand specific?

Answer: already answered